

# **EMPLOYMENT APPLICATION CHECKLIST**

Missoula Rural Fire District (MRFD)

## **Required Forms:**

- Cover Letter **and** Resume.
- Signed “Firefighter Hiring Process Disqualifiers” form.
- MRFD Firefighter Application form.
- Initialed, Signed, and Notarized Affidavit of Pre-Employment Checks.
- Signed and Notarized “Consent for MRFD to Obtain an Investigative Consumer Report.”
- Signed Affidavit Releasing all Persons and Organizations from all Liability for Providing Background Information.
- Initialed and Signed Consent to Conduct Background Checks.
- Copy – Certificate of Completion for current CPAT Test
- Copy – Current Driver’s License.
- Copy – Current State of Montana- Board of Medical Examiners EMS License

## **Voluntary Forms:**

- Confidential EEO File Information.
- Copy – Certificates or information pertaining to relevant work experience, education, or training.
- Copy – DD 214 form, if claiming Veteran’s preference.
- Copy – Current National EMS Certification

### **RETURN APPLICATIONS TO:**

Missoula Rural Fire District  
2521 South Ave W  
Missoula, MT 59804

*Late or incomplete application packets will not be considered*