

AGENDA

REGULAR MEETING  
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

***PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020 the Board of Trustees is limiting in person participation to its meetings in accordance with the Governor's Directive and Opinion of the Attorney General.***

DATE: Tuesday, June 9<sup>th</sup>, 2020  
TIME: 7:00 P.M.  
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

CLAIMS

May Claims (\$153,338.75)

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Oath of Office – Larry Hanson
2. FY 19/20 3<sup>rd</sup> Quarter Budget vs Actual Report
3. Request for Max Mills
4. Resolution 2020-10 Surplus Sale of the old Phone System Server
5. MRFD Administrative Staff Contract Negotiations
6. FY21 Medical Director Contract for Dr. Gildea
7. 1989 American Eagle Ladder Truck Surplus Sale
8. Financial Institution Recommendation
9. BOT Elections

ADJOURNMENT

Missoula Rural Fire District  
Board of Trustees  
Missoula, Montana 59804

May 13, 2020

*PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020, the Board of Trustees is limiting in-person participation to its meetings, in accordance with the Governor's Directive and Opinion of the Attorney General.*

The Missoula Rural Fire District (MRFD) Board of Trustees met in regular session via a "Zoom" video conference on **Tuesday, 5/12/2020**.

**CALL TO ORDER:** Vice Chair Ben Murphy called the meeting to order at 19:15 hours. (Note: meeting had a delayed start due to technical difficulties.)

**PLEDGE OF ALLEGIANCE:** *Per Vice Chair Ben Murphy's recommendation, the consensus of the Board was to skip the pledge of allegiance for the video conference call.*

**ROLL CALL:** Present: Ben Murphy, Vice Chair; Dan Corti, Trustee; and Dick Mangan, Trustee. Absent: Larry Hanson, Chair; and Chuck Beagle, Secretary.

**READING OF THE MINUTES:** Trustee Dick Mangan moved to approve the April minutes as submitted. Trustee Dan Corti seconded the motion. Motion voted and passed.

**CLAIMS:** Trustee Dan Corti moved to approve the claims as submitted. Trustee Dick Mangan seconded the motion. Motion voted and passed.

**COMMUNICATIONS: *Administrative Assistant (AA) Heidi Sather reported:*** In the packet, we received a very thoughtful note from the Missoula Campus of the Adult & Teen Challenge: they wanted to express their sincere appreciation to MRFD's first responders for risking their lives each day to save those in need.

Also, the packet contained the April I.T. (Information Technology) Report from I.T. Manager Joe Ford, which highlighted his current computer work for the District, and the monthly public relations outreach breakdown which showed 15 total documented events, along with its corresponding graph. In addition, we received a confirmation letter from the Clerk and Treasurer's Office that the seven properties that MRFD had sent to the Board of County Commissioners were approved for annexation.

**TRUSTEE REPORTS:** None.

**LOCAL 2457: *President Kory Burgess reported:*** The Union was able to conduct their postponed elections during the May union meeting: Toby Ballard has stepped down as President due to his commitments with the Executive Leadership class, and Max Kottwitz has also chosen to step down as Secretary. After conducting the elections, the new Executive Board for the Local 2457 consists of the following members: Kory Burgess, President; Cameron Harris, Vice-President; Jon Muir, Secretary, and Libby Hooper, continuing as Treasurer. The Board gave their congratulations to all of the Union's officers.

**BC'S OPERATIONS REPORT: BC Greg Orr reported:** COVID-19 consumes a lot of the time for our personnel: when responding to calls, everyone is doing their part to follow the guidelines. Our crews have been doing a lot of birthday drive-bys lately: typically, one per day, although we did two drive-bys just before this meeting. For significant calls, we recently responded to a large structure fire in Lolo.

#### **STAFF REPORTS:**

**Fire Chief Chris Newman reported:** Chief Newman stated that Office Manager Melissa Schnee was unable to attend this Zoom video conference, and Assistant Chief Paul Finlay was on a separate concurrent Zoom video conference with the Bonner Community Council. Of special note was that the Bonner Community Council was having a joint meeting with East Missoula, and the Chiefs felt that it was appropriate for MRFD to be represented at this meeting.

Chief Newman has been involved with finalizing the schematic design for the new Station 4. The meetings have been going well, and he is pleased with the process thus far. He has also attended a pre-flood meeting at the County in planning for possible flooding due to the snowmelt. The Chiefs and the Office Manager have also been working diligently on the preliminary budget in preparation for the upcoming new fiscal year starting on 7/1/2020.

Chief Newman was also pleased to report that the new aerial has arrived at Station 1. We have not put this into service yet, as we are in the process of coordinating the familiarization for our crews; this apparatus will require some significant training, as this is a very technical piece of equipment. We are hoping to put the old 328 up for sale soon; we will keep the Board posted as this develops.

As BC Orr reported, COVID-19 has retained a lot of our focus. We continue to utilize our internal task force to assist with disseminating the latest information and updates that are relevant to our department. Chief Newman has also been doing a lot in preparation for the new Station 4.

**OLD BUSINESS:** None.

#### **NEW BUSINESS:**

1. **Interlocal Agreement for Creating MT Firefighters Testing Consortium:** Chief Newman explained that this title might be a little misleading. Specifically, this is about adding a former agency back into the consortium group. Lockwood Fire had dropped out for a while, but now they wanted to return. In order to add them back, they must go through the formal process of receiving approval from each agency that is currently in the group. After further discussion, Trustee Dick Mangan moved to accept the agreement. Trustee Dan Corti seconded the motion. Motion voted and passed.

After a brief discussion, Trustee Dick Mangan moved to authorize Chief Newman to sign the Interlocal Agreement regarding the consortium on behalf of the Board. Trustee Dan Corti seconded the motion. Motion voted and passed.

2. **Financial Institution Recommendation:** Chief Newman stated that we are still in the process of receiving proposals from the lending institutions regarding the new Station 4. He requested the Board to table this until the June meeting. Trustee Dan Corti moved to table this item until the next Board meeting. Trustee Dick Mangan seconded the motion. Motion voted and passed.

**ADJOURNMENT:** Chief Newman stated that he would check on the Governor's plan to move into Phase 2, which would allow the Board to resume meeting in person at Station 1 for the June meeting. After a brief discussion, Trustee Dan Corti made a motion to adjourn. Trustee Dick Mangan seconded the motion. Vice Chair Ben Murphy adjourned the meeting at 19:33 hours

Respectfully submitted,



Heidi Sather, Administrative Assistant  
Missoula Rural Fire District

<Absent: 5/12/2010 Board Meeting>

\_\_\_\_\_  
Larry Hanson, MRFD Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ben Murphy, MRFD Vice Chair

\_\_\_\_\_  
Date

<Absent: 5/12/2010 Board Meeting>

\_\_\_\_\_  
Chuck Beagle, MRFD Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dan Corti, Trustee

\_\_\_\_\_  
Date

06/05/20  
10:56:11

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 5/20

Page: 1 of 13  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39694	77719S	1681 AT&T MOBILITY	765.13					
1	05112020 05/03/20	Smart Phones	672.98			1000 10 410510	345	101000
2	05112020 05/03/20	Hazmat phone	92.15			1000 90 420420	534	101000
		<b>Total for Vendor:</b>	<b>765.13</b>					
39741	77752S	26 AXMEN	2,000.00					
1	399219 04/30/20	Boots	1,200.00			1000 50 420460	224	101000
2	400190 05/14/20	Boots	800.00			1000 50 420460	224	101000
		<b>Total for Vendor:</b>	<b>2,000.00</b>					
39742	77753S	32 BIG BEAR SIGN COMPANY	1,182.00					
1	2020-829 05/28/20	Mule	132.00			1000 20 420440	372	101000
2	2020-830 05/28/20	Mule Trailer	1,050.00			1000 20 420440	372	101000
		<b>Total for Vendor:</b>	<b>1,182.00</b>					
39696	77720S	819 BLACKFOOT COMMUNICATIONS	485.70					
1	166467 05/01/20	Sta 2	485.70			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>485.70</b>					
39704	77724S	948 CASEY PORTE	56.94					
1	Porte 05/06/20	Hazmat training supplies	56.94			1000 70 420450	220	101000
39716	77736S	948 CASEY PORTE	17.98					
1	Porte 05/20/20	Hazmat Supplies	17.98			1000 70 420450	220	101000
		<b>Total for Vendor:</b>	<b>74.92</b>					
39697	77721S	1424 CHARTER	540.00					
1	0937511051 05/12/20	Sta 1	540.00			1000 10 410510	345	101000
39699	77725S	1424 CHARTER	231.76					
1	0215411051 05/16/20	Sta 6	231.76			1000 10 410510	345	101000
39707	77733S	1424 CHARTER	8.50					
1	0096052 05/11/20	Sta 1	8.50			1000 10 410510	345	101000

06/05/20  
10:56:11

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Page: 2 of 13  
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39715	77737S	1424 CHARTER	215.11					
1	052020 05/20/20	Sta 5	215.11			1000 10 410510	345	101000
39724	77744S	1424 CHARTER	134.84					
1	052620 05/26/20	Sta 4	134.84*			1000 50 420460	364	101000
<b>Total for Vendor:</b>			<b>1,130.21</b>					
39729	77745S	1583 CITI CARDS	2,886.91					
1	5334 05/20/20	Sta 2	100.00			1000 50 420460	362	101000
2	5334 05/20/20	Sta 5	20.91			1000 50 420460	365	101000
3	5334 05/20/20	Sta 6	83.94*			1000 50 420460	366	101000
4	5334 05/20/20	Rescue supplies	99.95			1000 30 420430	394	101000
5	5334 05/20/20	Extrication supplies	356.57			1000 20 420440	202	101000
6	5334 05/20/20	Blue Card-Cowan	385.00			1000 50 420460	380	101000
7	5334 05/20/20	NFPA - Christopherson	1,575.00			1000 40 420410	333	101000
8	5334 05/20/20	Zoom	14.99			1000 10 410510	321	101000
9	5334 05/20/20	Medical box supplies	10.40			1000 80 420480	222	101000
10	5334 05/20/20	Incident Meals & Ice	269.95			1000 50 420460	379	101000
11	5334 05/20/20	361	61.42			1000 20 420440	272	101000
12	5334 05/20/20	326	24.58			1000 20 420440	272	101000
13	5334 05/20/20	Interest	32.82			1000 10 410510	356	101000
14	5334 05/20/20	phone payment charge	-148.62			1000 50 420460	362	101000
<b>Total for Vendor:</b>			<b>2,886.91</b>					
39709	77734S	1299 CITY OF MISSOULA-FINANCE	16.80					
1	187950 05/05/20	Sta 1 Storm Water	16.80			1000 10 410510	341	101000
<b>Total for Vendor:</b>			<b>16.80</b>					
39728	77746S	216 Clearwater Credit Union	23.26					
1	1244600 05/22/20	Travel Reimbursement-Riley	-426.40			1000 50 420460	379	101000
2	1244600 05/22/20	Paramedic Class-Kotwittz	59.50			1000 50 420460	380	101000
3	1244600 05/22/20	Sta 6	278.98*			1000 50 420460	366	101000
4	1244600 05/22/20	351	75.47			1000 20 420440	272	101000
5	1244600 05/22/20	Fees	9.81			1000 10 410510	356	101000
6	1244600 05/22/20	Computer SSL Cert	25.90			1000 10 410510	321	101000
<b>Total for Vendor:</b>			<b>23.26</b>					

06/05/20  
10:56:11

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For the Accounting Period: 5/20

Page: 3 of 13  
Report ID: AP100V

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39706	77726S	1748 CORE & MAIN	758.77					
1	M282176	05/18/20 Hose and Nozzle supplies	758.77			1000 50 420460	236	101000
		<b>Total for Vendor:</b>	<b>758.77</b>					
39773	77754S	1502 CORY HORSENS	75.00					
1	Horsens	05/31/20 Meal Per Diem PHILS Ins	75.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>75.00</b>					
39725	77747S	76 CULLIGAN WATER CONDITIONING	214.00					
1	607138	05/25/20 All Stations	214.00			1000 10 410510	341	101000
		<b>Total for Vendor:</b>	<b>214.00</b>					
39701	77727S	619 CUSTOM WEST PEST CONTROL	195.00					
1	2078605112	05/11/20 Sta 4	195.00*			1000 50 420460	364	101000
		<b>Total for Vendor:</b>	<b>195.00</b>					
39771	77755S	119 FIRE ENGINEERING	24.00					
1	299110	05/31/20 Brent Christopherson	24.00			1000 40 420410	333	101000
		<b>Total for Vendor:</b>	<b>24.00</b>					
39703	77728S	840 FIRST CALL COMPUTER SOLUTIONS	68.95					
1	66729	05/01/20 Computer Maint	68.95			1000 10 410510	368	101000
		<b>Total for Vendor:</b>	<b>68.95</b>					
39769	77756S	1319 FLORENCE ACE HARDWARE	74.03					
1	2040	04/30/20 Sta 5	74.03			1000 50 420460	365	101000
		<b>Total for Vendor:</b>	<b>74.03</b>					
39740	77757S	1606 GARAGE DOOR GUYS	410.00					
1	4879	04/15/20 Sta 1	250.00*			1000 50 420460	361	101000
2	4925	04/29/20 Sta 5	160.00			1000 50 420460	365	101000
		<b>Total for Vendor:</b>	<b>410.00</b>					

06/05/20  
10:56:11

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Claim Details  
For the Accounting Period: 5/20

Page: 4 of 13  
Report ID: AP100V

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39743	77758S	1415 GECKO FENCE & LANDSCAPE, LLC	220.00					
1	053120 05/31/20	Sta 1	220.00*			1000 50 420460	361	101000
		<b>Total for Vendor:</b>	<b>220.00</b>					
39747	77759S	141 GENERAL FIRE APPARATUS	51.00					
1	11546 05/04/20	327	51.00			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>51.00</b>					
39739	77760S	1400 GRANTMASTERS, INC	1,100.00					
1	032020 03/20/20	2019 AFG final payment	1,100.00			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>1,100.00</b>					
39768	77761S	1506 HARLOW'S TRUCK CETNER	4,292.45					
1	916141 05/01/20	327	64.13			1000 20 420440	272	101000
2	916146 05/01/20	351	81.08			1000 20 420440	272	101000
3	916149 05/01/20	361	76.85			1000 20 420440	272	101000
4	916152 05/04/20	361	79.65			1000 20 420440	272	101000
5	916172 05/05/20	Lubricant	9.71			1000 20 420440	232	101000
6	916199 05/11/20	347	118.17			1000 20 420440	272	101000
7	916201 05/11/20	351	265.23			1000 20 420440	272	101000
8	916214 05/12/20	351	187.65			1000 20 420440	272	101000
9	916228 05/13/20	327	550.01			1000 20 420440	272	101000
10	916232 05/14/20	Shop	19.42			1000 20 420440	270	101000
11	905653 05/22/20	327	2,840.55			1000 20 420440	372	101000
		<b>Total for Vendor:</b>	<b>4,292.45</b>					
39723	77748S	650 HOME DEPOT CREDIT SERVICES	802.17					
1	09189220 05/22/20	Sta 2	403.83			1000 50 420460	362	101000
2	09189220 05/22/20	Sta 6	148.30*			1000 50 420460	366	101000
3	09189220 05/22/20	Sta 2 small tools	306.88			1000 50 420460	234	101000
4	09189220 05/22/20	Fees	-56.84			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>802.17</b>					



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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39733	77762S	1286 HOUSE OF CLEAN	2,551.13					
1	078081	05/11/20 Sta 1	470.06*			1000 50 420460	361	101000
2	078440	05/28/20 SCBA	49.03			1000 20 420440	204	101000
3	078441	05/28/20 Sta 2	548.97			1000 50 420460	362	101000
4	078082	05/11/20 Sta 4	644.54*			1000 50 420460	364	101000
5	078082A	05/22/20 Sta 4	70.30*			1000 50 420460	364	101000
6	078443	05/28/20 Sta 4	38.51*			1000 50 420460	364	101000
7	078083	05/11/20 Sta 5	267.27			1000 50 420460	365	101000
8	078444	05/28/20 Sta 5	159.84			1000 50 420460	365	101000
9	078084	05/11/20 Sta 6	85.87*			1000 50 420460	366	101000
10	078446	05/28/20 Sta 6	216.74*			1000 50 420460	366	101000
		<b>Total for Vendor:</b>	<b>2,551.13</b>					
39744	77763S	1258 I-STATE TRUCK CENTER	216.55					
1	253144174	05/18/20 347	155.09			1000 20 420440	272	101000
2	253143994	05/11/20 351	63.20			1000 20 420440	272	101000
3	253143723	05/04/20 361	11.98			1000 20 420440	272	101000
4	253144193	05/19/20 347	-13.72			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>216.55</b>					
39700	77729S	1726 IMS, Inc	398.30					
1	107274	02/17/20 Medical Supplies	398.30			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>398.30</b>					
39774	77764S	1570 KALISPELL REGIONAL MEDICAL	25.00					
1	5missoulaF	05/31/20 BLS Instructor Cert - Hors	25.00			1000 50 420460	380	101000
		<b>Total for Vendor:</b>	<b>25.00</b>					
39745	77765S	420 KELLEY Connect	219.25					
1	677520	05/27/20 Copier Maint	219.25			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>219.25</b>					
39746	77766S	1195 KENT D. BRUCE CO., LLC	712.71					
1	6586	05/20/20 All apparatus	712.71			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>712.71</b>					

06/05/20  
10:56:11

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For the Accounting Period: 5/20

Page: 6 of 13  
Report ID: AP100V

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39713	77738S	508 KIRK PAULSEN	58.00					
1	KPaulsen 05/28/20	NFPA 1851	58.00			1000 50 420460	224	101000
		<b>Total for Vendor:</b>	<b>58.00</b>					
39732	77767S	1282 LIFE-ASSIST, INC	1,277.28					
1	999219 05/04/20	Medical Supplies	227.80			1000 80 420480	222	101000
2	999561 05/05/20	Medical Supplies	290.30			1000 80 420480	222	101000
3	999562 05/05/20	Medical Supplies	280.33			1000 80 420480	222	101000
4	1002312 05/14/20	Medical Supplies	282.23			1000 80 420480	222	101000
5	1002969 05/15/20	Medical Supplies	112.80			1000 80 420480	222	101000
6	1004557 05/26/20	Medical Supplies	83.82			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>1,277.28</b>					
39711	77739S	1750 Missoula County CAPS	200.00					
1	052820 05/28/20	Permit Application for Sta 4	200.00			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>200.00</b>					
39777	77768S	702 MISSOULA COUNTY FIRE PROTECTION	600.00					
1	MCFPA2020 04/04/20	MCFPA 2020 Assessments	600.00*			1000 10 410510	335	101000
		<b>Total for Vendor:</b>	<b>600.00</b>					
39776	77769S	208 MISSOULA COUNTY MEDICAL BENEFITS	80,022.00					
1	8716 05/18/20	Admin	6,444.80			1000 10 410510	143	101000
2	8716 05/18/20	RM	1,731.10			1000 20 420440	143	101000
3	8716 05/18/20	TR	1,731.10			1000 30 420430	143	101000
4	8716 05/18/20	FP	4,134.70			1000 40 420410	143	101000
5	8716 05/18/20	Sup	65,980.30			1000 50 420460	143	101000
		<b>Total for Vendor:</b>	<b>80,022.00</b>					
39779	77770S	228 MISSOULA COUNTY TREASURER	1,125.76					
1	48954 06/01/20	Sta 2 Parcel# 5940307	591.64			1000 10 410510	341	101000
2	48954 06/01/20	Sta 6 Parcel# 5844740	534.12			1000 10 410510	341	101000
		<b>Total for Vendor:</b>	<b>1,125.76</b>					

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39726	77749S	230 MISSOULA ELECTRIC COOPERATIVE	508.38					
1	223950 05/29/20 Sta 2		245.84			1000 50 420460	362	101000
2	223950 05/29/20 Sta 5		262.54			1000 50 420460	365	101000
		<b>Total for Vendor:</b>	<b>508.38</b>					
39758	77771S	232 MISSOULA FIRE EQUIPMENT	53.75					
1	20033 05/15/20 311		53.75			1000 20 420440	305	101000
		<b>Total for Vendor:</b>	<b>53.75</b>					
39735	77772S	235 MISSOULA MOTOR PARTS	333.09					
1	269468 05/04/20 361		15.22			1000 20 420440	272	101000
2	269986 05/05/20 308		61.46			1000 20 420440	272	101000
3	272361 05/11/20 Small Tools		41.40			1000 20 420440	234	101000
4	272608 05/12/20 351		60.89			1000 20 420440	272	101000
5	276218 05/21/20 Lubricant		40.96			1000 20 420440	232	101000
6	690894 05/26/20 311		11.14			1000 20 420440	272	101000
7	278606 05/27/20 Shop		11.26			1000 20 420440	270	101000
8	278891 05/28/20 311		44.32			1000 20 420440	272	101000
9	278891 05/28/20 New Aerial		46.44			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>333.09</b>					
39734	77773S	244 MISSOULA TEXTILE SERVICES	414.36					
1	20 05/04/20 All Stations		183.71			1000 10 410510	356	101000
2	20 05/29/20 All Stations		230.65			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>414.36</b>					
39748	77774S	242 MISSOULIAN	233.00					
1	20599707 05/17/20 Ladder Truck Surplus Ad		233.00			1000 10 410510	337	101000
		<b>Total for Vendor:</b>	<b>233.00</b>					
39738	77775S	1684 MMW Architects	22,581.25					
1	4 04/09/20 Architectural Services		9,984.65			1000 10 410510	356	101000
2	5 05/13/20 Architectural Services		12,596.60			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>22,581.25</b>					

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39772	77776S	1285 MOUNTAIN INK & TONER	16.99					
1	127001	05/31/20 Office Supplies	16.99			1000 10 410510	220	101000
		<b>Total for Vendor:</b>	<b>16.99</b>					
39759	77777S	247 MOUNTAIN SUPPLY	36.80					
1	9156948	04/28/20 325	36.80			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>36.80</b>					
39750	77778S	205 MT ACE HARDWARE	899.90					
1	24910	05/27/20 FM	899.90			1000 100 420470	221	101000
39751	77778S	205 MT ACE HARDWARE	190.18					
1	217862836	05/06/20 Sta 1	14.99*			1000 50 420460	361	101000
2	217865433	05/08/20 Sta 1	23.97*			1000 50 420460	361	101000
3	217865433	05/09/20 small tools	14.23			1000 50 420460	234	101000
4	217897638	05/23/20 Sta 1	49.99*			1000 50 420460	361	101000
5	217897638	05/23/20 Phantom Hydrant	4.66*			1000 50 420460	361	101000
6	217897638	05/23/20 Phantom Hydrant	4.66			1000 50 420460	362	101000
7	217897638	05/23/20 Phantom Hydrant	4.66*			1000 50 420460	364	101000
8	217897638	05/23/20 Phantom Hydrant	4.66			1000 50 420460	365	101000
9	217897638	05/23/20 Phantom Hydrant	4.66*			1000 50 420460	366	101000
10	217904720	05/26/20 Sta 1	23.97*			1000 50 420460	361	101000
11	217904720	05/26/20 Tarps	32.98			1000 50 420460	234	101000
12	217904720	05/26/20 Phantom Hydrant	1.35*			1000 50 420460	361	101000
13	217904720	05/26/20 Phantom Hydrant	1.35			1000 50 420460	362	101000
14	217904720	05/26/20 Phantom Hydrant	1.35*			1000 50 420460	364	101000
15	217904720	05/26/20 Phantom Hydrant	1.35			1000 50 420460	365	101000
16	217904720	05/26/20 Phantom Hydrant	1.35*			1000 50 420460	366	101000
		<b>Total for Vendor:</b>	<b>1,090.08</b>					
39760	77779S	1523 MT CORRECTIONAL ENTERPRISES	784.00					
1	4212393	05/26/20 Sta 5	784.00			1000 50 420460	365	101000
		<b>Total for Vendor:</b>	<b>784.00</b>					

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39710	77740S	1749 MT DEQ	640.00					
1	052820 05/28/20	Permit Application for Sta 4	640.00			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>640.00</b>					
39749	77780S	260 MT ELECTRONICS COMPANY	100.15					
1	3003 05/14/20	New aerial	65.20*			1000 20 420440	271	101000
2	2988 05/06/20	New aerial	34.95*			1000 20 420440	271	101000
		<b>Total for Vendor:</b>	<b>100.15</b>					
39778	77781S	262 MT STATE FIRE CHIEFS ASSOCIATION	75.00					
1	Crr 05/31/20	2020 Dues-Orr	75.00			1000 50 420460	333	101000
		<b>Total for Vendor:</b>	<b>75.00</b>					
39736	77782S	1020 MUNICIPAL EMERGENCY SERVICES,	7,527.25					
1	1454858 05/04/20	Turnouts	7,527.25			1000 50 420460	224	101000
		<b>Total for Vendor:</b>	<b>7,527.25</b>					
39754	77783S	295 NORCO	85.40					
1	29166784 04/30/20	cylinder rent	42.00			1000 10 410510	356	101000
2	29388068 05/31/20	cylinder rent	43.40			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>85.40</b>					
39753	77784S	1686 NORTH RIDGE FIRE EQUIPMENT	2,665.61					
1	4281 05/13/20	327	115.00			1000 20 420440	272	101000
2	4075 05/04/20	New Aerial	390.00			1000 20 420440	272	101000
3	4403 05/19/20	Foam Budget	2,033.76			1000 50 420460	223	101000
4	4555 05/27/20	347	115.00			1000 20 420440	272	101000
5	4531 05/26/20	347	11.85			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>2,665.61</b>					
39708	77735S	547 NORTHWESTERN ENERGY	1,982.93					
1	04777413 05/18/20	Sta i	686.86			1000 10 410510	341	101000
2	14891253 05/18/20	Sta 1	149.54			1000 10 410510	341	101000
3	05205802 05/14/20	Sta 4	547.69			1000 10 410510	341	101000
4	05205810 05/14/20	Sta 4	12.77			1000 10 410510	341	101000
5	04619946 05/01/20	Sta 5	557.46			1000 10 410510	341	101000

06/05/20  
10:56:11

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 5/20

Page: 10 of 13  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6	35710573	05/01/20 Original Lolo Sta	28.61			1000 10 410510	341	101000
39714	777415	547 NORTHWESTERN ENERGY	162.54					
1	05360854	05/20/20 Sta 2	55.79			1000 10 410510	341	101000
2	05373154	05/20/20 Sta 6	106.75			1000 10 410510	341	101000
		<b>Total for Vendor:</b>	<b>2,145.47</b>					
39762	777855	1266 NRS RESCUE	359.08					
1	889224	05/15/20 Rescue supplies	359.08			1000 30 420430	394	101000
		<b>Total for Vendor:</b>	<b>359.08</b>					
39761	777863	1496 ONXMAPS	175.00					
1	12374	05/15/20 onX Hunt Annual Membership	175.00			1000 50 420460	225	101000
		<b>Total for Vendor:</b>	<b>175.00</b>					
39755	777878	1725 PIERCE LEASING	590.00					
1	0037209	05/27/20 Job Trailer	590.00			1000 10 410510	943	101000
		<b>Total for Vendor:</b>	<b>590.00</b>					
39721	777508	855 PITNEY BOWES	131.80					
1	0142-2579	05/06/20 Postage	131.80			1000 10 410510	311	101000
		<b>Total for Vendor:</b>	<b>131.80</b>					
39756	777888	988 PLATT	162.72					
1	85383	04/28/20 312	61.74			1000 20 420440	272	101000
2	04895	04/30/20 Sta 5	38.05			1000 50 420460	365	101000
3	07573	05/06/20 Sta 5	62.93			1000 50 420460	365	101000
		<b>Total for Vendor:</b>	<b>162.72</b>					
39757	777898	331 PYRAMID PRINTING	361.88					
1	48608	04/09/20 Envelopes	361.88			1000 10 410510	320	101000
		<b>Total for Vendor:</b>	<b>361.88</b>					
39763	777908	1419 SOLESTONE REIMBURSEMENT SERVICES	582.53					
1	11265	05/16/20 Medical Supplies	457.05			1000 80 420480	222	101000
2	11280	05/31/20 Medical Supplies	125.48			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>582.53</b>					

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39770	77791S	1730 Teleflex LLC	162.01					
1	9502580693 05/12/20	Medical Supplies	162.01			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>162.01</b>					
39712	77742S	1691 THOMAS BEERS	1,253.00					
1	Beers 05/28/20	Spring 2020	1,253.00			1000 60 420490	391	101000
		<b>Total for Vendor:</b>	<b>1,253.00</b>					
39705	77730S	381 TOWN & COUNTRY AUTO BODY	655.60					
1	13068 05/11/20	310	655.60			1000 20 420440	372	101000
		<b>Total for Vendor:</b>	<b>655.60</b>					
39765	77792S	1284 TRACE ANALYTICS, INC.	17.13					
1	20-08629 05/19/20	Sampling	17.13			1000 20 420440	370	101000
		<b>Total for Vendor:</b>	<b>17.13</b>					
39722	77751S	1607 TRACTOR SUPPLY CO	75.92					
1	05088410 05/29/20	Sta 5	75.92			1000 50 420460	365	101000
39767	77793S	1607 TRACTOR SUPPLY CO	154.94					
1	05088410 05/29/20	SCBA	17.97			1000 20 420440	204	101000
2	05088410 05/29/20	Sta 5	136.97			1000 50 420460	365	101000
		<b>Total for Vendor:</b>	<b>230.86</b>					
39764	77794S	463 TRI ARC, INC.	31.00					
1	15788 05/31/20	rental	31.00			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>31.00</b>					
39702	77731S	1628 Univision	1,180.00					
1	229459 05/01/20	Computer Software	973.00			1000 10 410510	321	101000
2	229614 05/01/20	Computer Maint	207.00			1000 10 410510	368	101000
		<b>Total for Vendor:</b>	<b>1,180.00</b>					

06/05/20  
10:56:11

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 5/20

Page: 12 of 13  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39695	77722S	408 VERIZON WIRELESS	288.98					
1	9854464505 05/11/20	Smart phones/MDT's	288.98			1000 10 410510	345	101000
		Total for Vendor:	288.98					
39693	77723S	1724 WEX Bank	1,693.42					
1	65252327 04/30/20	Fuel	1,693.42			1000 20 420440	231	101000
39731	77795S	1724 WEX Bank	1,916.88					
1	65745475 05/31/20	Fuel	1,916.88			1000 20 420440	231	101000
		Total for Vendor:	3,610.30					
		# of Claims	76	Total:				153,338.75



06/05/20  
10:56:11

MISSOULA RURAL FIRE DISTRICT  
Fund Summary for Claims  
For the Accounting Period: 5/20

Page: 13 of 13  
Report ID: AP110

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$153,338.75
<b>Total:</b>	<b>\$153,338.75</b>

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Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, June 9<sup>th</sup>, 2020 at 7:00 PM.



\_\_\_\_\_  
Melissa Schnee, Office Manager

\_\_\_\_\_, Chairman

\_\_\_\_\_, Secretary

RESOLUTION NO. 2020-050

A0402202005

MISSOULA RURAL FIRE DISTRICT ELECTION

WHEREAS, the Board of County Commissioners has received notice from the Missoula County Election Office that the Missoula Rural Fire District has one position for three-year terms open for the 2020 Special District Election to be held May 5, 2020; and

WHEREAS, the Missoula County Election Office received one valid nominating form for the three-year term for the Missoula Rural Fire District; and

WHEREAS, 13-1-502(4) M.C.A. states "If by the write-in candidate deadline in subsection (3) the number of candidates is equal to or less than the number of positions to be filled at the election, the election administrator shall cancel the election and, pursuant to 13-1-304, immediately notify the governing body in writing of the cancellation;" and

WHEREAS, 13-1-502 (5)(i) M.C.A. states "if an election has been canceled and there are no regular or declared write-in candidates for a position, the governing body shall fill the position by appointment"; and

WHEREAS, 13-2-502 (5)(ii) M.C.A. states "an appointed member shall serve the same term as if the member were elected"; and

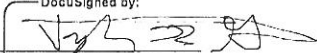
WHEREAS, the Missoula County Election Office received one valid nominating form for the three-year term from Larry Hanson; and

NOW, THEREFORE BE IT RESOLVED by the Board of Missoula County Commissioners that, Larry Hanson be elected by acclamation for the three-year term as trustee to Missoula Rural Fire District.

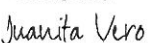
NOW, THEREFORE BE IT RESOLVED by the Board of Missoula County Commissioners that, pursuant to M.C.A. 13-1-502(4), the 2020 Missoula Rural Fire District Election be canceled.


Adopted this 2<sup>nd</sup> day of April 2020

ATTEST:

DocuSigned by:  
  
Tyler R. Gernant, Clerk & Recorder

BOARD OF COUNTY COMMISSIONERS  
MISSOULA COUNTY

DocuSigned by:  
  
F68F48EA516944F...  
Chair

DocuSigned by:  
  
E0FA9ECBCECC409...  
Commissioner

Commissioner



Christopher Newman, Fire District Chief  
Missoula Rural Fire District  
2521 South Ave. West  
Missoula, MT 59804

May 19, 2020

Chief Newman,

As Missoula Rural Fire District continues planning for a new station#4 we offer the following comments to be included as part of Missoula County's due diligence. This will help to ensure an acceptable transition from a neighborhood fire station to, as of yet, an undecided future use for the existing facility.

We established residency in the Piltzville community four years after the opening of the Hellgate Station #4. Our property is adjacent to the Piltzville station. Rural Fire has been a "good neighbor" these past 40+ years. While we support the construction of a new facility, the uncertain future of the existing property raises concern.

Included in this correspondence are photographs that clearly establish the "neighborhood" setting of the existing station. Missoula County should ensure that the property is transitioned to a new owner who's operation/use compliments the surrounding environs ensuring that quality of life is not interrupted or compromised by degradation of air and water quality, noise/light pollution, groundwater pollution due to sanitation or operations and traffic/parking issues due to the limited space available. This site will not become a graveyard for junk or non-running vehicles.

Any future use of the existing Station #4 should benefit the immediate neighborhood. As of this writing we have not been given notice of a future plan for the property nor has there been any reference to the future of the exit building posted in the Minutes of MRFD.

According to The Story of Bonner Montana (1976) MRFD station #4 is situated on property where former gas stations (Texaco) conducted business. In our research, we have not been able to establish whether or not fuel tanks from those businesses were removed or are still in place. An environmental review of the property will resolve that question.

In summary, we support MRFD in its goal to establish a modern facility that will service our growing community. While we are not eager to lose a good Piltzville neighbor, we want to ensure that the future use of the building serves to compliment the neighborhood, positively supports property values, and results in no hardship to tax paying residents in Bonner School District 14.

Sincerely,

*Bruce Hall*

*Sue Hall*

Bruce and Sue Hall

cc: Larry Hanson, MRFD Board  
Ben Murphy, MRFD Board  
Chuck Beagle, MRFD Board  
Dick Mangan, MRFD Board  
Dan Corti, MRFD Board  
Commissioner Josh Slotnick  
Commissioner Dave Strohmaier  
Commissioner Juanita Vero  
Ellen Leahy Missoula County Health Department



Hellgate Park

Clark Fork

12

90

12

#4

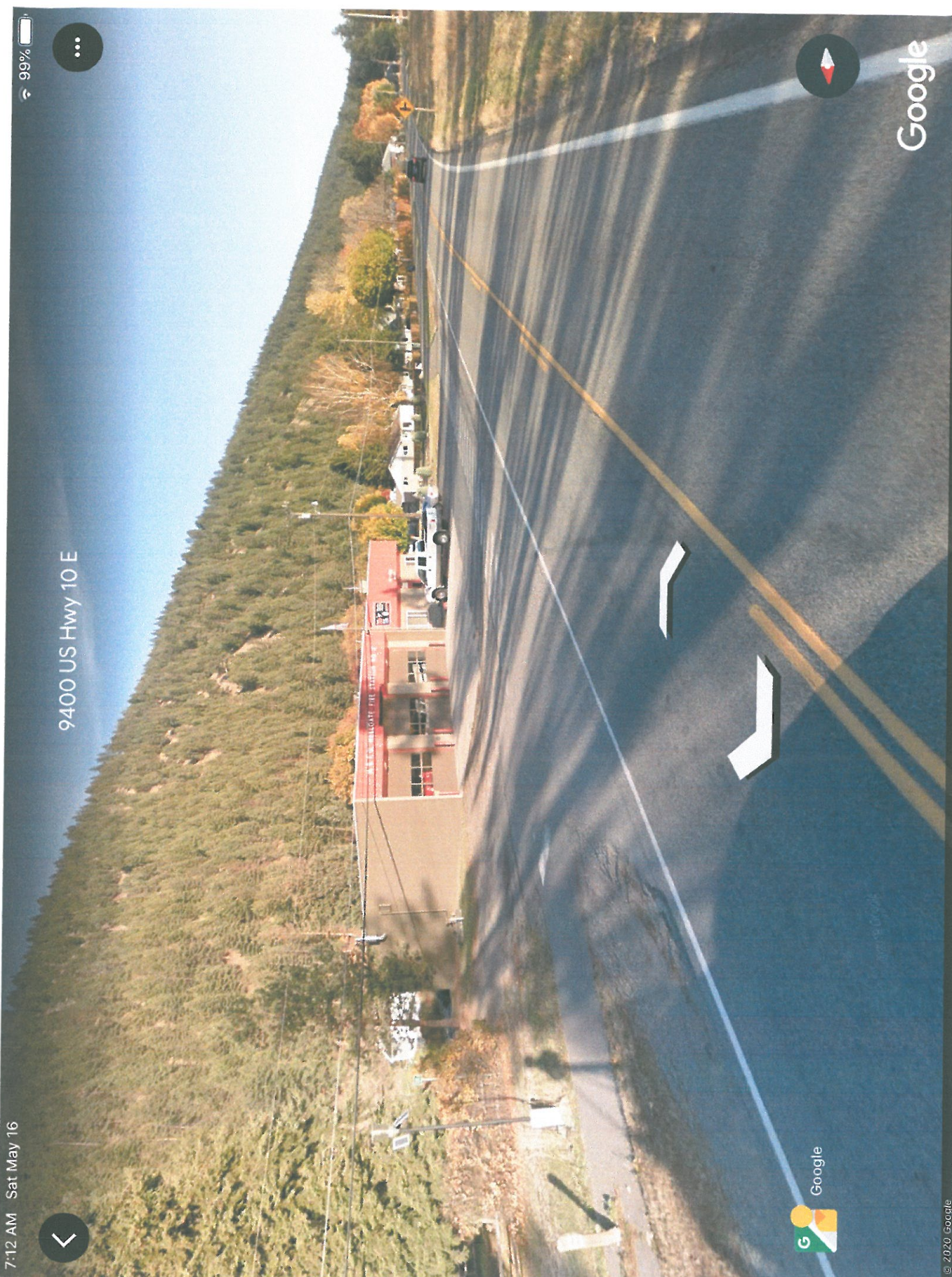


7:12 AM Sat May 16

99%



9400 US Hwy 10 E



Google



Google

© 2020 Google

46°51'48"N 113°51'46"W 3.19 ft

Chris Newman, Fire Chief  
Missoula Rural Fire District  
2521 South Ave. West  
Missoula, MT 59804

May 27, 2020

Re: Station #4

Chief Newman,

Thank you for your communication of May 26 regarding Station #4. As stated in your email MRFD is reviewing possibilities that you outlined within, some of which have been "informal conversations". You further state that your hope would be that the new use would add to, and not detract from, the Piltzville area.

In our 5/19 communication to MRFD/BOT specifics of that letter outlined will hopefully help guide the BOT in reaching a final decision for the future of the existing station. These include:

1. Compliments surrounding environs "The Neighborhood"
2. Maintains quality of life
3. Safeguards air/water quality
4. Restricts noise/light pollution
5. Protects groundwater from contamination contributed by operations or sanitation issues (sewer)
6. Limits traffic/parking due to restricted space available
7. Prohibits junk or inoperable vehicles outside the building.
8. Abides by Missoula County Resolution #90-037 Ordinance to Control Community Decay
9. Resolves the question of buried fuel tanks from previous gas station(s) situated on subject property prior to MRFD's institution of Station #4.

In review of MRFD's five locations, only Station 6 Mullan Road approximates a "neighborhood" environment. It is bordered by Access Storage Mullan. Station 4 is surrounded on three sides by residential property as can be easily seen from an aerial photograph.

This is a 'property exception' that necessitates acute attention from the BOT in determining the future owner of this site. We trust that you and the BOT will make every effort to ensure that future use of Station 4 will not detract from the Piltzville area or devalue adjacent property value.



For public record, please include this communication as well as our letter of May 19 in your Board Minutes. Thank you.

Sincerely,

*Bruce Hall*

*Susan Hall*

Bruce and Susan Hall

Cc: Ellen Leahy, Missoula County Health Department



## Call for Service Report

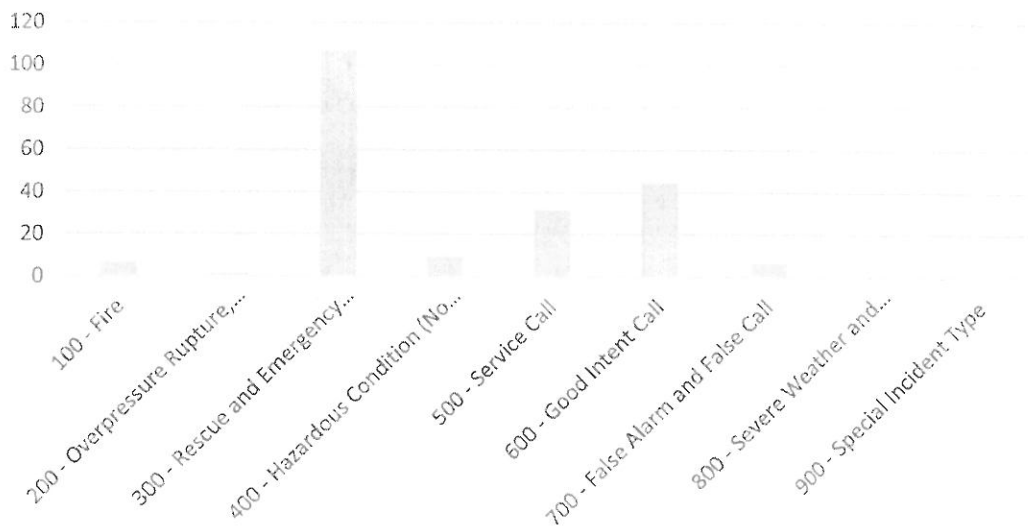
May 2020

In May of 2020, Missoula Rural Fire District (MRFD) answered 215 calls for service. MRFD responded to 204 of these incidents. The other 11 incidents were responded to solely by mutual aid partners. MRFD provided mutual aid on 69 incidents and received mutual aid on 20 incidents, overall working side by side with 7 neighboring agencies.

Incident Type Data

NFIRS Incident Type Series	May 2020	2020 YTD	2020 YTD Percentage
100 - Fire	6	38	3.99 %
200 - Overpressure Rupture, Explosion, Overheat (No Fire)	1	1	0.11%
300 - Rescue and Emergency Medical Service (EMS) Incidents	106	544	57.14%
400 - Hazardous Condition (No Fire)	9	47	4.94%
500 - Service Call	31	90	9.45%
600 - Good Intent Call	44	193	20.27%
700 - False Alarm and False Call	6	39	4.10%
800 - Severe Weather and Natural Disaster	0	0	0.00%
900 - Special Incident Type	0	0	0.00%

May 2020 Incident Types



## Public Relations Outreach Breakdown

May 2020

- 12 total documented events
  - 7 social media posts (Facebook/Instagram/Twitter)
  - 0 scheduled media appearance (Newspaper/Radio/TV)
  - 0 in station event (Car Seat Event/Station Tour)
  - 2 impromptu media appearance (Newspaper/Radio/TV)
  - 3 other (Fundraiser/Parade/Etc.)

### Date

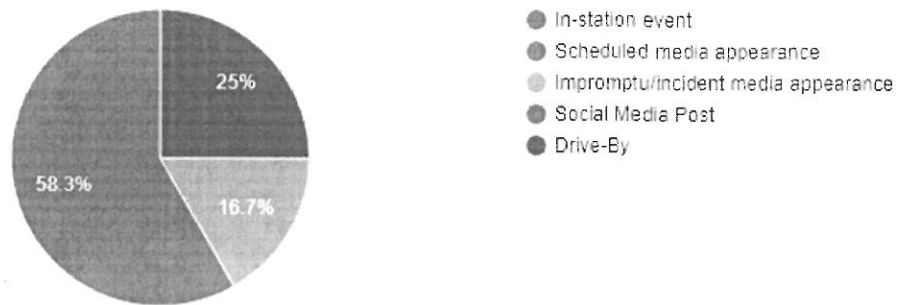
12 responses

May 2020

6 7 8 9 10 11 12 2 14 20 24 25

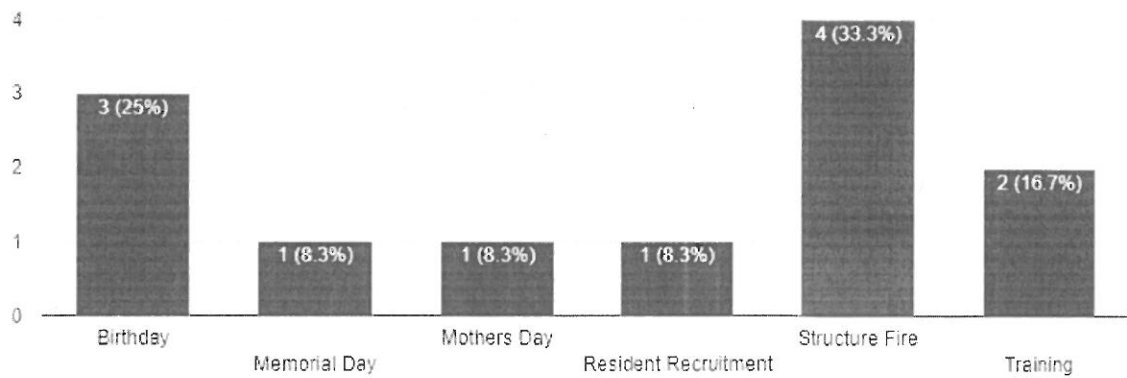
### Type

12 responses



### Topic Being Discussed

12 responses



## May 2020 IT Report

- TeleStaff stopped allowing logins. After identifying source of problem as an expired Authentication Certificate, proceeded to purchase another two-year certificate and installed same with assistance from Kronos.
- Heidi computer running very slow. Determined that her old computer running as a Virtual Machine in the background causing problem and set it up to run only when needed.
- Set up "softphone" for Heidi so that she is able to answer main line from her work at home computer.
- Assisted and recorded Mutual of Omaha and Aflac insurance presentations
- Investigated and reported to Melissa about email encryption capabilities in Outlook.
- Worked on Virtual Machine (VM) migrations including TeleStaff, Training/Station1 Conference computer, and Lock Box logger.
- Research and purchase Microsoft Software Assurance for servers.
- Skype Room computer at station 2 malfunctioning – reformatted to Windows 10 and reset up for Skype.
- Worked on Skype to Teams transition
- Per reports, TeleStaff having problems which can only be resolved by updating to the current version. This is a major update which Kronos will only support by first setting up a test system to make sure everything is working properly before going live. Began work on that new VM.
- Moved wireless AP management software from a physical computer to the VM used for Lock Box logging.

And, as usually the day to day misc. problems such as printers not printing, missing files, computer settings, etc.

# OATH OF OFFICE

STATE OF MONTANA

} SS

COUNTY OF MISSOULA

I do solemnly swear (or affirm) that I will support, protect and defend the constitution of the United States, and the constitution of the State of Montana, and that I will discharge the duties of my office, **MISSOULA RURAL FIRE DISTRICT BOARD TRUSTEE**, with fidelity (so help me God).

\_\_\_\_\_  
**LARRY HANSON**

Oath administered by:

\_\_\_\_\_  
*Ben Murphy, Missoula Rural Fire District Board Vice Chairman*

State of Montana  
County of Missoula

Signed and sworn to before me this 9th day of June, 2020, by \_\_\_\_\_

(Seal)

\_\_\_\_\_  
Notary Public for the State of Montana



# **FIRE-RESCUE**

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## **MISSOULA RURAL FIRE DISTRICT**

3rd Quarter Budget vs Actual  
FY 19/20



MISSOULA RURAL FIRE DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 3 / 20

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
410000 GENERAL GOVERNMENT							
410510 ADMINISTRATION							
110	Full-time Salaries	32,263.04	316,917.69	413,499.00	413,499.00	96,581.31	77 %
120	Overtime Full-time	388.24	675.64	5,000.00	5,000.00	4,324.36	14 %
130	Vacation-Sick Accrual	0.00	0.00	3,500.00	3,500.00	3,500.00	%
132	Health Club Reimbursement	0.00	26.00	0.00	0.00	-26.00	%
135	Clothing Allowances	0.00	2,200.00	2,200.00	2,200.00	0.00	100 %
136	Deferred Comp/Other Fringe	2,239.32	22,108.89	29,733.00	29,733.00	7,624.11	74 %
141	FICA	1,281.23	12,373.69	17,339.00	17,339.00	4,965.31	71 %
142	PERS	3,940.12	38,562.73	51,929.00	51,929.00	13,366.27	74 %
143	Health/Dental/Optical Insurance	6,444.80	58,002.70	83,127.00	83,127.00	25,124.30	70 %
144	Disability Coverage	38.82	349.38	728.00	728.00	378.62	48 %
145	UCC	48.96	479.63	643.00	643.00	163.37	75 %
146	Workers Compensation	961.71	9,528.02	14,305.00	14,305.00	4,776.98	67 %
147	EAP	0.00	124.02	200.00	200.00	75.98	62 %
220	Operating Supplies	405.58	4,551.71	6,500.00	6,500.00	1,948.29	70 %
227	Petty Cash	0.00	0.00	500.00	500.00	500.00	%
234	Small Tools	0.00	0.00	500.00	500.00	500.00	%
311	Postage	47.06	805.10	4,000.00	4,000.00	3,194.90	20 %
320	Printing	313.84	617.91	4,000.00	4,000.00	3,382.09	15 %
321	Computer Programs	9,613.00	54,731.06	70,000.00	70,000.00	15,268.94	78 %
322	Books	0.00	0.00	1,000.00	1,000.00	1,000.00	%
333	Subscriptions	0.00	1,798.53	7,000.00	7,000.00	5,201.47	26 %
337	Legal Advertising	0.00	1,055.80	2,500.00	2,500.00	1,444.20	42 %
339	Public Information	0.00	0.00	3,500.00	3,500.00	3,500.00	%
341	Electricity, Gas, Water	4,943.39	34,895.54	48,000.00	48,000.00	13,104.46	73 %
342	Garbage Collection	1,176.40	5,506.36	8,000.00	8,000.00	2,493.64	69 %
345	Telephone	2,565.72	25,517.83	46,000.00	46,000.00	20,482.17	55 %
352	Attorney Fees	0.00	1,200.00	20,000.00	20,000.00	18,800.00	6 %
354	Audit Fees	0.00	12,575.00	30,000.00	30,000.00	17,425.00	42 %
356	Contract Services	1,036.39	36,391.02	81,600.00	81,600.00	45,208.98	45 %
368	Computer Maintenance	1,032.90	10,162.83	20,000.00	20,000.00	9,837.17	51 %
379	Food, Lodging, Travel	1.00	9,939.71	15,660.00	15,660.00	5,720.29	63 %
380	Training	29.99	2,894.99	7,790.00	7,790.00	4,895.01	37 %
391	Recruitment and Retention	604.00	3,730.12	8,000.00	8,000.00	4,269.88	47 %
395	Election Costs	0.00	0.00	10,000.00	10,000.00	10,000.00	%
510	Insurance	0.00	38,516.00	38,000.00	38,000.00	-516.00	101 %
610	Interest and Debt Redemption	0.00	0.00	100,000.00	100,000.00	100,000.00	%
920	Buildings and Improvements	-8,188.61	1,399.43	61,600.00	61,600.00	60,200.57	2 %
943	Office Equipment	2,164.03	15,012.03	22,179.00	22,179.00	7,166.97	68 %
	<b>Account Total:</b>	<b>63,350.93</b>	<b>722,649.36</b>	<b>1,238,532.00</b>	<b>1,238,532.00</b>	<b>515,882.64</b>	<b>58 %</b>
	<b>Account Group Total:</b>	<b>63,350.93</b>	<b>722,649.36</b>	<b>1,238,532.00</b>	<b>1,238,532.00</b>	<b>515,882.64</b>	<b>58 %</b>
420000 PUBLIC SAFETY							
420410 FIRE PREVENTION							
110	Full-time Salaries	15,469.01	118,299.93	217,773.00	217,773.00	99,473.07	54 %
120	Overtime Full-time	238.20	372.19	29,750.00	29,750.00	29,377.81	1 %
135	Clothing Allowances	0.00	650.00	650.00	650.00	0.00	100 %
136	Deferred Comp/Other Fringe	1,257.12	12,456.60	16,400.00	16,400.00	3,943.40	76 %
141	FICA	226.32	1,715.66	3,294.00	3,294.00	1,578.34	52 %
142	PERS	1,660.22	11,807.41	24,465.00	24,465.00	12,657.59	48 %



MISSOULA RURAL FIRE DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 3 / 20

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
143	Health/Dental/Optical Insurance	4,134.70	25,667.90	39,081.00	39,081.00	13,413.10	66 %
144	Disability Coverage	16.98	110.48	371.00	371.00	260.52	30 %
145	UCC	23.56	179.01	330.00	330.00	150.99	54 %
146	Workers Compensation	682.93	5,231.72	10,734.00	10,734.00	5,502.28	49 %
147	EAP	0.00	47.70	87.00	87.00	39.30	55 %
220	Operating Supplies	0.00	6,517.47	10,000.00	10,000.00	3,482.53	65 %
221	Small Equipment	0.00	159.32	1,500.00	1,500.00	1,340.68	11 %
235	Fire Investigation	0.00	74.95	1,000.00	1,000.00	925.05	7 %
322	Books	0.00	0.00	1,000.00	1,000.00	1,000.00	%
333	Subscriptions	0.00	787.00	5,700.00	5,700.00	4,913.00	14 %
339	Public Information	0.00	0.00	1,000.00	1,000.00	1,000.00	%
379	Food, Lodging, Travel	173.06	9,177.45	17,500.00	17,500.00	8,322.55	52 %
380	Training	0.00	4,895.00	12,500.00	12,500.00	7,605.00	39 %
384	Sub-Division Review	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	<b>Account Total:</b>	<b>23,882.10</b>	<b>198,149.79</b>	<b>396,135.00</b>	<b>396,135.00</b>	<b>197,985.21</b>	<b>50 %</b>
420420	STATE HAZMAT						
534	STATE HAZMAT-EQUIPMENT	47.21	680.29	8,677.00	8,677.00	7,996.71	8 %
536	STATE HAZMAT EXERCISES	0.00	26,235.60	37,778.00	37,778.00	11,542.40	69 %
	<b>Account Total:</b>	<b>47.21</b>	<b>26,915.89</b>	<b>46,455.00</b>	<b>46,455.00</b>	<b>19,539.11</b>	<b>58 %</b>
420430	TRAINING						
110	Full-time Salaries	6,436.62	61,854.39	85,025.00	85,025.00	23,170.61	73 %
120	Overtime Full-time	3,423.59	41,007.80	133,523.00	133,523.00	92,515.20	31 %
135	Clothing Allowances	0.00	650.00	650.00	650.00	0.00	100 %
141	FICA	142.98	1,499.80	1,668.00	1,668.00	168.20	90 %
142	PERS	924.30	8,882.29	12,210.00	12,210.00	3,327.71	73 %
143	Health/Dental/Optical Insurance	1,731.10	15,579.90	20,773.00	20,773.00	5,193.10	75 %
144	Disability Coverage	9.72	105.27	206.00	206.00	100.73	51 %
145	UCC	14.80	155.30	181.00	181.00	25.70	86 %
146	Workers Compensation	382.94	3,945.89	5,904.00	5,904.00	1,958.11	67 %
147	EAP	0.00	28.62	40.00	40.00	11.38	72 %
220	Operating Supplies	76.46	2,406.25	11,100.00	11,100.00	8,693.75	22 %
221	Small Equipment	0.00	113.99	2,600.00	2,600.00	2,486.01	4 %
333	Subscriptions	0.00	10,075.17	15,900.00	15,900.00	5,824.83	63 %
379	Food, Lodging, Travel	0.00	4,842.44	3,000.00	3,000.00	-1,842.44	161 %
380	Training	0.00	5,875.00	2,000.00	2,000.00	-3,875.00	294 %
392	Research and Development	0.00	1,946.86	3,150.00	3,150.00	1,203.14	62 %
394	Rescue Equipment Maintenance	0.00	1,036.98	6,000.00	6,000.00	4,963.02	17 %
920	Buildings and Improvements	0.00	0.00	5,000.00	5,000.00	5,000.00	%
941	Technical Equipment	0.00	0.00	2,500.00	2,500.00	2,500.00	%
	<b>Account Total:</b>	<b>13,142.51</b>	<b>160,005.95</b>	<b>311,430.00</b>	<b>311,430.00</b>	<b>151,424.05</b>	<b>51 %</b>
420440	RESOURCE MANAGEMENT						
110	Full-time Salaries	5,672.84	56,074.81	73,384.00	73,384.00	17,309.19	76 %
120	Overtime Full-time	2,579.37	6,885.49	15,000.00	15,000.00	8,114.51	46 %
135	Clothing Allowances	0.00	650.00	650.00	650.00	0.00	100 %
141	FICA	119.66	922.35	1,177.00	1,177.00	254.65	78 %
142	PERS	814.62	8,030.27	10,538.00	10,538.00	2,507.73	76 %
143	Health/Dental/Optical Insurance	1,731.10	15,579.90	20,773.00	20,773.00	5,193.10	75 %
144	Disability Coverage	8.50	75.36	138.00	138.00	62.64	55 %

MISSOULA RURAL FIRE DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 3 / 20

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
145	UCC	12.38	95.39	122.00	122.00	26.61	78 %
146	Workers Compensation	324.68	2,692.97	3,961.00	3,961.00	1,268.03	68 %
147	EAP	0.00	28.62	40.00	40.00	11.38	72 %
202	Extrication	0.00	0.00	2,200.00	2,200.00	2,200.00	%
203	Thermal Imaging	0.00	151.82	500.00	500.00	348.18	30 %
204	SCBA	785.39	1,908.01	4,000.00	4,000.00	2,091.99	48 %
206	Saws	0.00	54.95	1,200.00	1,200.00	1,145.05	5 %
231	Fuel	2,251.80	28,521.14	44,000.00	44,000.00	15,478.86	65 %
232	Lubricants	880.24	3,868.61	4,500.00	4,500.00	631.39	86 %
233	Tires	220.00	4,829.74	12,230.00	12,230.00	7,400.26	39 %
234	Small Tools	0.00	1,046.56	1,400.00	1,400.00	353.44	75 %
270	Maintenance-All Other	120.90	1,528.86	3,500.00	3,500.00	1,971.14	44 %
271	Radio Maintenance	88.95	17,806.95	10,800.00	10,800.00	-7,006.95	165 %
272	Vehicle Maintenance	1,111.60	18,560.95	30,000.00	30,000.00	11,439.05	62 %
301	Generators	3,398.55	8,006.54	7,100.00	7,100.00	-906.54	113 %
302	Extrication	0.00	0.00	3,090.00	3,090.00	3,090.00	%
304	SCBA	0.00	1,644.04	1,600.00	1,600.00	-44.04	103 %
305	Fire Extiguisher	0.00	1,040.85	1,210.00	1,210.00	169.15	86 %
333	Subscriptions	0.00	423.23	200.00	200.00	-223.23	212 %
370	Maintenance - All other Equip.	445.00	4,362.32	6,000.00	6,000.00	1,637.68	73 %
372	Vehicle Maintenance	24,802.60	31,115.81	45,000.00	45,000.00	13,884.19	69 %
373	Vehicle Body Repair	0.00	7,280.21	10,000.00	10,000.00	2,719.79	73 %
379	Food, Lodging, Travel	0.00	1,443.05	2,150.00	2,150.00	706.95	67 %
380	Training	0.00	0.00	800.00	800.00	800.00	%
941	Technical Equipment	0.00	0.00	10,000.00	10,000.00	10,000.00	%
945	APPARATUS REPLACEMENT	0.00	13,141.00	16,300.00	16,300.00	3,159.00	81 %
	<b>Account Total:</b>	<b>45,368.18</b>	<b>237,769.80</b>	<b>343,563.00</b>	<b>343,563.00</b>	<b>105,793.20</b>	<b>69 %</b>
420450	MRFD HAZMAT						
220	Operating Supplies	0.00	2,498.20	10,000.00	10,000.00	7,501.80	25 %
221	Small Equipment	0.00	0.00	2,000.00	2,000.00	2,000.00	%
224	Turnout Clothing	0.00	0.00	2,500.00	2,500.00	2,500.00	%
379	Food, Lodging, Travel	0.00	60.00	4,000.00	4,000.00	3,940.00	2 %
	<b>Account Total:</b>	<b>0.00</b>	<b>2,558.20</b>	<b>18,500.00</b>	<b>18,500.00</b>	<b>15,941.80</b>	<b>14 %</b>
420460	FIRE SUPPRESSION						
110	Full-time Salaries	264,710.08	2,470,836.10	3,297,862.00	3,297,862.00	827,025.90	75 %
111	Holiday Pay	0.00	104,735.28	132,148.00	132,148.00	27,412.72	79 %
120	Overtime Full-time	3,359.78	63,561.84	60,000.00	60,000.00	-3,561.84	106 %
121	Overtime Incident	0.00	2,193.07	35,000.00	35,000.00	32,806.93	6 %
122	Overtime Regular Training	12,463.70	69,240.05	342,166.00	342,166.00	272,925.95	20 %
123	Overtime Hazmat Training	355.73	5,181.88	12,000.00	12,000.00	6,818.12	43 %
124	Overtime Vacation	387.18	50,599.75	80,000.00	80,000.00	29,400.25	63 %
125	Overtime Sick	5,265.16	52,075.25	70,000.00	70,000.00	17,924.75	74 %
126	Overtime Carseat	599.56	3,921.04	9,000.00	9,000.00	5,078.96	44 %
127	Overtime Peer Fitness	0.00	899.11	1,000.00	1,000.00	100.89	90 %
128	Overtime Wildland	4,579.81	34,858.65	100,000.00	100,000.00	65,141.35	35 %
130	Vacation-Sick Accrual	0.00	97,006.50	101,802.00	101,802.00	4,795.50	95 %
132	Health Club Reimbursement	32.50	853.49	3,800.00	3,800.00	2,946.51	22 %
135	Clothing Allowances	0.00	25,350.00	25,350.00	25,350.00	0.00	100 %
136	Deferred Comp/Other Fringe	0.00	180.55	1,493.00	1,493.00	1,312.45	12 %

MISSOULA RURAL FIRE DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 3 / 20

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
141	FICA	4,217.41	42,533.93	56,951.00	56,951.00	14,417.07	75 %
142	PERS	37,978.50	371,472.93	505,866.00	505,866.00	134,393.07	73 %
143	Health/Dental/Optical Insurance	70,964.38	592,602.58	874,010.00	874,010.00	281,407.42	68 %
144	Disability Coverage	411.52	3,296.97	6,665.00	6,665.00	3,368.03	49 %
145	UCC	437.54	4,470.56	5,880.00	5,880.00	1,409.44	76 %
146	Workers Compensation	12,448.42	127,868.86	190,268.00	190,268.00	62,399.14	67 %
147	EAP	0.00	1,240.20	1,809.00	1,809.00	568.80	69 %
223	Foam Concentrate	0.00	0.00	4,000.00	4,000.00	4,000.00	%
224	Turnout Clothing	0.00	82,155.62	118,951.00	118,951.00	36,795.38	69 %
225	Wildland Clothing	0.00	3,786.62	4,800.00	4,800.00	1,013.38	79 %
226	EMT Clothing	0.00	650.29	3,000.00	3,000.00	2,349.71	22 %
229	Wildland Supplies	0.00	1,920.34	5,265.00	5,265.00	3,344.66	36 %
234	Small Tools	0.00	643.95	2,500.00	2,500.00	1,856.05	26 %
236	Hose/Nozzle Replacement	118.98	118.98	24,000.00	24,000.00	23,881.02	%
322	Books	0.00	0.00	100.00	100.00	100.00	%
333	Subscriptions	0.00	0.00	200.00	200.00	200.00	%
361	Maint. Bldgs/Grounds Station 1	3,585.41	11,760.46	12,000.00	12,000.00	239.54	98 %
362	Maint. Bldgs/Grounds Station 2	1,426.59	6,172.76	9,100.00	9,100.00	2,327.24	68 %
364	Maint. Bldgs/Grounds Station 4	1,313.99	6,723.49	7,500.00	7,500.00	776.51	90 %
365	Maint. Bldgs/Grounds Station 5	1,717.07	5,956.21	9,300.00	9,300.00	3,343.79	64 %
366	Maint. Bldgs/Grounds Station 6	1,594.88	10,977.72	12,950.00	12,950.00	1,972.28	85 %
369	Maint. Turnout Clothing	0.00	24.00	4,000.00	4,000.00	3,976.00	1 %
375	Exhaust System Maint.	0.00	996.57	3,000.00	3,000.00	2,003.43	33 %
379	Food, Lodging, Travel	1,316.81	23,440.32	68,410.00	68,410.00	44,969.68	34 %
380	Training	1,959.96	35,125.41	132,006.00	132,006.00	96,880.59	27 %
533	Equipment Rental	0.00	0.00	500.00	500.00	500.00	%
941	Technical Equipment	0.00	14,800.00	65,315.00	65,315.00	50,515.00	23 %
	<b>Account Total:</b>	<b>431,244.96</b>	<b>4,330,231.33</b>	<b>6,399,967.00</b>	<b>6,399,967.00</b>	<b>2,069,735.67</b>	<b>68 %</b>
420470	FUEL MITIGATION						
110	Full-time Salaries	0.00	14,748.35	47,880.00	47,880.00	33,131.65	31 %
120	Overtime Full-time	0.00	0.00	1,000.00	1,000.00	1,000.00	%
128	Overtime Wildland	0.00	0.00	10,000.00	10,000.00	10,000.00	%
141	FICA	0.00	1,128.27	4,504.00	4,504.00	3,375.73	25 %
145	UCC	0.00	22.13	153.00	153.00	130.87	14 %
146	Workers Compensation	0.00	616.09	2,985.00	2,985.00	2,368.91	21 %
221	Small Equipment	0.00	256.33	5,000.00	5,000.00	4,743.67	5 %
231	Fuel	0.00	0.00	150.00	150.00	150.00	%
339	Public Information	0.00	0.00	500.00	500.00	500.00	%
356	Contract Services	0.00	0.00	500.00	500.00	500.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>16,771.17</b>	<b>72,672.00</b>	<b>72,672.00</b>	<b>55,900.83</b>	<b>23 %</b>
420480	MEDICAL						
222	Medical Supplies	1,909.51	14,910.04	22,970.00	22,970.00	8,059.96	65 %
356	Contract Services	0.00	10,769.00	16,200.00	16,200.00	5,431.00	66 %
	<b>Account Total:</b>	<b>1,909.51</b>	<b>25,679.04</b>	<b>39,170.00</b>	<b>39,170.00</b>	<b>13,490.96</b>	<b>66 %</b>

MISSOULA RURAL FIRE DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 3 / 20

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
420490	MRFD Volunteers						
	133 Volunteer Operations Budget	0.00	7,000.00	7,000.00	7,000.00	0.00	100 %
	134 Volunteer Cell Phone Reimbursement	0.00	3,000.00	3,000.00	3,000.00	0.00	100 %
	146 Workers Compensation	0.00	7,119.49	15,000.00	15,000.00	7,880.51	47 %
	147 EAP	0.00	791.82	1,419.00	1,419.00	627.18	56 %
	380 Training	300.00	1,010.00	26,000.00	26,000.00	24,990.00	4 %
	391 Recruitment and Retention	622.00	5,114.78	55,200.00	55,200.00	50,085.22	9 %
	<b>Account Total:</b>	<b>922.00</b>	<b>24,036.09</b>	<b>107,619.00</b>	<b>107,619.00</b>	<b>83,582.91</b>	<b>22 %</b>
	<b>Account Group Total:</b>	<b>516,516.47</b>	<b>5,022,117.26</b>	<b>7,735,511.00</b>	<b>7,735,511.00</b>	<b>2,713,393.74</b>	<b>65 %</b>
520000							
521000	Transfer out						
	820 Transfer Out	0.00	0.00	205,603.00	205,603.00	205,603.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>205,603.00</b>	<b>205,603.00</b>	<b>205,603.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>205,603.00</b>	<b>205,603.00</b>	<b>205,603.00</b>	<b>%</b>
	<b>Fund Total:</b>	<b>579,867.40</b>	<b>5,744,766.62</b>	<b>9,179,646.00</b>	<b>9,179,646.00</b>	<b>3,434,879.38</b>	<b>63 %</b>

2399 CAPITAL IMPROVEMENTS FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
410000	GENERAL GOVERNMENT						
410510	ADMINISTRATION						
	920 Buildings and Improvements	0.00	0.00	230,000.00	230,000.00	230,000.00	%
	945 APPARATUS REPLACEMENT	0.00	189,984.00	200,000.00	200,000.00	10,016.00	95 %
	Account Total:	0.00	189,984.00	430,000.00	430,000.00	240,016.00	44 %
	Account Group Total:	0.00	189,984.00	430,000.00	430,000.00	240,016.00	44 %
	Fund Total:	0.00	189,984.00	430,000.00	430,000.00	240,016.00	44 %
	Grand Total:	579,867.40	5,934,750.62	9,609,646.00	9,609,646.00	3,674,895.38	62 %

MISSOULA RURAL FIRE DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 3 / 20

1000 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
<b>310000 TAXES</b>					
311010 REAL PROPERTY TAXES	27,744.61	4,230,139.72	7,476,631.00	3,246,491.28	57 %
311021 MOBILE HOME PROPERTY TAXES	958.64	27,568.87	0.00	-27,568.87	** %
311022 PERSONAL PROPERTY TAXES	169.62	21,276.55	0.00	-21,276.55	** %
312000 PENALTY & INTEREST ON DELQ. TAXES	416.14	11,632.63	0.00	-11,632.63	** %
<b>Account Group Total:</b>	<b>29,289.01</b>	<b>4,290,617.77</b>	<b>7,476,631.00</b>	<b>3,186,013.23</b>	<b>57 %</b>
<b>330000 INTERGOVERNMENTAL REVENUES</b>					
331001 HMEP GRANT	0.00	31,773.59	37,778.00	6,004.41	84 %
331002 AHIMT GRANT	0.00	3,963.96	0.00	-3,963.96	** %
331004 SAFER GRANT	16,824.00	16,824.00	24,000.00	7,176.00	70 %
334200 STATE GRANTS	0.00	3,619.61	0.00	-3,619.61	** %
335230 STATE ENTITLEMENT SHARE	197,749.97	593,249.91	791,000.00	197,750.09	75 %
336010 WILDLAND FIRE	0.00	146,922.13	110,000.00	-36,922.13	134 %
<b>Account Group Total:</b>	<b>214,573.97</b>	<b>796,353.20</b>	<b>962,778.00</b>	<b>166,424.80</b>	<b>83 %</b>
<b>340000 CHARGES FOR SERVICES</b>					
342023 SUB-DIVISION REVIEW FEES	294.00	5,035.00	10,000.00	4,965.00	50 %
342026 EMERGENCY SERVICE FEES	0.00	5,967.24	0.00	-5,967.24	** %
342029 ALL HAZARD INCIDENT FEES	0.00	0.00	500.00	500.00	0 %
342030 LOCKBOX/SIGN FEES	88.00	2,979.00	4,000.00	1,021.00	74 %
342031 REPORT FEES	15.00	200.00	1,000.00	800.00	20 %
342060 FUEL MITIGATION FEES	0.00	5,700.00	5,000.00	-700.00	114 %
<b>Account Group Total:</b>	<b>397.00</b>	<b>19,881.24</b>	<b>20,500.00</b>	<b>618.76</b>	<b>97 %</b>
<b>360000 MISCELLANEOUS REVENUES</b>					
362010 OTHER REVENUE	313,007.00	324,244.73	5,000.00	-319,244.73	*** %
362070 SAFE KIDS COALITION PROJECTS	30.00	1,230.00	0.00	-1,230.00	** %
365010 GIFTS/DONATIONS	0.00	50.00	19,250.00	19,200.00	0 %
<b>Account Group Total:</b>	<b>313,037.00</b>	<b>325,524.73</b>	<b>24,250.00</b>	<b>-301,274.73</b>	<b>*** %</b>
<b>370000 INVESTMENT AND ROYALTY EARNINGS</b>					
371010 INTEREST EARNINGS	3,596.30	41,045.26	4,000.00	-37,045.26	*** %
<b>Account Group Total:</b>	<b>3,596.30</b>	<b>41,045.26</b>	<b>4,000.00</b>	<b>-37,045.26</b>	<b>*** %</b>
<b>380000</b>					
382000 PROCEEDS FROM SALE OF CAPITAL ASSETS	0.00	0.00	23,000.00	23,000.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>560,893.28</b>	<b>5,473,422.20</b>	<b>8,511,159.00</b>	<b>3,037,736.80</b>	<b>64 %</b>

05/22/20  
10:55:29

MISSOULA RURAL FIRE DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 3 / 20

Page: 2 of 2  
Report ID: B110

2399 CAPITAL IMPROVEMENTS FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
380000					
383000 Transfer In	0.00	0.00	205,603.00	205,603.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>205,603.00</b>	<b>205,603.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>205,603.00</b>	<b>205,603.00</b>	<b>0 %</b>
<b>Grand Total:</b>	<b>560,893.28</b>	<b>5,473,422.20</b>	<b>8,716,762.00</b>	<b>3,243,339.80</b>	<b>63 %</b>



# MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

[www.mrfdfire.org](http://www.mrfdfire.org)

June 9<sup>th</sup>, 2020

Andrew Czorny, Chief Financial Officer  
Missoula County  
200 West Broadway  
Missoula, MT 59802

RE: Maximum Mills, including the newly voted mills request

Dear Mr. Czorny,

Missoula Rural Fire District is in the process of putting together the Fiscal Year (FY) 2021 Budget. Upon receipt of the 2020 Certified Taxable Valuation Information from the Montana Department of Revenue Missoula Rural Fire District will submit the FY 2021 Determination of Tax Revenue and Mill Levy Limitations.

**It is the intent of The Board of Trustees to request the Missoula County Commissioners levy the maximum allowable mills for Fiscal Year 2021 including the newly voted mills on our FY 2021 Determination of Tax Revenue.**

Thank you for your assistance with this request.

Larry Hanson, Chairman  
Missoula Rural Fire District Board of Trustees

CC: Chris Newman, Fire Chief



Missoula Rural Fire District  
2521 South Avenue West  
Missoula, Montana 59804

Board of Trustees

**Resolution # 2020-10  
Surplus Sale**

The Missoula Rural Fire District Board of Trustees met in Regular Session on Tuesday,  
June 9<sup>th</sup>, 2020

Motion was made to approve the surplus sale of the phone system server.

Motion was seconded after discussion on the matter before the Board and vote was  
passed.

\_\_\_\_\_, Chairman

\_\_\_\_\_, Secretary

\_\_\_\_\_Chris Newman, Fire Chief

Cc: BOT Minutes  
mhs

Nortel Phone System

Item	Quantity
Nortel Baystack 460-24t	1
Nortel BCM 400	1
Nortel i2004 IP phone handset	6



**FIRE-RESCUE**

**MISSOULA RURAL FIRE DISTRICT**

**MISSOULA RURAL FIRE DISTRICT**

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June 3, 2020

Missoula Rural Fire District Board of Trustees  
2521 South Avenue West  
Missoula, MT 59804

Chairman Hanson,

The employment contracts for the Administrative Staff of Missoula Rural Fire District are set to expire on December 31, 2020. We hereby request the opportunity to negotiate new contracts that will go into effect on January 1, 2021.

Sincerely,



Chris Newman  
Fire Chief  
Missoula Rural Fire District

Missoula Rural Fire District

2521 South Ave. W.

Missoula, MT 59804

406-549-6172

Memorandum of Understanding between Missoula Rural Fire District  
and:

Jon Gildea, DO FACEP, FACOEP

**Section 1. Medical Director Services.** Dr. Gildea agrees to provide the  
following services:

- A. Review and reassess as needed the Missoula Rural Fire District's (MRFD's) Emergency Medical Services (EMS) protocols as established with the Montana State Board of Medical Examiners.
- B. Prescribe and oversee the use and storage of EMS supplies including medications. Provide recommendation to the MRFD EMS Council for the purchasing of new supplies and discontinuation of outdated supplies as needed.
- C. Provide direction for the EMS Quality Improvement process by reviewing written and verbal reports.
- D. Review and authorize any forms, applications and written material that must be submitted by MRFD to the Montana State Board of Medical Examiners, the Montana Department of Public Health and Human Services and the National Registry of Emergency Medical Technicians.
- E. Provide training support to the MRFD personnel. A quarterly hands-on training shall be administered by the Medical Director to the MRFD personnel

**Section 2. Consideration.** Missoula Rural Fire District shall pay Dr. Gildea the sum of no less than Nine-Thousand Dollars (\$9000) annually, said rate to be the complete compensation for his services as Medical Directors. Payment will be made yearly in advance of the contract.

**Section 3. Delegation.** The MRFD Medical Director shall not delegate the responsibility for providing program oversight hereunder to any other individual or agency without written or verbal approval of the Fire District or the EMS Coordinator.

**Section 4. Insurance.** The Medical Director will be included on the volunteer rolls of the Missoula Rural Fire District as a volunteer trainer. The Medical Director will be listed as insured on the Fire District's insurance policy. This includes professional liability for each listed firefighter/ Emergency Care Provider.

**Section 5. Termination.** Either party may terminate this M.O.U. upon 30 days written notice provided to the other.

**Section 6. Term.** The contract will commence on July 1, 2020 and end on June 30, 2021.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_, Chris Newman, Fire Chief

\_\_\_\_\_, Jon Gildea, DO FACEP, FACOEP

\_\_\_\_\_, Larry Hanson, Chairman of the  
MRFD Board of Trustees