

AGENDA

REGULAR MEETING  
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

DATE: Tuesday, November 14, 2023  
TIME: 4:00 P.M.  
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

PUBLIC COMMENT

CLAIMS

October Claims	\$ 114.61
November Claims	<u>\$168,273.02</u>
Total Claims	\$163,387.63

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Discussion and Decision on Ballot Certification Form and Member Inventory Form
2. Discussion and Decision on Changing Administration Signatories on Clearwater Credit Union Account
3. Discussion and Decision on Changing Administration Signatories with the Missoula County Finance Department

CLOSED EXECUTIVE SESSION (personnel)

REOPENING OF MEETING TO PUBLIC

1. Possible Motion and Decision on Result of Discussions Held in Executive Session

ADJOURNMENT

Missoula Rural Fire District  
Board of Trustees  
Missoula, Montana 59804

November 14, 2023

The Missoula Rural Fire District (MRFD or District) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on Tuesday, November 14<sup>th</sup>, 2023.

**CALL TO ORDER:** Chairman Murphy called the meeting to order at 16:00 hours.

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, Trustee Jeff Merritt, and Trustee Dan Corti.

**READING OF THE MINUTES:** Trustee Merritt moved to accept the minutes as written. Trustee Corti seconded the motion. The motion was voted on and passed with 5 ayes.

**PUBLIC COMMENT:** There were no members of the public in attendance.

**CLAIMS:** Trustee Mangan asked what the claims with Lt. Paulsen's name in the description were; Melissa Schnee responded that they were for charges from the California wildland fire assignment and that there was not a fire camp available, so they had to pay for lodging. Trustee Merritt moved to accept the claims as submitted. Vice Chairman Hanson seconded the motion. The motion was voted on and passed with 5 ayes.

**COMMUNICATIONS:** Raquel Wilkinson conveyed that communications consisted of a thank you from the Plains-Paradise Rural Fire District, a letter from Chief Newman regarding his retirement, two DFM Reports, a Public Relations Outreach Breakdown, and a Calls for Service Report.

**TRUSTEE REPORTS:** There were no reports, but Trustee Corti did have a question regarding the Fire Chief selection process. Melissa Schnee stated that she had emailed the BOT regarding the process and additional information with specific details will be emailed out by the end of the week. Trustee Corti also asked about the external Chief who will sit on the Fire Chief's Interview panel. Chief Newman said that Chief Osbourne, from Butte-Silverbow Fire Department, will be the external Chief. Trustee Corti also asked why someone local wasn't sitting on the panel. Chief Newman said that it was better to go outside of Missoula County because of the closer relationships with the local Chiefs. The interview date for the Fire Chief's interviews is scheduled for December 4, 2023.

### **STAFF REPORTS:**

**Volunteers Association:** No report. There weren't any members of the Volunteer's Association present.

**Local 2457:** Speaking on behalf of the Local Union 2457, Captain Ballard had nothing to report.

**Battalion Chief (BC):** Acting Battalion Chief, Captain (Capt.) Huleatt reported that the month had been busy. There was an increase in calls from last year's 279 calls to 304 total calls for the month of October. Capt. Huleatt mentioned that we sent a crew to California for a wildland assignment. He also spoke about the more significant incidents throughout the District.

**Finance and Human Resources (HR):** Melissa Schnee reported that the District is balanced with Missoula County through September. We have completed and submitted all fire billing except for the California wildland assignment. Melissa Schnee has also been working with the Auditor to complete the audit for FY21, but the Auditor needed more time and hopes to present the audit to the BOT at the December BOT meeting. Melissa Schnee reminded the BOT the next audit is a the 2-year audit so FY22 FY23 will be done together in order to get MRFD's audits up to date. Melissa has also been doing a lot of work with the hiring process for the administration Chief positions.

**Assistant Chief of Operations:** Chief Finlay reported that the training calendar is in place and includes training with the Missoula Fire Department (MFD). Our administration wants to continue to foster our relationship with MFD for years to come, which is reflected in the training calendar. Chief Finlay discussed a monetary demand he received for damage to a building from the use of a fire hydrant. The hydrant was put in place years ago to provide training and a water source for fires in the area. While using it, there have been some issues, which were recorded on video, of the hydrant shaking. Missoula City Water was notified of the issues and the City rebuilt the hydrant. The District continued to use it from that point without any issues. Chief Finlay said this has been turned over to the District's insurance company. Chief Finlay stated that he and Melissa Schnee are a part of a working group that will change the CPAT process within the state and bring it back to a local level instead of hiring an out-of-state company. He believes they can do a nice job with the testing and bring in more local candidates. Chairman Murphy inquired about who owned the hydrant, and Chief Finlay responded that Missoula City Water owns it. Chief Newman provided the history regarding the easement and hydrant.

**Fire Chief:** Chief Newman reported that he has been continuing to work on the Station Location study and ESCI has been selected to do the study. Currently, this study has been placed on a brief hold because Missoula Fire Department (MFD) might also be doing a study. Chief Newman spoke with MFD Fire Chief Gordy Hughes, about possibly doing a parallel study. Chief Hughes is interested in doing that. As both MRFD and MFD look to the future for years to come, station locations in this valley will be very critical and both feel doing the parallel study is the right thing to do. There have been a lot of discussions on apparatus replacements, and costs are rising at a pace like no one thought they would ever see. There will be more discussion later in the meeting about this with the New Business items. A lot of work on position descriptions from Firefighter I up to Chief has been done to ensure they are accurate and align with MRFD's task books for each position. Chief Newman also mentioned that the Chief and Deputy Chief promotional processes are underway. Chief Newman gave kudos to the Training Officer, Lieutenant Ben Crocker, on the latest new hire academy. The academy went great, and Lt. Crocker did a fine job on this round of new hires. The pinning ceremony went well, and it was great to see the family and friends who attended.

#### **OLD BUSINESS:**

#### **NEW BUSINESS:**

- 1. Missoula Rural Fire District (MRFD) New Resident Volunteer Firefighter (RFF) Introduction and Oath of Office - RFF Andrew Thompson and RFF Morgan Meatovich:** Chairman Murphy read the Oath of Office to the new residents.
- 2. MRFD New Career Firefightre Oath of Office - Megan Bunnell, Jacob Lapinski, Wil Aitchison, and Clint Dregalla:** Chairman Murphy read the Oath of Office to the new hires.
- 3. Discussion and Decision on Resolution 2023-16 to Purchase an Ambulance through Cooperative Purchasing:** Chief Finlay proposed that MRFD purchase an Ambulance that would cost the District half of what a Type I Engine costs. The cost for an ambulance is about \$226,200.00 not outfitted with necessary equipment. The equipment would cost approximately \$130,000.00. Chief Finlay is also figuring another \$5,000.00 to cover any rising prices that might happen by the time it is completed. It is about an 18 month timeline for the build. Chief Finlay also presented

benefits of MRFD having an ambulance such as being able to transport patients quicker, being able to send the ambulance out on wildland fires staffed and saving wear and tear on the Type I Fire Engines on medical calls, which are about 75% of MRFD's call volume. There was a discussion of where the new ambulance would be stationed and it will likely be at Station 4 in Bonner. Secretary Mangan made a motion to approve the resolution. Vice Chairman Hanson seconded the motion. The motion was voted on and passed with 4 ayes, 0 nays and 1 abstained.

- 4. Discussion and Decision on Resolution 2023-17 Adoption of the State of Montana VEBA Health Benefit Plan and Trust Policy:** Melissa Schnee conveyed that this is an annual item that once a group is formed, it is in place for a year. Then that group has the option to change it, keep it or disban it. All of the eligible retirees had the opportunity to vote and it has been decided to keep it as it is. Trustee Corti made a motion to approve the Resolution. Trustee Merritt seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.
- 5. Discussion and Decision on Memorandum of Understanding between MRFD and Local 2457 regarding the continuation of MRFD VEBA group:** Trustee Corti made a motion to sign the MOU. Vice Chairman Hanson seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.
- 6. Discussion and Decision of Chief Newman's Retirement and Contractual Provisions:** Chief Newman spoke on the letter that he presented to the Board regarding his retirement in 77 days from the date of the letter and requested that the Board waive the one year notice requirement that is included in his contract and approve the payout of the additional 50% of his sick leave, making his total sick leave payout at 75%. Chief Newman stated the same language is in CBA and the amount was included in the budget. Trustee Corti stated that his concerns were about setting a precedent and did not believe 77 days was adequate notice to receive the 75% payout absent extenuating circumstances. Questions were asked on whether the notice had been waived in the past and under what circumstances. Trustee Corti made the motion to approve Chief Newman's retirement date of December 29, 2023 but not approve the 75% payout of sick leave. Trustee Merritt seconded the motion. The motion was voted on and passed 4 ayes and 1 nay and 0 abstains.
- 7. Presentation of FY24 1<sup>st</sup> Quarter Budget vs. Actual Report.** Melissa Schnee stated that there were no unexpected expenses.
- 8. Discussion and Decision on Annexation Approval for 10260 Bear Run Creek Rd., Missoula, MT 59803:** Secretary Mangan had concerns regarding this property's annexation from the information he read on the criteria sheet. Chief Newman explained that 14 other properties in the same area have annexed into the District in the past and that Deputy Fire Marshal Giardino has been working with the property owners in the area to make it more accessible for the District fire trucks. Trustee Merritt made the motion to approve the annexation. Vice Chairman Hanson seconded the motion. The motion was voted on and passed 4 ayes and 1 nay and 0 abstains.
- 9. Discussion and Decision on the General Release of Liability for Donation of Extrication Equipment to Helmville VFD:** A power unit, a ram, cutters and spreaders as well as various hydraulic hoses will be donated to Helmville VFD. Trustee Merritt made the motion to approve the donation. Vice Chairman Hanson seconded the motion. The motion was voted on and passes with 5 ayes, 0 nays and 0 abstains.

**ADJOURNMENT:** Trustee Merritt made a motion to adjourn. Vice-Chairman Hanson seconded the motion. Chairman Murphy adjourned the meeting at 17:41 hours.

Respectfully submitted,

  
Raquel Wilkinson, Office Manager  
Missoula Rural Fire District

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John (Ben) Murphy, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dick Mangan, Secretary

\_\_\_\_\_  
Date

Missoula Rural Fire District  
Board of Trustees  
Missoula, Montana 59804

December 4<sup>th</sup>, 2023

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in a special session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Monday, December 4<sup>th</sup>, 2023**.

**CALL TO ORDER:** Chairman Murphy called the meeting to order at 08:30 hours.

**ROLL CALL:** Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, Trustee Jeff Merritt, and Trustee Dan Corti.

**PUBLIC COMMENT:** There were no members of the public present for the meeting.

**CLOSED EXECUTIVE MEETING:** Chairman Murphy stated that since the Board would be interviewing and evaluating candidates for the Fire Chief position he found, pursuant to Montana Code Annotated Section 2-3-203, that the demands of individual privacy clearly exceed the merits of public disclosure and the public portion of the meeting would be closed.

**OPENING OF THE PUBLIC MEETING:** Chairman Murphy reconvened the public meeting at 17:15 hours and noted that Secretary Mangan had to leave early. Despite this, they still had a quorum and could proceed.

**NEW BUSINESS:**

- 1. Discussion and Offer to Fire Chief Candidate:** Chairman Murphy mentioned that all three candidates for the Fire Chief position had a strong passion and dedication toward the District. Chairman Murphy asked if anyone had any public comments. As there were none, he called for a motion to offer the position to Assistant Chief Paul Finlay. Trustee Merritt made the motion, which was seconded by Vice-Chairman Hanson. Chairman Murphy then gave one final opportunity for public comment before the motion was voted on and passed with 4 ayes, 0 nays and 0 abstains.
- 2. Recognition of Fire Chief's Appointment of Assistant Chief:** Chief Finlay appointed Lieutenant Kirk Paulsen as the new Assistant Chief for MRFD. Following this appointment, Chairman Murphy called for a motion to recognize Lieutenant Paulsen as the Assistant Chief. Trustee Merritt made the motion, which was seconded by Vice-Chairman Hanson. The motion was then voted on and passed with 4 ayes, 0 nays and 0 abstains.

**ADJOURNMENT:** Trustee Merritt made a motion to adjourn. Vice-Chairman Hanson seconded the motion. Chairman Murphy adjourned the meeting at 17:18 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant  
Missoula Rural Fire District

\_\_\_\_\_  
John (Ben) Murphy, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dick Mangan, Secretary

\_\_\_\_\_  
Date

12/07/23  
16:14:58

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 10/23

Page: 1 of 2  
Report ID: AP100

For Doc # = 44506  
\* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44506	-99837C	1399 HEIMAN FIRE EQUIPMENT	114.61					
1	0925483-IN 10/05/23	STA 6 COMPRESSOR	114.61			1000 50 420460	366	101000
		# of Claims	1	Total:				114.61
		Total Electronic Claims		114.61				Total Non-Electronic Claims



12/07/23  
16:15:00

MISSOULA RURAL FIRE DISTRICT  
Fund Summary for Claims  
For the Accounting Period: 10/23

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$114.61
<b>Total:</b>	<b>\$114.61</b>

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12/08/23  
13:49:47

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 11/23

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Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
44537	81801S	1507 A & I DISTRIBUTORS	738.09						
1	002560 11/13/23	LUBRICANT	738.09			1000 20 420440	232		101000
		<b>Total for Vendor:</b>	<b>738.09</b>						
44600	81791S	1661 ALEC BRAY	27.50						
1	113023AB01 11/30/23	BRAY NOV GYM REIMB	27.50			1000 50 420460	132		101000
		<b>Total for Vendor:</b>	<b>27.50</b>						
44538	-99831C	8 ALLBRAND'S APPLIANCE SERVICE	210.00						
1	176979 11/22/23	STA 4	210.00			1000 50 420460	364		101000
		<b>Total for Vendor:</b>	<b>210.00</b>						
44536	81802S	1788 AMAZON CAPITAL SERVICES	337.48						
1	-CK7W-6KVP 11/24/23	OFFICE SUPPLIES	41.65			1000 10 420510	210		101000
2	-DQQ1-M6TK 11/22/23	STA 1	25.48			1000 50 420460	361		101000
3	-M1V-9V1F 11/21/23	STA 1	-0.94			1000 50 420460	361		101000
4	-XKH3-C3RJ 11/21/23	STA 1	-1.26			1000 50 420460	361		101000
5	-6XK7-9C3L 11/21/23	STA 1	-3.95			1000 50 420460	361		101000
6	-Q4FP-9CF4 11/21/23	STA 1	83.86			1000 50 420460	361		101000
7	-6RT6-GWHR 11/18/23	STA 1	34.23			1000 50 420460	361		101000
8	-DV7N-DJJM 11/11/23	OFFICE SUPPLIES	43.02			1000 10 420510	210		101000
9	-97Y7-4RLY 11/10/23	CRR	38.85			1000 40 420410	220		101000
10	-Q7YH-1MFC 11/06/23	STA 2	40.13			1000 50 420460	362		101000
11	-3JJDG-1KLY 11/02/23	OFFICE SUPPLIES	36.41			1000 10 420510	210		101000
		<b>Total for Vendor:</b>	<b>337.48</b>						
44507	81760S	1219 BEN CROCKER	53.77						
1	111323BC 11/13/23	TRAINING OFFICE SUPPLIES	53.77			1000 30 420430	220		101000
		<b>Total for Vendor:</b>	<b>53.77</b>						
44603	81803S	32 BIG BEAR SIGN COMPANY	300.00						
1	2023-1673 11/03/23	345	300.00			1000 20 420440	272		101000
		<b>Total for Vendor:</b>	<b>300.00</b>						

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MISSOULA RURAL FIRE DISTRICT  
Claim Details  
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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
44508	81761S	819 BLACKFOOT COMMUNICATIONS	485.70						
1	1101231664	11/01/23 STA 2	485.70			1000 10 420510	345		101000
		<b>Total for Vendor:</b>	<b>485.70</b>						
44523	81773S	1480 BRIAN LAFOREST	59.00						
1	111523BL	11/15/23 LAFOREST PER DIEM NEW TENDER	59.00			1000 20 420440	379		101000
44560	81792S	1480 BRIAN LAFOREST	15.00						
1	112323BL01	11/30/23 LAFOREST NOV GYM REIMB	15.00			1000 20 420440	132		101000
		<b>Total for Vendor:</b>	<b>74.00</b>						
44509	81762S	948 CASEY PORTE	165.61						
1	111323CP	11/13/23 PORTE ANNUAL PHYSICAL REIMB	165.61			1000 10 420510	356		101000
		<b>Total for Vendor:</b>	<b>165.61</b>						
44519	81763S	1424 CHARTER	210.78						
1	1112317289	11/01/23 STA 5	210.78			1000 10 420510	345		101000
44522	81774S	1424 CHARTER	779.43						
1	172884701	11/14/23 STA 6	227.84			1000 10 420510	345		101000
2	172883301	11/01/23 STA 1	540.00			1000 10 420510	345		101000
3	0096052111	11/11/23 STA 1	11.59			1000 10 420510	345		101000
44550	81780S	1424 CHARTER	290.94						
1	1719112023	11/20/23 STA 4	290.94			1000 10 420510	345		101000
		<b>Total for Vendor:</b>	<b>1,281.15</b>						
44528	81781S	1583 CIII CARDS	5,686.25						
1	1120239808	11/20/23 RILEY NFA FLIGHT	-183.20			1000 50 420460	379		101000
2	1120239808	11/20/23 HULEATT NFA FLIGHT	-438.20			1000 50 420460	379		101000
3	1120239808	11/20/23 HALLOWEEN CANDY	251.86			1000 10 420510	220		101000
4	1120239808	11/20/23 FINLAY CPSE FLIGHT	59.00			1000 10 420510	379		101000
5	1120239808	11/20/23 FINLAY CPSE FLIGHT	109.00			1000 10 420510	379		101000
6	1120239808	11/20/23 HORSENS CPSE FLIGHT	109.00			1000 50 420460	379		101000
7	1120239808	11/20/23 HORSENS CPSE FLIGHT	59.00			1000 50 420460	379		101000
8	1120239808	11/20/23 FINLAY CPSE FLIGHT	59.00			1000 10 420510	379		101000

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13:49:47

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 11/23

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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
9	1120239808	11/20/23 FINLAY CPSE FLIGHT	109.00			1000 10 420510	379		101000
10	1120239808	11/20/23 SCHNEE CPSE FLIGHT	746.41			1000 10 420510	379		101000
11	1120239808	11/20/23 HORSENS CPSE FLIGHT	109.00			1000 50 420460	379		101000
12	1120239808	11/20/23 HORSENS CPSE FLIGHT	746.41			1000 50 420460	379		101000
13	1120239808	11/20/23 HORSENS CPSE FLIGHT	59.00			1000 50 420460	379		101000
14	1120239808	11/20/23 HULEATT CPSE FLIGHT	438.20			1000 50 420460	379		101000
15	1120239808	11/20/23 FINLAY CPSE FLIGHT	746.41			1000 10 420510	379		101000
16	1120239808	11/20/23 HORSENS CPSE FLIGHT	30.00			1000 50 420460	379		101000
17	1120239808	11/20/23 FINLAY CPSE FLIGHT	30.00			1000 10 420510	379		101000
18	1120239808	11/20/23 SCHNEE CPSE FLIGHT	30.00			1000 10 420510	379		101000
19	1120239808	11/20/23 HULEATT NFA FLIGHT	438.20			1000 50 420460	379		101000
20	1120239808	11/20/23 HULEATT NFA FLIGHT	455.20			1000 50 420460	379		101000
21	1120239808	11/20/23 ZOOM	16.59			1000 10 420510	368		101000
22	1120239808	11/20/23 MCFPA DINNER	231.15			1000 10 420510	379		101000
23	1120239808	11/20/23 328	306.53			1000 20 420440	372		101000
24	1120239808	11/20/23 327	412.88			1000 20 420440	272		101000
26	1120239808	11/20/23 SMALL TOOLS	513.44			1000 20 420440	234		101000
27	1120239808	11/20/23 349	180.00			1000 20 420440	372		101000
28	1120239808	11/20/23 349	49.38			1000 20 420440	272		101000
30	1120239808	11/20/23 COMPUTER SUPPLIES	12.99			1000 10 420510	268		101000
<b>Total for Vendor:</b>			<b>5,686.25</b>						
44510	817645	1299 CITY OF MISSOULA-FINANCE	34.69						
1	1122318795	11/02/23 STA 1	34.69			1000 10 420510	341		101000
44576	817935	1299 CITY OF MISSOULA-FINANCE	48.23						
1	1122237965	11/22/23 STA 6	20.36			1000 10 420510	341		101000
2	1128234500	11/28/23 STA 2	27.87			1000 10 420510	341		101000
<b>Total for Vendor:</b>			<b>82.92</b>						
44546	817825	216 CLEARWATER CREDIT UNION	8,244.72						
1	1122234600	11/22/23 K PAULSEN CA WL	188.79			1000 50 420460	379		101000
2	1122234600	11/22/23 K PAULSEN CA WL	188.79			1000 50 420460	379		101000
3	1122234600	11/22/23 K PAULSEN CA WL	188.79			1000 50 420460	379		101000
4	1122234600	11/22/23 K PAULSEN CA WL	23.81			1000 20 420440	231		101000
5	1122234600	11/22/23 ADOBE	239.88			1000 10 420510	368		101000
6	1122234600	11/22/23 K PAULSEN CA WL	26.83			1000 20 420440	231		101000

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MISSOULA RURAL FIRE DISTRICT  
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For the Accounting Period: 11/23

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Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
7	1122234600	11/22/23 K PAULSEN CA WL	460.08			1000 50 420460	379		101000
8	1122234600	11/22/23 K PAULSEN CA WL	460.08			1000 50 420460	379		101000
9	1122234600	11/22/23 K PAULSEN CA WL	460.08			1000 50 420460	379		101000
10	1122234600	11/22/23 K PAULSEN CA WL	25.98			1000 20 420440	231		101000
11	1122234600	11/22/23 K PAULSEN CA WL	32.68			1000 20 420440	231		101000
12	1122234600	11/22/23 K PAULSEN CA WL	119.49			1000 50 420460	379		101000
13	1122234600	11/22/23 K PAULSEN CA WL	119.49			1000 50 420460	379		101000
14	1122234600	11/22/23 K PAULSEN CA WL	119.49			1000 50 420460	379		101000
15	1122234600	11/22/23 RILEY NFA FLIGHT REFUND	-443.20			1000 50 420460	379		101000
16	1122234600	11/22/23 PORTE CONFINED SPACE	1,565.00			1000 50 420460	380		101000
17	1122234600	11/22/23 STA 2	75.00			1000 50 420460	362		101000
18	1122234600	11/22/23 FEES	3.08			1000 10 420510	356		101000
19	1122234600	11/22/23 HOUPPERT SCHMAG LODGING	267.52			1000 50 420460	379		101000
20	1122234600	11/22/23 MORRIS SCHMAG LODGING	267.52			1000 50 420460	379		101000
21	1122234600	11/22/23 DUFNER ALERRT LODGING	1,002.30			1000 50 420460	379		101000
22	1122234600	11/22/23 NEW HIRING PINNING CEREMON	49.99			1000 10 420510	391		101000
23	1122234600	11/22/23 FINLAY PHONE	528.25			1000 10 420510	345		101000
24	1122234600	11/22/23 RADIO BUS LIC.	115.00			1000 50 420460	333		101000
25	1122234600	11/22/23 FINLAY CPSE	720.00			1000 10 420510	380		101000
26	1122234600	11/22/23 SCHNEE CPSE	720.00			1000 10 420510	380		101000
27	1122234600	11/22/23 HORSENS CPSE	720.00			1000 50 420460	380		101000
<b>Total for Vendor:</b>			<b>8,244.72</b>						
44598	-99832C	76 CULLIGAN WATER CONDITIONING	124.00						
1	1125237138	11/25/23 ALL STATIONS	124.00			1000 10 420510	341		101000
<b>Total for Vendor:</b>			<b>124.00</b>						
44540	81804S	1163 DIRECT AUTOMOTIVE DISTRIBUTING	60.72						
1	07HH4372	11/16/23 LUBRICANT	60.72			1000 20 420440	232		101000
<b>Total for Vendor:</b>			<b>60.72</b>						
44555	-99827C	141 GENERAL FIRE APPARATUS	9,275.31						
1	17456	10/30/23 301	69.74			1000 20 420440	272		101000
2	17456	10/30/23 325	69.74			1000 20 420440	272		101000
3	17568	11/27/23 367	135.90			1000 20 420440	272		101000
4	17569	11/27/23 317	54.00			1000 20 420440	272		101000
5	17521	11/14/23 367	8,945.93			1000 20 420440	372		101000
<b>Total for Vendor:</b>			<b>9,275.31</b>						

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44513	81765S	310 GREGORY ORR	70.00						
1	110223GO	11/02/23 ORR REIMB	70.00			1000 50 420460	379		101000
		<b>Total for Vendor:</b>	<b>70.00</b>						
44567	-99825C	1506 HARLOW'S TRUCK CENTER	757.01						
1	02P19366	11/14/23 322	132.08			1000 20 420440	272		101000
2	02P19367	11/14/23 OLD 322	282.76			1000 20 420440	272		101000
3	02P19550	11/28/23 322	10.56			1000 20 420440	272		101000
4	02P19567	11/30/23 322	331.61			1000 20 420440	272		101000
		<b>Total for Vendor:</b>	<b>757.01</b>						
44575	-99822C	1399 HEIMAN FIRE EQUIPMENT	46.55						
1	0926702-IN	11/21/23 STA 6 AIR COMPRESSOR	46.55			1000 50 420460	366		101000
		<b>Total for Vendor:</b>	<b>46.55</b>						
44580	81805S	1286 HILLYARD - MT dba HOUSE OF CLEAN	1,073.77						
1	605305887	11/13/23 STA 1	88.96			1000 50 420460	361		101000
2	605293825	11/01/23 STA 2	80.55			1000 50 420460	362		101000
3	605303127	11/09/23 STA 2	106.36			1000 50 420460	362		101000
4	605307471	11/14/23 STA 2	110.11			1000 50 420460	362		101000
5	605309145	11/15/23 STA 2	116.96			1000 50 420460	362		101000
6	605310476	11/16/23 STA 2	48.61			1000 50 420460	362		101000
7	605309146	11/15/23 STA 4	48.61			1000 50 420460	364		101000
8	605321215	11/30/23 STA 4	199.67			1000 50 420460	364		101000
9	605293826	11/01/23 STA 5	16.11			1000 50 420460	365		101000
10	605293827	11/01/23 STA 5	95.55			1000 50 420460	365		101000
11	605318635	11/28/23 STA 6	162.28			1000 50 420460	366		101000
		<b>Total for Vendor:</b>	<b>1,073.77</b>						
44563	81806S	1258 I-STATE TRUCK CENTER	1,468.92						
1	C253186959	11/13/23 351	212.95			1000 20 420440	272		101000
2	C253186539	11/27/23 STOCK	1,150.70			1000 20 420440	270		101000
3	C253187727	11/29/23 322	105.27			1000 20 420440	272		101000
		<b>Total for Vendor:</b>	<b>1,468.92</b>						

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44521	81775S	864 JASON BUTLER	236.00						
1	112023JB	11/20/23 BUTLER CAR SEAT PER DIEM	236.00			1000 50 420460	379		101000
		<b>Total for Vendor:</b>	<b>236.00</b>						
44512	81766S	969 JASON DUFNER	107.65						
1	110623JD	11/06/23 DUFNER REIMB	107.65			1000 50 420460	379		101000
		<b>Total for Vendor:</b>	<b>107.65</b>						
44541	-99830C	420 KELLEY CONNECT	387.05						
1	35207471	11/01/23 COPIER MAINT	387.05			1000 10 420510	356		101000
		<b>Total for Vendor:</b>	<b>387.05</b>						
44565	-99826C	1114 KENWORTH SALES MISSOULA	24.60						
1	017P26791	11/20/23 STA 2	24.60			1000 50 420460	362		101000
		<b>Total for Vendor:</b>	<b>24.60</b>						
44592	81807S	202 LEGACY GLASS, LLC	303.00						
1	80449	11/30/23 302	303.00			1000 20 420440	372		101000
		<b>Total for Vendor:</b>	<b>303.00</b>						
44587	-99821C	1282 LIFE-ASSIST, INC	81.00						
1	1381169	11/16/23 MEDICAL SUPPLIES	81.00			1000 80 420461	222		101000
		<b>Total for Vendor:</b>	<b>81.00</b>						
44542	81808S	1721 LIGHTHOUSE UNIFORM CO.	2,400.80						
1		UNIFORMS	2,400.80			1000 50 420460	230		101000
		<b>Total for Vendor:</b>	<b>2,400.80</b>						
44616	81823S	148 LITHIA MOTORS	82.99						
1	450808	11/21/23 302	82.99			1000 20 420440	372		101000
		<b>Total for Vendor:</b>	<b>82.99</b>						
44588	81794S	1894 LOWE'S	618.92						
2	392-MAKCGH	11/12/23 STA 2	93.05			1000 50 420460	362		101000
3	427-MAXGNE	11/15/23 STA 2	245.39			1000 50 420460	362		101000
4	283-MBNQJK	11/20/23 STA 2	280.48			1000 50 420460	362		101000
		<b>Total for Vendor:</b>	<b>618.92</b>						

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44548	81784S	208 MISSOULA COUNTY MEDICAL BENEFITS	97,062.60						
1	0000011420 11/20/23 ADMIN		9,552.80			1000 10 420510	143		101000
2	0000011420 11/20/23 RM/ARM		4,048.20			1000 20 420440	143		101000
3	0000011420 11/20/23 TO/RVC		4,048.20			1000 30 420430	143		101000
4	0000011420 11/20/23 FP		3,371.10			1000 40 420410	143		101000
5	0000011420 11/20/23 SUP		76,042.30			1000 50 420460	143		101000
		<b>Total for Vendor:</b>	<b>97,062.60</b>						
44529	81785S	228 MISSOULA COUNTY TREASURER	670.32						
1	48818 11/27/23 STA 1 PARCEL #5906367		23.96			1000 10 420510	341		101000
2	49178 11/27/23 STA 2 PARCEL #5940307		283.74			1000 10 420510	341		101000
3	36812 11/27/23 STA 4 PARCEL #420293005		34.60			1000 10 420510	341		101000
4	48725 11/27/23 STA 5 PARCEL #5905087		34.60			1000 10 420510	341		101000
5	46130 11/27/23 STA 6 PARCEL #5844740		293.42			1000 10 420510	341		101000
44553	81790S	228 MISSOULA COUNTY TREASURER	374.95						
1	667 11/17/23 OCTOBER TELE SERVICE		374.95			1000 10 420510	345		101000
		<b>Total for Vendor:</b>	<b>1,045.27</b>						
44601	81809S	211 MISSOULA COUNTY WORKERS COMP	694.52						
1	113023WC01 11/30/23 VFF/RFF NOV HOURS		694.52			1000 60 420462	146		101000
		<b>Total for Vendor:</b>	<b>694.52</b>						
44515	81767S	230 MISSOULA ELECTRIC COOPERATIVE	453.95						
1	1106232239 11/06/23 STA 2		19.50			1000 10 420510	341		101000
2	1106232239 11/06/23 STA 6		237.35			1000 10 420510	341		101000
3	1106232239 11/06/23 STA 2		197.10			1000 10 420510	341		101000
		<b>Total for Vendor:</b>	<b>453.95</b>						
44578	81810S	235 MISSOULA MOTOR PARTS	1,059.30						
1	763086 11/02/23 OLD 322		4.36			1000 20 420440	272		101000
2	763086 11/02/23 355		333.84			1000 20 420440	272		101000
3	763237 11/02/23 355		-72.01			1000 20 420440	272		101000
4	763363 11/02/23 LUBRICANT		35.94			1000 20 420440	232		101000
5	764374 11/06/23 328		41.02			1000 20 420440	272		101000
6	764374 11/06/23 325		41.02			1000 20 420440	272		101000



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7	764374 11/06/23 327		41.02			1000 20 420440	272		101000
8	764946 11/07/23 349		68.38			1000 20 420440	272		101000
9	765515 11/08/23 349		23.81			1000 20 420440	272		101000
10	766330 11/10/23 CHIPPER		26.26			1000 20 420440	272		101000
11	766330 11/10/23 SHOP		142.95			1000 20 420440	270		101000
12	767144 11/13/23 327		47.30			1000 20 420440	272		101000
13	767148 11/13/23 307		123.56			1000 20 420440	272		101000
14	767367 11/13/23 311		4.48			1000 20 420440	272		101000
15	767368 11/13/23 OLD 322		10.79			1000 20 420440	272		101000
16	968719 11/14/23 302		4.76			1000 20 420440	272		101000
17	768522 11/16/23 328		0.67			1000 20 420440	272		101000
18	768791 11/16/23 SHOP		3.61			1000 20 420440	270		101000
19	768834 11/16/23 306		26.00			1000 20 420440	272		101000
20	769690 11/20/23 STA 4		46.80			1000 50 420460	364		101000
21	770528 11/22/23 363		23.65			1000 20 420440	272		101000
22	770528 11/22/23 367		23.66			1000 20 420440	272		101000
23	772544 11/29/23 322		65.29			1000 20 420440	272		101000
24	772712 11/29/23 322		-37.00			1000 20 420440	272		101000
25	772712 11/29/23 LUBRICANT		6.22			1000 20 420440	232		101000
26	766330 11/10/23 OLD 322		22.92			1000 20 420440	272		101000
		<b>Total for Vendor:</b>	<b>1,059.30</b>						
44556	81811S 244 MISSOULA TEXTILE SERVICES		315.48						
1	11282320 11/28/23 ALL STATIONS		315.48			1000 10 420510	356		101000
		<b>Total for Vendor:</b>	<b>315.48</b>						
44514	-99836C 1684 MMW ARCHITECTS		2,699.40						
1	23.040.000 11/09/23 ADMIN BLDG FEASIBILITY STU		2,699.40			1000 10 420510	356		101000
		<b>Total for Vendor:</b>	<b>2,699.40</b>						
44593	81812S 249 MODERN MACHINERY CO., INC.		14.00						
1	2952758 11/09/23 348		14.00			1000 20 420440	372		101000
		<b>Total for Vendor:</b>	<b>14.00</b>						

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44559	81786S	1895 MONTANA EMS & TRAUMA SYSTEMS	35.00						
1	00000850	11/28/23 LICENSE FEE	35.00			1000 10 420510	333		101000
		<b>Total for Vendor:</b>	<b>35.00</b>						
44543	-99829C	247 MOUNTAIN SUPPLY	8.90						
1	9501489	11/07/23 349	8.90			1000 20 420440	272		101000
		<b>Total for Vendor:</b>	<b>8.90</b>						
44530	-99834C	259 MSUES FIRE TRAINING SCHOOL	475.00						
1	26-220	11/22/23 BUNNELL DR/OP AERIAL	95.00			1000 50 420460	380		101000
2	26-220	11/22/23 BUNNELL DR/OP PUMPER	95.00			1000 50 420460	380		101000
3	26-220	11/22/23 DREGALLA DR/OP AERIAL	95.00			1000 50 420460	380		101000
4	26-220	11/22/23 DREGALLA DR/OP PUMPER	95.00			1000 50 420460	380		101000
5	26-220	11/22/23 DREGALLA DR/OP MOBILE WATER SU	95.00			1000 50 420460	380		101000
		<b>Total for Vendor:</b>	<b>475.00</b>						
44586	81813S	205 MT ACE HARDWARE	308.53						
1	237670945	11/02/23 TRAINING	235.20			1000 30 420430	220		101000
2	237671100	11/02/23 ACADEMY	8.62			1000 30 420430	220		101000
3	237673485	11/04/23 STA 1	5.99			1000 50 420460	361		101000
4	237675406	11/06/23 STA 5	9.80			1000 50 420460	365		101000
5	237704481	11/30/23 TRAINING	48.92			1000 30 420430	220		101000
		<b>Total for Vendor:</b>	<b>308.53</b>						
44589	-99820C	1542 MT COFFEE EXPRESS	345.00						
1	4135	11/01/23 STA 1	102.00			1000 10 420510	210		101000
2	800484	11/01/23 STA 1 WATER	90.00			1000 10 420510	341		101000
3	4147	11/02/23 STA 1	51.00			1000 10 420510	210		101000
4	4273	11/21/23 STA 1	102.00			1000 10 420510	210		101000
		<b>Total for Vendor:</b>	<b>345.00</b>						
44511	81768S	445 MT CRIMINAL RECORDS	25.00						
1	110923	11/09/23 RFF FINGERPRINTING BURRUSS	25.00			1000 60 420462	391		101000
		<b>Total for Vendor:</b>	<b>25.00</b>						

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44554	81814S	1322 MURDOCHS RANCH & HOME SUPPLY	243.36						
1	58001864	11/13/23 OLD 322	36.98			1000 20 420440	272		101000
2	58001863	11/13/23 STA 2	169.99			1000 50 420460	362		101000
3	53027961	11/16/23 STA 2	0.40			1000 50 420460	362		101000
4	56030584	11/16/23 LUBRICANT	35.99			1000 20 420440	232		101000
		<b>Total for Vendor:</b>	<b>243.36</b>						
44544	81815S	1418 NASH INTERPRISES, INC.	2,341.28						
1	10873	11/03/23 STA 2	2,341.28			1000 50 420460	362		101000
		<b>Total for Vendor:</b>	<b>2,341.28</b>						
44569	81816S	295 NORCO	293.83						
1	39233910	11/20/23 MEDICAL OXYGEN	170.83			1000 80 420461	222		101000
2	39324851	11/30/23 CYLIDER RENTAL	123.00			1000 80 420461	356		101000
		<b>Total for Vendor:</b>	<b>293.83</b>						
44609	81824S	1664 NORTHWEST FIRE SERVICES, INC	4,700.00						
1	230804	08/04/23 327	2,250.00			1000 20 420440	372		101000
2	230929-13	09/29/23 PUMP TESTING	2,450.00			1000 20 420440	372		101000
		<b>Total for Vendor:</b>	<b>4,700.00</b>						
44516	81769S	547 NORTHWESTERN ENERGY	509.87						
1	1101236199	11/01/23 STA 5	509.87			1000 10 420510	341		101000
44526	81776S	547 NORTHWESTERN ENERGY	3,094.49						
1	1115237315	11/15/23 STA 6	162.01			1000 10 420510	341		101000
2	1116237741	11/16/23 STA 1	1,140.50			1000 10 420510	341		101000
3	1116239125	11/16/23 STA 1	355.84			1000 10 420510	341		101000
4	1101231057	11/01/23 OLD STA 5	25.33			1000 10 420510	341		101000
5	1114238058	11/14/23 STA 4	1,410.81			1000 10 420510	341		101000
44551	81788S	547 NORTHWESTERN ENERGY	243.05						
1	11202385-4	11/20/23 STA 2	243.05			1000 10 420510	341		101000
		<b>Total for Vendor:</b>	<b>3,847.41</b>						

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44517	81770S	1790 PETER STEVENS	350.00						
1	111423PS 11/14/23	STEVENS EMS CERT REIMB	350.00			1000 50 420460	380		101000
		<b>Total for Vendor:</b>	<b>350.00</b>						
44545	-99828C	1725 PIERCE LEASING	750.00						
1	0058276 11/08/23	OFFICE TRAILER 11/7-12/4/23	750.00			1000 10 420510	530		101000
		<b>Total for Vendor:</b>	<b>750.00</b>						
44518	81771S	855 PITNEY BOWES	153.88						
1	110623 11/06/23	POSTAGE	153.88			1000 10 420510	311		101000
		<b>Total for Vendor:</b>	<b>153.88</b>						
44570	81817S	756 POMP'S TIRE SERVICE, INC	331.60						
1	1850023816 11/20/23	348	331.60			1000 20 420440	233		101000
		<b>Total for Vendor:</b>	<b>331.60</b>						
44581	81795S	31 REPUBLIC SERVICES #889	994.41						
1	-003473963 11/30/23	ALL STATIONS	994.41			1000 10 420510	342		101000
		<b>Total for Vendor:</b>	<b>994.41</b>						
44596	81796S	204 RON LUBKE	27.50						
1	113023RL01 11/30/23	LUBKE NOV GYM REIMB	27.50			1000 50 420460	132		101000
		<b>Total for Vendor:</b>	<b>27.50</b>						
44524	81777S	1791 SEAN MULLINS	59.00						
1	111523SM 11/15/23	MULLINS PER DIEM NEW TENDER	59.00			1000 20 420440	379		101000
		<b>Total for Vendor:</b>	<b>59.00</b>						
44590	81818S	360 SHIPPING DEPOT	30.65						
		SPOKANE PARTS FOR 367							
1	8456 11/09/23	367	30.65			1000 10 420510	311		101000
		<b>Total for Vendor:</b>	<b>30.65</b>						

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44571	81819S	803 SIX ROBBLEES' INC.	37.13						
1	15P22458 11/16/23 363		37.13			1000 20 420440	272		101000
		<b>Total for Vendor:</b>	<b>37.13</b>						
44594	81820S	1419 SOLESTONE REIMBURSEMENT SERVICES	3,159.34						
1	10232023 11/11/23 MEDICAL SUPPLIES		3,159.34			1000 80 420461	222		101000
		<b>Total for Vendor:</b>	<b>3,159.34</b>						
44595	81797S	375 STINE ELECTRONICS	299.00						
1	25410 10/09/23 RADIOS		299.00			1000 50 420460	271		101000
		<b>Total for Vendor:</b>	<b>299.00</b>						
44604	81825S	1607 TRACTOR SUPPLY CO	4.21						
1	360406 11/17/23 STA 5		4.21			1000 50 420460	365		101000
		<b>Total for Vendor:</b>	<b>4.21</b>						
44572	-99824C	463 TRI ARC, INC.	34.96						
1	R27405 11/30/23 CYLIDER RENTAL		34.96			1000 20 420440	370		101000
		<b>Total for Vendor:</b>	<b>34.96</b>						
44573	-99823C	981 TRUCKPRO, LLC	18.98						
1	11-0008380 11/27/23 351		18.98			1000 20 420440	272		101000
		<b>Total for Vendor:</b>	<b>18.98</b>						
44562	81821S	1628 UNIVISION	3,341.00						
1	252418 11/01/23 MICROSOFT 365		1,724.00			1000 10 420510	368		101000
2	252652 11/01/23 BLOCK PURCHASE		250.00			1000 10 420510	368		101000
3	252570 11/01/23 VELOCITY HOURS		1,367.00			1000 10 420510	368		101000
		<b>Total for Vendor:</b>	<b>3,341.00</b>						
44527	-99835C	408 VERIZON WIRELESS	1,020.65						
1	9949095873 11/11/23 WIRELESS		1,020.65			1000 10 420510	354		101000
		<b>Total for Vendor:</b>	<b>1,020.65</b>						

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Claim Details  
For the Accounting Period: 11/23

Page: 13 of 14  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
44561	-99833C	1861 WESTERN STATES FIRE PROTECTION	1,870.00						
1	WSF520749	05/11/23 STA 4	1,540.00			1000 50 420460	364		101000
2	WSF554480	10/05/23 STA 4	330.00			1000 50 420460	364		101000
		<b>Total for Vendor:</b>	<b>1,870.00</b>						
44566	81822S	1724 WEX BANK	4,939.90						
1	11302385-4	11/30/23 FUEL	4,939.90			1000 20 420440	231		101000
		<b>Total for Vendor:</b>	<b>4,939.90</b>						
44520	81772S	1818 ZANON FULBRIGHT	50.00						
1	1114232F	11/14/23 PARAMEDIC PALS BOOK	50.00			1000 50 420460	380		101000
44597	81798S	1818 ZANON FULBRIGHT	27.50						
1	1206232F01	12/06/23 FULBRIGHT NOV GYM REIMB	27.50			1000 50 420460	132		101000
		<b>Total for Vendor:</b>	<b>77.50</b>						
		<b># of Claims</b>	<b>76</b>	<b>Total:</b>	<b>168,273.02</b>	<b># of Vendors</b>	<b>51</b>		
		<b>Total Electronic Claims</b>	<b>18,128.41</b>						
		<b>Total Non-Electronic Claims</b>	<b>150144.61</b>						

12/08/23  
13:49:47

MISSOULA RURAL FIRE DISTRICT  
Fund Summary for Claims  
For the Accounting Period: 11/23

Page: 14 of 14  
Report ID: AP110

---

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$168,273.02
<b>Total:</b>	<b>\$168,273.02</b>

---

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, December 12<sup>th</sup>, 2023, at 4:00 PM.



\_\_\_\_\_ Melissa Schnee, Finance/HR Director

\_\_\_\_\_ Ben Murphy, Chairman

\_\_\_\_\_ Dick Mangan, Secretary





# MISSOULA RURAL

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## FIRE DISTRICT

November 28, 2023

Dillard's  
Southgate Mall  
2901 Brooks St.  
Missoula, MT 59801

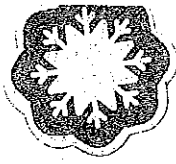
Dear Dillard's staff,

On behalf of the Missoula Rural Fire District firefighters and staff, we would like to thank you for hand-delivering the popcorn. This was a considerate reminder of the kindness and goodwill of our neighbors.

Sincerely,

Chris Newman  
Fire Chief  
Missoula Rural Fire District

CN/jc

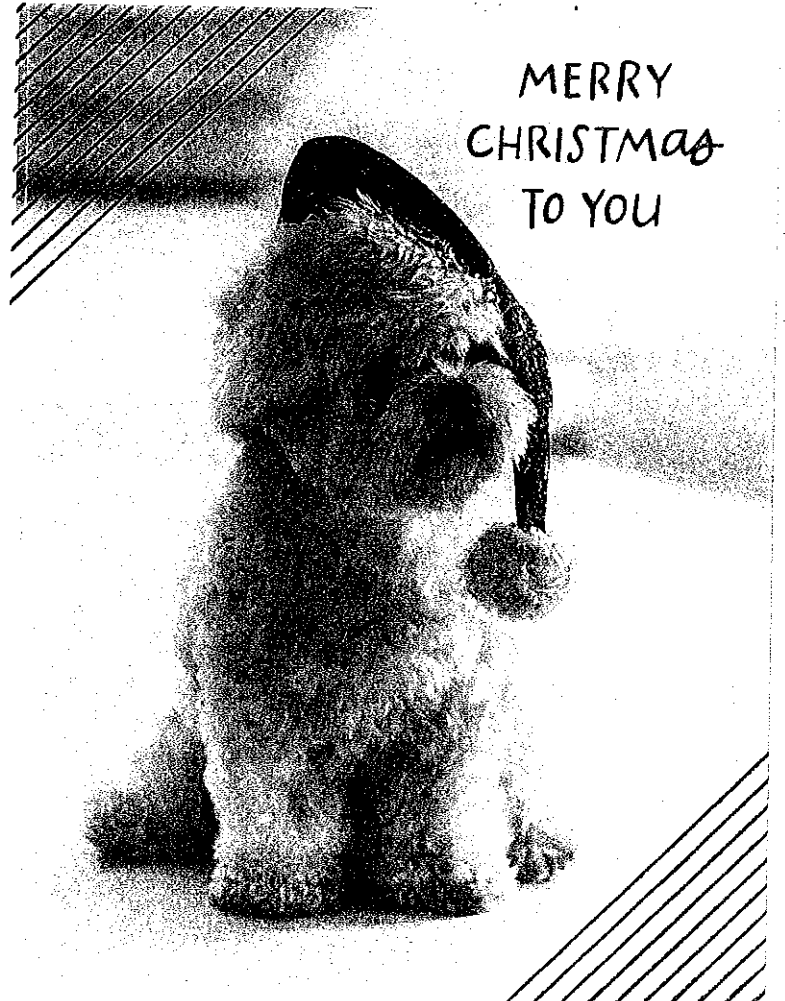


Dear Missoula Fire,

\* HOPE It's  
PAWS-ITively  
AMAZING—  
Just Like <sup>all of</sup> YOU!!

\* Merry Christmas! Thank  
you for always being there  
to help the community!  
We appreciate all of you!  
Warm Blessings,  
The Castro Family ☺

MERRY  
CHRISTMAS  
TO YOU



 american greetings

21160111  
SX06961333S  
©AGC, LLC

Natalie

Katia

Lynlee

Viv

Dylan

Maiya

Katelyn

Parker

Brooke

Morgan

Joan

Dear Station 1,  
 Thank you for welcoming us into  
 your fire station! We had a fun time  
 during our visit and we appreciate  
 everything you do for our community.  
 The work you do every day is so  
 admirable, and we look up to your  
 courage and determination. We want  
 to emphasize how grateful we are for  
 your incredibly valuable work in saving  
 lives every day.

~ Honors Student Association

**Thank  
 you!**



November 22, 2023

Christopher M. Newman  
Fire District Chief  
Missoula Rural Fire District  
2521 South Ave. W.  
Missoula, MT 59804

Dear Chief Newman,

I'm writing on behalf of People for the Ethical Treatment of Animals (PETA), which has many thousands of members and supporters across Montana, to thank your firefighters for coming to the aid of a cat who was stuck in a vehicle's engine on November 20. Because of their actions, this animal was rescued from a terrifying and potentially fatal situation. Members of your community are lucky to have such kind first responders who don't hesitate to help humans or other animals in need.

Thank you all for your compassion.

Very truly yours,

Ingrid Newkirk  
President

PEOPLE FOR  
THE ETHICAL  
TREATMENT  
OF ANIMALS

**Washington**

1536 16th St. N.W.  
Washington, DC 20036  
202-483-PETA

**Los Angeles**

2154 W. Sunset Blvd.  
Los Angeles, CA 90026  
323-644-PETA

**Norfolk**

501 Front St.  
Norfolk, VA 23510  
757-622-PETA

Info@peta.org  
PETA.org

**Entities**

- PETA Asia
- PETA India
- PETA France
- PETA Australia
- PETA Germany
- PETA Switzerland
- PETA Netherlands
- PETA Foundation (U.K.)



# MISSOULA RURAL

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## FIRE DISTRICT

December 3, 2023

Conner Sloan and his family celebrated his third birthday with a station tour on December 3<sup>rd</sup>. They brought lasagna and garlic bread as a thank-you for the firefighters' service.

This is to be submitted for communications in the Board Packet.

Jenn Culp  
Admin Assistant

## Melissa Schnee

---

**From:** FEMA GO <no-reply@fema.dhs.gov>  
**Sent:** Thursday, December 7, 2023 11:05 AM  
**To:** Philip Richards; Melissa Schnee; Brent Christopherson  
**Subject:** Fiscal Year (FY) 2022 Assistance to Firefighters Grants

12/07/2023

MISSOULA RURAL FIRE DISTRICT  
2521 SOUTH AVE W  
MISSOULA, MT, 59804 -6407

Reference: EMW-2022-FG-04893

Dear Assistance to Firefighters Grant Program Applicant:

On behalf of the Federal Emergency Management Agency's (FEMA) Grant Programs Directorate, I would like to thank you for applying for assistance under the Fiscal Year (FY) 2022 Assistance to Firefighters Grant (AFG) Program. Unfortunately, after careful consideration and review, your application did not score high enough to receive further consideration through the panel review process. We regret that the news could not be more favorable.

As you are aware, the AFG Program is among the Department of Homeland Security's (DHS) and FEMA's most competitive grant programs. In FY 2022, FEMA received over 7,000 AFG Program applications, requesting more than \$2.4 billion in federal assistance. The large number of applications received, and the finite amount of available funding, resulted in many commendable applicants not being funded and accentuates the highly competitive nature of this program. FEMA encourages your organization to apply for funding through the FY 2023 AFG Program.

Given the high number of applications received, the AFG Program is unable to provide your organization with an individualized comprehensive review of your application at this time. However, we offer a webinar to assist you in understanding our review and selection process to help you in preparing future applications. For additional information, please visit <https://www.fema.gov/assistance-firefighters-grant>.

There are several other tools and resources available to help fire departments and volunteer interest organizations develop effective AFG Program grant applications. I encourage you to make use of these resources as you prepare your next grant request.

1. **AFG Program Website:** <https://www.fema.gov/assistance-firefighters-grant>. The AFG Program Website offers a wealth of resources, including:
  - The AFG Program Notice of Funding Opportunity (NOFO), which explains funding priorities and evaluation criteria
  - Frequently Asked Questions (FAQs)
  - Narrative Self-Evaluation Tool
  - AFG Program Application Checklist
  - Get Ready Guides
  - Online tutorials with key information about preparing grant requests
  - AFG Program E-Mail Alerts (e-mail messages to the AFG Program mailing list), which provide important announcements about new application periods, upcoming workshops, and other AFG Program updates (to receive the AFG Program E-Mail Alerts, sign up on the AFG Program website)
  - Recipient success stories

2. **Toll-Free AFG Program Help Desk: 1-866-274-0960 or [firegrants@fema.dhs.gov](mailto:firegrants@fema.dhs.gov).** The AFG Program Help Desk answers questions from applicants by telephone and by e-mail. Between application periods, they field general questions about the AFG Programs. During application periods, they provide technical assistance with the online application and answer questions about the AFG Program NOFO. If additional assistance is needed, the Help Desk staff can refer questions directly to subject matter specialists.

Your interest in the AFG Program reminds us that America's fire and emergency medical services organizations continue to have great need for support. FEMA and DHS will continue to work closely with and support the Nation's first responders and their vital work. Thank you again for your dedication and commitment.

Regards,

Catherine Patterson  
Director  
Fire, Regional, and Emergency  
Management Grant Programs Division

# CERTIFICATE OF APPRECIATION

AWARDED TO:

*Clinton Rural Fire District*

Missoula Rural Fire District (MRFD) would like to recognize the generosity of Clinton Rural Fire District (CRFD) as one of our valued mutual aid partners. Chief Bill Tucker has allowed LT Paulsen and LT Crocker to use the CFRD training building on three occasions this past year. This has been especially beneficial for MRFD's career and volunteer training programs because it has allowed us to conduct live fire training for our members. As we know from experience, the ability to train in IDLH conditions in a controlled setting is invaluable. Chief Tucker has been truly welcoming in having MRFD train our firefighters in their tower. Captain Jim Steenberg has also been especially generous with his time and hard work in helping LT Paulsen and LT Crocker conduct these trainings. Captain Steenberg has a wealth of fire experience and has been very helpful. Training at the CRFD station has also allowed MRFD staff to interact with and get to know many of the CRFD firefighters as well and really strengthened the working relationship with CRFD on scenes. CRFD's generosity and their kindness is greatly appreciated by all of us here at MRFD.

---

**BEN MURPHY**  
CHAIRMAN OF THE BOARD

---

**CHRIS NEWMAN**  
FIRE CHIEF



## November IT Report

During most of the month, I was assisting with my son's cancer care in Florida. During that time, I responded daily to HelpDesk requests and phone calls for assistance as well as attending to general emails and monitoring servers, etc.

### Miscellaneous items during November:

- CAD problems
- Email distribution lists
- Checking Verizon shared data usage
- CrewForce (Fire Mobile replacement) trial
  - iPad installation in 311
  - usage questions and progress meeting with Tyler Technology
- Training Request processing in Teams
- corrections in Active Directory
- remote desktop login problems
- New World login problems
- create method to alert crews to problems with new station alerting system in order to prompt crews to switch to radio scanning during network interruptions
- investigating switching HelpDesk from open source Spiceworks system to using Univision HelpDesk system, which would give them better insight into MRFD's daily problems and solutions. This will incur no additional cost to MRFD.
- Assist with standardized email signatures

Joe Ford  
IT Manager

## Deputy Fire Marshal Monthly Report

Peter V. Giardino

November 2023

### Activities

#### **Business Inspections (re-inspections):**

- 7131 Highway 12 W.
- 7131 Highway 12 W. (re-inspection)
- 12370 Highway 10 E

#### **Certificate of Occupancy Finals (Business)**

- 13330 Highway 93 S.
- 5888 Rowan St. Mini storage Phase II

#### **Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections**

- 2740 Spurgin Rd.
- 1010 Chief Joseph Cluster

#### **Annexation**

#### **Water Supply (cisterns, hydrants, etc.)**

- Cistern leak test – 5888 Rowan St.
- Site visit to 9980 Longacres Ln. with Carl Construction to discuss access to cistern.
- Replied to letter from Westview Mobile Home Park representative re: hydrant system repair.
- Spoke with Mike Heisey to confirm repairs to water main on Bonner Mill site. Hydrants are operational.
- Site visit to Pontiac Commercial Subdivision to discuss cistern location.

#### **Lockboxes**

- Created invoices:
  - 13330 Highway 93 S
  - 9980 Longacres Ln.

#### **Community Risk Reduction, Fire Prevention, and Code Compliance**

- Reviewed site plan (with DFM McDermott) for 100 Glacier drive.
- Meeting with Morrison-Maierle to discuss 9405 Futurity Drive project.
- Site visit with architect and contractor to discuss access for new 3-lot subdivision on Aladin Way.
- Old Bitterroot Trail access issues. Spoke with City engineer to develop a traffic control plan.
- Zoom meeting with WWM Architects to discuss Prospect Construction project.
- Hazard assessment for Longhorn Flats subdivision.

#### **Fire Investigations**

- Reviewed Boondock Ln. fire investigation (K. Paulsen)

#### **Classes/Training**

**Plan Reviews**

- 5901 Mullan Rd.
- 4850 Arnica Dr.
- 6521 Lower Miller Creek Rd.

**First Due:**

**Assignments and Other Activities**

- Training committee meeting
- Recruit pinning ceremony
- DRT meeting
- Technology Committee meeting
- 2021 IFC adoption review
- Meeting with Building Department to discuss recent and upcoming permits.

## **Deputy Fire Marshal Monthly Report**

**Dodd McDermott**

**November 2023**

### **Activities**

#### **Business Inspections (re-inspections):**

- 2802 South Ave W
- 11815 Lewis and Clark Dr

#### **Certificate of Occupancy Finals (Business):**

- 8275 Highway 10 W C of O

#### **Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections:**

- 3611 Butler View Ln C of O
- 1890 Whitetail Ln C of O
- 12902 Tira Ln
- 13264 Balsamroot Rd

#### **Annexation:**

- 

#### **Water Supply (cisterns, hydrants, etc.):**

- 

#### **Lockboxes:**

- 

#### **Community Risk Reduction, Fire Prevention, and Code Compliance:**

- 

#### **Fire Investigations:**

- Review 16600 Queen Anne Ln
- Review 7220 Highway 200 E

#### **Classes/Training:**

- Fire Extinguisher training @ Woodman School
- EMS training

#### **Plan Reviews:**

- 6395 Primrose Dr

- 13955 Turah Rd
- 2787 Hiawatha
- 1650 Frey Ln
- 6393 Woody Mountain Dr
- 8995 Grouse Dr
- XXXX Coulter Pine St
- 7890 Thornton Dr
- 10065 Royal Coachman Dr sprinkler plan
- 9250 Miller Creek Rd
- 2203 Humble Rd
- 2311 Pauline Dr
- 1530 Trotting Horse Ln
- 6544 Grand Am Way
- 7315 Buckhorn Ln
- Bird Ln Subdivision
- Grass Valley Subdivision

**First Due:**

- Pre plans

**Assignments and Other Activities:**

- CPT meeting
- Drive Safe Missoula Meeting
- DRT meeting
- Apparatus Meeting

# Public Relations Outreach Breakdown

November 2023

- 12 total documented events
  - 6 social media posts (Facebook/Instagram/Twitter)
  - 2 scheduled media appearance (Newspaper/Radio/TV)
  - 1 in station event (Car Seat Event/Station Tour)
  - 0 impromptu media appearance (Newspaper/Radio/TV)
  - 3 other (Fundraiser/Parade/Etc.)

## Date

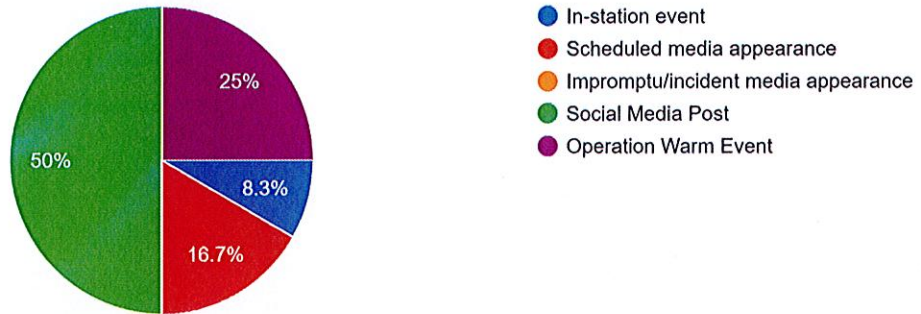
12 responses

Nov 2023



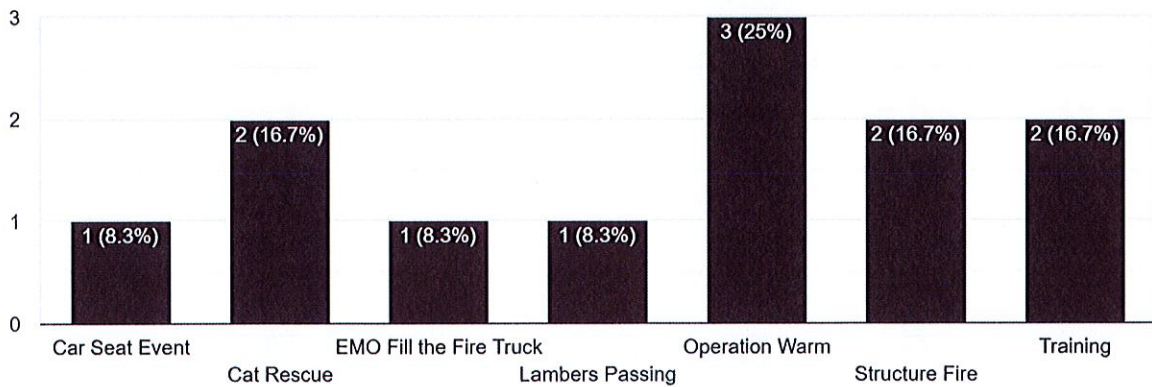
## Type

12 responses



## Topic Being Discussed

12 responses





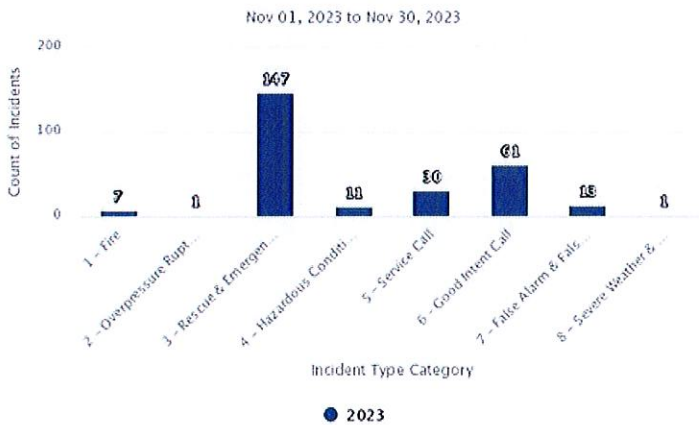
# MRFD CFS Report

## November 2023

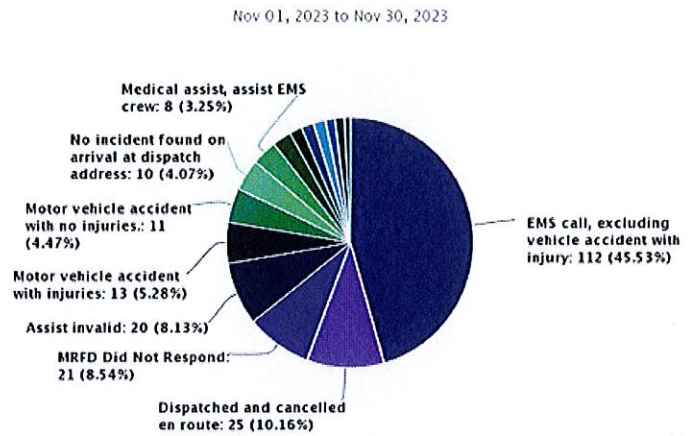
### Incident Numbers

November 2023	278	November 2022	290	Percent Change	-4.13%
YTD 2023	3279	YTD 2022	3129	Percent Change	+4.79%

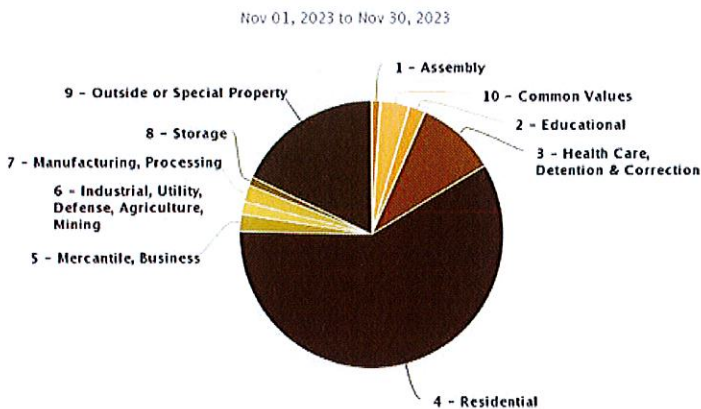
Incidents by Category and Year



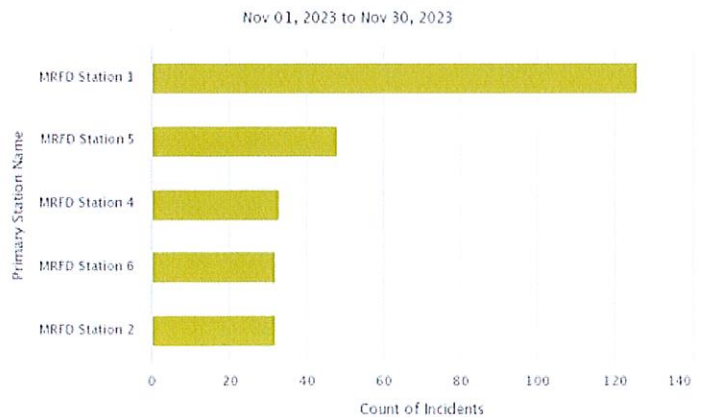
Incident Types (Top 15)



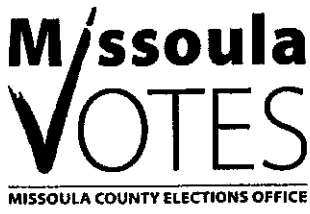
Incidents by Property Use Category



Incidents by Primary Station Name







Missoula County  
Elections Office

Missoula County Elections  
140 N Russell Street  
Missoula, MT 59801-1704  
Phone: 406-258-4751  
MontanaVotes.com

TO: Community Councils, Fire Districts, Irrigation Districts, Seeley-Swan Hospital District, Sewer Districts, and Water Districts  
FROM: Nathan Coyan, Deputy Elections Administrator  
DATE: 12/5/2023  
RE: 2024 May Special District Election

Greetings!

As we approach a new election year, we are preparing early to help us run smooth elections this coming spring. Candidate Filing will open Thursday 12/14/2023 and close on Monday 02/12/2024.

Enclosed are several documents for review and to return to our office:

- **Ballot Certification Form:** This form outlines the number of eligible positions for May 07, 2024. It is important that this form is filled out in the presence of other board members to ensure the accuracy of information. With almost 40 special districts in Missoula County, we rely on each district to inform us of the number of positions and terms that are up for re-election. *This form dictates to our office the potential races on the ballot, so it is very important that it is returned to us by the Monday 1/15/2024 deadline. We have helped prefill this form with information on file, but it requires your action if there is a discrepancy.* Please contact our office if you need an extension in submitting these forms ([electioninfo@missoulacounty.us](mailto:electioninfo@missoulacounty.us)).
- **Current Member Inventory List:** This form provides our office with an inventory of current members, positions, term expiration dates, and contact information. The top-left square is for the primary contact person. Please review the included roster and complete this blank roster and return it with the Ballot Certification Form. **PLEASE NOTE:** We have migrated membership information to an online service called 'OnBoard', located here: <https://boards.missoulacounty.us/> This resource is able to provide you, your members and the public with the most current and accurate information regarding your board or council.

**Both forms are needed by our office so that we can effectively process the election for your special district. Please return both completed forms to our office no later than**

**Monday 01/15/2024**

Also enclosed is the candidate filing form:

- **Oath of Candidacy:** Any candidate that wishes to submit for candidacy for any open position needs to fill out an oath. The form must be completed and signed before a notary.

The Oath of Candidacy form must be received by the Election Office by the close of Candidate Filing, 5PM, Monday, 02/12/2024

If you have any questions, please do not hesitate to contact us at 258-4751. Thank you all for your service,

Nathan

<b>IMPORTANT DATES</b>	
<b>Candidate Filing Opens</b>	<b>Thursday, December 14, 2023</b>
<b>Ballot Certification Form &amp; Member Inventory Form</b>	<b>Due by Monday, January 15, 2024</b>
<b>Oath of Candidacy Form</b>	<b>Due by Monday, February 12, 2024</b>
<b>Close of Candidate Filing</b>	<b>5PM Monday, February 12, 2024</b>
<b>Cancellation of Election</b>	<b>After 5PM Monday, March 4, 2024</b>
<b>Mail Ballot Election</b>	<b>Tuesday, May 07, 2024</b>



Missoula County  
Elections Office

Missoula County Elections  
140 N Russell Street  
Missoula, MT 59801-1704  
Phone: 406-258-4751  
MissoulaVotes.com

SPECIAL DISTRICT: Missoula Rural Fire District

## 2024 BALLOT CERTIFICATION FORM

Please document the number of positions open for the May 7, 2024, Special District Election and return it to our office by Monday January 15, 2024.

TITLE	DIVISION <i>(optional)</i>	TERM LENGTH	NUMBER TO BE ELECTED
Member	Seat 3 & Seat 4	3 Years	2

TITLE	DIVISION <i>(optional)</i>	TERM LENGTH	NUMBER TO BE ELECTED
-------	----------------------------	-------------	----------------------

TITLE	DIVISION <i>(optional)</i>	TERM LENGTH	NUMBER TO BE ELECTED
-------	----------------------------	-------------	----------------------

I Melissa Schaal CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND UNDERSTAND THE LISTED INFORMATION DETERMINES THE NUMBER OF OPEN POSITIONS AND TERM LENGTH INFORMATION FOR THIS SPECIAL DISTRICT RACE.

Melissa Schaal SIGNATURE 12.12.23 DATE

Please return this form with any updates/corrections

SPECIAL DISTRICT NAME: Missoula Rural Fire District

<input type="checkbox"/>	Information listed is correct
--------------------------	----------------------------------

2024-2025 CURRENT MEMBERS

NAME: <u>Melissa Schnee</u>  ADDRESS: <u>2521 South Ave W</u>  <u>Missoula Mt 59801</u>  PHONE: <u>406-549-6172</u>  EMAIL: <u>mschnee@mrfdfire.org</u>  TERM LENGTH: <u>NA</u> EXPIRES: <u>NA</u>	PRIMARY CONTACT PERSON	NAME: <u>Larry Hanson – Seat 5</u>  ADDRESS: <u>PO Box 1712</u>  <u>Lolo MT 59847</u>  PHONE: <u>406-493-1189</u>  EMAIL: <u>loh_cih@yahoo.com</u>  TERM LENGTH: <u>3 Year</u> EXPIRES: <u>5/31/2026</u>
NAME: <u>John Murphy – Seat 4</u>  ADDRESS: <u>11815 Bench Road</u>  <u>Missoula MT 59808</u>  PHONE: <u>406-327-7861</u>  EMAIL: <u>mrfdmurphy@gmail.com</u>  TERM LENGTH: <u>3 Year</u> EXPIRES: <u>5/31/2024</u>	NAME: <u>Dan Corti – Seat 1</u>  ADDRESS: <u>11295 O'Brien Creek Rd</u>  <u>Missoula MT 59804</u>  PHONE: <u>406-544-1638</u>  EMAIL: <u>dan.corti@mso.umt.edu</u>  TERM LENGTH: <u>3 Year</u> EXPIRES: <u>5/31/2025</u>	
NAME: <u>Dick Mangan – Seat 2</u>  ADDRESS: <u>11400 Kona Ranch Rd</u>  <u>Missoula Mt 59804</u>  PHONE: <u>406-543-0013</u>  EMAIL: <u>blackbull@bigsky.net</u>  TERM LENGTH: <u>3 Year</u> EXPIRES: <u>5/31/2025</u>	NAME: <u>Jeff Merritt – Seat 3</u>  ADDRESS: <u>2060 Edward Ct</u>  <u>Missoula MT 59804</u>  PHONE: <u>406-531-7677</u>  EMAIL: <u>mowzula@gmail.com</u>  TERM LENGTH: <u>3 Year</u> EXPIRES: <u>5/31/2024</u>	



# MISSOULA RURAL FIRE DISTRICT

December 12<sup>th</sup>, 2023

Clearwater Credit Union  
3600 Brooks Street  
Missoula, Montana 59801

Re: Authorized Signatures for Missoula Rural Fire District

To Whom It May Concern:

Please be advised that as a result of a general meeting of the Board of Trustees for Missoula Rural Fire District, held on December 12<sup>th</sup>, 2023, we hereby authorize the following changes be made in regard to the people that will be valid signers and hold credit cards on Clearwater Credit Union credit card and account #\*\*124.

Add: Paul Finlay

Delete: Chris Newman

Sincerely,

Missoula Rural Fire District Board of Trustees

---

John (Ben) Murphy, Chairman

---

Dick Mangan, Secretary

Cc: Paul Finlay, Fire Chief



# MISSOULA RURAL FIRE DISTRICT

December 12<sup>th</sup>, 2023

Missoula County Finance Office  
200 W Broadway  
Missoula, Montana 59802

Re: Authorized Signatures for Missoula Rural Fire District

To Whom It May Concern:

Please be advised that as a result of a general meeting of the Board of Trustees for Missoula Rural Fire District, held on December 12<sup>th</sup>, 2023, we hereby authorize the following changes be made in regard to the people that will be valid signers on the warrants issued on First Interstate Bank, Missoula County Account #\*\*\*\*\*9473.

Add: Melissa Schnee  
Paul Finlay

Delete: Chris Newman

Sincerely,

Missoula Rural Fire District Board of Trustees

---

John (Ben) Murphy, Chairman

---

Dick Mangan, Secretary

Cc: Paul Finlay, Fire Chief