

AGENDA

REGULAR MEETING
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

DATE: Tuesday, February 13th, 2024
TIME: 4:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

PUBLIC COMMENT

CLAIMS

December Claims	\$ 14,030.31
January Claims	<u>\$316,898.28</u>
Total Claims	\$330,928.59

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. State of Montana, Department of Administration, Local Government Services, Annual Financial Report
2. Update on Collective Bargaining Agreement with Local 2457.

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

January 9th, 2024

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Tuesday, January 9th, 2024.**

CALL TO ORDER: Chairman Murphy called the meeting to order at 16:00 hours.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, Trustee Jeff Merritt, and Trustee Dan Corti.

READING OF THE MINUTES: Trustee Merritt moved to accept the minutes as written. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.

PUBLIC COMMENT: The members of the public that were in attendance didn't have anything to comment.

CLAIMS: Trustee Merritt accepted the claims as submitted. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed with 5 ayes, 0 nays and 0 abstains.

COMMUNICATIONS: Raquel Wilkinson conveyed that the communications consisted of three thank you cards, a notice of public hearing for annexation, two DFM reports, a Resident/Volunteer Program Report, a Public Relations Outreach Breakdown, a Calls for Service Report, and an Outline of Expectations and Goals from the new administration.

TRUSTEE REPORTS: Vice-Chairman Hanson lost his son-in-law, to which MRFD's Station 5 crew responded. He and his family wanted to go on record to thank the crew for a job well done.

STAFF REPORTS:

Local 2457: Lieutenant Kottwitz reported that he and Engineer Paulsen attended a funeral in Great Falls in December as part of their membership with the State Honor Guard. The funeral was for a cancer line-of-duty death. Captain Ballard attended the funeral on behalf of the Seventh District and presented the Medal of Valor to the fallen member's family. Lieutenant Kottwitz also reported that a spring seminar will be held in February where the Local will send two members to attend the educational conference that is hosted in the off years of legislation. Lastly, the Local ratified the contract on December 18th.

Battalion Chief (BC): BC Lubke reported that the number of incidents at the end of the year was 3,586, which is a little over 4% higher than the previous year. He also mentioned several mutual aid incidents but not many significant incidents in MRFD's District. One of the mutual aid incidents was a big commercial building structural fire in East Missoula. MRFD had several resources committed to help with the large building fire. There was another structure fire incident in Frenchtown, and there was a serious fatality accident at the same time as one of those structure fires.

Finance and Human Resources (HR): Melissa Schnee reported that she has been doing a lot of work getting the Chiefs up to speed and has held several budget meetings. MRFD was balanced with Missoula County through November. Once she receives the December statement, she will discuss open spending with Chief Finlay. Jenn Culp and Raquel Wilkinson completed the task books for Training Officer Crocker and Captain Huleatt. They will now distribute the new task books to everyone.

Deputy Chief: Chief Horsens shared updates on his involvement in multiple ongoing projects. Along with Lieutenant Richards, he joined a conference call with Michael Penzotti, who has previously assisted MRFD in securing grants such as Staffing for Adequate Fire and Emergency Response Grants and Assistance to Firefighter Grants (AFG). During the call, Michael provided insights on the funding priorities for the upcoming year, and the AFG application process is set to open on January 29th. Last week, he met with several partner agencies to discuss Automatic Vehicle Location (AVL) and identified significant room for improvement in their response times through the accreditation process. To enhance the services of MRFD and their mutual aid partners, they are confident that implementing AVL would be the best solution. In order to move forward on the AVL trial, the Chiefs met with the Missoula Fire Department (MFD), Missoula County 911, and the Missoula County Office of Management to address any concerns, and the feedback received was positive. The following steps involve scheduling a meeting with stakeholders from other fire and emergency medical service agencies in Missoula County and leveraging the services of a recently retired Deputy Chief from Snohomish County in Washington, who played a crucial role in the implementation of their AVL system. Additionally, MRFD can benefit from this individual's expertise as he used the same Computer-Aided Dispatch system as MRFD's 911 center. As part of the accreditation process, the Fire District conducts surveys of community members every three years to gather their priorities, expectations, and concerns. The most recent survey was conducted in January 2021, and a follow-up stakeholder meeting was scheduled for March 5th, 2024. The meeting will be facilitated by Brian Dean from the Center of Public Safety Excellence Technical Advisory Program. MRFD hopes to have 40-50 members of the public participate in the meeting. Additionally, an email has been sent to everyone, asking them to save the date for MRFD's Banquet on March 9th, and more information about the event will be provided soon. Recently, Station 4 has been facing issues with its furnace. Chief Horsens has been in touch with the plumbing contractor who subcontracted the heating, ventilation, and air conditioning work and a plumbing contractor who has worked for MRFD before. The plumber will be examining certain items that may be included under the warranty. Chief Horsens will be attending the Lolo Community Council Meeting and is also planning to meet with all the program managers before the end of January. Chairman Murphy asked if implementing AVL would require revisions to mutual aid and auto aid agreements. Chief Horsens explained that it would require some revisions. Still, their conversations recently with mutual aid partners are very much on board, especially the MFD and Frenchtown Rural Fire District (FRFD). Chairman Murphy asked if it would need to be updated before the trial of the new AVL system. Chief Horsens explained that the trial would be done on a small scale, so updating those contracts wouldn't be necessary.

Assistant Chief of Operations: Chief Paulsen shared that he and the other chiefs collaborated to create a list of goals and expectations for the shifts and themselves. They came up with a comprehensive plan, which they rolled out to all the shifts last week and was well received. As part of the accreditation process, they are creating a Professionals Standard Code of Conduct Manual to better highlight the policies already in place. This manual has been passed on to the HR Department and the attorney for review. Chief Paulsen has been assisting Captain DeVos in filling the Resident/Volunteer Coordinator position. They are working on the required documentation to proceed with the hiring process. Captain DeVos is doing a great job with five members currently in training. Chief Paulsen has been involved in the AVL meeting and multiple budget meetings recently. Among his upcoming goals and projects, he aims to assist HR in completing the employee handbook, a vital task outlined in their goals and expectations. Additionally, he is working closely with the Resource Manager Division and the Training Officer to understand their programs better and offer support whenever necessary. MRFD will be implementing station rotations, which involve moving everyone around without changing their shifts. The decision was made after identifying that some members were receiving fewer call volume compared to others. The aim is to offer a more equitable experience to all members. Chief Paulsen recently discussed installing engine backup cameras with Resource Manager LaForest and Assistant Resource Manager Mullins. The cameras are heated and will be necessary for the snowy conditions in which the engines operate. When Trustee Merritt inquired whether the cameras would be wired or wireless, Chief Paulsen clarified that MRFD would not use the wireless version due to its 10-second delay.

Fire Chief: Chief Finlay reported that the goals and expectations that were put together were covered last week for the crews. He doesn't feel that the list is all-inclusive and will continue to add and update those goals and expectations as necessary. He will provide information regarding a timeline and any additional items. The three chiefs have been spending some extra time sharing information to ensure a smooth transition of their roles. They are still gathering information regarding Chief Newman's departure but are optimistic that it will be completed soon. Unfortunately, IT Joe Ford had to step away due to a family emergency, causing some difficulties on the IT side. MRFD had received a summons for the damage caused to a neighboring building, which is based on the alleged improper use of a hydrant. The case has been turned over to the insurance company, who will assign an attorney to handle it. The summons contained several inaccuracies, which the insurance company will investigate. At first, the insurance company wanted to settle the matter, but MRFD decided to defend their actions, as they believe they did nothing wrong. On January 5th, a member of Local 2457 identified that an Unfair Labor Practice would be filed against MRFD. The administration initiated a weekly administrative meeting to identify projects taking place within the administration. Recently, Chief Finlay conducted a productive meeting with the chiefs of MFD. They have decided to continue collaborating and meet monthly from now on. Chief Finlay recently met with the East Missoula Rural Fire Department (EMRFD) to discuss their personnel coverage. The department relies mainly on University of Montana students for their coverage, which was affected during the winter break due to the unavailability of student volunteers. EMRFD approached MRFD to request additional support during the holiday season. MRFD has agreed to provide three 24-hour coverage periods to help them through the winter break. EMRFD has made a few additional requests in addition to the three 24-hour periods. They understand that MRFD can't continue to cover them for extended periods, but if they have a shortage for a few hours, MRFD can certainly pick that up. EMRFD feels confident that they will be fine after the winter break once they reestablish their staffing. As Chief Horsens mentioned, he has been working with AVL, which has been part of their long-term discussions. Chief Finlay took part in a webinar on economic updates from the Western Fire Chiefs earlier this week. The administration's first meeting for policies and updates is scheduled for January 18th, and they aim to include legal, HR, chiefs, and anyone else with policy ideas. This process will continue every week until all policies are updated. They will work on the goals listed in the handout and update them as necessary. There will be a Labor Management Meeting scheduled for the near future. MRFD did not receive any applications from within the organization for the Accreditation Manager position, so the administration is currently exploring options on how to proceed. Chief Finlay contacted a finding service to inquire whether they could assist MRFD in their search. It's important to note that final decisions have yet to be made, and the administration is still researching their options. On January 23rd, a meeting is scheduled with FRFD, where both departments will discuss possible ways to improve their services. Chief Finlay requested the previous fire chief's files. Chairman Murphy asked Chief Finlay if MRFD was dispatched to their calls while MRFD was assisting EMRFD. Chief Finlay responded that when East Missoula is aware they will be out of service, MRFD has been dispatched to assist. There have been a few errors, but thankfully, MRFD personnel were able to catch those errors. Chairman Murphy further asked if MFD had been involved. Chief Finlay explained that as part of MRFD's request, they also asked MFD to be dispatched. MRFD and MFD have also discussed dividing the work more equitably.

OLD BUSINESS:

NEW BUSINESS:

1. **Discussion and Decision on Chiefs' Employment Contracts:** Chairman Murphy explained that the contracts were not finalized yet and they will be addressed at the next BOT meeting.
2. **Discussion and Decision on Collective Bargaining Agreement with Local 2457:** The lead negotiator, Trustee Merritt, reported that the negotiations began in mid-August and initially progressed well. They reached an agreement on wages almost immediately. However, they are currently facing a challenge with the language used in the agreement, which contradicts the Montana Code Annotated (MCA). They attempted mediation but were unsuccessful, so they

decided to take the matter to the BOT. Trustee Corti inquired if the current definition in the contract was correct. Trustee Merritt explained that the MCA specifies the duration of the probationary period. Moreover, the definition of an assistant chief is outside the scope of the bargaining agreement. Trustee Corti noted that it would be inappropriate to approve a contract that contradicts state law. Chairman Murphy reminded the trustees of their obligation to uphold the constitution of the State of Montana. Trustee Merritt explained that article 12 of the contract states that if any provision is found to violate the MCA, it would be nullified. Given their oath, voting on the current agreement would be a violation of their oath. Trustee Corti suggested revisiting section 31 since the Board is reviewing the definitions. Trustee Merritt confirmed that it would be advisable. Chairman Murphy pointed out that the current definition of an administrative chief would lead to an unfunded position, putting the BOT at risk of a wrongful termination lawsuit. Trustee Merritt suggested deleting the whole section. The trustees voted on the motion not to ratify the contract and to review the sections in question. The motion passed with 5 ayes, 0 nays, and 0 abstains.

CLOSED EXECUTIVE MEETING (personnel): Chairman Murphy determined the next matter to be a matter of individual privacy, and the individual's privacy considerably outweighs the public's right to know. The meeting will be closed to the public for an executive session.

REOPENING OF MEETING TO THE PUBLIC: Chairman Murphy reconvened the public meeting.

Chairman Murphy explained that matters were discussed pertaining to Chief Finlay's privacy, specifically regarding notes provided to the BOT by Captain Ballard. Chairman Murphy asked if Chief Finlay would like to waive his rights of privacy for the document. Chief Finlay responded that he would like to waive his rights to privacy pertaining to the document. The document is now available upon request in the HR office.

Trustee Dan Corti revisited new business item 2. He said that he would like to present a new motion because he believed he was restricted in what he originally proposed. He moved to not ratify the contract with Local 2457 and reopen negotiations without limitations. Vice-Chairman Hanson seconded the motion. The motion was voted on and approved with 5 ayes, 0 nays and 0 abstains.

ADJOURNMENT: Trustee Merritt made a motion to adjourn. Vice-Chairman Hanson seconded the motion. Chairman Murphy adjourned the meeting at 17:19 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District

John (Ben) Murphy, Chairman

Date

Dick Mangan, Secretary

Date

01/17/24
13:50:53

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 12/23

Page: 1 of 3
Report ID: AP100V

For Date Posted = 01/11/24
* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
44716	81929S	32 BIG BEAR SIGN COMPANY	30.00						
1	2023-1803	12/12/23 301	10.00			1000 20 420440	373		101000
2	2023-1803	12/12/23 302	10.00			1000 20 420440	373		101000
3	2023-1803	12/12/23 303	10.00			1000 20 420440	373		101000
		Total for Vendor:	30.00						
44731	-99795C	33 BIG SKY FIRE EQUIPMENT	276.98						
1	0503809	12/27/23 SCBA	173.05			1000 50 420460	204		101000
2	0503756	12/01/23 SCBA	103.93			1000 50 420460	204		101000
		Total for Vendor:	276.98						
44713	81930S	1299 CITY OF MISSOULA-FINANCE	27.87						
1	1227234500	12/27/23 STA 2	27.87			1000 10 420510	341		101000
		Total for Vendor:	27.87						
44735	81931S	1570 LOGAN HEALTH MEDICAL CENTER	20.00						
1	12312317	12/31/23 ACLS	10.00			1000 50 420460	380		101000
2	12312317	12/31/23 BLS	10.00			1000 50 420460	380		101000
		Total for Vendor:	20.00						
44717	81932S	1708 METRO EXPRESS CAR WASH-MISSOULA	21.00						
1	DEC2023	12/31/23 301	7.00			1000 20 420440	370		101000
2	DEC2023	12/31/23 302	14.00			1000 20 420440	370		101000
		Total for Vendor:	21.00						
44732	-99794C	1542 MT COFFEE EXPRESS	102.00						
1	4404	12/13/23 STA 1	102.00			1000 10 420510	210		101000
		Total for Vendor:	102.00						
44725	81933S	349 SAFETY KLEEN CORPORATION	206.50						
1	93378519	12/29/23 SOLVENT	206.50			1000 20 420440	370		101000
		Total for Vendor:	206.50						

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 12/23

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For Date Posted = 01/11/24
* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
44730	-99796C	1471 SAW SHOP	30.00						
1	4938 12/09/23	CHAINSAWS	30.00			1000 50 420460	206		101000
		Total for Vendor:	30.00						
44733	-99793C	705 SEA WESTERN FIRE APPARATUS &	13,253.50						
1	INV28298 12/15/23	PPE	1,404.10			1000 50 420460	224		101000
2	INV28495 12/27/23	PPE	11,849.40			1000 50 420460	224		101000
		Total for Vendor:	13,253.50						
44724	-99797C	463 TRI ARC, INC.	34.96						
1	R27716 12/31/23	CYLINDER RENTAL	34.96			1000 20 420440	370		101000
		Total for Vendor:	34.96						
44714	81934S	1818 ZANON FULBRIGHT	27.50						
1	1231232F01 12/31/23	FULBRIGHT DEC GYM REIMBURS	27.50			1000 50 420460	132		101000
		Total for Vendor:	27.50						
		# of Claims	11	Total:	14,030.31	# of Vendors	6		
		Total Electronic Claims			13,697.44				
		Total Non-Electronic Claims			332.87				

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MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 12/23

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	14,030.31
Total:	14,030.31

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 1/24

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* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44679	81870S 1480 BRIAN LAFOREST		225.00					
1	010224BL01 01/02/24 LAFOREST EVT PER DIEM		225.00			1000 20 420440	379	101000
44718	-99798C 1725 PIERCE LEASING		750.00					
1	0059146 01/03/24 OFFICE TRAILER 1/2/24-1/29/24		750.00			1000 10 420510	530	101000
44719	81923S 1740 CODY MAXON		15.95					
1	010224CM01 01/02/24 CHIEF NEWMAN HALLWAY PORTR		15.95			1000 10 420510	210	101000
44720	81928S 1901 STEVE GUPTILL		150.00					
1	100 01/03/24 CONSULTING SERVICES		150.00			1000 10 420510	356	101000
44721	81925S 547 NORTHWESTERN ENERGY		842.04					
1	01022494-6 01/02/24 STA 5		764.83			1000 10 420510	341	101000
2	01022457-3 01/02/24 OLD STA 5		77.21			1000 10 420510	341	101000
44723	81922S 1424 CHARTER		750.78					
1	8801010124 01/01/24 STA 5		210.78			1000 10 420510	341	101000
2	3301010124 01/01/24 STA 1		540.00			1000 10 420510	341	101000
44727	81926S 1836 NRHC		250.00					
1	422 01/10/24 ACCREDITATION		250.00			1000 10 420510	357	101000
44728	81927S 855 PITNEY BOWES		150.00					
1	0107244579 01/07/24 POSTAGE		150.00			1000 10 420510	311	101000
44729	81924S 862 KORY N. BURGESS		116.01					
1	010924KB01 01/09/24 BURGESS ANNUAL PHYSICAL		116.01			1000 10 420510	356	101000
44734	81921S 819 BLACKFOOT COMMUNICATIONS		485.70					
1	0101244667 01/01/24 STA 2		485.70			1000 10 420510	345	101000
44736	81935S 1889 ANDREW THOMPSON		1,827.93					
1	010424AT 01/04/24 A. THOMPSON PARAMEDIC		1,827.93			1000 60 420462	380	101000
44737	81936S 1299 CITY OF MISSOULA-FINANCE		36.26					
1	0102247950 01/02/24 STA 1		36.26			1000 10 420510	341	101000
44738	81937S 508 KIRK PAULSEN		216.00					
1	011624KP01 01/16/24 K. PAULSEN DISP FIRE PER D		216.00			1000 10 420510	379	101000

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 1/24

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* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44739	81939S 1568	MELISSA SCHNEE	216.00					
1	011624KP01 01/16/24	SCHNEE DISP FIRE PER DIEM	216.00			1000 10 420510	379	101000
44740	81943S 114	PAUL FINLAY	216.00					
1	011624KP01 01/16/24	FINLAY DISP FIRE PER DIEM	216.00			1000 10 420510	379	101000
44741	-99792C 259	MSUES FIRE TRAINING SCHOOL	190.00					
1	26-223 01/16/24	MEATOVITCH FF1	95.00			1000 60 420462	380	101000
2	26-223 01/16/24	MEATOVITCH HAZMAT	95.00			1000 60 420462	380	101000
44742	81942S 1649	NATHAN LAPINSKI	200.00					
1	011624NL01 01/16/24	N. LAPINSKI DOT PHYSICAL	200.00			1000 10 420510	356	101000
44743	81944S 696	UNIVERSITY OF MONTANA	4,191.20					
1	011724MS01 01/17/24	SANTOS PARAMEDIC SPRING	4,191.20			1000 50 420460	380	101000
44744	81940S 228	MISSOULA COUNTY TREASURER	376.60					
1	892 01/16/24	DEC TELE SERVICES	376.60			1000 10 420510	345	101000
44745	81941S 230	MISSOULA ELECTRIC COOPERATIVE	524.90					
1	0105243950 01/05/24	STA 2	19.50			1000 10 420510	341	101000
2	0105243950 01/05/24	STA 6	270.87			1000 10 420510	341	101000
3	0105243950 01/05/24	STA 2	234.53			1000 10 420510	341	101000
44746	81945S 696	UNIVERSITY OF MONTANA	4,191.20					
1	117242F01 01/17/20	FULBRIGHT PARAMEDIC SPRING	4,191.20			1000 50 420460	380	101000
44747	81938S 1852	MATT SANTOS	137.54					
1	011724MS02 01/17/24	SANTOS ANNUAL PHYSICAL	137.54			1000 10 420510	356	101000
44751	81948S 554	MT DEPT OF ADMINISTRATION	250.00					
1	5141 01/09/24	FY2023-1/24	250.00			1000 10 420510	354	101000
44753	-99791C 259	MSUES FIRE TRAINING SCHOOL	190.00					
1	26-224 01/18/24	WILSON FF1	95.00			1000 60 420462	380	101000
2	26-224 01/18/24	WILSON HAZMAT	95.00			1000 60 420462	380	101000
44754	81947S 400	MONTANA BOARD OF INVESTMENTS	50,697.44					
1	2966-01 01/23/24	INTEREST - 2 TYPE I	25,246.81*			1000 10 420510	620	101000
2	2966-01 01/23/24	PRINCIPAL - 2 TYPE I	25,450.63			1000 10 420510	610	101000

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MISSOULA RURAL FIRE DISTRICT
Claim Details
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* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44755	81949S	547 NORTHWESTERN ENERGY	4,205.86					
1	01162458-3 01/16/24 STA 4		1,815.56			1000 10 420510	341	101000
2	01182441-3 01/18/24 STA 1		1,494.98			1000 10 420510	341	101000
3	01182425-3 01/18/24 STA 1		649.12			1000 10 420510	341	101000
4	01172415-4 01/17/24 STA 6		246.20			1000 10 420510	341	101000
44758	81953S	1583 CITI CARDS	6,245.46					
1	0118249808 01/18/24 HOLIDAY CARDS		-7.97			1000 10 420510	210	101000
2	0118249808 01/18/24 FINLAY DISCIPLINE FLIGHT		38.00			1000 10 420510	379	101000
3	0118249808 01/18/24 FINLAY DISCIPLINE FLIGHT		38.00			1000 10 420510	379	101000
4	0118249808 01/18/24 FINLAY DISCIPLINE FLIGHT		22.00			1000 10 420510	379	101000
5	0118249808 01/18/24 K PAULSEN DISCIPLINE FLIGH		38.00			1000 10 420510	379	101000
6	0118249808 01/18/24 K PAULSEN DISCIPLINE FLIGH		38.00			1000 10 420510	379	101000
7	0118249808 01/18/24 K PAULSEN DISCIPLINE FLIGH		856.39			1000 10 420510	379	101000
8	0118249808 01/18/24 K PAULSEN DISCIPLINE FLIGH		22.00			1000 10 420510	379	101000
9	0118249808 01/18/24 FINLAY DISCIPLINE FLIGHT		856.39			1000 10 420510	379	101000
10	0118249808 01/18/24 SCHNEE DISCIPLINE FLIGHT		856.39			1000 10 420510	379	101000
11	0118249808 01/18/24 FINLAY DISCIPLINE FLIGHT		20.00			1000 10 420510	379	101000
12	0118249808 01/18/24 K PAULSEN DISCIPLINE FLIGH		20.00			1000 10 420510	379	101000
13	0118249808 01/18/24 SCHNEE DISCIPLINE FLIGHT		20.00			1000 10 420510	379	101000
14	0118249808 01/18/24 MEDICAL SUPPLIES		746.66			1000 80 420461	222	101000
15	0118249808 01/18/24 MFD/MRFD MEAL		167.51			1000 10 420510	379	101000
16	0118249808 01/18/24 HAZMAT		279.24			1000 50 420460	219	101000
17	0118249808 01/18/24 HORSENS IAFC		285.00			1000 10 420510	333	101000
18	0118249808 01/18/24 309 JAN		10.00			1000 20 420440	372	101000
19	0118249808 01/18/24 NEW 308		62.00			1000 20 420440	945	101000
20	0118249808 01/18/24 LAFOREST EVT BAGGAGE		30.00			1000 20 420440	379	101000
21	0118249808 01/18/24 LAFOREST EVT FLIGHT		882.07			1000 20 420440	379	101000
22	0118249808 01/18/24 LAFOREST EVT BAGGAGE		30.00			1000 20 420440	379	101000
23	0118249808 01/18/24 LAFOREST EVT LODGING		51.12			1000 20 420440	379	101000
24	0118249808 01/18/24 315 PUMP COVER		495.00			1000 20 420440	272	101000
25	0118249808 01/18/24 305 PLOW		196.66			1000 20 420440	272	101000
26	0118249808 01/18/24 K PAULSEN IAFC		193.00			1000 10 420510	333	101000
44759	81952S	1424 CHARTER	518.78					
1	1719012024 01/20/24 STA 4		290.94			1000 10 420510	345	101000
2	4701011424 01/14/24 STA 6		227.84			1000 10 420510	345	101000
44760	81956S	1502 CORY HORSENS	29.00					
1	012924CH01 01/29/24 HORSENS JAN GYM REIMB		29.00			1000 10 420510	132	101000

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44761	81958S	410 KEPRO	753.66					
1	NV-0073022 01/01/24	ADMIN	66.78			1000 10 420510	147	101000
2	NV-0073022 01/01/24	RM/ARM	19.08			1000 20 420440	147	101000
3	NV-0073022 01/01/24	TO	9.54			1000 30 420430	147	101000
4	NV-0073022 01/01/24	FP	19.08			1000 40 420410	147	101000
5	NV-0073022 01/01/24	SUP	448.38			1000 50 420460	147	101000
6	NV-0073022 01/01/24	VOL	190.80			1000 60 420462	147	101000
44762	81963S	547 NORTHWESTERN ENERGY	480.63					
1	01222485-4 01/22/24	STA 2	480.63			1000 10 420510	341	101000
44763	-99790C	408 VERIZON WIRELESS	1,291.63					
1	9954023655 01/11/24	WIRELESS	1,291.63			1000 10 420510	345	101000
44764	81961S	1208 NICK HOUPPERT	54.00					
1	012924NH01 01/29/24	HOUPPERT SCHMAG PER DIEM	54.00			1000 50 420460	379	101000
44766	81957S	689 KEN MORRIS	54.00					
1	012924KM01 01/29/24	MORRIS SCHMAG PER DIEM	54.00			1000 50 420460	379	101000
44767	81960S	208 MISSOULA COUNTY MEDICAL BENEFITS	95,599.00					
1	0000011535 01/23/24	ADMIN	11,576.90*			1000 10 420510	143	101000
2	0000011535 01/23/24	RM/ARM	4,048.20			1000 20 420440	143	101000
3	0000011535 01/23/24	TO	2,024.10			1000 30 420430	143	101000
4	0000011535 01/23/24	FP	3,371.10			1000 40 420410	143	101000
5	0000011535 01/23/24	SUP	74,578.70			1000 50 420460	143	101000
44768	81950S	1661 ALEC BRAY	27.50					
1	012924AB01 01/29/24	BRAY JAN GYM REIMB	27.50			1000 50 420460	132	101000
44769	81959S	1894 LOWE'S	92.66					
1	383468584 10/06/23	STA 6	92.66			1000 50 420460	366	101000
44770	81955S	216 CLEARWATER CREDIT UNION	1,052.38					
1	0122244600 01/22/24	ZOOM	16.59			1000 10 420510	368	101000
2	0122244600 01/22/24	W2 FORMS	75.90			1000 10 420510	210	101000
3	0122244600 01/22/24	CULP SKILLPATH	499.00			1000 10 420510	380	101000
4	0122244600 01/22/24	FEES	3.96			1000 10 420510	356	101000
5	0122244600 01/22/24	341 BACK UP CAMERAS	314.90			1000 20 420440	272	101000
6	0122244600 01/22/24	STA 4	26.94			1000 50 420460	364	101000
7	0122244600 01/22/24	CRR TRAINING MATERIALS	115.09			1000 30 420430	380	101000

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44771	81962S 1887 NISSAN AND HYUNDAI OF MISSOULA		37,048.00					
1	013024 01/30/24 NEW 308		37,048.00			1000 20 420440	945	101000
44772	81964S 1811 ROBERT LUBKE		4,055.20					
1	012624BL01 01/26/24 B LUBKE FALL SEM. PARAMEDI		4,055.20			1000 60 420462	380	101000
44773	81965S 1855 WILLIAM ROSSIER		219.13					
1	012624WR01 01/26/24 ROSSIER ANNUAL PHYSICAL		219.13			1000 10 420510	356	101000
44774	81954S 1299 CITY OF MISSOULA-FINANCE		23.43					
1	0123247965 01/23/24 STA 6		23.43			1000 10 420510	341	101000
44775	81968S 1788 AMAZON CAPITAL SERVICES		507.53					
1	-F3R3-N6FT 12/30/23 OFFICE SUPPLIES		99.98			1000 10 420510	210	101000
2	-YVCH-QQYH 12/31/23 STA 1		31.98			1000 50 420460	361	101000
3	-VFNR-3XDD 01/02/24 STA 5		59.70			1000 50 420460	365	101000
4	-LL1F-3J31 01/08/24 OFFICE SUPPLIES		13.90			1000 10 420510	210	101000
5	-9GPY-63YW 01/14/24 OFFICE SUPPLIES		35.89			1000 10 420510	210	101000
6	-WNMN-VNXM 01/18/24 OFFICE SUPPLIES		14.48			1000 10 420510	210	101000
7	-6FHL-3FCY 01/22/24 STA 1		114.95			1000 50 420460	361	101000
8	-XPCW-CXQT 01/24/24 OFFICE SUPPLIES		18.17			1000 10 420510	210	101000
9	-91QH-P91N 01/26/24 OFFICE SUPPLIES		21.51			1000 10 420510	210	101000
10	-N1RT-WPTL 01/26/24 OFFICE SUPPLIES		35.36			1000 10 420510	210	101000
11	-GPYN-6YHT 01/30/24 STA 1		23.63			1000 50 420460	361	101000
12	-PNFN-3FKH 01/31/24 FINLAY PHONE		37.98			1000 10 420510	345	101000
44776	81970S 1606 GARAGE DOOR GUYS		900.00					
1	9409 01/05/24 STA 2		900.00			1000 50 420460	362	101000
44778	-99789C 988 PLAIT		257.62					
1	4T05897 01/09/24 PIGTAILS		214.84			1000 20 420440	270	101000
2	4T19652 01/11/24 PIGTAILS		64.18			1000 20 420440	270	101000
3	4T05897 01/11/24 PIGTAILS		-21.40			1000 20 420440	270	101000
44779	81976S 1289 PAULSON ELECTRIC		154.00					
1	ST.11217 01/12/24 STA 1		154.00			1000 50 420460	361	101000
44780	-99788C 1707 TEAR IT UP LLC		44.80					
1	65786 01/30/24 SHREDDING SERVICES		44.80			1000 10 420510	356	101000

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44781	81979S 1709 SAFEGUARD		400.28					
1	9003614070 01/13/24 CLAIMS WARRANT		400.28			1000 10 420510	320	101000
44782	81981S 1628 UNIVISION		3,452.00					
1	253643 01/01/24 VELOCITY HOURS		1,728.00			1000 10 420510	368	101000
2	253489 01/01/24 MICROSOFT 365		1,724.00			1000 10 420510	368	101000
44783	-99787C 1202 Cd'A METALS		600.00					
1	23208792 01/30/24 HAZMAT		600.00			1000 50 420460	219	101000
44784	-99786C 244 MISSOULA TEXTILE SERVICES		387.13					
1	01302420 01/30/24 ALL STATIONS		387.13			1000 10 420510	356	101000
44785	81966S 1849 CONNOR UNTERSEHER		3,129.46					
1	12224CU 01/22/24 UNTERSEHER FALL SEM. PARAMEDI		2,591.00			1000 60 420462	380	101000
2	12224CU 01/22/24 UNTERSEHER FALL SEM. BOOKS		538.46			1000 60 420462	380	101000
44786	81967S 1853 MATTHEW MCINTYRE		4,753.00					
1	10824MM 01/08/24 MCINTYRE FALL SEM. PARAMEDIC		4,025.54			1000 60 420462	380	101000
2	10824MM 01/08/24 MCINTYRE FALL SEM. BOOKS		538.46			1000 60 420462	380	101000
3	10824MM 01/08/24 MCINTYRE FALL SEM. ONLINE PLA		189.00			1000 60 420462	380	101000
44787	-99785C 463 TRI ARC, INC.		34.96					
1	R28027 01/31/24 CYLINDER RENTAL		34.96			1000 20 420440	370	101000
44788	-99784C 369 STAPLES		4.97					
1	8073080626 01/28/24 OFFICE SUPPLIES		4.97			1000 10 420510	210	101000
44790	81989S 1818 ZANON FULBRIGHT		27.50					
1	0131242F01 01/31/24 FULBRIGHT JAN GYM REIMB		27.50			1000 50 420460	132	101000
44791	81973S 1285 MOUNTAIN INK & TONER		355.95					
1	164468 01/26/24 PRINTER INK		355.95			1000 10 420510	210	101000
44792	-99783C 1506 HARLOW'S TRUCK CENTER		12.84					
1	02P20274 01/18/24 347		12.84			1000 20 420440	272	101000
44793	81978S 344 ROTO-ROOTER PLUMBING		535.00					
1	46825 01/30/24 STA 4		535.00			1000 50 420460	364	101000

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44794	81975S	295 NORCO	127.10					
1	39814419 01/31/24	CYLINDER RENTAL	127.10			1000 10 420510	356	101000
44795	81977S	756 POMP'S TIRE SERVICE, INC	106.00					
1	1850026137 01/23/24	310	106.00			1000 20 420440	233	101000
44796	81971S	1286 HILLYARD - MT dba HOUSE OF CLEAN	422.12					
1	605352025 01/04/24	STA 2	89.75			1000 50 420460	362	101000
2	605373735 01/26/24	STA 4	142.03			1000 50 420460	364	101000
3	605352026 01/04/24	ST 5	80.10			1000 50 420460	365	101000
4	605352027 01/04/24	STA 6	110.24			1000 50 420460	366	101000
44797	81972S	235 MISSOULA MOTOR PARTS	570.66					
1	783382 01/03/24	SAWS	13.42			1000 50 420460	206	101000
2	785987 01/10/24	STA 6	13.47			1000 50 420460	366	101000
3	979097 01/11/24	STA 1	37.44			1000 50 420460	361	101000
4	979179 01/11/24	LUBRICANT	23.96			1000 20 420440	232	101000
5	787568 01/15/24	LUBRICANT	17.49			1000 20 420440	232	101000
6	787570 01/15/24	336	27.98			1000 20 420440	272	101000
7	788376 01/16/24	336	8.98			1000 20 420440	272	101000
8	788377 01/16/24	305	32.24			1000 20 420440	272	101000
9	788901 01/17/24	LUBRICANT	46.32			1000 20 420440	232	101000
10	789110 01/18/24	340 OLD MULE	128.94			1000 20 420440	272	101000
11	789110 01/18/24	LUBRICANT	17.49			1000 20 420440	232	101000
12	981351 01/21/24	STA 1	33.32			1000 50 420460	361	101000
13	789110 01/22/24	340 OLD MULE	-128.94			1000 20 420440	272	101000
14	791168 01/24/24	315	141.17			1000 20 420440	272	101000
15	982483 01/26/24	STA 1	47.97			1000 50 420460	361	101000
16	792699 01/29/24	STA 6	38.97			1000 50 420460	366	101000
17	793559 01/31/24	363	15.52			1000 20 420440	272	101000
18	793559 01/31/24	367	15.52			1000 20 420440	272	101000
19	793559 01/31/24	SAWS	13.42			1000 50 420460	206	101000
20	793685 01/31/24	FUEL	25.98			1000 20 420440	231	101000
44799	-99782C	1725 PIERCE LEASING	750.00					
1	0059513 01/30/24	OFFICE TRAILER 1/30/24-2/26/2	750.00			1000 10 420510	530	101000
44801	81983S	1480 BRIAN LAFOREST	15.00					
1	013124BL01 01/31/24	LAFOREST JAN GYM REIMS	15.00			1000 20 420440	132	101000

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Claim Line #	Check Invoice #/Inv Date	Vendor #/Name/Description	Document \$/Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44802	81969S 1899	APEX PLUMBING AND HEATING	470.50					
1	I240131710 01/31/24	STA 4	470.50			1000 50 420460	364	101000
44803	81987S 968	PHIL RICHARDS	191.15					
1	013124PR01 01/31/24	RICHARDS ANNUAL PHYSICAL	191.15			1000 10 420510	356	101000
44805	81980S 360	SHIPPING DEPOT	15.18					
1	11794 01/19/24	RETURN TOOL	15.18			1000 10 420510	311	101000
44806	-99781C 1542	MT COFFEE EXPRESS	306.00					
1	1030 01/04/24	STA 1	102.00			1000 10 420510	210	101000
2	4591 01/16/24	STA 1	153.00			1000 10 420510	210	101000
3	4646 01/24/24	STA 1	51.00			1000 10 420510	210	101000
44807	81974S 205	MT ACE HARDWARE	29.29					
1	237742071 01/02/24	STA 1	11.99			1000 50 420460	361	101000
2	237747558 01/08/24	STA 1	17.30			1000 50 420460	361	101000
44808	81982S 1724	WEX BANK	4,617.39					
1	94984706 01/31/24	FUEL	4,617.39			1000 20 420440	231	101000
44809	-99779C 1864	INK SHED MERCH	448.40					
1	2939 12/27/23	VFF/RFF SHIRTS	448.40			1000 60 420462	291	101000
44810	81998S 1258	I-STATE TRUCK CENTER	527.88					
1	C253189411 01/23/24	341	87.98			1000 20 420440	272	101000
2	C253189411 01/23/24	351	87.98			1000 20 420440	272	101000
3	C253189411 01/23/24	317	87.98			1000 20 420440	272	101000
4	C253189411 01/23/24	327	87.98			1000 20 420440	272	101000
5	C253189411 01/23/24	357	87.98			1000 20 420440	272	101000
6	C253187414 01/23/24	328	87.98			1000 20 420440	272	101000
44811	82002S 367	ST. PATRICK HOSPITAL	1,390.00					
1	4146 01/23/24	BIO MED CONTRACT SERVICES	1,390.00			1000 10 420510	356	101000
44812	81986S 1834	MOTOROLA SOLUTIONS CREDIT CO.	64,330.00					
1	32454 01/26/24	RADIO - PRINCIPAL	56,987.31			1000 10 420510	610	101000
2	32454 01/26/24	RADIO - INTEREST	7,342.69*			1000 10 420510	620	101000

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44814	819855	211 MISSOULA COUNTY WORKERS COMP	638.34					
1	013124JAN 01/31/24 VFF/RFF JAN HOURS		638.34			1000 60 420462	146	101000
44815	819888	31 REPUBLIC SERVICES #889	1,111.76					
1	-003509681 01/31/24 ALL STATIONS		1,111.76			1000 10 420510	342	101000
44816	819848	1894 LOWE'S	417.05					
1	874354899 01/12/24 STA 6		417.05			1000 50 420460	366	101000
44817	81999S	1638 KARL TYLER'S EXPRESS LUBE	88.39					
1	103139 01/02/24 310		88.39			1000 20 420440	372	101000
44818	-99778C	1282 LIFE-ASSIST, INC	4,450.84					
1	1396615 01/12/24 MEDICAL SUPPLIES		2,465.59			1000 80 420461	222	101000
2	1396617 01/12/24 MEDICAL SUPPLIES		1,181.40			1000 80 420461	222	101000
3	1397452 01/16/24 MEDICAL SUPPLIES		785.90			1000 80 420461	222	101000
4	1397595 01/16/24 MEDICAL SUPPLIES		17.95			1000 80 420461	222	101000
44825	81997S	1299 CITY OF MISSOULA-FINANCE	28.56					
1	0125241945 01/25/24 STA 2		28.56			1000 10 420510	341	101000
44831	82000S	1904 MONTANA BROOM AND BRUSH SUPPLY	1,061.26					
1	335820 01/22/24 STA 1		174.62			1000 50 420460	361	101000
2	335821 01/22/24 STA 4		66.14			1000 50 420460	364	101000
3	336198 01/22/24 STA 6		39.76			1000 50 420460	366	101000
4	336202 01/22/24 STA 5		69.62			1000 50 420460	365	101000
5	336207 01/22/24 STA 2		66.17			1000 50 420460	362	101000
6	337436 01/27/24 STA 4		133.18			1000 50 420460	364	101000
7	337450 01/27/24 STA 6		153.22			1000 50 420460	366	101000
8	337456 01/27/24 STA 2		131.39			1000 50 420460	362	101000
9	337461 01/27/24 STA 1		109.06			1000 50 420460	361	101000
10	337466 01/27/24 STA 5		22.28			1000 50 420460	365	101000
11	337611 01/27/24 STA 1		35.93			1000 50 420460	361	101000
12	337612 01/27/24 STA 4		35.93			1000 50 420460	364	101000
13	337615 01/27/24 STA 6		23.96			1000 50 420460	366	101000
44832	82001S	204 RON LUBKE	27.50					
1	013124RL01 01/31/24 LUBKE JAN GYM REIMB		27.50			1000 50 420460	132	101000

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Claim Line #	Check Invoice #/Inv Date	Vendor #/Name/ Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44834	-99777C	76 CULLIGAN WATER CONDITIONING	164.00					
1	0125247138 01/25/24	ALL STATIONS	164.00			1000 10 420510	341	101000
44835	81996S	1782 ASSOCIATED EMPLOYERS	90.00					
1	24-136488 01/10/24	SCHNEE DISCIPLINE & TERMINA	90.00			1000 10 420510	380	101000
# of Claims			85	Total:	316,898.28			
Total Electronic Claims			9,883.19	Total Non-Electronic Claims	307015.09			

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MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 1/24

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	316,898.28
Total:	316,898.28

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, February 13th, 2024, at 4:00 PM.


_____ Melissa Schnee, Finance/HR Director

_____ Ben Murphy, Chairman

_____ Dick Mangan, Secretary



**MISSOULA RURAL
FIRE DISTRICT**

ANNUAL DINNER

AT

HOLIDAY INN - MISSOULA DOWNTOWN

200 SOUTH PATTEE ST
MISSOULA, MT

SATURDAY
MARCH 9, 2023

DOORS OPEN AT 5PM; DINNER STARTS AT 6PM

RSVP

CONTACT JENN AT
406-258-4300 OR JCULP@MRFDFFIRE.ORG BY MARCH 1ST

WE ARE PLEASED TO OFFER A FREE BUFFET DINNER
FOR EACH MRFD MEMBER PLUS 1 GUEST

IF YOU'D LIKE TO RESERVE A ROOM AT THE HOLIDAY INN, MENTION THAT YOU'RE WITH THE MISSOULA RURAL FIRE DISTRICT AND YOU WILL GET A SPECIAL RATE OF \$126. THERE ARE A LIMITED NUMBER OF ROOMS AVAILABLE AT THIS RATE. BOOK EARLY TO TAKE ADVANTAGE OF THIS REDUCED RATE.

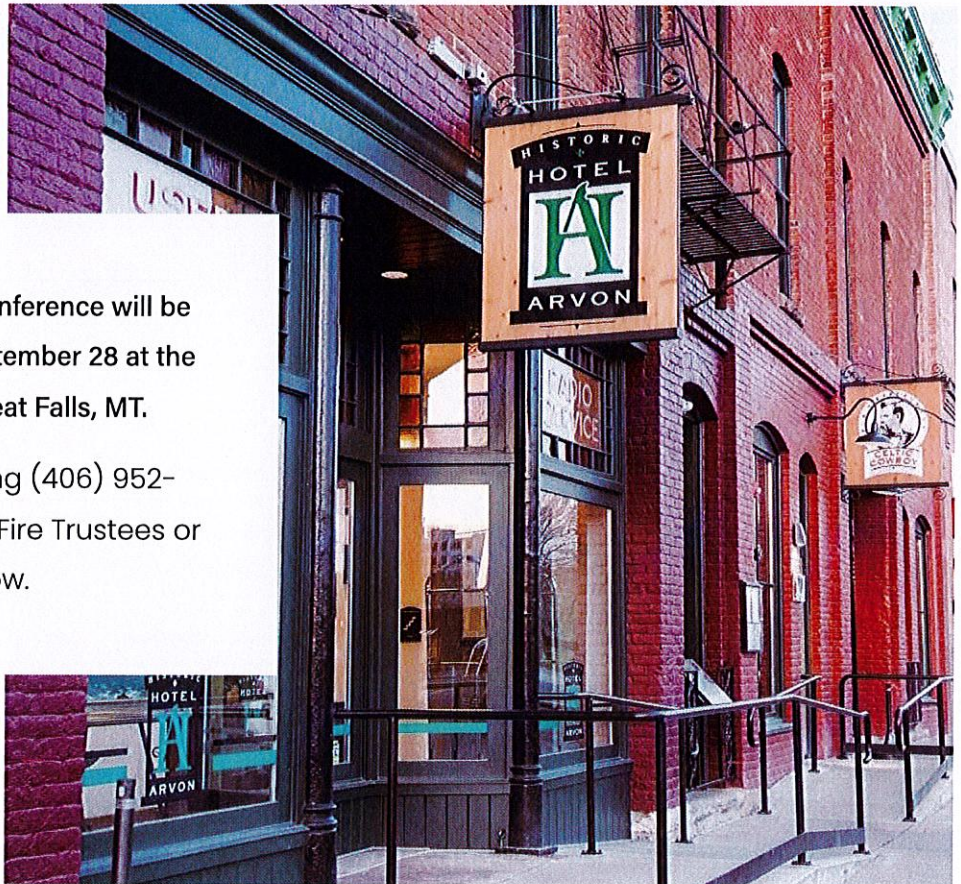


Home Members Conference

Legislative Resources News

Contact Login

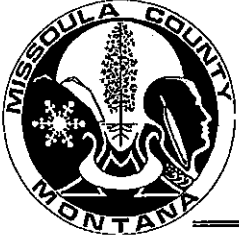
Join Today



The 2024 MFTA Annual Conference will be held on September 27-September 28 at the Historic Hotel Arvon, in Great Falls, MT.

Book your room by calling (406) 952-1101 and referencing the Fire Trustees or by following the link below.

Book Your Room



**TYLER R. GERNANT
CLERK & TREASURER
200 WEST BROADWAY
MISSOULA MT 59802-4292
(406) 258-4752**

Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

January 11, 2024

To Whom It May Concern;

The Missoula County Commissioners have approved a request to annex the property located at 10260 Bear Run Creek Rd Missoula, Montana, 59803, into the Missoula Rural Fire District. Please let me know if I may be of additional assistance.

Please let me know if I may be of additional assistance.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Frost".

Lisa Frost
Deputy Clerk & Recorder
Missoula County
(406) 258-4752

RESOLUTION NO. 2024-010

ANNEXATION TO THE MISSOULA RURAL FIRE DISTRICT
A PARCEL OF LAND LOCATED IN MISSOULA COUNTY

WHEREAS, petitions have been received by the Clerk and Recorder's Office to annex to the Missoula Rural Fire District areas of land described as follows:

Located in the E1/2 W1/2 NE1/4 & E1/2 NE1/4 Section 24 Township 12N Range 19W Missoula County Montana

WHEREAS, said petitions for annexation to the Missoula Rural Fire District, as presented to and filed in the Clerk and Recorder's Office, have been checked and verified; and

WHEREAS, said petitions contain the signatures of more than 40% of the owners of the real property within the area to be annexed and representing 40% or more of the taxable value of the property within the in the area to be annexed; and

WHEREAS, a public hearing on this matter was held at 2:00 p.m. in the Sophie Moiese Room of the Missoula County Courthouse Annex, Missoula, Montana, on January 11, 2024, before the Board of County Commissioners of Missoula County, Montana; legal publication and notice requirements having been met in accordance with MCA 7-33-2125; and

WHEREAS, no one appeared to protest the annexation of the above-described parcel of land nor were any written protests received; and


WHEREAS, the Missoula Rural Fire District supports the annexation; and

WHEREAS, the Missoula Board of County Commissioners did approve said annexation as requested;

NOW, THEREFORE, BE IT RESOLVED that the parcels of land above referenced be included within said Missoula Rural Fire District, and is to be assessed for said annexation a fire district levy along with other property already a part of said Missoula Rural Fire District.

DATED THIS 11th DAY OF January, 2024

ATTEST:


594C247E066884FE14B484AFB4827 ready, go!
Tyler R. Gernant, Clerk & Treasurer

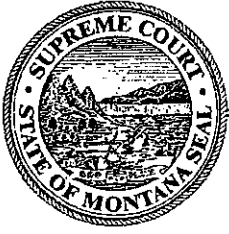


BOARD OF COUNTY COMMISSIONERS
MISSOULA COUNTY, MONTANA


ABACE081F2505A3408667F7EB88C312 ready, go!
David Strohmaier, Chair


8F48D36DCC41E9C2B2D512DC93A576B2 ready, go!
Juanita Vero, Commissioner

Josh Slotnick, Commissioner



YOUTH COURT
FOURTH JUDICIAL DISTRICT
311 WOODY STREET
MISSOULA, MONTANA 59802

(406) 258-4735
FAX (406) 258-492

Tuesday, December 19, 2023

Rural Fire Station 5
12221 Highway 93 S
Lolo, MT 59847

To Whom It May Concern:

This letter is regarding the damage done to the Missoula Rural Fire Station 5 building by a youth on September 21, 2023. The youth admitted to Criminal Mischief on October 12, 2023.

If your station is requesting restitution for damage done to the property, please provide documentation including receipts for the cost of repair and requested restitution amount(s) to:

Missoula Youth Court
Attn: Brantley Curtiss
311 Woody St
Missoula, MT 59802

Please provide the documentation by February 1, 2024.

If you have any further questions about this matter, please feel free to contact me by phone at (406) 258-4735 or email bcurtiss@mt.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Brantley Curtiss".

Brantley Curtiss
Restitution Officer
Deputy Juvenile Probation Officer
Fourth Judicial District Youth Court

Raquel Wilkinson

From: Cory Horsens
Sent: Thursday, January 25, 2024 8:53 AM
To: Raquel Wilkinson
Subject: FW: Missoula Rural Fire District Station 5

Follow up for the BOT packet.

Thanks much,



Cory Horsens Deputy Chief, Missoula Rural Fire District

 [\(406\) 549-6172](tel:(406)549-6172)
 [\(406\) 499-7034](tel:(406)499-7034)
 chorsens@mrfdfire.org
 www.MRFDfire.org
 [2521 South Avenue West, Missoula MT 59804](#)



From: Cory Horsens
Sent: Thursday, 25 January, 2024 8:52 AM
To: 'bcurtiss@mt.gov' <bcurtiss@mt.gov>
Cc: Paul Finlay <pfinlay@mrfdfire.org>; Kirk Paulsen <kpaulsen@mrfdfire.org>; Melissa Schnee <mschnee@mrfdfire.org>; Catherine Dinwiddie <kate@katelawoffice.com>; Jason Butler <jbutler@mrfdfire.org>
Subject: Missoula Rural Fire District Station 5

Mr. Curtiss:

I am in receipt of your letter dated December 19th, 2023 regarding damage done to the Missoula Rural Fire station 5 building by a youth on September 21st, 2023. The damage was removed/repared with supplies on hand. The fire crew assigned to that station was able to perform the repair while on duty in a relatively short amount of time. The cost to the Missoula Rural Fire District was minimal. As such, our agency does not feel as though restitution for damage done to the property is necessary.

Please do not hesitate to let me know if you have any additional questions or concerns.

Respectfully,



Cory Horsens Deputy Chief, Missoula Rural Fire District

 [\(406\) 549-6172](tel:(406)549-6172)
 [\(406\) 499-7034](tel:(406)499-7034)
 chorsens@mrfdfire.org
 www.MRFDfire.org

Jenn Culp

From: Cory Horsens
Sent: Thursday, January 25, 2024 8:20 AM
To: Jenn Culp
Subject: FW: Gratitude

From: Gordy Hughes <HughesG@ci.missoula.mt.us>
Sent: Thursday, 18 January, 2024 11:04 AM
To: Paul Finlay <pfinlay@mrfdfire.org>; Kirk Paulsen <kpaulsen@mrfdfire.org>; Cory Horsens <chorsens@mrfdfire.org>; Jason Butler <jbutler@mrfdfire.org>
Cc: Philip Keating <Keatingp@ci.missoula.mt.us>; Brad Davis <DavisB@ci.missoula.mt.us>; Dave Wolter <WolterD@ci.missoula.mt.us>
Subject: Gratitude

Chief's,

I want to extend my gratitude for all the assistance you provided yesterday during the foray of call activity post explosion. It is great knowing that we can call in such times as that and get the awesome support. Just holler when you need reciprocity. Thank you all tremendously and please pass along to the crews.

Gordy Hughes

Fire Chief, Missoula Fire Dept.
625 E. Pine St., Missoula, MT 59802
Ph. 406-552-6210
hughesg@ci.missoula.mt.us



Jenn Culp

From: Jenn Culp
Sent: Friday, February 9, 2024 10:48 AM
To: Melissa Schnee
Subject: Sunday EMS call #251


Gentlemen,


On Sunday January 21st, 311 responded to a female patient having a seizure, per Telestaff, Lt. DeMers, Eng. Barnett, and FF J. Lapinski responded. Yesterday January 22nd, the patient and her husband came to station 1 to express their gratitude to the crews that showed up. Both parties were in tears and could not express how thankful they were. The patient's husband was so impressed by how quickly your engine arrived and how your crew knew just what to do and calmed the situation down for everyone on scene. This was the first time any of them have called 911, they just kept saying how impressed they were with how well you guys maintained your professionalism, kept calm, and how they felt at ease once you arrived. I would like to thank all of you for displaying such professionalism and dedication to your careers and how your actions on this incident reflects on MRFD. Thanks guys and keep up the good work.


KP





Kirk Paulsen
Assistant Chief, Missoula Rural Fire District

 [\(406\) 549-6172](tel:(406)549-6172)

 [\(406\) 317-2179](tel:(406)317-2179)

 kpaulsen@mrfdfire.org

 www.MRFDfire.org

 [2521 South Avenue West, Missoula MT 59804](#)



CERTIFICATE OF APPRECIATION

AWARDED TO:

Cole Riley

On the evening of November 18th, 2023, Lieutenant Cole Riley and Engineer/Paramedic Quinton Barnett distinguished themselves by providing exceptional service and patient care. Upon being dispatched to an emergency medical services request, Lieutenant Riley and Engineer/Paramedic Barnett identified a 66-year-old male who was experiencing a significant cardiac event. While treating the patient, the male became unresponsive and went into cardiac arrest. Due to their rapid identification and treatment, the patient's cardiac activity was restored. He was discharged from the hospital, neurologically intact, a few days later. Thanks to the quick action and professional treatment by Lieutenant Riley and Engineer/Paramedic Barnett, a member of our community was able to enjoy another holiday season with his family. The skill and professionalism demonstrated by Cole and Quinton reflect great credit upon themselves and the Missoula Rural Fire District.

BEN MURPHY
CHAIRMAN OF THE BOARD

PAUL FINLAY
FIRE CHIEF

CERTIFICATE OF APPRECIATION

AWARDED TO:

Quinton Barnett

On the evening of November 18th, 2023, Lieutenant Cole Riley and Engineer/Paramedic Quinton Barnett distinguished themselves by providing exceptional service and patient care. Upon being dispatched to an emergency medical services request, Lieutenant Riley and Engineer/Paramedic Barnett identified a 66-year-old male who was experiencing a significant cardiac event. While treating the patient, the male became unresponsive and went into cardiac arrest. Due to their rapid identification and treatment, the patient's cardiac activity was restored. He was discharged from the hospital, neurologically intact, a few days later. Thanks to the quick action and professional treatment by Lieutenant Riley and Engineer/Paramedic Barnett, a member of our community was able to enjoy another holiday season with his family. The skill and professionalism demonstrated by Cole and Quinton reflect great credit upon themselves and the Missoula Rural Fire District.

BEN MURPHY
CHAIRMAN OF THE BOARD

PAUL FINLAY
FIRE CHIEF

CERTIFICATE OF APPRECIATION

AWARDED TO:

Nathan Lapinski

Engineer Nathan Lapinski has been an instrumental part of training new resident and volunteer firefighters over the last several years. Just recently, the RVC position was vacated due to a promotion, Eng. Lapinski stepped up and went above and beyond to fill the void and offered himself up to assist in training 5 new members. Eng. Lapinski came in off shift during the evenings and weekends to train these members. Eng. Nathan Lapinski, we would like to thank you and recognize you for your hard work, leadership, and dedication to the Missoula Rural Fire District, the community we serve and the fire service as a whole.

BEN MURPHY
CHAIRMAN OF THE BOARD

PAUL FINLAY
FIRE CHIEF

CERTIFICATE OF APPRECIATION

AWARDED TO:

McKenna Fritz

On the morning of January 27th, 2024, McKenna Fritz was at home with her family when the smoke detectors in the residence sounded. The family began searching for the source of anything that might have triggered the detectors. As part of her investigation, McKenna opened the door to the garage and encountered a wall of fire that had completely enveloped the space. In an instant, McKenna closed the door to the garage and alerted the rest of the family of the emergency. The family was able to safely evacuate the home. The family cat retreated to a bedroom where it stayed, unharmed, for the duration of the event.

As a result of Ms. Fritz's quick action in closing the door between the house and garage, firefighters were able to contain the fire to the area of origin. Without her intervention, there is no question that the outcome of this already sad event would have been considerably worse. The literal demonstration of "calm under fire" by McKenna Fritz reflects great credit upon herself, and those responsible for her upbringing.

On behalf of the Missoula Rural Fire District, thank you for your quick action.

BEN MURPHY
CHAIRMAN OF THE BOARD

PAUL FINLAY
FIRE CHIEF

Deputy Fire Marshal Monthly Report

Peter V. Giardino

January 2024

Activities

Business Inspections (re-inspections):

- Opportunity Resources – 599 Howard St.
- 7050 Grant Creek Road – AT&T Communications
- 2398 Coal Mine Road – AT&T Communications
- 3233 South 3rd Street W. – Sunrise Community Home (re-inspection)

Certificate of Occupancy Finals (Business)

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections

- 9955 Grant Creek Road
- 4130 Sierra Dr. (sprinkler rough-in)
- 8270 Red Hawk View
- 6317 Lamar Trail (sprinkler rough-in)
- 4445 Spurgin Ranch Ct.

Annexation

- Phone call and email communications with City Planning office re: City property annexing into MRFD.

Water Supply (cisterns, hydrants, etc.)

Lockboxes

- Provided lockbox for 13330 Highway 93 S.
- Created invoice and provided lockbox for Modern Recycling-4075 Whippoorwill Dr.

Community Risk Reduction, Fire Prevention, and Code Compliance

- Occupancy load calculations for 3001 & 3005 River Bend Drive (outdoor space)
- Reviewed submittal for variance re: exterior canopy and sprinkler requirements.
- Reviewed State cannabis Code requirements.
- Reviewed egress plan for new Forest Service Museum.
- Visited Grant Creek Storage to assess access.
- Reviewed MT State Cultivation, Extraction, and Dispensary inspection forms.
- Teams meeting with Architects/Engineers for USFS Museum project.
- Teams meeting with State Fire Marshal's office re: cannabis business inspections
- Spoke with Day Care provider re: fire extinguisher requirements.
- Per Capt. Butler, researched jurisdiction/annexation issue re: incident that occurred 1/18/24.
- Provided ISO information to homeowner @ 4474 Blue Mountain Rd.
- Researched maximum allowable quantities (MAQ) for flammable/combustible liquids for MRFD fire stations
- Site visit to Pontiac Subdivision to confirm cistern location. Still not operational.
- Provided comments to CAPS, at their request, for Pontiac Subdivision.
- Reviewed submittal from Ethos Engineering re: Grass Valley Subdivision.
- Returned phone call to Jackson Contracting re: Kemosabe Subdivision.

Fire Investigations

- 1090 Vito Lane
- Completed Vito Lane investigation report. Sent to Chief Horsens on 1/26/24
- 1967 Mullan Trail
- Follow-up investigation for 1967 Mullan Trail

Classes/Training

- ACLS Recertification
- Billings Clinic virtual trauma education
- PALS Recertification
- Update to TS re: NREMT certification
- TTIR's for upcoming classes
- Registered for MT State Building Codes Conference.
- CRR Training – Fire Investigation for the Company Officer
- Attended meeting with SBS Solar and master electrician re: solar safety.

Plan Reviews

First Due:

- Pre-planned 7050 Grant Creek Road & 2398 Coal Mine Road.

Assignments and Other Activities

- DRT meeting
- Permitting meeting
- BOT meeting
- Completed self-evaluation.
- Safety Committee meeting.
- 4-hours EO on 311
- CRR meeting with Chief Horsens and DFM McDermott.
- Picked up printer paper from County Admin building and delivered to Station 1.
- CTR's for FY 2025

Public Relations Outreach Breakdown

January 2024

- 11 total documented events
 - 7 social media posts (Facebook/Instagram/Twitter)
 - 3 scheduled media appearance (Newspaper/Radio/TV)
 - 1 in station event (Car Seat Event/Station Tour)
 - 0 impromptu media appearance (Newspaper/Radio/TV)
 - other (Fundraiser/Parade/Etc.)



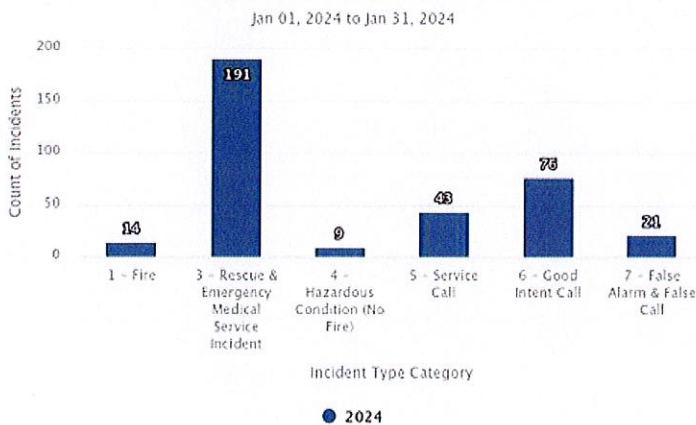
MRFD CFS Report

January 2024

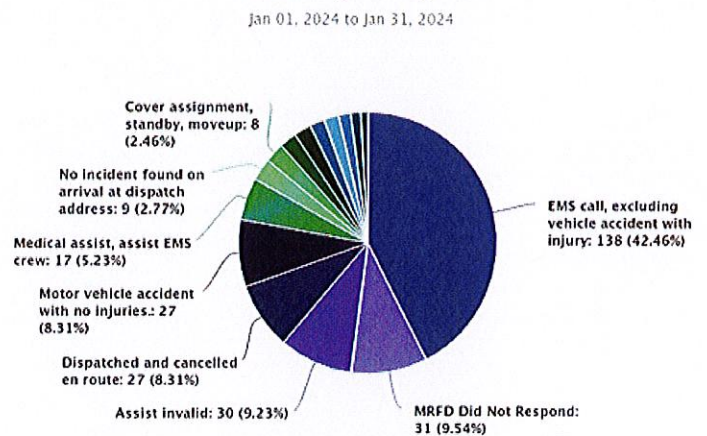
Incident Numbers

January 2024	363	January 2023	336	Percent Change	+8.04%
YTD 2024	363	YTD 2023	336	Percent Change	+8.04%

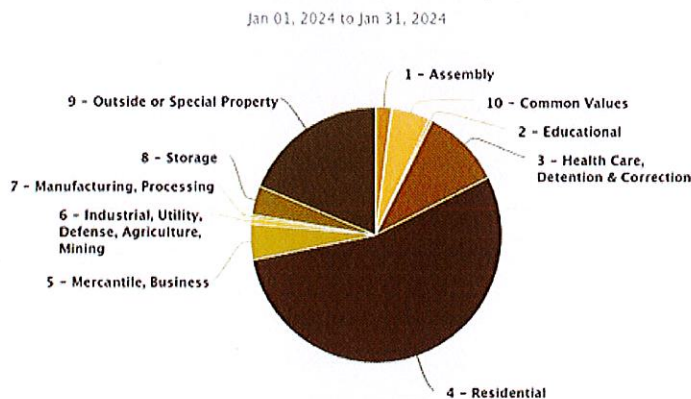
Incidents by Category and Year



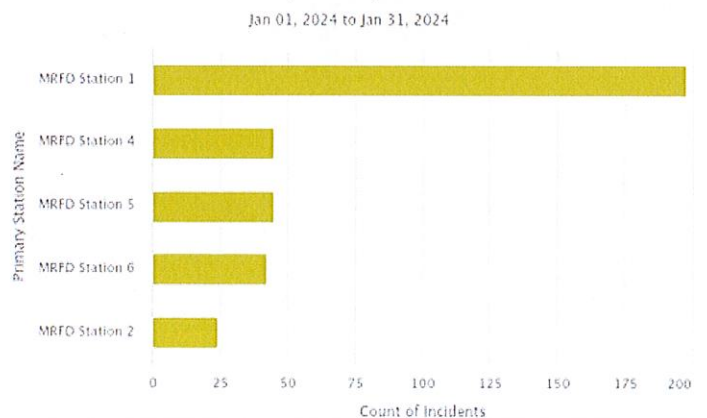
Incident Types (Top 15)



Incidents by Property Use Category



Incidents by Primary Station Name



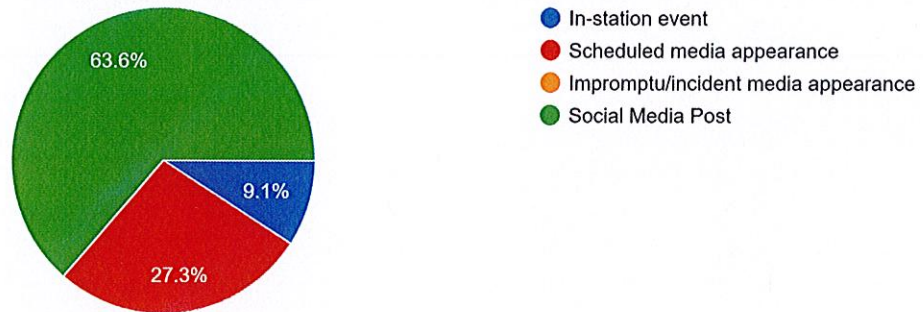
Date

11 responses



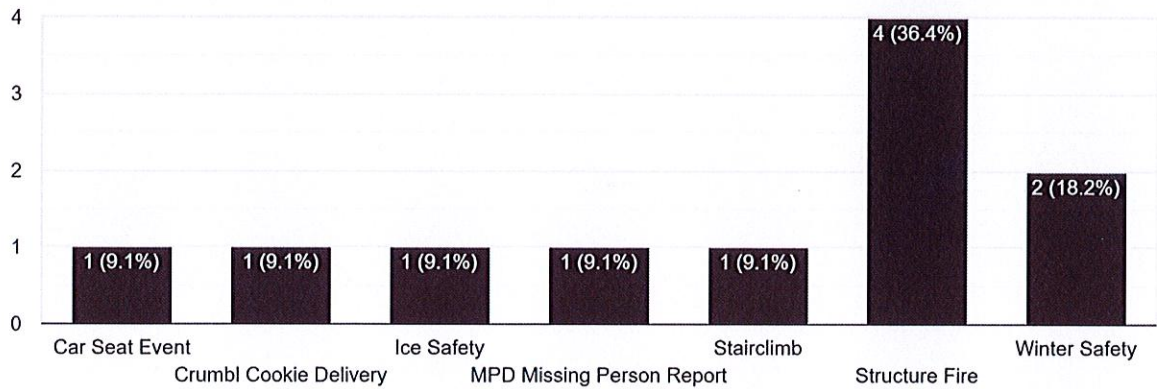
Type

11 responses



Topic Being Discussed

11 responses



STATE OF MONTANA
DEPARTMENT OF ADMINISTRATION - LOCAL GOVERNMENT SERVICES BUREAU
ANNUAL FINANCIAL REPORT
Special Purpose District

Fiscal Year End:	06/30/23	
	00/00/000	
Entity #	053204	
	000000	
Missoula Rural Fire Dist		
Entity Name	2521 South Ave West	
Address		
Missoula	MT	59804
City	State	Zip

Name Correction: _____

Address Correction: _____

The annual financial report must be completed and submitted within 6 months of your fiscal year end. If your year end is June 30th, the report is due by December 31st. **Please NOTE:** A monetary penalty may be assessed if the report is not submitted by due date.

ENTITY CONTACT INFORMATION REQUIRED

Name: Melissa Schnee E-mail: mschnee@mrfdfire.org

Title: Finance/HR Director Phone# 406-549-6172

CERTIFICATION: I hereby certify that the information provided in this report is true and correct to the best of my knowledge.

Board Member : Ben Murphy Date: 2/8/2023
Type or Sign name. 00/00/00

Title: MRFD BOT Chairman

DETERMINATION OF FILING FEE

To determine whether your local government has to pay a filing fee, and if so, the amount of the fee, please complete the following steps:

1. Determine the Total Receipts: Page 3 Line (10) Line A: \$ 11,105,217.82

2. If the amount on Line A is \$750,000 or less, no filing fee is required to be paid. Complete Part II below to determine if there is an audit requirement.

If the amount on Line A is greater than \$750,000, a formula will determine your filing fee from the fee schedule below and place that amount on Line B. If a filing fee is calculated on Line B, your Local government entity will be required to have an audit.

Line B: \$2500

If Line B is greater than \$0, please include a check or warrant made payable to "State Treasurer" in the

Part II - Determination of audit requirements with no filing fee

Line A	\$	11,105,217.82
Debt Proceeds -AFR, Line 15	\$	-
Total	\$	11,105,217.82

Audit Required: YES

If the Total is greater than \$750,000, you will need to have an audit, even though you will pay no filing fee.

FEE REQUIREMENT: As provided by 2-7-514, MCA, each local government required to have an audit under 2-7-503, MCA, shall pay an annual filing fee to the department; the fee schedule shall be based upon the local government's annual revenue amounts. Administrative Rule 2.4.402 defines "revenue" as all receipts or inflows of resources of a local government entity from any source excluding the proceeds from bond issuances and other long-term debt not received from state or federal sources.

AUDIT REQUIREMENT: As provided by 2-7-503, MCA, each local government receiving revenue or financial assistance in excess of \$750,000, regardless of the source of revenue or financial assistance, shall have an audit. "Financial Assistance" is defined as including assistance provided by a federal, state, or local government entity in the form of loans and loan guarantees.

SUBMIT TO THE DEPARTMENT OF ADMINISTRATION - LGS in one of the following ways:

- 1) Upload through the Portal:** <http://sfsd.mt.gov/LGSB/LGSPortal>
- 2) Email to:** LGSPortalRegistration@mt.gov
- 3) Standard Mail:**

Montana Department of
 Local Government Services
 Mitchell Building - Room 255
 PO Box 200547
 Helena, MT 59620-0547

- * Please make payment to Local Government Services.
- * Filing fee form must be attached to all reports.
- * Filing fee form must be included with payment.

For other forms or information: Please see our website at: <https://sfsd.mt.gov/LGSB/>
 Questions may be directed to our office at: (406)-444-9101 or LGSPortalRegistration@mt.gov

Alternative Report Formats:

You may submit computer-generated reports (such as a Balance Sheet and a Profit & Loss or Income Statement; or an audit) as long as similar information is provided. A filing fee form must be included with your computer generated reports.

Local Government Annual Filing Fee Schedule

Annual Resources Exceeds:	Annual Resources Equal to or Less Than:	Filing Fee
\$0	\$750,000	\$0
\$750,000	\$1,000,000	\$550
\$1,000,000	\$1,500,000	\$800
\$1,500,000	\$2,500,000	\$950
\$2,500,000	\$5,000,000	\$1,300
\$5,000,000	\$10,000,000	\$1,700
\$10,000,000	\$50,000,000	\$2,500
\$50,000,000		\$3,000

MISSOULA RURAL FIRE DISTRICT
Income Statements Summarized
For the Accounting Period: 6 / 23

Combined Funds

Account	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
310000	TAXES	563,218.58	8,404,263.61	8,383,358.00	20,905.61	100
330000	INTERGOVERNMENTAL REVENUES	222,229.41	1,519,126.12	1,661,938.00	-142,811.88	91
340000	CHARGES FOR SERVICES	11,051.00	47,016.00	27,500.00	19,516.00	171
	Total Revenue	796,498.99	9,970,405.73	10,072,796.00	-102,390.27	99
Expenses						
420410	FIRE PREVENTION	29,674.43	251,038.56	313,262.00	62,223.44	80
420430	TRAINING	42,870.54	398,357.34	693,847.00	295,489.66	57
420440	RESOURCE MANAGEMENT	61,213.31	1,402,762.25	1,978,846.00	576,083.75	71
420441	FUEL MITIGATION	32,567.27	89,062.16	229,219.00	140,156.84	39
420460	FIRE SUPPRESSION	674,792.40	6,664,522.44	7,401,496.00	736,973.56	90
420461	MEDICAL	2,185.01	53,110.34	55,400.00	2,289.66	96
420462	VOLUNTEER OPERATIONS	5,233.74	63,590.38	184,037.00	120,446.62	35
420510	ADMINISTRATION	141,737.11	2,336,898.75	3,089,957.00	753,058.25	76
	Total Expenses	990,273.81	11,259,342.22	13,946,064.00	2,686,721.78	81
	Net Income from Operations	-193,774.82	-1,288,936.49			
Other Revenue						
360000	MISCELLANEOUS REVENUES	1,935.95	13,142.87	12,040.00	1,102.87	109
370000	INVESTMENT AND ROYALTY EARNINGS	-11,900.25	168,604.22	4,000.00	164,604.22	4215
380000		953,065.00	953,065.00	955,700.00	-2,635.00	100
	Total Other Revenue	943,100.70	1,134,812.09	971,740.00	163,072.09	117
Other Expenses						
521000	Transfer out	275,000.00	275,000.00	275,000.00		100
	Total Other Expenses	275,000.00	275,000.00	275,000.00	0.00	100
	Net Income	474,325.88	-429,124.40			

Combined Funds

Assets

Current Assets

CASH ON DEPOSIT - COUNTY TREASURER	6,776,846.20
CASH ON HAND	173.47
TAXES RECEIVABLE-MH2017	32.46
TAXES RECEIVABLE-MH2018	175.88
TAXES RECEIVABLE-MH2019	307.76
TAXES RECEIVABLE-MH2020	499.36
TAXES RECEIVABLE-MH2021	1,581.15
TAXES RECEIVABLE-MH2022	3,552.39
TAXES RECEIVABLE-MH2023	59,034.98
CENTRAL ASSESS-2022	94.27
TAXES RECEIVABLE-REAL 2013	15.88
TAXES RECEIVABLE-REAL 2016	455.50
TAXES RECEIVABLE-REAL 2017	0.88
TAXES RECEIVABLE-REAL 2018	1,392.58
TAXES RECEIVABLE-REAL 2019	4,090.03
TAXES RECEIVABLE-REAL 2020	41.58
TAXES RECEIVABLE-REAL 2021	1,358.19
TAXES RECEIVABLE-REAL 2022	145,582.31
TAXES RECEIVABLE - PERSONAL 2012	227.09
TAXES RECEIVABLE-PERSONAL 2014	(109.98)
TAXES RECEIVABLE-PERSONAL 2017	1,200.35
TAXES RECEIVABLE-PERSONAL 2018	1,147.40
TAXES RECEIVABLE-PERSONAL 2019	1,217.46
TAXES RECEIVABLE-PERSONAL 2020	(1,146.19)
TAXES RECEIVABLE-PERSONAL 2021	(6,204.90)
TAXES RECEIVABLE-PERSONAL 2022	544.21
TAXES RECEIVABLE-PERSONAL 2023	17,449.02
TAXES RECEIVABLE-PROTESTED 2015	9,285.90
TAXES RECEIVABLE-PROTESTED 2016	19,398.06
TAXES RECEIVABLE-PROTESTED 2017	14,338.60
TAXES RECEIVABLE-PROTESTED 2018	5,404.38
TAXES RECEIVABLE-PROTESTED 2019	8,704.67
TAXES RECEIVABLE-PROTESTED 2020	946.80
TAXES RECEIVABLE-PROTESTED 2021	2,514.91
TAXES RECEIVABLE-PROTESTED 2022	862.80

Total Current Assets

7,071,015.45

Total Assets

7,071,015.45

02/08/24
16:24:32

MISSOULA RURAL FIRE DISTRICT
Balance Sheet
For the Accounting Period: 6 / 23

Page: 2 of 2
Report ID: L150

Combined Funds

Liabilities and Equity

Current Liabilities

WARRANTS PAYABLE	209,799.97	
ACCOUNTS PAYABLE	2,377.72	
UNEMPLOYMENT INSURANCE PAYABLE	(517.78)	
PERS & BUYBACKS PAYABLE	17.36	
WORKERS COMPENSATION PAYABLE	3,124.33	
MEDICARE/FICA PAYABLE	13.36	
FWT PAYABLE	2,605.76	
COLONIAL LIFE AFTER TAX PAYABLE	598.29	
COLONIAL LIFE PRE-TAX PAYABLE	378.77	
DEFERRED REVENUE - REAL PROPERTY	152,936.95	
DEFERRED REVENUE - PERSONAL PROP	14,324.46	
DEFERRED REVENUE - PROTESTED TAX	61,456.12	
DEFERRED REVENUE - MOBILE HOMES	65,183.98	
OTHER DEFERRED REVENUE	94.27	

Total Current Liabilities 512,393.56

Total Liabilities 512,393.56

Equity

FUND BALANCE	6,987,746.29	
CURRENT YEAR INCOME/(LOSS)	(429,124.40)	

Total Equity 6,558,621.89

Total Liabilities & Equity 7,071,015.45