

AGENDA

REGULAR MEETING
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

DATE: Tuesday, May 10th, 2022
TIME: 4:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

PUBLIC COMMENT

CLAIMS

April Claims \$488,027.87

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Firefighter Oath of Office for new resident Allen Sager and new volunteer Megan Bunnell
2. Letter to Missoula County requesting Max Mills
3. Sign the Auditor Contract
4. FY 22 3rd Quarter Budget vs Actual Report
5. Mobile Support Team Mutual Aid Agreement

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

April 12th, 2022

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Tuesday, April 12th, 2022.**

CALL TO ORDER: Chairman Murphy called the meeting to order at 19:00 hours.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, Trustee Jeff Merritt, and Trustee Dan Corti.

READING OF THE MINUTES: Trustee Merritt moved to accept the minutes as written. Vice-Chairman Hanson seconded the motion. Motion voted and passed.

PUBLIC COMMENT: No one from the public was present for comment.

CLAIMS: Secretary Mangan made a motion to accept the claims as submitted. Vice-Chairman Hanson seconded the motion. Motion was voted and passed.

COMMUNICATIONS: Raquel Wilkinson conveyed that the communications included a thank-you letter, a Record of Exceptional Performance for Tim DeVos, a Public Relations Outreach Breakdown, two DFM Reports, and an IT Report.

TRUSTEE REPORTS: Vice-Chairman Hanson communicated that he had a thank-you letter from Cheryl Hanson. Chairman Murphy shared that he attended the Station 4 open house and was pleasantly surprised there were so many in attendance.

STAFF REPORTS:

Local 2457: BC Bowman reported that Lieutenant Kottwitz will be transitioning as president of Local 2457, replacing Captain Burgess. Captain Ballard graduated from the International Association of Fire Fighter's 7th District Executive Leadership Series Course. He is the first graduate of this program in the State of Montana.

Battalion Chief (BC): BC Bowman reported that the Calls for Service in March were 265, 116 more calls than this time last year. There was a chimney fire off Highway 12 and an Automatic-Aid dispatch to Frenchtown for an accident resulting in a vehicle on fire. There were two fully involved structure fires. The first was a garage and shop on Haugen Drive, where Captain Burgess was the acting BC and did an excellent job on the incident. The second structure fire was a single-wide trailer in the Target Range area. There were two airport crash responses, both landing without incident. Also reported was a rescue call for a sick patient at the West Fork Butte Lookout. MRFD responded with their rescue compliment and All-Terrain Vehicle (ATV) to the trailhead. BC Bowman requested Search and Rescue aid. Life Flight was also requested, but they could not land due to the soft snowpack. Search and Rescue took over the operation since they had more suitable equipment to handle the rough terrain. Secretary Mangan requested an analysis of how the Constitutional Initiative 121, which will be voted on in November 2022, will impact MRFD if passed.

Finance and Human Resources (HR): Melissa Schnee reported that MRFD is balanced with the County through February 2022. The front office has been working on an Accounting/Front Office Procedure Manual. May is open enrollment for Aflac and Mutual of Omaha's voluntary benefits. MRFD is preparing for the Fuel Mitigation season that starts in May. CPAT is also in May, and advertising has begun for the open entry-level firefighter positions. Melissa also reported that she has been working through the budget request process and collecting priority list requests for the next Officer's Meeting.

Assistant Chief of Operations: Chief Finlay was not present for his report.

Fire Chief: Chief Newman reported that the Awards Banquet went well and that a survey will be going out for feedback from those who attended. A letter of resignation was received from Engineer Bausman. The Captain's Assessment is scheduled for May 10th and 11th. Chief Newman also reported that he's still working on the potential location of Station 1 and has met with the Office of Emergency Management, the Sheriff's Department, and the University of Montana on the matter. There have also been some preliminary discussions about creating a single public safety building. Chief Newman attended a 911 Advisory Meeting and held the Accreditation Manager Assessment and the Training Officer Assessment. Engineer Horsens is now officially MRFDs Accreditation Manager, and Lieutenant Crocker will be taking over as Training Officer for BC Cowan. Also reported, Chief Newman and Engineer Horsens attended the Center for Public Safety Excellence Conference, obtaining great information. Chairman Murphy asked if there would be another job opening with Engineer Bausman resigning. Chief Newman answered that there will now be four entry-level firefighter openings.

OLD BUSINESS: No old business.

NEW BUSINESS:

- 1. Letter of intent to open the Collective Bargaining Agreement (CBA) for negotiations:** The Board received the Letter of Intent to open the CBA negotiations. Trustee Merritt asked how many Board members needed to be part of the negotiations. Chief Newman replied that historically, it has been two members but didn't see any issue if more wanted to be involved with the process. Per the contract, negotiations need to start within 30 days unless mutually agreed upon. The request was made for the third week in August and the Board agreed.
- 2. Letter of intent to open negotiations for the administrative staff:** The Board received the Letter of Intent to open administrative staff negotiations.
- 3. Sign the updated Board By-Laws that were approved in the March 2022 regular board meeting:** The Board was notified that the By-Laws are available for the required signatures.
- 4. Performance Improvement Plan (PIP) form update:** Melissa indicated that the policy has not changed, only the form. The previous one said "...three-month follow-up on or about," and the date would be filled. The proposed change is to say "...three-month follow-up on or before," so the date becomes a deadline. Trustee Merritt moved to approve the update to the PIP. Vice-Chairman Hanson seconded the motion. Motion was voted and passed.
- 5. Annexation approval for 28541 Highway 12 W, Lolo, MT 59847:** Trustee Merritt moved to approve the annexation. Vice-Chairman Hanson seconded the motion. Motion was voted and passed.
- 6. 3-year Audit Proposal approval:** Melissa pointed out three options on the contract. Her recommendation was to go with the three-year proposal. Trustee Merritt moved to approve the

three-year audit proposal. Vice-Chairman Hanson seconded the motion. Motion was voted and passed.

ADJOURNMENT: Secretary Mangan made a motion to adjourn. Vice-Chairman Hanson seconded the motion. Chairman Murphy adjourned the meeting at 19:30 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District

John (Ben) Murphy, Chairman

Date

Dick Mangan, Secretary

Date

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 4/22

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	FO #	Fund Org Acct	Object Proj	Cash Account
42401	80030S	1661 ALEC BRAY	27.50					
1	22.0430	04/30/22 BRAY APRIL GYM REIMBURSEMENT	27.50			1000 50 420460	132	101000
		Total for Vendor:	27.50					
42373	80004S	933 ALLEGIS CORPORATION	59.08					
1	S02567994	04/28/22 322	59.08			1000 20 420440	272	101000
		Total for Vendor:	59.08					
42338	79981S	1788 AMAZON CAPITAL SERVICES	2,429.25					
1	16MPPHGLWL	04/01/22 MELISSA OFFICE	328.03			1000 10 420510	368	101000
2	1CJ6KXPX11	04/06/22 WILDLAND	61.08			1000 50 420460	229	101000
3	1QJYRYCTRV	04/11/22 STA 4	68.87			1000 50 420460	364	101000
4	1CFDP3MYMW	04/11/22 STA 1	145.36			1000 50 420460	361	101000
5	1T3GDLGNDP	04/12/22 STA 5	93.49			1000 50 420460	365	101000
7	1WXNT1JYL7	04/12/22 SMALL TOOLS STA 1	399.42			1000 50 420460	234	101000
8	1XFFVKRW49	04/17/22 STA 2	224.35			1000 50 420460	362	101000
9	1XGR33R933	04/18/22 STA 1	28.57			1000 50 420460	361	101000
10	1TW4GRHYXY	04/22/22 STA 4	153.52			1000 50 420460	364	101000
11	1XK4NYJ91J	04/24/22 STA 4	12.99			1000 50 420460	364	101000
12	1GQTDDL3YQ	04/24/22 STA 4	913.57			1000 50 420460	364	101000
		Total for Vendor:	2,429.25					
42407	80015S	764 BATTERIES PLUS - 252	25.00					
1	P50805269	04/20/22 12V BATTERIES	25.00			1000 10 420510	368	101000
		Total for Vendor:	25.00					
42403	80016S	32 BIG BEAR SIGN COMPANY	24.00					
1	2022-529	04/28/22 PPE	24.00			1000 50 420460	224	101000
		Total for Vendor:	24.00					
42299	79922S	819 BLACKFOOT COMMUNICATIONS	486.78					
1	166467	04/01/22 STA 2	486.78			1000 10 420510	345	101000
		Total for Vendor:	486.78					

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42320	79936S	1800 BRAEDEN WILLIAMS	200.00					
1	22.0413	04/13/22 WILLIAMS PARAMEDIC APPLICATIO	200.00			1000 60 420490	391	101000
		Total for Vendor:	200.00					
42308	79923S	1480 BRIAN LAFOREST	60.00					
1	22.0411	04/11/22 LAFOREST WATER TENDER PER DIE	60.00			1000 20 420440	379	101000
42312	79933S	1480 BRIAN LAFOREST	172.64					
1	22.0404	04/04/22 LAFOREST EVT CAR RENTAL INS	35.96			1000 20 420440	379	101000
2	22.0404	04/04/22 LAFOREST EVT TOLL ROAD	43.96			1000 20 420440	379	101000
3	22.0407	04/07/22 LAFOREST EVT BAGGAGE	35.00			1000 20 420440	379	101000
4	22.0407	04/07/22 LAFOREST EVT RENTAL CAR FUEL	57.72			1000 20 420440	379	101000
42317	79937S	1480 BRIAN LAFOREST	90.00					
1	22.0415	04/15/22 LAFOREST WATER TENDER PER DIE	90.00			1000 20 420440	379	101000
42364	79969S	1480 BRIAN LAFOREST	60.00					
1	22.0426	04/26/22 LAFOREST EVT F7 EXAM REIMBURS	60.00			1000 20 420440	380	101000
42367	79978S	1480 BRIAN LAFOREST	15.00					
1	22.0428	04/28/22 LAFOREST APR GYM REIMBURSEMEN	15.00			1000 50 420460	132	101000
		Total for Vendor:	397.64					
42348	79982S	1687 CDW Government	663.46					
1	V520191	04/05/22 MICR INK	183.34			1000 10 420510	368	101000
2	V588915	04/07/22 SPARE BATTERY	480.12			1000 10 420510	368	101000
42394	80017S	1687 CDW Government	76.80					
1	W057960	04/18/22 KINGSTON MODULE	76.80			1000 10 420510	368	101000
		Total for Vendor:	740.26					
42311	79934S	1764 CENTER FOR PUBLIC SAFETY	8,625.00					
1	05-16638	12/23/21 4TH INSTALL CRA-SOC	8,625.00			1000 10 420510	356	101000
		Total for Vendor:	8,625.00					

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42329	79953S 1424 CHARTER		549.48					
1	0937511041 04/12/22 STA 1		540.00			1000 10 420510	345	101000
2	8313200410 04/11/22 STA 1		9.48			1000 10 420510	345	101000
42332	79961S 1424 CHARTER		4.93					
1	0215411041 04/16/22 STA 6		4.93			1000 10 420510	345	101000
42368	79979S 1424 CHARTER		208.16					
1	0122687042 04/20/22 STA 5		208.16			1000 10 420510	345	101000
		Total for Vendor:	762.57					
42335	79962S 1583 CIII CARDS		2,301.51					
1	9808 04/20/22 GETAC		679.95			1000 10 420510	368	101000
2	9808 04/20/22 GETAC		799.95			1000 10 420510	368	101000
3	9808 04/20/22 LAFOREST EVT		235.32			1000 20 420440	379	101000
4	9808 04/20/22 NEWMAN CPSE		85.96			1000 10 420510	379	101000
5	9808 04/20/22 ZOOM		15.55			1000 10 420510	321	101000
6	9808 04/20/22 NEWMAN CPSE		41.90			1000 10 420510	379	101000
7	9808 04/20/22 FINLAY WATERTENDER CK UP		197.58			1000 10 420510	379	101000
8	9808 04/20/22 LAFOREST WATERTENDER CK UP		197.58			1000 20 420440	379	101000
9	9808 04/20/22 DOCUMENT FRAME		6.97			1000 10 420510	220	101000
10	9808 04/20/22 345		40.75			1000 20 420440	272	101000
		Total for Vendor:	2,301.51					
42305	79924S 1299 CITY OF MISSOULA-FINANCE		31.63					
1	187950 04/04/22 STA 1		31.63			1000 10 420510	341	101000
42381	80000S 1299 CITY OF MISSOULA-FINANCE		44.25					
1	197965 04/21/22 STA 6		18.68			1000 10 420510	341	101000
2	194500 04/26/22 Sta 2		25.57			1000 10 420510	341	101000
		Total for Vendor:	75.88					
42365	79980S 216 Clearwater Credit Union		12,140.78					
1	1244600 04/22/22 STA 2		56.97			1000 50 420460	362	101000
2	1244600 04/22/22 NEWMAN CPSE		956.76			1000 10 420510	379	101000
3	1244600 04/22/22 HORSENS CPSE		951.76			1000 50 420460	379	101000

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4	1244600	04/22/22 NEWMAN CPSE	45.00			1000 10 420510	379	101000
5	1244600	04/22/22 HORSENS CPSE	5.00			1000 50 420460	379	101000
6	1244600	04/22/22 FM	2,108.50			1000 40 420410	220	101000
7	1244600	04/22/22 RFF DRIVING RECORD	7.87			1000 60 420490	391	101000
8	1244600	04/22/22 FM	567.60			1000 40 420410	220	101000
9	1244600	04/22/22 MCFPA MEETING	299.72			1000 10 420510	379	101000
10	1244600	04/22/22 FEE	4.00			1000 10 420510	356	101000
11	1244600	04/22/22 FM PPE	404.38			1000 100 420470	220	101000
12	1244600	04/22/22 FM PPE	4,639.98*			1000 100 420470	221	101000
13	1244600	04/22/22 PPE	194.00			1000 50 420460	224	101000
14	1244600	04/22/22 INCIDENT MEALS	64.00			1000 10 420510	379	101000
15	1244600	04/22/22 STA 6	129.98			1000 50 420460	366	101000
16	1244600	04/22/22 STA 6	14.99			1000 50 420460	366	101000
17	1244600	04/22/22 STA 6	174.99			1000 50 420460	366	101000
18	1244600	04/22/22 STA 6	34.99			1000 50 420460	366	101000
19	1244600	04/22/22 RADIOS	77.19*			1000 20 420440	271	101000
20	1244600	04/22/22 STA 2	140.05			1000 50 420460	362	101000
21	1244600	04/22/22 VFF DUTY SHIRTS	295.50			1000 60 420490	391	101000
22	1244600	04/22/22 VFF DUTY JACKETS	552.60			1000 60 420490	391	101000
23	1244600	04/22/22 STA 4	355.00			1000 50 420460	364	101000
24	1244600	04/22/22 RADIOS	59.95*			1000 20 420440	271	101000
Total for Vendor:			12,140.78					
42319	79963S	1458 COLE RILEY	25.00					
1	22.0415	04/15/22 RILEY NFA PER DIEM	25.00			1000 50 420460	379	101000
42411	80031S	1458 COLE RILEY	124.94					
1	22.0430	04/30/22 STA 2	124.94			1000 50 420460	362	101000
Total for Vendor:			149.94					
42323	79954S	1793 CRAIG MARTYNN	73.00					
1	22.0414	04/14/22 MARTYNN AEMT LICENSE REIMBUR	70.00			1000 60 420490	391	101000
2	22.0414	04/14/22 MARTYNN NPDB RECEIPT REIMBUR	3.00			1000 60 420490	391	101000

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42402	80032S	1793 CRAIG MARTYNN	110.00					
1	22.0429	04/29/22 MT CDL PHYSICAL	110.00			1000 60 420490	391	101000
		Total for Vendor:	183.00					
42390	80001S	76 CULLIGAN WATER CONDITIONING	151.00					
1	607138	04/25/22 ALL STATIONS	151.00			1000 10 420510	341	101000
		Total for Vendor:	151.00					
42328	79955S	77 CURTIS	1,202.82					
1	INV573889	03/03/22 RESCUE	323.41			1000 30 420430	394	101000
2	INV577383	03/15/22 RESCUE	879.41			1000 30 420430	394	101000
42395	80018S	77 CURTIS	16,650.34					
1	INV585941	04/12/22 THERMAL IMAGING	8,325.17*			1000 20 420440	203	101000
2	INV585941	04/12/22 THERMAL IMAGING	8,325.17*			1000 20 420440	941	101000
		Total for Vendor:	17,853.16					
42334	79964S	743 DODD MCDERMOTT	400.00					
1	22.0425	04/25/22 MCDERMOTT FIP2 PER DIEM	400.00			1000 40 420410	379	101000
		Total for Vendor:	400.00					
42383	80002S	502 DOUG SWAIN	258.73					
1	22.0429	04/29/22 STA 6	227.50			1000 50 420460	366	101000
2	22.0429	04/29/22 STA 6	31.23			1000 50 420460	366	101000
		Total for Vendor:	258.73					
42360	79970S	1738 DYLAN WICK	135.00					
1	22.0427	04/27/22 WICK ADV FALLER COURSE PER DI	135.00			1000 50 420460	379	101000
		Total for Vendor:	135.00					
42300	79925S	840 FIRST CALL COMPUTER SOLUTIONS	68.95					
1	79475	04/01/22 APRIL WEBSITE MAINT	68.95			1000 10 420510	368	101000
		Total for Vendor:	68.95					

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42405	80019S	1319 FLORENCE ACE HARDWARE	130.26					
1	51156 04/27/22	STA 5 FLOORING PROJECT	93.66			1000 10 420510	920	101000
2	51190 04/30/22	STA 5 FLOORING PROJECT	36.60			1000 10 420510	920	101000
		Total for Vendor:	130.26					
42372	80005S	1839 GAVLAK PLUMBING & HEATING	271.00					
1	042622-011 04/26/22	STA 2	271.00			1000 50 420460	362	101000
		Total for Vendor:	271.00					
42350	79983S	141 GENERAL FIRE APPARATUS	17.78					
1	14622 04/20/22	351	17.78			1000 20 420440	272	101000
		Total for Vendor:	17.78					
42408	80020S	1506 HARLOW'S TRUCK CENTER	19.11					
1	02P9774 04/12/22	367	6.89			1000 20 420440	232	101000
2	02P9739 04/11/22	LUBRICANT	12.22			1000 20 420440	232	101000
		Total for Vendor:	19.11					
42396	80021S	1286 HILLYARD - MT dba HOUSE OF CLEAN	653.36					
1	604709130 04/18/22	STA 1	108.62			1000 50 420460	361	101000
2	604703556 04/13/22	STA 2	61.66			1000 50 420460	362	101000
3	800572729 04/13/22	STA 2	-47.05			1000 50 420460	362	101000
4	604709131 04/18/22	STA 2	27.33			1000 50 420460	362	101000
5	604703557 04/13/22	STA 4	6.36			1000 50 420460	364	101000
6	604703558 04/13/22	STA 4	55.48			1000 50 420460	364	101000
7	604709132 04/18/22	STA 4	212.40			1000 50 420460	364	101000
8	604709133 04/18/22	SCBA	19.41			1000 20 420440	204	101000
9	604703559 04/13/22	STA 6	85.92			1000 50 420460	366	101000
10	604718845 04/26/22	STA 6	56.54			1000 50 420460	366	101000
11	604718846 04/26/22	STA 6	66.69			1000 50 420460	366	101000
		Total for Vendor:	653.36					
42336	79965S	650 HOME DEPOT CREDIT SERVICES	801.96					
1	9220 04/21/22	STA 2	3.27			1000 50 420460	362	101000
2	9220 04/21/22	STA 6	16.96			1000 50 420460	366	101000
3	9220 04/21/22	STA 2	5.10			1000 50 420460	362	101000

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4	9220 04/21/22 STA 4		110.00			1000 50 420460	364	101000
5	9220 04/21/22 STA 6		-10.98			1000 50 420460	366	101000
6	9220 04/21/22 STA 1		16.98			1000 50 420460	361	101000
7	9220 04/21/22 STA 6		304.66			1000 50 420460	366	101000
8	9220 04/21/22 FUEL MITIGATION		355.97			1000 100 420470	220	101000
		Total for Vendor:	801.96					
42379	80006S 1840 IMAGE TREND		7,371.68					
1	134804 03/31/22 SOFTWARE		7,371.68			1000 10 420510	321	101000
		Total for Vendor:	7,371.68					
42301	79926S 1786 JEFF NOBLE		750.00					
1	22.0411 04/11/22 J. NOBLE NMETC PER DIEM		750.00			1000 50 420460	379	101000
		Total for Vendor:	750.00					
42302	79927S 1637 JEREMY BERGBOWER		100.00					
1	22.0411 04/11/22 BERGBOWER RADIOLOGICAL PER DI		100.00			1000 50 420460	379	101000
		Total for Vendor:	100.00					
42324	79956S 1673 Joe Ford		33.59					
1	22.0418 04/18/22 COMPUTER MEMORY REIMBUR		30.00			1000 10 420510	368	101000
2	22.0418 04/18/22 EXPOXY GLUE		3.59			1000 10 420510	368	101000
		Total for Vendor:	33.59					
42363	79971S 1351 JON MUIR		46.25					
1	22.0427 04/27/22 MUIR APR GYM REIMBURSEMENT		46.25			1000 50 420460	132	101000
		Total for Vendor:	46.25					
42306	79939S 420 KELLEY Connect		165.00					
1	31362686 03/31/22 COPIER MAINI		165.00			1000 10 420510	356	101000
		Total for Vendor:	165.00					
42340	79984S 1195 KENT D. BRUCE CO., LLC		134.21					
1	10348 04/08/22 341		134.21			1000 20 420440	272	101000
		Total for Vendor:	134.21					

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42341	79985S	410 KEPRO/APS	753.66					
1	SOINV00283 04/01/22 ADMIN		47.70			1000 10 420510	147	101000
2	SOINV00283 04/01/22 RM		9.54			1000 20 420440	147	101000
3	SOINV00283 04/01/22 TO/RVC		19.08*			1000 30 420430	147	101000
4	SOINV00283 04/01/22 FM		19.08			1000 40 420410	147	101000
5	SOINV00283 04/01/22 SUP		457.92			1000 50 420460	147	101000
6	SOINV00283 04/01/22 VOL		200.34			1000 60 420490	147	101000
		Total for Vendor:	753.66					
42325	79957S	508 KIRK PAULSEN	250.00					
1	22.0418 04/18/22 PAULSEN FDIC PER DIEM		250.00			1000 30 420430	379	101000
42414	80034S	508 KIRK PAULSEN	931.32					
1	22.0430 04/30/22 K PAULSEN FDIC HOTEL		931.32			1000 50 420460	379	101000
		Total for Vendor:	1,181.32					
42409	80022S	1282 LIFE-ASSIST, INC	1,894.24					
1	1199206 04/15/22 MEDICAL SUPPLIES		52.92*			1000 80 420480	222	101000
2	1199079 04/15/22 MEDICAL SUPPLIES		143.64*			1000 80 420480	222	101000
3	1199078 04/15/22 MEDICAL SUPPLIES		188.60*			1000 80 420480	222	101000
4	1200175 04/20/22 MEDICAL SUPPLIES		377.20*			1000 80 420480	222	101000
5	1200256 04/20/22 MEDICAL SUPPLIES		35.28*			1000 80 420480	222	101000
6	1201253 04/25/22 MEDICAL SUPPLIES		37.80*			1000 80 420480	222	101000
7	1201457 04/25/22 MEDICAL SUPPLIES		480.00*			1000 80 420480	222	101000
8	1202286 04/27/22 MEDICAL SUPPLIES		578.80*			1000 80 420480	222	101000
		Total for Vendor:	1,894.24					
42297	79940S	148 LITHIA MOTORS	70.95					
1	419414 02/28/22 303		70.95			1000 20 420440	372	101000
42342	79986S	148 LITHIA MOTORS	70.95					
1	422538 04/01/22 301		70.95			1000 20 420440	372	101000
		Total for Vendor:	141.90					

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42343	79987S	1708 METRO EXPRESS CAR WASH-MISSOULA	7.00					
1	4081291879	03/14/22 301	7.00			1000 20 420440	372	101000
		Total for Vendor:	7.00					
42303	79928S	39 MICHAEL BOWMAN	100.00					
1	22.0411	04/11/22 BOWMAN CTOS PER DIEM	100.00			1000 50 420460	379	101000
		Total for Vendor:	100.00					
42333	79966S	208 MISSOULA COUNTY MEDICAL BENEFITS	82,252.40					
1	0000010261	04/18/22 ADMIN	8,391.80			1000 10 420510	143	101000
2	0000010261	04/18/22 RM	1,777.10			1000 20 420440	143	101000
3	0000010261	04/18/22 TO/RVC	3,554.20			1000 30 420430	143	101000
4	0000010261	04/18/22 FM	2,962.10			1000 40 420410	143	101000
5	0000010261	04/18/22 SUP	65,567.20			1000 50 420460	143	101000
		Total for Vendor:	82,252.40					
42410	80023S	211 MISSOULA COUNTY WORKERS COMP	742.63					
1	22.0430	04/30/22 VFF/RF APRIL HOURS	742.63			1000 60 420490	146	101000
		Total for Vendor:	742.63					
42310	79929S	230 MISSOULA ELECTRIC COOPERATIVE	574.90					
1	223950	04/06/22 STA 2	19.50			1000 10 420510	341	101000
2	223950	04/06/22 STA 6	314.52			1000 10 420510	341	101000
3	223950	04/06/22 STA 2	240.88			1000 10 420510	341	101000
		Total for Vendor:	574.90					
42387	80007S	235 MISSOULA MOTOR PARIS	128.01					
1	542735	04/05/22 HOSE TESTING	11.94			1000 50 420460	236	101000
2	842006	04/06/22 341	16.32			1000 20 420440	272	101000
3	842543	04/08/22 STA 1	71.90			1000 50 420460	361	101000
4	27.85	04/27/22 345	27.85			1000 20 420440	272	101000
		Total for Vendor:	128.01					

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42298	79941S	244 MISSOULA TEXTILE SERVICES	341.45					
1	20 03/31/22	ALL STATIONS	341.45			1000 10 420510	356	101000
		Total for Vendor:	341.45					
42358	79988S	1838 MONTANA FIRE SPRINKLERS, LLC	250.00					
1	5370 04/04/22	STA 4	250.00			1000 50 420460	364	101000
		Total for Vendor:	250.00					
42346	79989S	1792 MONTANA MOBILE STORAGE, INC	170.00					
1	22592 04/13/22	CONEX BOX	170.00			1000 10 420510	356	101000
		Total for Vendor:	170.00					
42315	79942S	1834 MOTOROLA SOLUTIONS CREDIT CO.	300,000.00					
1	MS589 04/05/22	Radios	300,000.00			2399 20 420440	941	101000
		Total for Vendor:	300,000.00					
42376	80008S	247 MOUNTAIN SUPPLY	361.45					
1	9345121 03/29/22	NEW STA 4	139.00			1000 10 420510	920	101000
2	9350178 04/15/22	326	8.40			1000 20 420440	272	101000
3	9350181 04/15/22	326	186.35			1000 20 420440	272	101000
4	9350236 04/15/22	315	27.70			1000 20 420440	272	101000
		Total for Vendor:	361.45					
42345	79990S	259 MSUES FIRE TRAINING SCHOOL	5,655.00					
1	26-167 04/08/22	N. LAPINSKI D/O	95.00			1000 50 420460	380	101000
2	26-168 04/11/22	N. LAPINSKI FO1 LEADERSHIP	695.00			1000 50 420460	380	101000
3	26-168 04/11/22	B. PAULSEN FO1 LEADERSHIP	695.00			1000 50 420460	380	101000
4	26-168 04/11/22	MCDERMOTT FO1 LEADERSHIP	695.00			1000 40 420410	380	101000
5	26-168 04/11/22	BLAKELY FO1 LEADERSHIP	695.00			1000 50 420460	380	101000
6	26-168 04/11/22	DEMERS FO1 LEADERSHIP	695.00			1000 50 420460	380	101000
7	26-168 04/11/22	MEDIATE FO1 LEADERSHIP	695.00			1000 50 420460	380	101000
8	26-168 04/11/22	BRAY FO1 LEADERSHIP	695.00			1000 50 420460	380	101000
9	26-168 04/11/22	GIARDINO FO1 LEADERSHIP	695.00			1000 40 420410	380	101000
		Total for Vendor:	5,655.00					

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42397	80024S	205 MT ACE HARDWARE	196.79					
1	235588222	04/07/22 STA 4	10.34			1000 50 420460	364	101000
2	218904006	04/12/22 STA 4	151.94			1000 50 420460	364	101000
3	218910979	04/18/22 341	19.53			1000 20 420440	272	101000
4	218924365	04/29/22 SHOP	8.99			1000 20 420440	270	101000
5	218925418	04/29/22 STA 1	5.99			1000 50 420460	361	101000
		Total for Vendor:	196.79					
42398	80025S	1542 MT COFFEE EXPRESS	96.00					
1	15280	04/13/22 STA 1	96.00			1000 10 420510	220	101000
		Total for Vendor:	96.00					
42344	79991S	260 MT ELECTRONICS COMPANY	116.90					
1	4137	04/18/22 RADIOS	86.90*			1000 20 420440	271	101000
2	4147	04/26/22 RADIOS	30.00*			1000 20 420440	271	101000
		Total for Vendor:	116.90					
42326	79958S	681 MT STATE VOLUNTEER FF'S	55.00					
1	22.0101	01/01/22 2022 MEM DUES 1/1/22-12/31/22	55.00			1000 10 420510	333	101000
		Total for Vendor:	55.00					
42275	79858S	1835 MYSTERY RANCH LTD	6,690.20					
1	S0302818	04/04/22 WL	6,690.20*			1000 50 420460	225	101000
		Total for Vendor:	6,690.20					
42386	80009S	295 NORCO	151.79					
1	34796079	04/27/22 MEDICAL OXYGEN	128.39*			1000 80 420480	222	101000
2	34830829	04/30/22 CYLINDER RENTAL	23.40			1000 10 420510	356	101000
		Total for Vendor:	151.79					
42374	80010S	1221 NORMONT EQUIPMENT	3,850.86					
1	3580	04/22/22 FUEL MIT CHIPPER	3,850.86*			1000 100 420470	221	101000
		Total for Vendor:	3,850.86					

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42388	80011S	1686 NORTH RIDGE FIRE EQUIPMENT	1,151.00					
1	15872 04/01/22 WL		180.00			1000 50 420460	236	101000
2	15874 04/01/22 WL		383.60			1000 50 420460	229	101000
3	15874 04/01/22 WL		142.50*			1000 50 420460	225	101000
4	16170 04/13/22 PPE		402.00			1000 50 420460	224	101000
5	16300 04/18/22 347		42.90			1000 20 420440	272	101000
		Total for Vendor:	1,151.00					
42307	79930S	547 NORTHWESTERN ENERGY	684.70					
1	0461994-6 04/01/22 STA 5		660.64			1000 10 420510	341	101000
2	3571057-3 04/04/22 STA 5		24.06			1000 10 420510	341	101000
42331	79967S	547 NORTHWESTERN ENERGY	2,849.02					
1	3868058-3 04/15/22 STA 4		1,370.36			1000 10 420510	341	101000
2	0477741-3 04/19/22 STA 1		914.79			1000 10 420510	341	101000
3	0537315-4 04/19/22 STA 6		34.70			1000 10 420510	341	101000
4	1489125-3 04/19/22 STA 1		298.75			1000 10 420510	341	101000
5	0536085-4 04/21/22 STA 2		230.42			1000 10 420510	341	101000
		Total for Vendor:	3,533.72					
42290	79866S	1836 NRHC	500.00					
1	22.0404 04/04/22 SECURITY DEPOSIT		500.00			1000 10 420510	356	101000
42291	79868S	1836 NRHC	750.00					
1	22.0404 04/04/22 RENTAL FEE		750.00			1000 10 420510	356	101000
		Total for Vendor:	1,250.00					
42393	80026S	1833 NYBERG FLOORING	1,021.52					
1	22.0429 04/29/22 STA 5 FLOORING		1,021.52			1000 10 420510	920	101000
		Total for Vendor:	1,021.52					
42309	79931S	114 PAUL FINLAY	60.00					
1	22.0411 04/11/22 FINLAY WATER TENDER PER DIEM		60.00			1000 10 420510	379	101000

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42316	79943S	114 PAUL FINLAY	90.00					
1	22.0415	04/15/22 FINLAY WATER TENDER PER DIEM	90.00			1000 10 420510	379	101000
		Total for Vendor:	150.00					
42318	79968S	142 PETER GIARDINO	25.00					
1	22.0415	04/15/22 GIARDINO NFA PER DIEM	25.00			1000 40 420410	379	101000
42361	79972S	142 PETER GIARDINO	300.00					
1	22.0427	04/27/22 GIARDINO FFI PER DIEM	300.00			1000 40 420410	379	101000
		Total for Vendor:	325.00					
42362	79973S	1790 PETER STEVENS	811.50					
1	22.0427	04/27/22 STEVENS FFI PER DIEM	325.00			1000 50 420460	379	101000
2	22.0427	04/27/22 STEVENS FFI CAR RENTAL	486.50			1000 50 420460	379	101000
		Total for Vendor:	811.50					
101.30	79974S	1701 PHILLIP MEDIATE	101.30					
1	22.0225	02/25/22 ANNUAL PHYSICAL REIMBURSEMENT	101.30			1000 10 420510	356	101000
		Total for Vendor:	101.30					
42377	80012S	1725 PIERCE LEASING	590.00					
1	0047300	04/27/22 4/26/22-5/25/22 OFFICE TRAILLE	590.00			1000 10 420510	530	101000
		Total for Vendor:	590.00					
42339	79992S	855 PITNEY BOWES	100.00					
1	8000900001	04/06/22 POSTAGE	100.00			1000 10 420510	311	101000
		Total for Vendor:	100.00					
42384	80003S	31 REPUBLIC SERVICES #889	848.00					
1	0889003090	04/28/22 ALL STATIONS	848.00			1000 10 420510	342	101000
		Total for Vendor:	848.00					
42413	80033S	204 RON LUBKE	27.50					
1	22.0430	04/30/22 LUBKE APRIL GYM REIMBURSEMENT	27.50			1000 50 420460	132	101000
		Total for Vendor:	27.50					

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42356	79993S	628 SAFE	1,070.65					
1	74155 04/01/22	FIRE EXTINGUISHERS	1,070.65			1000 20 420440	205	101000
		Total for Vendor:	1,070.65					
42354	79994S	1709 SAFEGUARD	247.07					
1	034938928 04/13/22	PAYROLL WARRANT	247.07			1000 10 420510	320	101000
		Total for Vendor:	247.07					
42406	80027S	1746 SAVMOR DRUG #1, INC	450.71					
1	620055 04/20/22	MEDICAL SUPPLIES	49.08*			1000 80 420480	222	101000
2	625857 04/20/22	MEDICAL SUPPLIES	311.88*			1000 80 420480	222	101000
3	625858 04/20/22	MEDICAL SUPPLIES	89.75*			1000 80 420480	222	101000
		Total for Vendor:	450.71					
42355	79995S	1471 SAW SHOP	62.65					
1	4135 04/09/22	CHAINSAWS	9.00			1000 20 420440	206	101000
2	4140 04/15/22	STA 5 LAWNMOWER	53.65			1000 50 420460	365	101000
		Total for Vendor:	62.65					
42399	80028S	360 SHIPPING DEPOT	63.73					
1	326755 04/06/22	D/O N. LAPINKSKI	7.65			1000 10 420510	311	101000
2	327348 04/18/22	THERMAL IMAGER RETURN	56.08			1000 10 420510	311	101000
		Total for Vendor:	63.73					
42404	80029S	375 SIINE ELECTRONICS	1,200.00					
1	24955 04/12/22	RADIOS	1,200.00*			1000 20 420440	271	101000
		Total for Vendor:	1,200.00					
42327	79959S	1691 THOMAS BEERS	45.00					
1	22.0331 03/31/22	BEERS MAR GYM REIMBUR	45.00			1000 50 420460	132	101000
		Total for Vendor:	45.00					
42375	80013S	463 TRI ARC, INC.	32.56					
1	R21798 04/30/22	CYLINDER RENTAL	32.56			1000 10 420510	356	101000
		Total for Vendor:	32.56					

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42304	79932S	1784 TY COWLING	750.00					
1	22.0411	04/11/22 COWLING NMETC PER DIEM	750.00			1000 50 420460	379	101000
42313	79935S	1784 TY COWLING	143.50					
1	22.0412	04/12/22 COWLING PARAMEDIC DRUG SCREEN	59.50			1000 50 420460	380	101000
2	22.0412	04/12/22 COWLING PARAMEDIC FIDAP ACCO	84.00			1000 50 420460	380	101000
		Total for Vendor:	893.50					
42351	79996S	696 UNIVERSITY OF MONTANA	575.00					
1	22.0402	04/02/22 REED ICS-400	125.00			1000 50 420460	380	101000
2	22.0402	04/02/22 K. PAULSEN ICS-300	150.00			1000 50 420460	380	101000
3	22.0410	04/10/22 S. NOBLE S-215	150.00			1000 50 420460	380	101000
4	22.0410	04/10/22 REED S-219	150.00			1000 50 420460	380	101000
		Total for Vendor:	575.00					
42353	79997S	1628 Univision	1,589.50					
1	29931253	04/01/22 SUPPORT	207.00			1000 10 420510	368	101000
2	29930937	04/01/22 MICROSOFT 365	1,382.50			1000 10 420510	321	101000
		Total for Vendor:	1,589.50					
42330	79960S	408 VERIZON WIRELESS	557.27					
1	9903979633	04/11/22 WIRELESS	557.27			1000 10 420510	345	101000
		Total for Vendor:	557.27					
42385	80014S	1724 WEX Bank	5,044.96					
1	80631189	04/30/22 FUEL	5,044.96			1000 20 420440	231	101000
		Total for Vendor:	5,044.96					
42370	79998S	756 WHALEN TIRE	1,300.00					
1	774030	03/30/22 NEW 310	1,300.00			1000 20 420440	233	101000
		Total for Vendor:	1,300.00					
42352	79999S	1704 WHITEWATER RESCUE INSTITUTE INC	985.00					
1	314	04/18/22 FULBRIGHT RFF ROPE RESCUE TECH	985.00			1000 60 420490	380	101000
		Total for Vendor:	985.00					

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42289	79865S	1818 ZANON FULBRIGHT	300.00					
1	22.0403	04/03/22 FULBRIGHT PARA APP FEE	200.00			1000 60 420490	391	101000
2	22.0403	04/03/22 FULBRIGHT MISSOULA COLLEGE	100.00			1000 60 420490	391	101000
		Total for Vendor:	300.00					
		# of Claims	104	Total:				488,027.87

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MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$188,027.87
2399 CAPITAL IMPROVEMENTS FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$300,000.00
	Total: \$488,027.87

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, May 10, 2022, at 4:00 PM.



_____ Melissa Schnee, Finance/HR Director

_____ Ben Murphy, Chairman

_____ Dick Mangan, Secretary

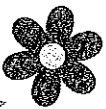


Your kindness was appreciated
more than you know.

Cheryl Hanson

We just wanted to
let you know how
much we appreciate
the care and
compassion you have
shown our dad/
husband these past
10 years. We are
so grateful for the
respect and kindness
you gave him, no
matter what time
of day you were called

We
want to let you know
how much you're appreciated.
You're the best!
Thank you so
much ~
The Perry Dimeir
Family



Anntonetta Ochsner
1115 Tower Street Missoula Mt, 59804

April 27th, 2022

Fire Fighters of Rural fire District
2521 South Ave W,
Missoula, MT 59804

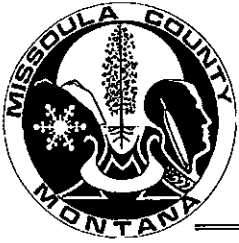
Dear Firefighters,

I want to thank you for your service, and the care you have for our little community. You all do so much for our community and keep everyone safe. If that means putting out a fire, getting the family cat down or helping the wounded. Thank you so much for everything you do.

I hope to be as strong-willed and kindhearted as you all are. You help anyone without a blink of an eye and I hope to be just as helpful as you all are. I hope to be in my future to be a livestock veterinarian, might not be fighting fires like you but I hope to help and put my whole heart in my career as you all do. Thank you and I hope you have a wonderful day.

Sincerely,

Anntonetta Ochsner a senior in BigSky High School



**TYLER R. GERNANT
CLERK & TREASURER
200 WEST BROADWAY
MISSOULA MT 59802-4292
(406) 258-4752**

Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

April 21, 2022

To Whom It May Concern;

Please find enclosed Notice of Public Hearing, Petition for Annexation, Missoula Rural Fire District approval letters, and supporting documentation regarding the request for annexation of the parcel(s) of land located at 28541 Highway 12 W, Lolo, MT 59847 into the Missoula Rural Fire District.

You may contact me at (406) 258-4752 with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Baldrige".

Karen Baldrige
Missoula Clerk & Records Office
recording@missoulacounty.us
1-406-258-4752

**NOTICE OF PUBLIC HEARING
ANNEXATION TO MISSOULA RURAL FIRE DISTRICT**

NOTICE IS HEREBY GIVEN, that a public hearing will be held on the 12th day of May, 2022 beginning at 2:00 p.m. in the Sophie Moiese Room, Courthouse Annex Room 151, 200 West Broadway, Missoula, Montana 59802, on a petition for annexation into the Missoula Rural Fire District for the following area:

The SE1/4SW1/4 and that portion of the NE1/4SW1/4 lying South of Forest Highway
No. 16 in Section 20, T12 N, R22 W P.M.M. Missoula County, Montana
Less that portion deeded in Book 34 of Micro Records at Page 260
Parcel #287708, located at 28541 Highway 12 W, Lolo, MT 59847

(To view the petition recorded at Book 1074 Page 721, visit www.missoularecords.us or
contact the Clerk & Recorder's Office at (406) 258-4752)

AND THAT all interested persons should dial 1-406-272-4824 Conference ID: 219 773 46# at the above mentioned time, to be heard for or against said petition. Written protest will be accepted by the Commissioner's Office, located at Missoula County Administration Building, 199 West Pine Street, Missoula, Montana 59802, prior to the hearing day.

BY ORDER of the Board of County Commissioners of Missoula County, Montana.



Karen Bates
Tyler R. Gernant *as deputy*
Clerk & Treasurer
200 W. Broadway St.
Missoula, MT 59802
(406) 258-4752

Date: April 21, 2022

Publish Dates: April 24 & May 1, 2022

CERTIFICATION

I, Karen Baldrige, Deputy Clerk & Recorder for Missoula County, Montana, hereby certify that the attached petition for annexation to the Missoula Rural Fire District contains the signatures of 40% or more of the owners of the real property within the proposed area to be annexed and of the owners of property representing 40% or more of the taxable value of property within the proposed area to be annexed.

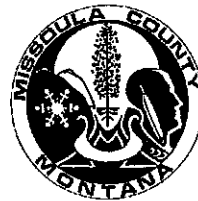
The area to be annexed is described as follows:

The SE1/4SW1/4 and that portion of the NE1/4SW1/4 lying South of Forest Highway
No. 16 in Section 20, T12 N, R22 W P.M.M. Missoula County, Montana
Less that portion deeded in Book 34 of Micro Records at Page 260
Parcel #287708, located at 28541 Highway 12 W, Lolo, MT 59847

Signed this 19th Day of April, 2022



Karen Baldrige
Deputy Clerk & Recorder





MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804
(406) 549-6172 • FAX (406) 549-6023
www.mrfdfire.org

PETITION FOR ANNEXATION

We, the undersigned, being taxpaying freeholders and whose names appear upon the last completed assessment roll, do hereby petition the Board of County Commissioners to annex to the Missoula Rural Fire District, the following parcel:

287708 28541 Highway 12 W.

Taxpayer ID: Property Address:
04-2090-20-3-02-02-0000

Geo Code: Subdivision Name (if applicable)
S20, T12 N, R22 W, E1/2 SW1/4 LESS R/W&PT SOLD S OF HWY

Legal Description (Quarter, Section, Township, Range, Lot #, Block, COS #, etc.)

State Farm 406-549-2222

Name of Insurance Company – Property Insurance Insurance Phone Number

Tait Brink 406-531-4560 tait.brink@gmail.com
Contact Name for this Petition Contact's Phone Number Contact's Email Address

Property Owner Signature(s) Printed Name(s) Mailing Address
Tait Brink Tait Brink 4938 Potter Park Loop A
(sign and date) Missoula, MT 59808-5337

Elizabeth Brink 10/15/2021 Elizabeth Brink 4938 Potter Park Loop A
(sign, and date) Missoula, MT 59808-5337

(sign and date)

FOR OFFICE USE ONLY:
Annexation accepted and approved this 12 day of April, 2022
by the Board of Trustees for the Missoula Rural Fire District.
Signature: [Signature]
Title: Board Chair
202206963 B:1074 P:721 Pages:17 Fee:\$0.00
04/19/2022 03:13:20 PM Petitions
Tyler R. Gernant, Missoula County Clerk & Recorder
[Barcode]

RECEIVED

202206963 Page 2 of 17
04/19/2022 03:13:20 PM

APR 15 2022



Board of County
Commissioners

MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804
(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

April 5th, 2022

Board of County Commissioners
200 W Broadway St
Missoula, Montana 59802

The Missoula Rural Fire District Board of Trustees met in regular session and has approved the Petitions for Annexation for services by this Fire District for the following (#) properties:

1	Taxpayer ID: 287708 Tait Brink	28541 Highway 12 W Lolo, MT 59847
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Sincerely,

Chris Newman, Fire Chief
Missoula Rural Fire District

Enclosures

Public Relations Outreach Breakdown

April 2022

- 13 total documented events
 - 9 social media posts (Facebook/Instagram/Twitter)
 - 0 scheduled media appearance (Newspaper/Radio/TV)
 - 2 in station event (Car Seat Event/Station Tour)
 - 0 impromptu media appearance (Newspaper/Radio/TV)
 - 2 other (Fundraiser/Parade/Etc.)

Date

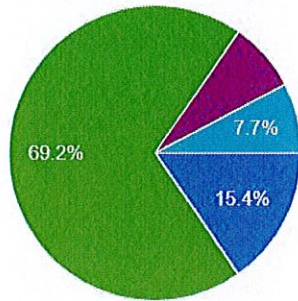
13 responses

Apr 2022 | 1 2 7 9 15 20 21 23 26 28 29 30

Type

13 responses

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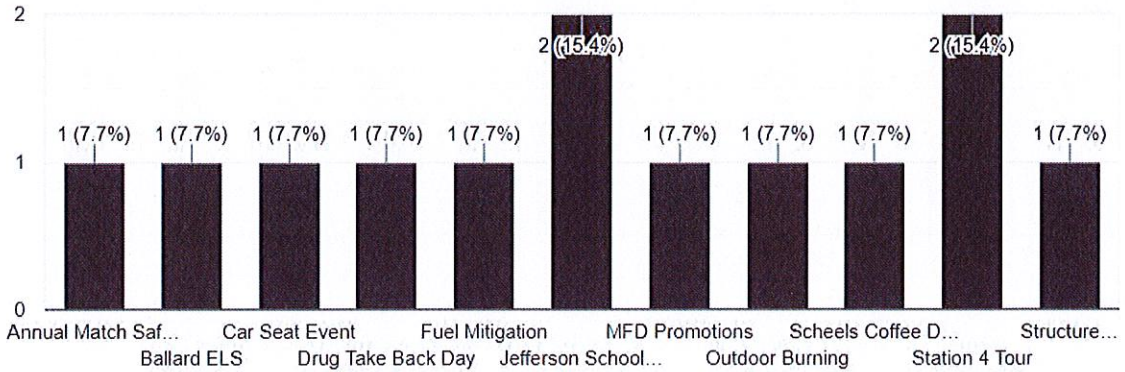


- In-station event
- Scheduled media appearance
- Impromptu/incident media appearance
- Social Media Post
- School Visit
- Match Safety

Topic Being Discussed

13 responses

 Copy



April 2022 IT Report

During April

- Acct-Assist computer
- SCBA computer required update to Windows 10 in order to run latest version of SCBA testing software.
- Research and testing alternatives to Getac MDTs
- Received back a “repaired” MDT from Getac that showed same problem that it was sent in to fix. After some testing contacted Getac who brought it back for additional repair. Is on it’s way back to MRFD.
- Onboard new Resident
- New printer for Station 6
- Set up new monitor for Accounting and added a monitor for Admin-Assist
- Configured and set up Stn4-Crew4 computer at Station 4
- Added KPaulson and TBlakely access to mitigation files
- Acct-Assist computer running slow and erratic, configured and swapped in spare computer.
- Factory reset BChristopherson computer for redeployment as new BC computer
- Worked on software interface needed to switch from New World reporting to Image Trend reporting.
- Reconfigured IP addressing scheme to better reflect the organization of the networks and assist in identifying problems.

Misc included file recovery for BLaforest, HyperLinks in Word for PRichards, user account maintenance, install new batteries in a couple of UPSs, resolve a couple of licensing problems, install apps on iPhones, “condition” new Getac batteries for deployment in MDTs.

Joe Ford
IT Manager



Call for Service Report

April 2022

In April of 2022, Missoula Rural Fire District (MRFD) answered 236 calls for service. MRFD responded to 225 of these incidents. The other 11 incidents were responded to solely by mutual aid partners. MRFD provided mutual/automatic aid on 69 incidents and received mutual/automatic aid on 22 incidents, overall working side by side with 8 neighboring agencies.

Call Volume Increase/Decrease from Previous Year

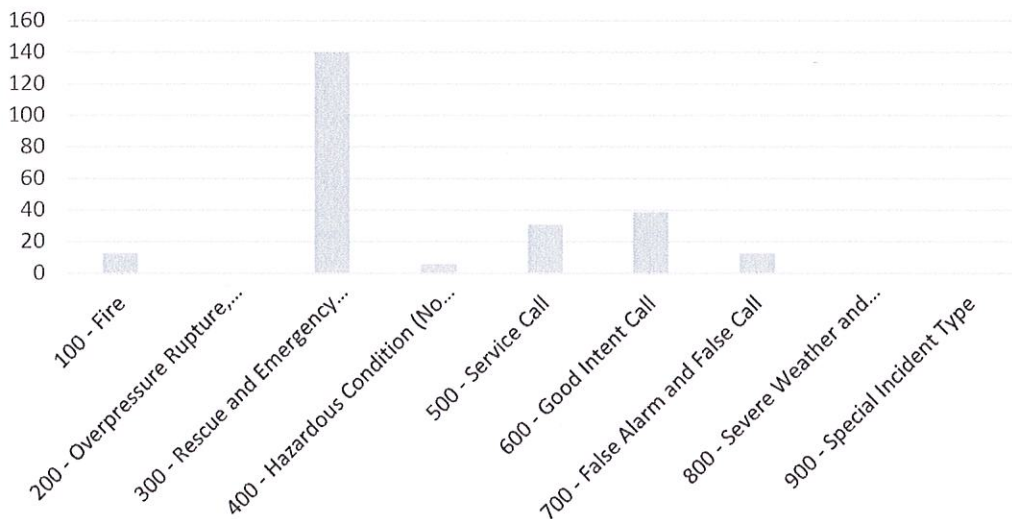
April 2022: ↓ 13.55%

YTD 2022: ↑ 8.77%

Incident Type Data

NFIRS Incident Type Series	April 2022	2022 YTD	2022 YTD Percentage
100 - Fire	12	28	2.75%
200 - Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0.00%
300 - Rescue and Emergency Medical Service (EMS) Incidents	139	628	61.75%
400 - Hazardous Condition (No Fire)	5	25	2.46%
500 - Service Call	30	153	15.04%
600 - Good Intent Call	38	147	14.45%
700 - False Alarm and False Call	12	35	3.44%
800 - Severe Weather and Natural Disaster	0	0	0.00%
900 - Special Incident Type	0	1	0.10%

April 2022 Incident Types



Deputy Fire Marshal Monthly Report

Peter V. Giardino

April 2022

Activities

Business Inspections (re-inspections):

- Tom Roy Community Home

Certificate of Occupancy Finals (Business)

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections

- 10848 Whistler Rd.
- 6144 & 6162 Macarthur Dr.
- 3728 W. Sussex Ave.

Annexation

- 3470 Trails End Rd.

Water Supply (cisterns, hydrants, etc.)

- Flowed cisterns at Pony Place and Renae Ct. with 311's crew.
- Flushed four (4) hydrants in Elmar Estates. (New Meadows Dr and Ct.)
- Crews identified an issue with a cistern on Training Drive. Contacted responsible party to repair.

Lockboxes

Community Risk Reduction, Fire Prevention, and Code Compliance

- Spoke with Mike Mayan from IMEG re: turn radius for phase III of University Storage (Bonner)
- Capt. Ballard and I visit with Mike Heisey re: Bonner Mill businesses and pre-planning.
- Completed Hazard Assessment for River Bluff, LLC (end of Haven Heights)
- Approved plan design for IMEG re: Bonner Mill/Whitehouse Lane project.
- Approved site plan for access roads in Kona Ranch subdivision (406 Engineering)
- Researched pumphouse/generator separation requirements for Greil subdivision (Bonner)
- Provided code requirements to Flower Montana re: extraction equipment.

Fire Investigations

Classes/Training

- CFI-II Practice Test (study)
- Image Trend
- Teams meeting with WGM Group re: Cowboy Trail commercial development requirements.

Plan Reviews

- 8204 Kingfisher Ct.
- 2445 Pale Evening Ct.
- 2449 Pale Evening Ct.
- 9955 Grant Creek Road
- 2940 Snowdrift Lane
- 16079 Queen Ann Lane
- 1114 Big Flat Rd
- 2 Elk Ridge Ct.
- 10791 Sugar Pine Pl

First Due:

- Added third party sprinkler inspections to files for
 - Hexion
 - Lolo Shopping Center
 - Lolo Peak Brewery
- Identified a hydrant with "Missoula Thread" in front of Big Sky HS.
- Added new hydrant on Post Siding Rd.
- Numerous updates: Removed old addresses, updated cistern information, etc.

Assignments and Other Activities

- Officer Meeting (Typed minutes and sent via email)
- Meeting with MC Building.

Deputy Fire Marshal Monthly Report

Dodd McDermott

April 2022

Activities

Business Inspections (re-inspections):

- 6525 Highway 10 W
- 5000 Highway 93 S. A

Certificate of Occupancy Finals (Business):

- 6525 Highway 10 W
- 5000 Highway 93 S. A

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections:

- 99578 Kona Ranch Rd
- 2448 Pale Evening Ct R-I
- 2440 Pale Evening Ct R-I

Annexation:

-

Water Supply (cisterns, hydrants, etc.):

Lockboxes:

Community Risk Reduction, Fire Prevention, and Code Compliance:

- MCFPA Match Safety School Program (2 weeks 20 shows)
- Order fire prevention supplies

Fire Investigations:

- Review training
- Keck Investigation report review

Classes/Training:

- Image trend

Plan Reviews:

- 2411 Pale Evening Ct
- 2417 Pale Evening Ct
- 3111 Catherine Ct
- 9063 Bonner Mill Rd
- 9653 Hatton Ln
- 5151 Farm Ln
- 10235 Coulter Pine St
- 7187 Lower Miller Creek Rd
- 312 Tyler Way
- 3033 River Bend Rd
- 5000 Highway 93 S #A

- 4466 Spurgin Ranch Ct
- 6267 MacArthur
- 4425 Sundown Rd
- 32310 S. 7th St W
- 7859 Highway 200 E
- 9063 Bonner Mill Rd
- 7187 Lower Miller Creek Rd
- 7000 Mormon Creek Rd
- 9653 Hatton Ln
- 2276 Ledgerrock Dr
- 2298 Ledgerrock Dr
- 855 Montana Ave
- 10755 Grant Creek Rd
- 10530 Royal Coachman Dr
- 4445 Spurgin Ranch Ct
- 6036 MacArthur Dr
- 2541 McCauley Ln
- 4336 Sierra Dr
- 11795 Hughes Ct

First Due:

- Apparatus corrections
- Pre plans

Assignments and Other Activities:

- DFM training plan
- DUI Task Force meeting
- Preplans



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

May 12th, 2022

Andrew Czorny, Chief Financial Officer
Missoula County
200 West Broadway
Missoula, MT 59802

RE: Maximum Mills

Dear Mr. Czorny,

Missoula Rural Fire District is in the process of putting together the Fiscal Year (FY) 2023 Budget. Upon receipt of the 2022 Certified Taxable Valuation Information from the Montana Department of Revenue Missoula Rural Fire District will submit the FY 2023 Determination of Tax Revenue and Mill Levy Limitations.

It is the intent of The Board of Trustees to request the Missoula County Commissioners levy the maximum allowable mills for Fiscal Year 2023.

Thank you for your assistance with this request.

Ben Murphy, Chairman
Missoula Rural Fire District Board of Trustees

CC: Chris Newman, Fire Chief

DEPARTMENT OF ADMINISTRATION

STANDARD AUDIT CONTRACT

This Contract is made this 27th day of April, 2022, by and among

Nicole M. Noonan, CPA, P.C.

Certified Public Accountant
("Contractor"),

Missoula Rural Fire District

Governmental Entity
("Entity"),

and the Montana Department of Administration, Local Government Services, ("State"), acting under the authority of Title 2, Chapter 7, Part 5, of the Montana Code Annotated. The State's mailing address, phone number and e-mail address are P.O. Box 200547, Helena, MT 59620-0547; (406) 444-9101; and LGSPortalRegistration@mt.gov.

1. **Effective Date:** This contract is not effective with respect to any party until it is approved and signed by the State, as required by Section 2-7-506(3), MCA. The Contractor may not begin any audit work until the State gives this approval. If the Contractor begins work before the State's approval of the contract and the State subsequently does not approve the contract, the Contractor is not entitled to receive any compensation for the work performed.

2. **Audit Period and Payment:** This contract covers the following audit period(s):
July 1, 2020 to June 30, 2023.

A. The Entity shall pay the Contractor for the audit work on the basis of time and necessary out-of-pocket expenses, which will not exceed:

\$ 14,800 for initial (or sole) audit covering 7 / 1 / 20 to 6 / 30 / 21.
\$ 12,200 for subsequent audit covering 7 / 1 / 21 to 6 / 30 / 22.
\$ 12,600 for subsequent audit covering 7 / 1 / 22 to 6 / 30 / 23.

The Entity shall pay the fees listed in Appendices A, B & C, as applicable, which are attached hereto and incorporated by reference. Any change to the audit fees requires a contract amendment.

B. The contract payments do not include the cost of additional work that may be required if the Contractor discovers a defalcation or material irregularity. Any change in the scope of the audit services to be provided under this contract requires a contract amendment.

C. The Contractor may submit interim bills to the Entity each month, based upon the estimated percentage of contract completion. The Entity may retain ten percent (10%) of each of these estimates until the Contractor has delivered the final audit report, at which time the Entity shall release the amount retained.

3. **Peer Review:** The Contractor shall provide the Entity with a copy of its most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received

during the contract period.

4. **Audit Scope:** The Contractor shall perform the following:

- A. The Contractor shall conduct the audit in accordance with (i) generally accepted auditing standards adopted by the American Institute of Certified Public Accountants and (ii) the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

The Contractor shall opine on the presentation of the Entity's financial statements in accordance with the Entity's applicable financial reporting framework prescribed at Section 2-7-504, MCA.

If the Contractor's opinion on the Entity's financial statements is other than unmodified, the Contractor shall fully discuss the reasons with the Entity in advance of issuing a report. If, for any reason, the Contractor is unable to complete the audit or is unable to form or has not formed an opinion, the Contractor may decline to express an opinion or decline to issue a report as a result of the engagement.

- B. The Contractor shall perform tests of internal control over financial reporting. Findings resulting from these tests shall be reported in accordance with Government Auditing Standards
- C. The Contractor shall perform tests of the Entity's compliance with provisions of laws, regulations, contracts, and grant agreements. The Contractor shall use the local government compliance supplement prepared by the State, as required by Section 2-7-505(2), MCA, in conjunction with Government Auditing Standards to determine the compliance testing to be performed during the audit. Findings resulting from these tests shall be reported in accordance with Government Auditing Standards. If the Contractor becomes aware of fraud, waste or abuse, the Contractor shall report related findings in accordance with Government Auditing Standards. The Contractor shall perform tests, including but not limited to the following, to determine whether:
- (1) the Entity has complied with all appropriate statutes and regulations, as required by Section 2-7-502, MCA;
 - (2) the Entity has complied with the provisions of each of its debt covenants and agreements;
 - (3) if the audit is of a county, city or town, the Entity has retained money in a local charge for services fund contrary to the requirements of Sections 17-2-301 through 17-2-303, MCA, as required by Section 17-2-302, MCA. **The Contractor shall report any findings of noncompliance with the provisions of these statutes, regardless of materiality;** and
 - (4) if the audit is of a county or consolidated city/county government, the Entity has complied with state laws relating to receipts and disbursements of agency or custodial funds maintained by the Entity, as required by Section 2-7-505, MCA.

If required by the State, the Contractor shall provide documentation of testing performed to comply with (3) and (4), above.

- D. When applicable, the audit must meet all requirements of the Federal Single Audit Act of 1984, as amended, and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). If these federal regulations are amended, the amended regulations will prevail.

- E. The audit scope with regard to federal financial assistance for each fiscal year covered by this contract must be as specified in Appendices A, B and C. Any change to the audit scope with regard to federal financial assistance requires a contract amendment.
- F. Except as provided below, for purposes of determining the scope of the audit, the Entity is considered the financial reporting entity as defined in the Entity's applicable financial reporting framework prescribed at Section 2-7-504, MCA. This provision does not preclude the Entity from engaging a different audit firm for the audit of a segment, fund or component unit of the Entity. However, both the Entity and Contractor shall notify the State whenever the Entity elects to engage a different audit firm for the audit of a segment, fund or governmental component unit. Such additional audit must be contracted for on the State's Standard Audit Contract, and the audit firm shall be on the Roster of Independent Auditors authorized to conduct audits of Montana local governments that is maintained by the State.

If this contract is for an audit of a segment, fund, or governmental component unit of the primary government, the Entity is considered to be the segment, fund or component unit.

- G. Any school district audit must also include auditing procedures sufficient to provide an opinion as to whether the following supplemental information is fairly stated in relation to the basic financial statements:
 - (1) the school district's enrollment for the fiscal year or years being audited as reported to the Office of Public Instruction in the Fall and Spring "Student Count for ANB" reports; and
 - (2) when applicable, the extracurricular funds for pupil functions.
- H. If the Entity is a school district or associated cooperative, the Contractor shall contact the State Office of Public Instruction and the county superintendent of schools before or during the audit of the Entity. The Contractor shall determine whether those offices are aware of potential financial or legal compliance problems relating to the Entity that could affect the scope of the audit.
- I. The Contractor shall immediately notify the Entity and the State in writing of any material irregularities it discovers. If the Entity is a school district or special education cooperative, the Contractor shall also immediately notify the State Office of Public Instruction in writing. To notify the State, Contractors shall email LGSPortalRegistration@mt.gov to the attention of the Local Government Services Bureau Chief. To notify the State Office of Public Instruction, Contractors shall email OPIAuditReport@mt.gov to the attention of the OPI Auditor.
- J. The Contractor shall notify the Entity of all proposed audit adjustments and, if the Entity concurs, shall obtain written acceptance of these proposed adjustments. The State reserves the right to request documentation of these proposed and accepted audit adjustments.

5. **Entity's Responsibilities:** The Entity shall be responsible for:

- A. its basic financial statements, including note disclosures;
- B. all supplementary information required by its applicable financial reporting framework prescribed at Section 2-7-504, MCA and by provisions of this contract;
- C. establishing and maintaining effective internal control over financial reporting, including internal

controls related to the prevention and detection of fraud;

- D. ensuring that it complies with the laws, regulations, contracts and grant agreements applicable to its activities;
 - E. making all financial records and related information available to the Contractor;
 - F. the schedule of expenditures of federal awards required for audits conducted under Uniform Guidance;
 - G. approving all proposed audit adjustments before posting, if the Entity concurs with the proposed adjustments;
 - H. adjusting the financial statements and accounting records to correct material misstatements and to agree with the audited financial statements; and
 - I. providing the Contractor, at the conclusion of the audit engagement, with a letter that confirms certain representations made during the audit, including an affirmation that the effects of any uncorrected misstatements aggregated by the auditor during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.
6. **Dates for Annual Financial Report or Trial Balance of Accounts:** The Entity shall prepare its annual financial report or a trial balance of accounts no later than the dates specified in Appendices A, B and C. If the Entity is unable to prepare its annual financial report or trial balance by the date specified in the Appendices, the Entity shall notify the Contractor and the State in writing prior to the specified dates.
7. **Beginning the Audit:** The Contractor shall begin the audit field work based on the schedule established in Appendices A, B and C. Under Section 2-7-503(3)(a), MCA, all audits must commence within nine months from the close of the last fiscal year of the audit period.
8. **Completion of Audit:** The Contractor shall deliver the audit report to the Entity and the State, based on the schedule established in Appendices A, B and C. If the Contractor cannot deliver the audit report to the Entity and the State on the date specified in the Appendices, the Contractor shall notify the Entity and the State in writing of that fact, and the reason(s) for the delay. Under Section 2-7-503(3)(a), MCA, all audits must be completed and the reports issued within one year from the close of the last fiscal year covered by the audit. If the audit is conducted in accordance with the provisions of Uniform Guidance, the Contractor shall complete the audit and issue the audit report within the time period required by that federal regulation, unless a longer period has been agreed to in advance by the federal cognizant or oversight agency for audit. If the Entity has requested and received an extension of the due date of the Uniform Guidance from a federal agency, the Entity shall submit a copy of the approved extension to the State.
9. **Due Date Extension:** The State may grant an extension to the Entity for filing the audit report beyond the one- year due date provided for in paragraph 8, above. To do so, the Entity shall make a request to the State in writing and shall show good cause for the delinquency or demonstrate that the failure to meet the deadline provided for in paragraph 8, above, was the result of circumstances beyond the Entity's control. The State will determine good cause or circumstances beyond the Entity's control based on the facts of each case.
10. **Presentation of Audited Financial Statements:** The final audit report must contain basic financial statements and supplementary information consistent with the applicable financial reporting framework prescribed at Section 2-7-504, MCA. In addition, other supplementary information required by provisions within this contract and by Uniform Guidance must also be included, if applicable.

- A. The final audit report must also contain any supplementary or other information as agreed upon by the Entity and Contractor.
 - B. If the Entity's accounting records or other circumstances do not permit financial statements to comply with the applicable financial reporting framework prescribed at Section 2-7-504, MCA, the Contractor shall notify the State of those conditions and describe the financial statements that will be presented. The applicable auditor's reports must be modified in accordance with professional standards to reflect a departure from the applicable financial reporting framework.
 - C. If the audit is of a school district with separate elementary and high school district general funds, the general funds must be combined as a single major fund. All other funds must be separately considered for major fund criteria.
 - D. If the audit is a biennial audit covering two years, the Contractor shall present complete financial statements as specified above for each year covered by the audit. However, note disclosures for both fiscal years may be in one set of notes, with separate fiscal year disclosures as necessary. The two years must be presented under one audit report cover and opined upon in one Independent Auditor's Report.
11. **Auditor's Reports:** All audit reports must contain the following auditor's reports, which must comply with applicable professional standards in effect for the fiscal year or years being audited:
- A. a report on the financial statements of the Entity;
 - B. a report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards.
 - C. a reference to a report disclosing any deficiencies in internal control or instances of noncompliance with provisions of contracts or grant agreements or abuse that have a less than material effect on the financial statements but warrant the attention of management or those charged with governance. This report must be referred to in the report required in 11.B. above.
 - D. a report on any supplementary or other information presented in the audit report. This report must be given in an "other matters" paragraph(s) of the auditor's report on the financial statements (11.A. above), and shall identify, if applicable:
 - (1) Any Required Supplementary Information (RSI), as required by the Governmental Accounting Standards Board.
 - (2) Any Supplementary Information (SI) included in the report to comply with provisions of laws, regulations, contracts, or grant agreements. For the following schedules, the Contractor shall report on whether the information is fairly stated, in all material respects, "in relation to" the financial statements as a whole, unless the condition of the financial records do not allow the auditor to render such an opinion:
 - a) schedule of school district "Student Count for ANB" required in paragraph 13.A.;
 - b) schedule of school district extracurricular fund financial activities required in paragraph 13.B.;
 - c) schedule of expenditures of federal awards required by Uniform Guidance and in paragraph

12.A.; and

d) Any supplementary information for financial reporting frameworks required by A.R.M. 2.4.401.

(3) Any Other Information (OI) for financial reporting frameworks required by A.R.M. 2.4.401.

(4) Any Other Information (OI) that is included in the audit report, if deemed appropriate in accordance with professional standards.

E. a report disclosing the action taken by the Entity to correct any deficiencies or implement any recommendations contained in the prior audit report. This report must be in a format that specifically identifies, by title or summary, each deficiency or recommendation contained in the prior audit report and the action taken by the Entity on each such deficiency or recommendation.

F. If the Contractor includes audit findings in the reports referenced in 11.B. and 11.C. above, the views of Entity officials and their planned corrective actions must also be included, as required by Government Auditing Standards, if they are available at the time the Contractor submits the audit report to the State. If the views and planned corrective actions are not available at that time, the Contractor shall so indicate in the reports.

12. **Single Audits:** All audit reports for single audits done in accordance with Uniform Guidance must contain the following:

A. a schedule of expenditures of federal awards, prepared by the Entity, which must contain all elements required by Uniform Guidance.

B. a report on the schedule of expenditures of federal awards. This report may be combined with other reports as provided by Uniform Guidance and professional standards. This report must comply with applicable professional standards in effect for the fiscal year or years being audited.

C. a report on compliance for each major program and a report on internal control over compliance in accordance with Uniform Guidance. These reports must refer to the separate schedule of findings and questioned costs described in paragraph 12.D. of the contract and must comply with applicable professional standards in effect for the fiscal year or years being audited.

D. a schedule of findings and questioned costs which must include the information required by Uniform Guidance.

E. an Entity-prepared document, separate from the Contractor's findings, that describes the Entity's corrective action plan in accordance with Uniform Guidance for each current-year audit finding, if that plan is available at the time the Contractor submits the audit report to the State. This document should be submitted on Entity letterhead and should include a corrective action plan for each finding, regardless whether the finding is identified in accordance with Uniform Guidance or Government Auditing Standards.

13. **School Districts:** School district audit reports must include the following as supplementary information/schedules:

A. a schedule of the district's enrollment as reported to the Office of Public Instruction for the fiscal year or years being audited. The schedule must contain the enrollment both as reported in the Fall and Spring

“Student Count for ANB” reports and as documented by the school district's enrollment records; and

- B. a detailed schedule of extracurricular fund financial activities.
14. **Local Governments Reporting on Non-GAAP Financial Reporting Framework:** Audit reports of local governments that report on a non-GAAP financial reporting framework as provided in A.R.M. 2.4.401 must include any Supplementary Information and Other Information required in that administrative rule.
 15. **Written Report to Entity:** The Contractor shall render a single, written report for the Entity audited, including the reports and schedules referenced in paragraphs 11 through 14 above.
 16. **Exit Conference:** Before submitting the final audit report, the Contractor shall hold an exit review conference in which the audit results are discussed with those charged with governance and other appropriate Entity officials and employees. The Contractor shall ensure that all members of the governing body and key members of management are notified of this exit conference. The Contractor further agrees that before the exit conference, it will not discuss the audit findings with anyone other than the Entity or the State. Once the Contractor delivers the final audit report to the Entity, the report is deemed to be a public record.
 17. **Report Distribution:** The Contractor and Entity shall file copies of the audit report as specified below:
 - A. The Contractor shall provide the Entity with the number of copies of the audit report specified in Appendices A, B and C. The cost of those copies is included in the total price for the engagement as set out in paragraph 2.A., above, and in the Appendices.
 - B. The Contractor shall submit one of the copies referred to in 17.A., above, to the attorney for the Entity.
 - C. Upon request by the Entity, the Contractor shall provide additional copies of the audit report at a price per copy agreed upon by the Entity and Contractor.
 - D. The Contractor shall provide the State with a text-searchable, unlocked, and unencrypted electronic copy of the audit report at no charge. The report must be submitted to the State at the same time when the Contractor delivers the final audit report to the Entity. Any report delivered separately to management or those charged with governance identifying findings and recommendations as described in 11.C. above must be submitted electronically at the same time the audit report is submitted. The Contractor shall advise the State, at the time of submitting the electronic report, of the date the final report was delivered to the Entity, the date of the audit report, the actual number of hours the Contractor spent conducting the audit, the total audit fee billed the Entity, and whether the audit was conducted in accordance with the provisions of Uniform Guidance.
 - E. If the Entity is a school district or associated cooperative, the Contractor shall provide at no additional charge copies of the audit report to the Office of Public Instruction, the county superintendent of schools, and the county attorney.
 - F. If the Entity is a city or town fire department relief association disability and pension fund, the Contractor shall provide at no additional charge one copy of the audit report to the city or town clerk.
 - G. If the audit is a single audit conducted in accordance with the provisions of Uniform Guidance, the Entity shall provide copies of the reporting package defined in Uniform Guidance and the data collection form to the federal clearinghouse designated by OMB.

18. **Entity Response:** If not included in the audit report as provided in paragraphs 11.F. and 12.E., within 30 days after receiving the audit report, the Entity shall notify the State in writing as to what action it plans to take to correct any deficiencies or implement any recommendations identified or contained in the audit report as required by Section 2-7-515, MCA, and ARM 2.4.409. This notification must also address any findings and recommendations identified in any report to management or those charged with governance described in 11.C. above. If the audit is a single audit conducted in accordance with Uniform Guidance, this corrective action plan must also meet the requirements of Uniform Guidance. If the Entity is a school district or special education cooperative, the Entity shall also send a copy of this notification to the Office of Public Instruction.
19. **Entity's Attorney:** If requested by the State, the attorney for the Entity shall report to the State on the actions taken or the proceedings instituted or to be instituted relating to violations of law and nonperformance of duty as required by Section 2-7-515(4), MCA. The attorney shall report to the State within 30 days after receiving the request.
20. **Certification of Auditor Independence:** The Contractor certifies that, as required by generally accepted government auditing standards, it and its principals and employees are independent in all matters regarding this engagement. This contract must not include non-audit services. The Contractor shall neither arrange for nor accept other work with the Entity that could in any way impair the Contractor's compliance with professional independence standards. If required by the State, the Contractor shall provide documentation that independence has been maintained in both mind and appearance as required by professional auditing standards.
21. **Contractor and Subcontractors:** The Contractor shall not assign any rights, or subcontract or delegate any duties of the contract without the Entity's and State's prior written consent.

The Contractor is the prime contractor and is responsible, in total, for all work of any subcontractors. Any subcontractors performing audit work shall be on the Roster of Independent Auditors authorized to conduct audits of Montana local governments that is maintained by the State. The Contractor is responsible to the Entity and the State for the acts and omissions of all subcontractors or agents and of persons directly or indirectly employed by such subcontractors or agents. There is no contractual relationship between any subcontractor and the State.

22. **State Participation in Conferences:** The State may participate in all entrance and exit conferences between the Entity and Contractor, as well as all major conferences held in conjunction with the audit of the Entity.
23. **Access to Records:** The Contractor shall give the State and, when required by law, the Montana Legislative Audit Division, access to the Contractor's work programs, supporting working papers, time records, and all other documents relating to the audit. Access to these documents must be provided at the State's offices in Helena, Montana. Access to working papers includes the right of the State to obtain copies of working papers, as is reasonable and necessary. The Contractor shall make the work programs and supporting working papers available to the State for use by the State or other public accounting firms as directed by the State in future audits of the Entity. The Contractor shall make the audit programs and supporting working papers available to the cognizant or oversight agency for audit or its designee, federal agencies providing direct or indirect funding, or the U.S. General Accounting Office, if requested. Access to working papers includes the right of federal agencies to obtain copies of working papers, as is reasonable and necessary. The Contractor shall retain the audit report, work programs, and supporting working papers for a minimum of five years from the date of the audit report, unless the State notifies the Contractor to extend the retention period. If professional standards or other applicable laws, rules, or regulations require a longer retention period, the Contractor shall retain the above materials for that specified period.
24. **State Review of Report:** As provided by Section 2-7-522, MCA, the State shall review the Contractor's audit

report. If the State determines that reporting requirements have not been met, it will notify the Entity and the Contractor of the significant issues of noncompliance. The Contractor shall correct the identified deficiencies within 60 days of notification.

25. **Independent Contractor:** The Contractor is an independent contractor and neither its principals nor its employees are employees of the State or Entity for any purposes.
26. **Workers' Compensation:** The Contractor certifies that it carries Workers' Compensation for its employees and that it has either elected Workers' Compensation or has an approved Independent Contractor's Exemption covering the Contractor while performing work under this contract. (Montana Code Annotated, Title 39, Chapter 71).
27. **Indemnity:** The Contractor shall defend and indemnify the State and Entity, their elected and appointed officials, agents, and employees from and against all claims, causes of action, damages, liabilities, court costs and attorney fees in favor of the Contractor's employees or third parties for bodily or personal injuries, death, or damage to property arising from the acts or omissions or alleged acts or omissions of the Contractor and/or its agents, employees, representatives, assigns, subcontractors under this contract. This defense and indemnify obligation does not apply to acts or omissions arising from the sole negligence of the State or Entity under this contract. This defense and indemnity obligation survives termination or expiration of this contract.

If the Contractor is or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, then to the extent that such obligation is or may be a direct or indirect result of the Entity's intentional or knowing misrepresentation or provision to the Contractor of inaccurate or incomplete information in connection with this engagement, and not any failure on the Contractor's part to comply with professional standards, the Entity shall defend and indemnify the Contractor against such obligations.

28. **Insurance – Commercial General Liability:** The Contractor shall maintain for the duration of the contract, at its cost and expense, occurrence coverage insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work by the Contractor, and/or its agents, employees, representatives, assigns, or subcontractors. The Contractor's insurance coverage shall be primary insurance for the Contractor's negligence with respect to the State and Entity and their elected officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the State and Entity and their officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Insurance - Professional Liability: The Contractor shall purchase and maintain occurrence coverage to cover such claims as may be caused by any act, omission, negligence of the Contractor or its officers, agents, representatives, assigns or subcontractors.

If occurrence coverage is unavailable or cost-prohibitive, the state will accept 'claims made' coverage provided the following conditions are met: 1) the commencement date of the contract must not fall outside the effective date of insurance coverage and it will be the retroactive date for insurance coverage in future years, and 2) the claims made policy must have a three-year tail for claims that are made (filed) after the cancellation or expiration date of the policy.

The State and Entity may require complete copies of certificates of insurance during the term of this contract.

29. **Compliance with Laws:**
 - A. The Contractor shall, in performance of work under this contract, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the

Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. The Contractor is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subcontracting by the Contractor subjects subcontractors to the same provisions.

B. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016 the Contractor agrees that the hiring of persons to perform this contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status by the persons performing this contract.

30. **Work Accommodations:** The Entity shall provide the Contractor with reasonable space in which to conduct the audit and shall respond promptly to requests for information as well as for all necessary books and records. Support for clerical, equipment, reproduction services shall be agreed upon by the Entity and the Contractor as specified in Appendices A, B and C.

31. **Termination before Audit Commences:** Before the commencement of the audit, either the Contractor or the Entity, with the State's consent, or the State alone, may terminate this contract for cause if another party has breached a material term or condition of this contract or violated an applicable law or regulation. The non-breaching party shall provide the other party written notice of the breach and allow 20 days to remedy the breach.

The Contractor and the Entity may agree to terminate this contract without cause before the commencement of the audit. If such a termination occurs, the State shall consent to the termination upon written notification by the Contractor and the Entity of their agreement to terminate this contract.

The State, however, will not consent to the cancellation of an audit contract for the sole purpose of allowing the Contractor and Entity to then enter into a new contract that extends the number of fiscal years to be audited by the Contractor. Unless there are extenuating circumstances, the existing audit contract must be completed first. This provision does not prohibit the cancellation of a contract for the purpose of replacing an annual audit with a biennial audit.

32. **Termination after Audit Commences:** After the audit has commenced, but before the audit report has been issued, either the Contractor or the Entity, with the State's consent, or the State alone, may terminate this contract for cause if another party has breached a material term or condition of this contract or violated an applicable law or regulation. The non-breaching party shall provide the other party written notice of the breach and allow 20 days to remedy the breach. If the Contractor is the breaching party and fails to remedy the breach, the Contractor is not entitled to the fee set out in this contract. This is the Entity's and the State's sole remedy. If the Entity is the breaching party, the Entity shall pay the Contractor a pro rata portion of the fee set out in this contract, based on the percentage of work completed at the time of termination. This is the Contractor's sole remedy.

The Contractor and the Entity may agree to terminate this contract without cause after the audit has commenced but before the audit report has been issued. If such a termination occurs, the State shall consent to the termination upon written notification by the Contractor and the Entity of their agreement to terminate this contract.

33. **Contractor Compliance with CPE and Quality Control Review:** The Contractor certifies compliance with the continuing professional education requirements and the external quality control review requirements as set out in Government Auditing Standards, as established by the Comptroller General of the United States. The State may require the Contractor to provide evidence that it has met the above requirements.
34. **Single Audit Act Certification:** If the audit is required to meet the requirements of the Single Audit Act of 1984, as amended, and Uniform Guidance, the Contractor certifies that neither it nor any of its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from performing audits by any Federal department or agency.
35. **Time is of the Essence:** Time is of the essence regarding all provisions of this contract.
36. **Governing Law and Venue:** This contract is governed by the laws of Montana. The parties agree that any litigation concerning this contract in which the State is named as a party must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana. Each party shall pay its own costs and attorney fees, except as otherwise allowed in this contract. The parties also agree that any litigation concerning this contract in which the State is not named as a party must be brought in the State of Montana Judicial District in the County in which the Entity is located. Each party shall pay its own costs and attorney fees, except as otherwise allowed in this contract.
37. **Notice:** All notices under this contract must be in writing and will be deemed given if delivered personally, by mail, certified, return receipt requested, or by e-mail. All notices will (a) if delivered personally, be deemed given upon delivery, (b) if delivered by mail, be deemed given upon receipt, or (c) if delivered by e-mail be deemed given upon receipt.
38. **Invalid Provision:** If any provision of this contract is held to be illegal or unenforceable and the parties' rights or obligations will not be materially and adversely affected, such provision will be (a) severed from the contract, (b) the contract will be interpreted as if such provision was never a part of the contract and (c) the remaining provisions will stay in effect.
39. **Authority:** Each party represents that the person signing this contract has the authority to bind that party.
40. **Entire Agreement and Amendment:** This contract and the attached Appendices contain the entire understanding and agreement of the parties. No modification or amendment of this contract is valid unless it is reduced to writing, signed by the parties, and made a part of this contract.

Contractor, Entity, and State have executed this Standard Audit Contract on the date first above written:

Certified Public Accountant

Nicole M. Noonan, CPA, P.C.
Firm Name

By: _____
Authorized Representative

Date: _____

Governmental Entity

Missoula Rural Fire District
Entity Name

By: _____
Authorized Representative

Date: _____

**Montana Department of Administration,
Local Government Services**

By: _____
Approved By

Date: _____

APPENDIX A

Initial or Sole Audit under this Contract

GOVERNMENTAL ENTITY (ENTITY): Missoula Rural Fire District

(406) 549-6172 Telephone: Address: 2521 South Avenue West
(Street Address or P.O. Box)

Missoula, MT 59804
(City/Town) (Zip Code)

Melissa Schnee, Office Manager; mschnee@mrfdfire.org
Contact Person(s) and E-Mail Address(es)

PUBLIC ACCOUNTANT/ACCOUNTING FIRM (CONTRACTOR): Nicole M. Noonan, CPA, P.C.

(406) 649-2436 Telephone: Address: 435 Little Mill Creek Road
(Street Address or P.O. Box)

St. Regis, MT 59866
(City/Town) (Zip Code)

Nicole M. Noonan; noonanaccounting@hotmail.com
Contact Person(s) and E-Mail Address(es)

1. Audit Period and Dates of Engagement:
 - A. This audit will cover the fiscal year(s) ending June 30, 2021 (and _____).
(Month & Day) (Year) (Year)
 - B. Date to commence audit work: May 1, 2022
 - C. Date to submit final audit report to Entity and State: September 30, 2022

2. Time and Price for Engagement:
 - A. Estimated total hours - 220

 - B. Price for audit personnel \$ 14,800
Price for Travel included
Price for typing, clerical and report preparation included
Total price for this engagement \$ 14,800

3. The reporting entity contains the following discretely presented component units: None

4. Date Annual Financial Report or a trial balance will be available: May 1, 2022
5. Number of copies of audit report Contractor will provide to Entity: 10
6. The Entity will provide clerical, equipment, and photocopying or reproduction services to the Contractor as follows:
Photocopying during fieldwork as needed
7. The audit scope with regard to federal financial assistance received by the Entity for the above fiscal year(s) will be as indicated below:

The audit will be a single audit conducted in accordance with the provisions of Uniform Guidance because the Entity expended a total amount of federal awards **equal to or in excess of \$750,000** during the fiscal year(s), or such other dollar amount (\$ _____) that is effective for the fiscal year(s) being audited.

OR

The audit will not be a single audit conducted in accordance with the provisions of Uniform Guidance and will not include audit coverage of any federal financial assistance in accordance with requirements of that federal regulation, because the Entity expended a total amount of federal awards of **less than \$750,000** during the fiscal year(s), or such other dollar amount (\$ _____) that is effective for the fiscal year(s) being audited.

Certified Public Accountant

Nicole M. Noonan, CPA, P.C.
Firm Name

By: _____
Authorized Representative

Date: _____

Governmental Entity

Missoula Rural Fire District
Entity Name

By: _____
Authorized Representative

Date: _____

**Montana Department of Administration,
Local Government Services**

By: _____
Approved By

Date: _____

APPENDIX B

Subsequent Audit under this Contract

GOVERNMENTAL ENTITY (ENTITY): Missoula Rural Fire District

(406) 549-6172 Telephone: Address: 2521 South Avenue West
(Street Address or P.O. Box)
Missoula, MT 59804
(City/Town) (Zip Code)

Melissa Schnee, Office Manager; mschnee@mrfdfire.org
Contact Person(s) and E-Mail Address(es)

PUBLIC ACCOUNTANT/ACCOUNTING FIRM (CONTRACTOR) : Nicole M. Noonan, CPA, P.C.

(406) 649-2436 Telephone: Address: 435 Little Mill Creek Road
(Street Address or P.O. Box)
St. Regis, MT 59866
(City/Town) (Zip Code)

Nicole M. Noonan; noonanaccounting@hotmail.com
Contact Person(s) and E-Mail Address(es)

1. Audit Period and Dates of Engagement:
 - A. This audit will cover the fiscal year(s) ending June 30, 2022 (and _____).
(Month & Day) (Year) (Year)
 - B. Date to commence audit work: January 1, 2023
 - C. Date to submit final audit report to Entity and State: June 30, 2023

2. Time and Price for Engagement:
 - A. Estimated total hours - 170

 - B. Price for audit personnel \$ 12,200
Price for Travel included
Price for typing, clerical and report preparation included
Total price for this engagement \$ 12,200

3. The reporting entity contains the following discretely presented component units: None

4. Date Annual Financial Report or a trial balance will be available: January 1, 2023_____
5. Number of copies of audit report Contractor will provide to Entity: 10 _____
6. The Entity will provide clerical, equipment, and photocopying or reproduction services to the Contractor as follows:
 Photocopying during fieldwork as needed _____
7. The audit scope with regard to federal financial assistance received by the Entity for the above fiscal year(s) will be as indicated below:

The audit will be a single audit conducted in accordance with the provisions of Uniform Guidance because the Entity expended a total amount of federal awards **equal to or in excess of \$750,000** during the fiscal year(s), or such other dollar amount (\$_____) that is effective for the fiscal year(s) being audited.

OR

The audit will not be a single audit conducted in accordance with the provisions of Uniform Guidance and will not include audit coverage of any federal financial assistance in accordance with requirements of that federal regulation, because the Entity expended a total amount of federal awards of **less than \$750,000** during the fiscal year(s), or such other dollar amount (\$_____) that is effective for the fiscal year(s) being audited.

Certified Public Accountant

 Nicole M. Noonan, CPA, P.C.
 Firm Name

By: _____
 Authorized Representative

Date: _____

Governmental Entity

 Missoula Rural Fire District
 Entity Name

By: _____
 Authorized Representative

Date: _____

**Montana Department of Administration,
 Local Government Services**

By: _____
 Approved By

Date: _____

APPENDIX C

Subsequent Audit under this Contract

GOVERNMENTAL ENTITY (ENTITY): Missoula Rural Fire District

(406) 549-6172 Telephone: Address: 2521 South Avenue West
(Street Address or P.O. Box)
Missoula, MT 59804
(City/Town) (Zip Code)

Melissa Schnee, Office Manager; mschnee@mrfdfire.org
Contact Person(s) and E-Mail Address(es)

PUBLIC ACCOUNTANT/ACCOUNTING FIRM (CONTRACTOR) : Nicole M. Noonan, CPA, P.C.

(406) 649-2436 Telephone: Address: 435 Little Mill Creek Road
(Street Address or P.O. Box)
St. Regis, MT 59866
(City/Town) (Zip Code)

Nicole M. Noonan; noonanaccounting@hotmail.com
Contact Person(s) and E-Mail Address(es)

1. Audit Period and Dates of Engagement:
 - A. This audit will cover the fiscal year(s) ending June 30, 2023 (and).
(Month & Day) (Year) (Year)
 - B. Date to commence audit work: January 1, 2024
 - C. Date to submit final audit report to Entity and State: June 30, 2024

2. Time and Price for Engagement:
 - A. Estimated total hours - 170

 - B. Price for audit personnel \$ 12,600
Price for Travel included
Price for typing, clerical and report preparation included
Total price for this engagement \$ 12,600

3. The reporting entity contains the following discretely presented component units: None

4. Date Annual Financial Report or a trial balance will be available: January 1, 2024_____
5. Number of copies of audit report Contractor will provide to Entity: 10 _____
6. The Entity will provide clerical, equipment, and photocopying or reproduction services to the Contractor as follows:
 Photocopying during fieldwork as needed _____
7. The audit scope with regard to federal financial assistance received by the Entity for the above fiscal year(s) will be as indicated below:

The audit will be a single audit conducted in accordance with the provisions of Uniform Guidance because the Entity expended a total amount of federal awards **equal to or in excess of \$750,000** during the fiscal year(s), or such other dollar amount (\$ _____) that is effective for the fiscal year(s) being audited.

OR

The audit will not be a single audit conducted in accordance with the provisions of Uniform Guidance and will not include audit coverage of any federal financial assistance in accordance with requirements of that federal regulation, because the Entity expended a total amount of federal awards of **less than \$750,000** during the fiscal year(s), or such other dollar amount (\$ _____) that is effective for the fiscal year(s) being audited.

Certified Public Accountant

 Nicole M. Noonan, CPA, P.C.
 Firm Name

By: _____
 Authorized Representative

Date: _____

Governmental Entity

 Missoula Rural Fire District
 Entity Name

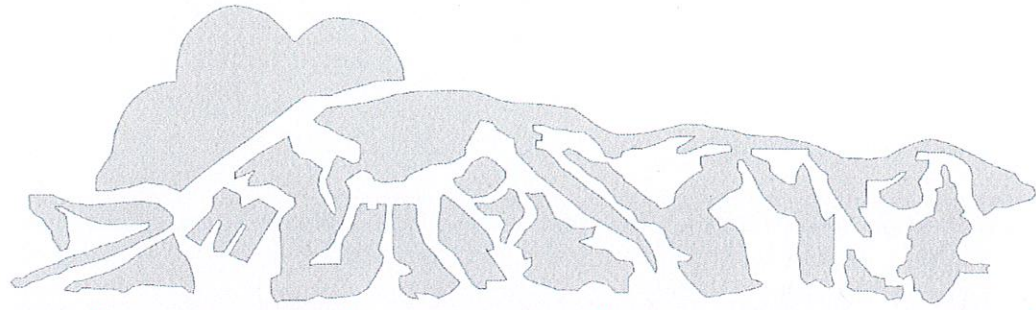
By: _____
 Authorized Representative

Date: _____

**Montana Department of Administration,
 Local Government Services**

By: _____
 Approved By

Date: _____

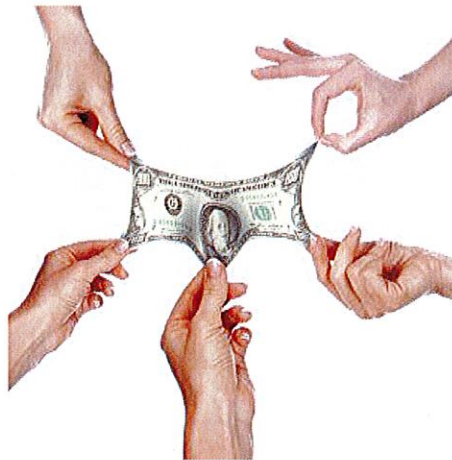


FIRE-RESCUE

MISSOULA RURAL FIRE DISTRICT

3rd Quarter Budget vs Actual

FY 21/22



MISSOULA RURAL FIRE DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 22

1000 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
310000 TAXES					
311010 REAL PROPERTY TAXES	24,525.81	4,720,020.54	8,105,519.00	3,385,498.46	58 %
311021 MOBILE HOME PROPERTY TAXES	4,151.49	33,386.27	0.00	-33,386.27	** %
311022 PERSONAL PROPERTY TAXES	17,261.83	49,820.29	0.00	-49,820.29	** %
312000 PENALTY & INTEREST ON DELQ. TAXES	733.48	11,106.72	0.00	-11,106.72	** %
Account Group Total:	46,672.61	4,814,333.82	8,105,519.00	3,291,185.18	59 %
330000 INTERGOVERNMENTAL REVENUES					
331001 HMEP GRANT	0.00	1,330.11	0.00	-1,330.11	** %
331003 FUEL MITIGATION GRANT (FEDERAL)	0.00	0.00	135,456.00	135,456.00	0 %
331004 SAFER GRANT	12,553.77	608,735.58	626,426.00	17,690.42	97 %
333041 MSLA WATER PILOT	5,481.76	5,481.76	20,000.00	14,518.24	27 %
335230 STATE ENTITLEMENT SHARE	206,071.98	618,215.94	824,288.00	206,072.06	75 %
336010 WILDLAND FIRE	0.00	357,934.84	80,000.00	-277,934.84	447 %
336011 ALL HAZARDS	0.00	3,521.41	30,000.00	26,478.59	12 %
Account Group Total:	224,107.51	1,595,219.64	1,716,170.00	120,950.36	93 %
340000 CHARGES FOR SERVICES					
342023 SUB-DIVISION REVIEW FEES	0.00	35,596.00	10,000.00	-25,596.00	356 %
342029 ALL HAZARD INCIDENT FEES	0.00	0.00	500.00	500.00	0 %
342030 LOCKBOX/SIGN FEES	0.00	730.00	4,000.00	3,270.00	18 %
342031 REPORT FEES	0.00	110.00	1,000.00	890.00	11 %
342060 FUEL MITIGATION FEES	0.00	10,800.00	12,000.00	1,200.00	90 %
Account Group Total:	0.00	47,236.00	27,500.00	-19,736.00	172 %
360000 MISCELLANEOUS REVENUES					
362010 OTHER REVENUE	0.00	66,476.09	5,000.00	-61,476.09	*** %
362021 INSURANCE CLAIM	0.00	13,433.66	5,000.00	-8,433.66	269 %
362070 SAFE KIDS COALITION PROJECTS	0.00	208.00	0.00	-208.00	** %
365010 GIFTS/DONATIONS	0.00	2,088.00	8,000.00	5,912.00	26 %
367000 SURPLUS PROP SALE (NON-CAPT ASSETS)	0.00	25,315.43	0.00	-25,315.43	** %
Account Group Total:	0.00	107,521.18	18,000.00	-89,521.18	597 %
370000 INVESTMENT AND ROYALTY EARNINGS					
371010 INTEREST EARNINGS	1,311.81	8,833.43	4,000.00	-4,833.43	221 %
Account Group Total:	1,311.81	8,833.43	4,000.00	-4,833.43	221 %
380000					
381000 PROCEEDS FROM LONG TERM DEBT	0.00	649,661.56	316,178.00	-333,483.56	205 %
382000 PROCEEDS FROM SALE OF CAPITAL ASSETS	0.00	636,720.00	15,000.00	-621,720.00	*** %
Account Group Total:	0.00	1,286,381.56	331,178.00	-955,203.56	388 %
Fund Total:	272,091.93	7,859,525.63	10,202,367.00	2,342,841.37	77 %

04/29/22
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MISSOURIA RURAL FIRE DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 22

Page: 2 of 2
Report ID: 8110

2399 CAPITAL IMPROVEMENTS FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
380000					
383000 Transfer In	0.00	0.00	772,000.00	772,000.00	0 %
Account Group Total:	0.00	0.00	772,000.00	772,000.00	0 %
Fund Total:	0.00	0.00	772,000.00	772,000.00	0 %
Grand Total:	272,091.93	7,859,525.63	10,974,367.00	3,114,841.37	72 %

06/29/22
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MISSOUIA RURAL FIRE DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 22

Page: 1 of 6
Report ID: B100

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000 PUBLIC SAFETY							
420410 FIRE PREVENTION							
110	Full-time Salaries	6,655.14	252,491.27	312,246.00	312,246.00	59,754.73	81 %
111	Holiday Pay	182.78	706.90	0.00	0.00	-706.90	%
120	Overtime Full-time	0.00	245.93	10,068.00	10,068.00	9,822.07	2 %
130	Vacation-Sick Accrual	0.00	53,871.37	152,800.00	152,800.00	98,928.63	35 %
135	Clothing Allowances	0.00	1,300.00	1,950.00	1,950.00	650.00	67 %
136	Deferred Comp/Other Fringe	0.00	32,109.49	18,305.00	18,305.00	-13,804.49	175 %
141	FICA	99.16	4,464.89	4,688.00	4,688.00	223.11	95 %
142	PERS	981.93	30,364.32	37,458.00	37,458.00	7,093.68	81 %
143	Health/Dental/Optical	2,962.10	32,961.90	51,105.00	51,105.00	18,143.10	64 %
144	Disability Coverage	7.98	124.00	531.00	531.00	407.00	23 %
145	UCC	17.10	771.56	789.00	789.00	17.44	98 %
146	Workers Compensation	278.40	12,561.87	15,107.00	15,107.00	2,545.13	83 %
147	EAP	0.00	85.86	120.00	120.00	34.14	72 %
220	Operating Supplies	15.00	581.63	10,000.00	10,000.00	9,418.37	6 %
221	Small Equipment	0.00	0.00	1,500.00	1,500.00	1,500.00	%
235	Fire Investigation	0.00	1,149.10	1,000.00	1,000.00	-149.10	115 %
322	Books	772.45	882.45	1,000.00	1,000.00	117.55	88 %
333	Subscriptions	0.00	130.00	5,700.00	5,700.00	5,570.00	2 %
339	Public Information	0.00	0.00	1,000.00	1,000.00	1,000.00	%
379	Food, Lodging, Travel	578.20	3,554.20	8,370.00	8,370.00	4,815.80	42 %
380	Training	175.00	560.00	3,710.00	3,710.00	3,150.00	15 %
384	Sub-Division Review	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	Account Total:	12,725.24	428,916.74	640,447.00	640,447.00	211,530.26	67 %
420430 TRAINING							
110	Full-time Salaries	13,801.59	90,764.91	106,382.00	106,382.00	15,617.09	85 %
111	Holiday Pay	710.49	1,526.61	0.00	0.00	-1,526.61	%
120	Overtime Full-time	3,471.37	39,219.31	124,359.00	124,359.00	85,139.69	32 %
135	Clothing Allowances	0.00	650.00	650.00	650.00	0.00	100 %
141	FICA	259.74	1,913.52	2,087.00	2,087.00	173.48	92 %
142	PERS	2,083.94	12,965.85	15,276.00	15,276.00	2,310.15	85 %
143	Health/Dental/Optical	3,554.20	17,725.00	21,396.00	21,396.00	3,671.00	83 %
144	Disability Coverage	18.95	117.92	257.00	257.00	139.08	46 %
145	UCC	44.96	330.40	378.00	378.00	47.60	87 %
146	Workers Compensation	685.09	4,848.65	7,251.00	7,251.00	2,402.35	67 %
147	EAP	0.00	28.62	40.00	40.00	11.38	72 %
220	Operating Supplies	121.93	858.93	7,300.00	7,300.00	6,441.07	12 %
221	Small Equipment	0.00	0.00	2,600.00	2,600.00	2,600.00	%
333	Subscriptions	0.00	1,390.00	7,930.00	7,930.00	6,540.00	18 %
379	Food, Lodging, Travel	90.00	573.21	3,500.00	3,500.00	2,926.79	16 %
380	Training	0.00	120.00	2,000.00	2,000.00	1,880.00	6 %
392	Research and Development	0.00	1,682.57	3,150.00	3,150.00	1,467.43	53 %
394	Rescue Equipment Maintenance	0.00	319.36	6,000.00	6,000.00	5,680.64	5 %
	Account Total:	24,842.26	175,034.86	310,556.00	310,556.00	135,521.14	56 %

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Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420440	RESOURCE MANAGEMENT						
110	Full-time Salaries	6,259.02	65,973.10	85,650.00	85,650.00	19,676.90	77 %
111	Holiday Pay	329.42	988.26	0.00	0.00	-988.26	%
120	Overtime Full-time	2,235.68	12,629.40	16,266.00	16,266.00	3,636.60	78 %
135	Clothing Allowances	0.00	650.00	650.00	650.00	0.00	100 %
141	FICA	127.92	1,163.32	1,374.00	1,374.00	210.68	85 %
142	PERS	946.10	9,328.40	12,299.00	12,299.00	2,970.60	76 %
143	Health/Dental/Optical	1,777.10	17,725.00	21,396.00	21,396.00	3,671.00	83 %
144	Disability Coverage	8.72	77.06	161.00	161.00	83.94	48 %
145	UCC	22.06	200.59	237.00	237.00	36.41	85 %
146	Workers Compensation	328.94	3,095.60	4,537.00	4,537.00	1,441.40	68 %
147	FAP	0.00	28.62	40.00	40.00	11.38	72 %
202	Extrication	0.00	23.97	4,800.00	4,800.00	4,776.03	%
203	Thermal Imaging	0.00	977.72	9,100.00	9,100.00	8,122.28	11 %
204	SCBA	97.05	708.31	4,000.00	4,000.00	3,291.69	18 %
205	Fire Extinguisher	0.00	0.00	3,210.00	3,210.00	3,210.00	%
206	Saws	381.00	3,013.95	3,600.00	3,600.00	586.05	84 %
221	Small Equipment	319.00	319.00	11,500.00	11,500.00	11,181.00	3 %
231	Fuel	6,374.45	45,533.20	55,000.00	55,000.00	9,466.80	83 %
232	Lubricants	773.61	1,980.55	4,500.00	4,500.00	2,519.45	44 %
233	Tires	360.00	19,999.27	22,930.00	22,930.00	2,930.73	87 %
234	Small Tools	149.92	1,712.36	1,400.00	1,400.00	-312.36	122 %
270	Maintenance-All Other	3,009.34	6,181.15	6,395.00	6,395.00	213.85	97 %
271	Radio Maintenance	736.18	9,518.51	8,000.00	8,000.00	-1,518.51	119 %
272	Vehicle Maintenance	6,514.08	24,625.66	51,394.00	51,394.00	26,768.34	48 %
301	Generators	0.00	9,171.08	7,100.00	7,100.00	-2,071.08	129 %
302	Extrication	0.00	130.00	4,200.00	4,200.00	4,070.00	3 %
304	SCBA	0.00	1,710.00	9,000.00	9,000.00	7,290.00	19 %
305	Fire Extinguisher	681.00	766.00	1,210.00	1,210.00	444.00	63 %
333	Subscriptions	212.16	312.16	200.00	200.00	-112.16	156 %
370	Maintenance - All other Equip.	668.79	2,007.09	9,000.00	9,000.00	6,992.91	22 %
371	Radio Maintenance	0.00	595.00	0.00	0.00	-595.00	%
372	Vehicle Maintenance	1,243.77	28,604.74	45,000.00	45,000.00	16,395.26	64 %
373	Vehicle Body Repair	6,598.33	7,315.33	10,000.00	10,000.00	2,684.67	73 %
379	Food, Lodging, Travel	767.60	1,125.70	3,440.00	3,440.00	2,314.30	33 %
380	Training	350.00	598.00	1,240.00	1,240.00	642.00	48 %
941	Technical Equipment	0.00	0.00	8,100.00	8,100.00	8,100.00	%
945	APPARATUS REPLACEMENT	91,122.00	180,249.12	648,000.00	648,000.00	467,750.88	28 %
	Account Total:	132,393.24	459,037.22	1,074,929.00	1,074,929.00	615,891.78	43 %
420450	MRFD HAZMAT						
220	Operating Supplies	0.00	74.52	10,000.00	10,000.00	9,925.48	1 %
221	Small Equipment	0.00	0.00	2,000.00	2,000.00	2,000.00	%
224	Turnout Clothing	0.00	0.00	2,500.00	2,500.00	2,500.00	%
379	Food, Lodging, Travel	0.00	0.00	200.00	200.00	200.00	%
	Account Total:	0.00	74.52	14,700.00	14,700.00	14,625.48	1 %

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420460	FIRE SUPPRESSION						
110	Full-time Salaries	279,308.99	2,966,283.29	3,780,673.00	3,780,673.00	814,389.71	78 %
111	Holiday Pay	13,763.33	124,075.88	193,995.00	193,995.00	69,919.12	64 %
120	Overtime Full-time	29,928.79	249,221.05	254,000.00	254,000.00	4,778.95	98 %
122	Overtime Regular Training	14,735.56	82,202.12	368,352.00	368,352.00	286,149.88	22 %
128	Overtime Wildland	0.00	132,827.16	100,000.00	100,000.00	-32,827.16	133 %
130	Vacation-Sick Accrual	0.00	6,213.43	0.00	0.00	-6,213.43	%
132	Health Club Reimbursement	70.00	676.25	4,000.00	4,000.00	3,323.75	17 %
135	Clothing Allowances	0.00	31,200.00	31,200.00	31,200.00	0.00	100 %
141	FICA	4,886.05	55,631.89	63,972.00	63,972.00	8,340.11	87 %
142	PERS	42,033.40	435,411.06	570,762.00	570,762.00	135,350.94	76 %
143	Health/Dental/Optical	65,567.20	617,729.80	864,274.00	864,274.00	246,544.20	71 %
144	Disability Coverage	395.77	3,669.39	7,500.00	7,500.00	3,830.61	49 %
145	UCC	844.34	8,980.16	11,030.00	11,030.00	2,049.84	81 %
146	Workers Compensation	13,437.39	141,010.59	211,329.00	211,329.00	70,318.41	67 %
147	EAP	0.00	1,364.22	1,920.00	1,920.00	555.78	71 %
220	Operating Supplies	0.00	3,510.63	5,460.00	5,460.00	1,949.37	64 %
223	Foam Concentrate	0.00	0.00	4,000.00	4,000.00	4,000.00	%
224	Turnout Clothing	8,551.77	31,714.00	94,905.00	94,905.00	63,191.00	33 %
225	Wildland Clothing	75.48	75.48	4,800.00	4,800.00	4,724.52	2 %
226	EMT Clothing	0.00	1,491.65	3,000.00	3,000.00	1,508.35	50 %
229	Wildland Supplies	2,167.21	2,259.32	5,265.00	5,265.00	3,005.68	43 %
230	Uniforms	0.00	0.00	4,900.00	4,900.00	4,900.00	%
234	Small Tools	20.36	1,008.54	2,500.00	2,500.00	1,491.46	40 %
236	Hose/Nozzle Replacement	4,044.17	8,428.97	24,000.00	24,000.00	15,571.03	35 %
322	Books	0.00	0.00	100.00	100.00	100.00	%
333	Subscriptions	0.00	225.00	300.00	300.00	75.00	75 %
361	Maint. Bldgs/Grounds Station 1	1,274.01	11,757.90	12,200.00	12,200.00	442.10	96 %
362	Maint. Bldgs/Grounds Station 2	1,046.82	4,361.03	8,500.00	8,500.00	4,138.97	51 %
364	Maint. Bldgs/Grounds Station 4	1,611.29	4,211.62	8,500.00	8,500.00	4,288.38	50 %
365	Maint. Bldgs/Grounds Station 5	1,162.62	5,671.83	8,500.00	8,500.00	2,828.17	67 %
366	Maint. Bldgs/Grounds Station 6	603.44	4,775.00	8,500.00	8,500.00	3,725.00	56 %
367	Station Maintenance Projects	0.00	2,706.19	63,000.00	63,000.00	60,293.81	4 %
369	Maint. Turnout Clothing	0.00	277.97	4,000.00	4,000.00	3,722.03	7 %
375	Exhaust System Maint.	0.00	19,872.04	37,500.00	37,500.00	17,627.96	53 %
379	Food, Lodging, Travel	3,673.44	22,772.29	102,425.00	102,425.00	79,652.71	22 %
380	Training	7,285.12	24,811.36	110,437.00	110,437.00	85,625.64	22 %
533	Equipment Rental	0.00	0.00	500.00	500.00	500.00	%
941	Technical Equipment	0.00	12,505.00	23,355.00	23,355.00	10,850.00	54 %
	Account Total:	496,486.55	5,018,932.11	6,999,654.00	6,999,654.00	1,980,721.89	72 %
420470	FUEL MITIGATION						
110	Full-time Salaries	0.00	46,571.00	140,760.00	140,760.00	94,189.00	33 %
120	Overtime Full-time	0.00	666.77	1,000.00	1,000.00	333.23	67 %
128	Overtime Wildland	0.00	0.00	10,000.00	10,000.00	10,000.00	%
141	FICA	0.00	3,572.36	10,768.00	10,768.00	7,195.64	33 %
142	PERS	0.00	95.79	0.00	0.00	-95.79	%
144	Disability Coverage	0.00	0.15	0.00	0.00	-0.15	%
145	UCC	0.00	118.15	211.00	211.00	92.85	56 %
146	Workers Compensation	0.00	1,914.26	6,869.00	6,869.00	4,954.74	28 %
220	Operating Supplies	0.00	204.90	2,700.00	2,700.00	2,495.10	8 %

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221	Small Equipment	2,449.33	3,842.08	3,300.00	3,300.00	-542.08	116 %
231	Fuel	0.00	1,281.14	3,000.00	3,000.00	1,718.86	43 %
339	Public Information	0.00	0.00	1,000.00	1,000.00	1,000.00	%
356	Contract Services	0.00	0.00	1,000.00	1,000.00	1,000.00	%
Account Total:		2,449.33	58,266.60	180,608.00	180,608.00	122,341.40	32 %
420480 MEDICAL							
220	Operating Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	%
222	Medical Supplies	2,102.22	28,989.73	28,000.00	28,000.00	-989.73	104 %
356	Contract Services	0.00	11,687.50	15,000.00	15,000.00	3,312.50	78 %
Account Total:		2,102.22	40,677.23	45,000.00	45,000.00	4,322.77	90 %
420490 MRFD Volunteers							
133	Volunteer Operations Budget	0.00	0.00	7,000.00	7,000.00	7,000.00	%
134	Volunteer Cell Phone	0.00	0.00	3,000.00	3,000.00	3,000.00	%
146	Workers Compensation	809.70	7,043.30	15,000.00	15,000.00	7,956.70	47 %
147	EAP	0.00	610.56	1,419.00	1,419.00	808.44	43 %
380	Training	0.00	8,712.20	26,000.00	26,000.00	17,287.80	34 %
391	Recruitment and Retention	2,410.12	10,288.33	138,750.00	138,750.00	128,461.67	7 %
Account Total:		3,219.82	26,654.39	191,169.00	191,169.00	164,514.61	14 %
420510 ADMINISTRATION							
110	Full-time Salaries	35,380.76	372,007.86	462,851.00	462,851.00	90,843.14	80 %
111	Holiday Pay	1,743.81	5,380.84	0.00	0.00	-5,380.84	%
120	Overtime Full-time	0.00	400.46	5,000.00	5,000.00	4,599.54	8 %
132	Health Club Reimbursement	0.00	0.00	200.00	200.00	200.00	%
135	Clothing Allowances	0.00	2,850.00	2,200.00	2,200.00	-650.00	130 %
136	Deferred Comp/Other Fringe	2,579.46	26,375.11	33,081.00	33,081.00	6,705.89	80 %
141	FICA	1,516.46	39,082.80	19,422.00	19,422.00	-19,660.80	201 %
142	PERS	4,464.08	44,826.89	58,478.00	58,478.00	13,651.11	77 %
143	Health/Dental/Optical	8,391.80	65,280.50	86,778.00	86,778.00	21,497.50	75 %
144	Disability Coverage	38.58	347.73	815.00	815.00	467.27	43 %
145	UCS	92.82	951.70	1,199.00	1,199.00	247.30	79 %
146	Workers Compensation	986.68	10,313.35	15,732.00	15,732.00	5,418.65	66 %
147	EAP	0.00	143.10	200.00	200.00	56.90	72 %
220	Operating Supplies	289.10	2,665.73	57,500.00	57,500.00	54,834.27	5 %
221	Small Equipment	0.00	1,932.50	4,500.00	4,500.00	2,567.50	43 %
227	Petty Cash	0.00	0.00	175.00	175.00	175.00	%
234	Small Tools	0.00	0.00	500.00	500.00	500.00	%
311	Postage	434.66	2,166.50	4,000.00	4,000.00	1,833.50	54 %
320	Printing	108.80	1,228.85	4,000.00	4,000.00	2,771.15	31 %
321	Computer Programs	1,398.05	77,407.28	102,888.00	102,888.00	25,480.72	75 %
322	Books	0.00	0.00	1,000.00	1,000.00	1,000.00	%
333	Subscriptions	1,400.00	4,609.00	7,000.00	7,000.00	2,391.00	66 %
337	Legal Advertising	0.00	921.20	2,500.00	2,500.00	1,578.80	37 %
339	Public Information	0.00	0.00	3,500.00	3,500.00	3,500.00	%
341	Electricity, Gas, Water	5,274.09	43,095.36	48,000.00	48,000.00	4,904.64	90 %
342	Garbage Collection	944.40	7,590.67	8,500.00	8,500.00	909.33	89 %
345	Telephone	3,110.15	30,561.29	46,000.00	46,000.00	15,438.71	66 %
352	Attorney Fees	0.00	11,653.15	20,000.00	20,000.00	8,346.85	58 %
354	Audit Fees	0.00	14,700.00	30,000.00	30,000.00	15,300.00	49 %

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356	Contract Services	511.80	26,039.16	139,850.00	139,850.00	113,810.84	19 %
368	Computer Maintenance	1,128.98	9,035.72	14,840.00	14,840.00	5,804.28	61 %
379	Food, Lodging, Travel	250.00	2,105.81	19,965.00	19,965.00	17,859.19	11 %
380	Training	624.00	3,233.00	11,935.00	11,935.00	8,702.00	27 %
391	Recruitment and Retention	1,488.75	2,050.93	5,000.00	5,000.00	2,949.07	41 %
395	Election Costs	0.00	0.00	10,000.00	10,000.00	10,000.00	%
510	Insurance	0.00	47,810.00	50,000.00	50,000.00	2,190.00	96 %
530	Office Rent	1,180.00	5,900.00	7,080.00	7,080.00	1,180.00	83 %
610	Interest and Debt Redemption	0.00	519,532.09	699,770.00	699,770.00	180,237.91	74 %
620	Interest	0.00	75,458.47	97,621.00	97,621.00	22,162.53	77 %
920	Buildings and Improvements	71,937.34	1,309,666.76	1,416,080.00	1,416,080.00	106,413.24	92 %
943	Office Equipment	2,780.87	122,522.08	256,083.00	256,083.00	133,560.92	48 %
	Account Total:	148,055.44	2,889,845.89	3,754,243.00	3,754,243.00	864,397.11	77 %
	Account Group Total:	822,274.10	9,097,439.56	13,211,306.00	13,211,306.00	4,113,866.44	69 %
520000							
521000	Transfer out						
	820 Transfer Out	0.00	0.00	772,000.00	772,000.00	772,000.00	%
	Account Total:	0.00	0.00	772,000.00	772,000.00	772,000.00	%
	Account Group Total:	0.00	0.00	772,000.00	772,000.00	772,000.00	%
	Fund Total:	822,274.10	9,097,439.56	13,983,306.00	13,983,306.00	4,885,866.44	65 %

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2399 CAPITAL IMPROVEMENTS FUND

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420000	PUBLIC SAFETY						
420440	RESOURCE MANAGEMENT						
	941 Technical Equipment	0.00	0.00	300,000.00	300,000.00	300,000.00	%
	945 APPARATUS REPLACEMENT	0.00	0.00	122,000.00	122,000.00	122,000.00	%
	Account Total:	0.00	0.00	422,000.00	422,000.00	422,000.00	%
420510	ADMINISTRATION						
	920 Buildings and Improvements	0.00	0.00	350,000.00	350,000.00	350,000.00	%
	Account Total:	0.00	0.00	350,000.00	350,000.00	350,000.00	%
	Account Group Total:	0.00	0.00	772,000.00	772,000.00	772,000.00	%
	Fund Total:	0.00	0.00	772,000.00	772,000.00	772,000.00	%
	Grand Total:	822,274.10	0.00	14,755,306.00	14,755,306.00	5,657,866.44	62 %

Mobile Support Team (MST)
MUTUAL AID AGREEMENT
BETWEEN
MISSOULA FIRE DEPARTMENT
AND MISSOULA RUAL FIRE DISTRICT

This Mobile Support Team (MST) Mutual Aid Agreement is made and entered into effect May _____, 2022, between the Missoula Fire Department (MFD) and the Missoula Rural Fire District (MRFD). Municipalities and other fire protection agencies or districts are authorized to enter into mutual aid agreements for protection against disasters, incidents, or emergencies pursuant to Sections 7-33-4112 and 7-33-2108 Montana Code Annotated.

PURPOSE

The purpose of this Mutual Aid Agreement is to promote and facilitate mobile crisis response and support to those experiencing a mental illness/behavioral health crisis and assistance to MRFD to provide the continuum of care for those in crisis. The MST offers a needed service in which the MST can take time to assist in linking the individuals in crisis with appropriate resources. The parties agree that the benefit the MST can provide individuals experiencing a mental illness/behavioral health crisis is ample consideration for each party to enter into this agreement.

MST Program Outline

The MST is a unit that responds to individuals suffering from a mental health crisis. These incidents include depressions, suicidal ideations, anxiety, diagnosed mental health disorder symptoms, and often low acuity 911 calls. Throughout the Covid pandemic our community has seen a rise in homelessness, social distress due to the changes Covid has brought upon us, and an increase in mental health related calls.

The MST provides a response that allows the client in crisis time to cope with their issues and to be a part of the process to help with recovery. The MST is a co-response unit and works closely with law enforcement, fire, and EMS. The MST may also respond as a solo response unit when there is not a medical emergency and when it is safe to respond in that capacity. The basis of MST operations will be structured around mutually agreed upon Standard Operating Guidelines which will be housed at MFD.

The goal of the program is to reduce emergency department and jail visits and to reduce other responders time on scene to assist in them getting back to their job duties. The success of proper response to all 911 activations within the jurisdiction of MRFD and MFD requires a mental health response team as a resource for the AHJ. This unit is not an EMS unit but will be relied on to activate an EMS response if the need is identified.

Missoula County, The City of Missoula, and Partnership Health Center have entered into an Interlocal agreement to provide the MST program in both the City and the County. The Missoula Fire Department will be the administrative program manager of MST. (Interlocal in DRAFT form)

RESPONSE

1. The MST will respond up to 15 miles from the Missoula City limits into the County as available during MST operational hours. When available and appropriate the MST may respond within Missoula County further than the 15 miles and can provide tele services.
2. MRFD may request the MST through the 911 dispatch center for a mobile response. MRFD may also submit a referral to the MST for tele service or follow up care after the initial 911 dispatch.
3. Radio communications shall be on Fire channel 1 or as directed by MRFD.
4. MRFD will remain the Authority having Jurisdiction (AHJ) while on an incident within MRFD's geographical jurisdiction with the MST.
5. The parties understand and agree that this agreement does not and shall not relieve either party of any duties imposed on it by law, including duties to the persons and property located within its geographical jurisdiction, and neither does this agreement create any right in or obligation to third persons by any party hereto which would not exist in the absence of this agreement.
6. The parties agree that the Missoula Fire Department Fire Chief and the MRFD Fire Chief shall be responsible for working together to administer this agreement and to develop and modify, as the chiefs deem necessary, the procedures necessary to implement its terms and achieve its intent, including establishing the protocols and procedures for rendering mutual aid.
7. This agreement constitutes the sole and adequate consideration for the performance and satisfaction of the provisions hereof. In addition, neither party shall be obligated to reimburse the other for use of its equipment, material, or personnel in rendering aid to the other party.

Communication

- MST will announce their response on Fire Channel 1. If no contact is made with MRFD, MST will contact 911 to have MRFD contact MST via phone or radio. This will ensure that MRFD knows the status of the MST being dispatched and clear communications.

On Scene

- Upon arrival on scene MST will make contact with MRFD before entering scene

- MST will obtain a briefing from on scene responders and make a plan for a warm handoff
- If appropriate the MST will clear other responders

WORKERS COMPENSATION, PROPERTY AND LIABILITY INSURANCE

Where applicable, each party shall at all times be solely responsible for Workers Compensation Insurance for its own employees who may be assigned to provide mutual aid assistance to the other entity pursuant to this Mutual Aid Agreement. The party that originally employed the individual shall continue to be responsible for providing its own Workers Compensation Insurance for that employee while the employee is performing work pursuant to a mutual aid assignment.

Each party to this Agreement shall be solely responsible for any property damage or maintenance problems that occur to its own equipment or property while going to or from an automatic dispatch or mutual aid assignment. While at the site of an automatic dispatch or mutual aid assignment, each party shall be responsible for any property damage to its own property or equipment, except that any property damage to one party's equipment that is caused by the other party's negligence shall be the financial responsibility of the party that caused the damage.

Each party to this agreement shall carry liability insurance in at least the statutory amounts set forth in Section 2-9-108 Montana Code Annotated, \$750,000 for each claim and \$1.5 million for each occurrence.

INDEMNIFICATION AND HOLD HARMLESS

MRFD shall indemnify and hold harmless the City of Missoula for any MRFD action that does not involve City employee action. Likewise, the City of Missoula shall indemnify and hold harmless MRFD and its members for any City action that does not involve action of MRFD or its members.

Each party to this Agreement shall be solely responsible for defending itself and its employees with respect to any liability claim involving an act or omission of that party's employees.

TERM AND TERMINATION

The term of this agreement shall be for one (1) year from the date of execution of the agreement with an automatic renewal for the same term if neither party wishes to make amendments and does not wish to terminate the agreement.

It is mutually agreed by the parties to this agreement that this Mutual Aid Agreement may be terminated by either party by giving at least thirty (30) days advance written notice to the other party of its desire to terminate the agreement.

MISSOULA RURAL FIRE DISTRICT

CITY OF MISSOULA

By: _____

MRFD Board Chairman, Ben Murphy

By: _____

Mayor, John Engen

By: _____

Fire Chief, Chris Newman

By: _____

Fire Chief, Gordy Hughes

