



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

November 11, 2021

To: MRFD Board of Trustees

From: Chief Newman

Re: **Recommendation of Approval for Annexation: 3852 Galbavy Drive, Missoula 59804**

Dear Chair Murphy and Members of the Board of Trustees:

Upon my review, I concur with the findings of the Community Risk Reduction Division.

It is my recommendation to the Board that the property listed above should be annexed into the Missoula Rural Fire District.

Sincerely,

Chris Newman, Fire Chief
Missoula Rural Fire District



MISSOULA RURAL FIRE DISTRICT

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www.mrfdfire.org

10-19-2021

To: Fire Chief Newman
From: Assistant Chief Christopherson
Re: Annexation of the property located at 3852 Galbavy Dr

Please find attached the signed MRFD Annexation Criteria Form (ACF), which was completed after the property was inspected at the above-referenced address. The property owner was contacted and has also received a copy of this criteria form for their records. We explained that once we received the signed copy to acknowledge their understanding and receipt of the ACF, we would then submit this petition of annexation to the MRFD Fire Board for their consideration.

After my review, it is my recommendation to the Board that the property located at 3852 Galbavy Dr., be annexed into the Missoula Rural Fire District.

Sincerely,

Brent L. Christopherson, Assistant Chief/Fire Marshal
Missoula Rural Fire District



MISSOULA RURAL FIRE DISTRICT

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PETITION FOR ANNEXATION

We, the undersigned, being taxpaying freeholders and whose names appear upon the last completed assessment roll, do hereby petition the Board of County Commissioners to annex to the **Missoula Rural Fire District**, the following parcel:

5857864 3852 Galbavy Dr.

Taxpayer ID: **Property Address:**

04-2198-11-1-01-05-0000

Geo Code:

Subdivision Name *(if applicable)*

S11, T13 N, R21 W, C.O.S. 2497, PARCEL B, IN NW4 NW4 NE4

Legal Description *(Quarter, Section, Township, Range, Lot #, Block, COS #, etc.)*

ALLSTATE Insurance Co.

406 542 3112

Name of Insurance Company – Property Insurance

Insurance Phone Number

ALBERT Ford

630 329 0843

al6143527@gmail.com

Contact Name for this Petition

Contact's Phone Number

Contact's Email Address

Property Owner Signature(s)

Printed Name(s)

Mailing Address

[Signature] 28 Sept 2021
(sign and date)

Albert E. Ford

~~PQ Box 237~~
~~Wasco, IL 60183-0237~~

[Signature] 28/9/21
(sign and date)

Elizabeth A. Ford

~~PO Box 237~~
~~Wasco, IL 60183-0237~~

(sign and date)

PO Box 18279 (for both above)
 Missoula, MT
 59808

FOR OFFICE USE ONLY:

Annexation accepted and approved this _____ day of _____, 20____
 by the Board of Trustees for the Missoula Rural Fire District.

Signature: _____

Title: _____



MISSOULA RURAL FIRE DISTRICT

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Annexation Inspection Result

Status
Completed

Inspected by
Giardino, Pete

Completed at
10/04/2021 10:56

Business Address	Suite	City	State	Zip
3852 GALBAVY DR	--	MISSOULA	MT	59804
Business Name	Building Type			
Residential	--			

Passed - No Violations

Item	Result	Remarks
30-100 ft, Reduced Fuel Zone-Is a fuel break provided by the disruption of the vertical and/or horizontal continuity of flammable/combustible vegetation?	Yes	
Is there a potential difference in the wildfire vs structure response capability? (Explain in comments)	No	
0-30 ft, Defensible Space Zone-Is all flammable vegetation and combustible growth clear of this area? (*CRITICAL*)	Yes	
Are there buildings more than 400 sf (ground floor area) and/or public occupancies with structural components?	Yes	
Is there clear openings through gates at least 2 feet wider than the means of access it controls?	Yes	
Number of means of access.	1	

Item	Result	Remarks
Can the fire department realistically access the property after a snow event or icy conditions? (*CRITICAL*)	Yes	
Are roadways constructed of a hard, all-weather surface designed to support all imposed loads of MRFD apparatus? (*CRITICAL*)	Yes	
Are the roadways a minimum clear width of 16 ft?	Yes	
Is there at least 13 ft 6 in. nominal vertical clearance over the full width of the roadway? (*CRITICAL*)	Yes	
Do the curves/turns in the roadway have a minimum radius of 60 ft to the outside of the turn?	Yes	
Is/Are bridge(s) present that require access to the property/structure(s) (*CRITICAL*)	No	
Is/Are bridge(s) designed to support the imposed load of all MRFD fire apparatus. (*CRITICAL*)	N/A (no bridges)	
Is the load limit clearly posted at both approaches to the bridge?	N/A (no bridges)	
Has the vegetation adjacent to the roadway been mitigated?	Yes	
Are there any road/driveway grades steeper than 10 percent?	No	
Is there a dead end roadway more than 300 ft in length?	Yes	
If yes, is there an appropriate turnaround for fire apparatus? (*CRITICAL*)	Yes	
Is there a dead end/cul-de-sac that exceeds 1200 ft in length?	Yes	

Item	Result	Remarks
If yes, are there approved intermediate turnarounds at a maximum of 1200 ft intervals? (*CRITICAL*)	Yes	
Is the driveway longer than 150 ft?	Yes	
If yes, is there an appropriate turnaround for fire apparatus? (*CRITICAL*)	Yes	
Is the driveway a minimum of 12 feet in width and 13 ft 6 in. in vertical clearance?	Yes	
If the driveway is longer than 300 ft, are there pullouts?	Yes	
Are the road and address signs made of appropriate materials and properly located?	Yes	
Is there adequate fire apparatus access provided to within 150 ft of any point of the exterior wall of each building? (300 ft for a sprinklered building) (*CRITICAL*)	Yes	
Are building separations greater than 30 ft?	Yes	
Is the building(s) protected by an automatic sprinkler system in accordance with NFPA 13, 13R or 13D?	No	
Does the building(s) have a local/supervised fire alarm system in accordance with NFPA 72?	No	
What is the distance to the nearest fire hydrant?	9.8 miles (770 Big Flat Road)	
If fire hydrants are not present, what is the distance to the nearest water storage (cistern or draft site) that meets NFPA 1142 requirements?	4.2 miles (Harpers Bridge)	
Are connections at either water source (if applicable) appropriate for MRFD use?	Yes	
Non-combustible roof?	Yes	

Item	Result	Remarks
Soffits enclosed?	Yes	
Soffit, attic and crawl space vents screened?	Yes, No P07	
Non-combustible siding?	Yes	
Double pane windows?	Yes	
Is/Are deck(s) present?	Yes	
Is/Are decks(s) non-combustible?	No	
Are decks fire resistant?	No	
What is the distance to the closest MRFD fire station	8.6 miles (Station 6)	
What is the distance to the closest mutual/auto aid partner	13 miles (Frenchtown Station 7)	

Inspection Signatures

Occupancy Contact Signature



Albert Ford
 Owner
 (630) 329-0843
 al6143527@gmail.com

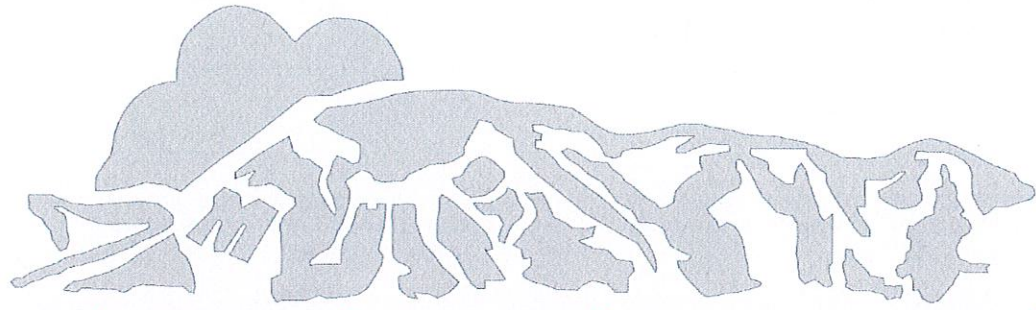
Inspector Signature



Giardino, Pete
 Deputy Fire Marshal
 406-239-4844
 pgiardino@mrfdfire.org

Fire Chief MRFD
 Chris Newman

Missoula Rural Fire District BOT
 Chair

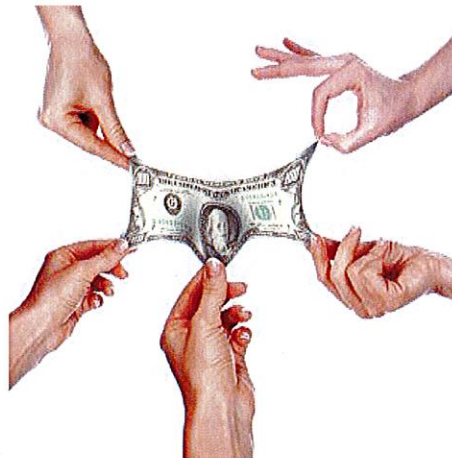


FIRE-RESCUE

MISSOULA RURAL FIRE DISTRICT

1st Quarter Budget vs Actual

FY 21/22



12/08/21
15:37:21

MISSOULA RURAL FIRE DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 9 / 21

Page: 1 of 1
Report ID: B110

1000 GENERAL FUND

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
310000 TAXES					
311010 REAL PROPERTY TAXES	15,747.70	171,539.06	8,105,519.00	7,933,979.94	2 %
311021 MOBILE HOME PROPERTY TAXES	1,060.72	5,984.90	0.00	-5,984.90	** %
311022 PERSONAL PROPERTY TAXES	8.74	31,834.13	0.00	-31,834.13	** %
312000 PENALTY & INTEREST ON DELQ. TAXES	1,000.23	7,647.48	0.00	-7,647.48	** %
Account Group Total:	17,817.39	217,005.57	8,105,519.00	7,888,513.43	3 %
330000 INTERGOVERNMENTAL REVENUES					
331003 FUEL MITIGATION GRANT (FEDERAL)	0.00	0.00	135,456.00	135,456.00	0 %
331004 SAFER GRANT	0.00	216,325.28	626,426.00	410,100.72	35 %
333041 MSLA WATER PILT	0.00	0.00	20,000.00	20,000.00	0 %
335230 STATE ENTITLEMENT SHARE	206,071.98	206,071.98	824,288.00	618,216.02	25 %
336010 WILDLAND FIRE	29,069.17	29,069.17	80,000.00	50,930.83	36 %
336011 ALL HAZARDS	1,254.88	1,831.18	30,000.00	28,168.82	6 %
Account Group Total:	236,396.03	453,297.61	1,716,170.00	1,262,872.39	26 %
340000 CHARGES FOR SERVICES					
342023 SUB-DIVISION REVIEW FEES	7,050.00	8,041.00	10,000.00	1,959.00	80 %
342029 ALL HAZARD INCIDENT FEES	0.00	0.00	500.00	500.00	0 %
342030 LOCKBOX/SIGN FEES	0.00	202.00	4,000.00	3,798.00	5 %
342031 REPORT FEES	25.00	45.00	1,000.00	955.00	5 %
342060 FUEL MITIGATION FEES	600.00	5,400.00	12,000.00	6,600.00	45 %
Account Group Total:	7,675.00	13,688.00	27,500.00	13,812.00	50 %
360000 MISCELLANEOUS REVENUES					
362010 OTHER REVENUE	0.00	4,743.92	5,000.00	256.08	95 %
362021 INSURANCE CLAIM	0.00	0.00	5,000.00	5,000.00	0 %
362070 SAFE KIDS COALITION PROJECTS	0.00	208.00	0.00	-208.00	** %
365010 GIFTS/DONATIONS	0.00	2,000.00	8,000.00	6,000.00	25 %
367000 SURPLUS PROP SALE (NON-CAPT ASSESTS)	0.00	25,315.43	0.00	-25,315.43	** %
Account Group Total:	0.00	32,267.35	18,000.00	-14,267.35	179 %
370000 INVESTMENT AND ROYALTY EARNINGS					
371010 INTEREST EARNINGS	1,206.28	2,976.70	4,000.00	1,023.30	74 %
Account Group Total:	1,206.28	2,976.70	4,000.00	1,023.30	74 %
380000					
381000 PROCEEDS FROM LONG TERM DEBT	0.00	649,661.56	316,178.00	-333,483.56	205 %
382000 PROCEEDS FROM SALE OF CAPITAL ASSETS	0.00	0.00	15,000.00	15,000.00	0 %
Account Group Total:	0.00	649,661.56	331,178.00	-318,483.56	196 %
Fund Total:	263,094.70	1,368,896.79	10,202,367.00	8,833,470.21	13 %
Grand Total:	263,094.70	1,368,896.79	10,202,367.00	8,833,470.21	13 %

12/08/21
15:24:30

MISSOULA RURAL FIRE DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 21

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Report ID: B100

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000 PUBLIC SAFETY							
420410 FIRE PREVENTION							
110	Full-time Salaries	20,561.64	61,008.30	312,246.00	312,246.00	251,237.70	20 %
120	Overtime Full-time	0.00	72.17	10,068.00	10,068.00	9,995.83	1 %
130	Vacation-Sick Accrual	0.00	0.00	152,800.00	152,800.00	152,800.00	%
135	Clothing Allowances	0.00	1,300.00	1,950.00	1,950.00	650.00	67 %
136	Deferred Comp/Other Fringe	1,625.00	4,907.95	18,305.00	18,305.00	13,397.05	27 %
141	FICA	296.69	899.52	4,688.00	4,688.00	3,788.48	19 %
142	PERS	1,834.49	6,400.08	37,458.00	37,458.00	31,057.92	17 %
143	Health/Dental/Optical	4,244.70	12,624.10	51,105.00	51,105.00	38,480.90	25 %
144	Disability Coverage	16.56	49.43	531.00	531.00	481.57	9 %
145	UCC	51.40	155.97	789.00	789.00	633.03	20 %
146	Workers Compensation	837.16	2,538.82	15,107.00	15,107.00	12,568.18	17 %
147	EAP	0.00	28.62	120.00	120.00	91.38	24 %
220	Operating Supplies	502.31	566.63	10,000.00	10,000.00	9,433.37	6 %
221	Small Equipment	0.00	0.00	1,500.00	1,500.00	1,500.00	%
235	Fire Investigation	0.00	0.00	1,000.00	1,000.00	1,000.00	%
322	Books	0.00	0.00	1,000.00	1,000.00	1,000.00	%
333	Subscriptions	0.00	0.00	5,700.00	5,700.00	5,700.00	%
339	Public Information	0.00	0.00	1,000.00	1,000.00	1,000.00	%
379	Food, Lodging, Travel	632.35	2,303.70	8,370.00	8,370.00	6,066.30	28 %
380	Training	0.00	0.00	3,710.00	3,710.00	3,710.00	%
384	Sub-Division Review	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	Account Total:	30,602.30	92,855.29	640,447.00	640,447.00	547,591.71	14 %
420430 TRAINING							
110	Full-time Salaries	9,883.33	29,281.78	106,382.00	106,382.00	77,100.22	28 %
120	Overtime Full-time	2,685.38	13,509.21	124,359.00	124,359.00	110,849.79	11 %
135	Clothing Allowances	0.00	650.00	650.00	650.00	0.00	100 %
141	FICA	182.12	629.27	2,087.00	2,087.00	1,457.73	30 %
142	PERS	1,132.04	3,917.64	15,276.00	15,276.00	11,358.36	26 %
143	Health/Dental/Optical	1,777.10	3,508.20	21,396.00	21,396.00	17,887.80	16 %
144	Disability Coverage	9.54	33.07	257.00	257.00	223.93	13 %
145	UCC	31.42	108.61	378.00	378.00	269.39	29 %
146	Workers Compensation	475.27	1,585.31	7,251.00	7,251.00	5,665.69	22 %
147	EAP	0.00	9.54	40.00	40.00	30.46	24 %
220	Operating Supplies	0.00	306.29	7,300.00	7,300.00	6,993.71	4 %
221	Small Equipment	0.00	0.00	2,600.00	2,600.00	2,600.00	%
333	Subscriptions	0.00	1,315.00	7,930.00	7,930.00	6,615.00	17 %
379	Food, Lodging, Travel	0.00	0.00	3,500.00	3,500.00	3,500.00	%
380	Training	95.00	95.00	2,000.00	2,000.00	1,905.00	5 %
392	Research and Development	0.00	1,682.57	3,150.00	3,150.00	1,467.43	53 %
394	Rescue Equipment Maintenance	0.00	319.36	6,000.00	6,000.00	5,680.64	5 %
	Account Total:	16,271.20	56,950.85	310,556.00	310,556.00	253,605.15	18 %
420440 RESOURCE MANAGEMENT							
110	Full-time Salaries	8,333.21	23,912.76	85,650.00	85,650.00	61,737.24	28 %
120	Overtime Full-time	150.83	923.77	16,266.00	16,266.00	15,342.23	6 %
135	Clothing Allowances	0.00	650.00	650.00	650.00	0.00	100 %
141	FICA	123.01	369.53	1,374.00	1,374.00	1,004.47	27 %
142	PERS	909.44	3,146.64	12,299.00	12,299.00	9,152.36	26 %

12/08/21
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MISSOULA RURAL FIRE DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 21

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Report ID: B100

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
143	Health/Dental/Optical	1,777.10	7,062.40	21,396.00	21,396.00	14,333.60	33 %
144	Disability Coverage	8.18	25.27	161.00	161.00	135.73	16 %
145	UCC	21.21	63.72	237.00	237.00	173.28	27 %
146	Workers Compensation	343.38	1,025.13	4,537.00	4,537.00	3,511.87	23 %
147	EAP	0.00	9.54	40.00	40.00	30.46	24 %
202	Extrication	0.00	0.00	4,800.00	4,800.00	4,800.00	%
203	Thermal Imaging	0.00	0.00	9,100.00	9,100.00	9,100.00	%
204	SCBA	0.00	123.57	4,000.00	4,000.00	3,876.43	3 %
205	Fire Extiguisher	0.00	0.00	3,210.00	3,210.00	3,210.00	%
206	Saws	134.00	134.00	3,600.00	3,600.00	3,466.00	4 %
221	Small Equipment	0.00	0.00	11,500.00	11,500.00	11,500.00	%
231	Fuel	4,556.44	17,886.79	55,000.00	55,000.00	37,113.21	33 %
232	Lubricants	188.71	261.71	4,500.00	4,500.00	4,238.29	6 %
233	Tires	238.50	14,545.04	22,930.00	22,930.00	8,384.96	63 %
234	Small Tools	0.00	75.00	1,400.00	1,400.00	1,325.00	5 %
270	Maintenance-All Other	19.98	139.36	6,395.00	6,395.00	6,255.64	2 %
271	Radio Maintenance	0.00	4,157.00	8,000.00	8,000.00	3,843.00	52 %
272	Vehicle Maintenance	483.06	4,212.64	51,394.00	51,394.00	47,181.36	8 %
301	Generators	498.82	498.82	7,100.00	7,100.00	6,601.18	7 %
302	Extrication	0.00	0.00	4,200.00	4,200.00	4,200.00	%
304	SCBA	860.00	860.00	9,000.00	9,000.00	8,140.00	10 %
305	Fire Extiguisher	0.00	0.00	1,210.00	1,210.00	1,210.00	%
333	Subscriptions	0.00	0.00	200.00	200.00	200.00	%
370	Maintenance - All other Equip.	480.14	480.14	9,000.00	9,000.00	8,519.86	5 %
372	Vehicle Maintenance	4,130.58	9,217.39	45,000.00	45,000.00	35,782.61	20 %
373	Vehicle Body Repair	717.00	717.00	10,000.00	10,000.00	9,283.00	7 %
379	Food, Lodging, Travel	14.50	14.50	3,440.00	3,440.00	3,425.50	%
380	Training	0.00	0.00	1,240.00	1,240.00	1,240.00	%
941	Technical Equipment	0.00	0.00	8,100.00	8,100.00	8,100.00	%
945	APPARATUS REPLACEMENT	0.00	6,310.99	648,000.00	648,000.00	641,689.01	1 %
Account Total:		23,988.09	96,822.71	1,074,929.00	1,074,929.00	978,106.29	9 %
420450 MRFD HAZMAT							
220	Operating Supplies	0.00	0.00	10,000.00	10,000.00	10,000.00	%
221	Small Equipment	0.00	0.00	2,000.00	2,000.00	2,000.00	%
224	Turnout Clothing	0.00	0.00	2,500.00	2,500.00	2,500.00	%
379	Food, Lodging, Travel	0.00	0.00	200.00	200.00	200.00	%
Account Total:		0.00	0.00	14,700.00	14,700.00	14,700.00	%
420460 FIRE SUPPRESSION							
110	Full-time Salaries	378,900.02	1,078,826.77	3,780,673.00	3,780,673.00	2,701,846.23	29 %
111	Holiday Pay	13,849.95	26,712.75	193,995.00	193,995.00	167,282.25	14 %
120	Overtime Full-time	20,163.05	94,682.15	254,000.00	254,000.00	159,317.85	37 %
122	Overtime Regular Training	-203.32	16,357.51	368,352.00	368,352.00	351,994.49	4 %
128	Overtime Wildland	37,400.34	114,297.93	100,000.00	100,000.00	-14,297.93	114 %
132	Health Club Reimbursement	25.00	135.00	4,000.00	4,000.00	3,865.00	3 %
135	Clothing Allowances	0.00	31,200.00	31,200.00	31,200.00	0.00	100 %
141	FICA	6,672.70	21,298.34	63,972.00	63,972.00	42,673.66	33 %
142	PERS	42,326.13	143,620.29	570,762.00	570,762.00	427,141.71	25 %
143	Health/Dental/Optical	69,121.40	211,886.90	864,274.00	864,274.00	652,387.10	25 %
144	Disability Coverage	414.14	1,236.98	7,500.00	7,500.00	6,263.02	16 %

12/08/21
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MISSOULA RURAL FIRE DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 21

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Report ID: B100

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
145	UCC	1,125.30	3,405.16	11,030.00	11,030.00	7,624.84	31 %
146	Workers Compensation	17,592.71	52,596.93	211,329.00	211,329.00	158,732.07	25 %
147	EAP	0.00	448.38	1,920.00	1,920.00	1,471.62	23 %
220	Operating Supplies	207.50	648.59	5,460.00	5,460.00	4,811.41	12 %
223	Foam Concentrate	0.00	0.00	4,000.00	4,000.00	4,000.00	%
224	Turnout Clothing	0.00	12,077.22	94,905.00	94,905.00	82,827.78	13 %
225	Wildland Clothing	0.00	196.00	4,800.00	4,800.00	4,604.00	4 %
226	EMT Clothing	0.00	0.00	3,000.00	3,000.00	3,000.00	%
229	Wildland Supplies	0.00	78.13	5,265.00	5,265.00	5,186.87	1 %
230	Uniforms	0.00	0.00	4,900.00	4,900.00	4,900.00	%
234	Small Tools	0.00	0.00	2,500.00	2,500.00	2,500.00	%
236	Hose/Nozzle Replacement	0.00	84.30	24,000.00	24,000.00	23,915.70	%
322	Books	0.00	0.00	100.00	100.00	100.00	%
333	Subscriptions	0.00	0.00	300.00	300.00	300.00	%
361	Maint. Bldgs/Grounds Station 1	2,749.64	5,135.10	12,200.00	12,200.00	7,064.90	42 %
362	Maint. Bldgs/Grounds Station 2	404.54	1,477.49	8,500.00	8,500.00	7,022.51	17 %
364	Maint. Bldgs/Grounds Station 4	140.48	536.06	8,500.00	8,500.00	7,963.94	6 %
365	Maint. Bldgs/Grounds Station 5	-28.64	705.97	8,500.00	8,500.00	7,794.03	8 %
366	Maint. Bldgs/Grounds Station 6	1,289.93	1,413.07	8,500.00	8,500.00	7,086.93	17 %
367	Station Maintenance Projects	0.00	0.00	63,000.00	63,000.00	63,000.00	%
369	Maint. Turnout Clothing	0.00	0.00	4,000.00	4,000.00	4,000.00	%
375	Exhaust System Maint.	0.00	0.00	37,500.00	37,500.00	37,500.00	%
379	Food, Lodging, Travel	1,208.07	6,318.57	102,425.00	102,425.00	96,106.43	6 %
380	Training	631.50	4,700.44	110,437.00	110,437.00	105,736.56	4 %
533	Equipment Rental	0.00	0.00	500.00	500.00	500.00	%
941	Technical Equipment	0.00	0.00	23,355.00	23,355.00	23,355.00	%
Account Total:		593,990.44	1,830,076.03	6,999,654.00	6,999,654.00	5,169,577.97	26 %
420470 FUEL MITIGATION							
110	Full-time Salaries	8,561.50	43,359.00	140,760.00	140,760.00	97,401.00	31 %
120	Overtime Full-time	0.00	114.51	1,000.00	1,000.00	885.49	11 %
128	Overtime Wildland	0.00	0.00	10,000.00	10,000.00	10,000.00	%
141	FICA	654.98	3,318.66	10,768.00	10,768.00	7,449.34	31 %
142	PERS	19.29	95.79	0.00	0.00	-95.79	%
145	UCC	21.41	108.72	211.00	211.00	102.28	52 %
146	Workers Compensation	348.59	1,768.49	6,869.00	6,869.00	5,100.51	26 %
220	Operating Supplies	204.90	204.90	2,700.00	2,700.00	2,495.10	8 %
221	Small Equipment	0.00	1,392.75	3,300.00	3,300.00	1,907.25	42 %
231	Fuel	528.67	1,281.14	3,000.00	3,000.00	1,718.86	43 %
339	Public Information	0.00	0.00	1,000.00	1,000.00	1,000.00	%
356	Contract Services	0.00	0.00	1,000.00	1,000.00	1,000.00	%
Account Total:		10,339.34	51,643.96	180,608.00	180,608.00	128,964.04	29 %
420480 MEDICAL							
220	Operating Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	%
222	Medical Supplies	2,755.32	7,860.78	28,000.00	28,000.00	20,139.22	28 %
356	Contract Services	0.00	11,687.50	15,000.00	15,000.00	3,312.50	78 %
Account Total:		2,755.32	19,548.28	45,000.00	45,000.00	25,451.72	43 %

12/08/21
15:24:30

MISSOULA RURAL FIRE DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 21

Page: 4 of 5
Report ID: B100

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420490 MRFD Volunteers							
133	Volunteer Operations Budget	0.00	0.00	7,000.00	7,000.00	7,000.00	%
134	Volunteer Cell Phone	0.00	0.00	3,000.00	3,000.00	3,000.00	%
146	Workers Compensation	1,745.39	2,550.89	15,000.00	15,000.00	12,449.11	17 %
147	EAP	0.00	209.88	1,419.00	1,419.00	1,209.12	15 %
380	Training	3,150.00	7,260.00	26,000.00	26,000.00	18,740.00	28 %
391	Recruitment and Retention	481.07	1,937.72	138,750.00	138,750.00	136,812.28	1 %
	Account Total:	5,376.46	11,958.49	191,169.00	191,169.00	179,210.51	6 %
420510 ADMINISTRATION							
110	Full-time Salaries	42,855.29	124,983.55	462,851.00	462,851.00	337,867.45	27 %
120	Overtime Full-time	159.75	159.75	5,000.00	5,000.00	4,840.25	3 %
132	Health Club Reimbursement	0.00	0.00	200.00	200.00	200.00	%
135	Clothing Allowances	0.00	2,850.00	2,200.00	2,200.00	-650.00	130 %
136	Deferred Comp/Other Fringe	2,989.61	9,389.23	33,081.00	33,081.00	23,691.77	28 %
141	FICA	1,753.91	4,995.82	19,422.00	19,422.00	14,426.18	26 %
142	PERS	4,157.44	14,356.13	58,478.00	58,478.00	44,121.87	25 %
143	Health/Dental/Optical	7,206.80	17,299.70	86,778.00	86,778.00	69,478.30	20 %
144	Disability Coverage	38.58	116.25	815.00	815.00	698.75	14 %
145	UCC	107.55	320.00	1,199.00	1,199.00	879.00	27 %
146	Workers Compensation	1,144.61	3,525.88	15,732.00	15,732.00	12,206.12	22 %
147	EAP	0.00	47.70	200.00	200.00	152.30	24 %
220	Operating Supplies	203.93	680.93	57,500.00	57,500.00	56,819.07	1 %
221	Small Equipment	0.00	0.00	4,500.00	4,500.00	4,500.00	%
227	Petty Cash	0.00	0.00	175.00	175.00	175.00	%
234	Small Tools	0.00	0.00	500.00	500.00	500.00	%
311	Postage	58.76	257.98	4,000.00	4,000.00	3,742.02	6 %
320	Printing	0.00	435.58	4,000.00	4,000.00	3,564.42	11 %
321	Computer Programs	-2,864.45	42,538.57	102,888.00	102,888.00	60,349.43	41 %
322	Books	0.00	0.00	1,000.00	1,000.00	1,000.00	%
333	Subscriptions	1,200.00	1,200.00	7,000.00	7,000.00	5,800.00	17 %
337	Legal Advertising	398.60	398.60	2,500.00	2,500.00	2,101.40	16 %
339	Public Information	0.00	0.00	3,500.00	3,500.00	3,500.00	%
341	Electricity, Gas, Water	1,633.68	8,723.57	48,000.00	48,000.00	39,276.43	18 %
342	Garbage Collection	677.34	2,162.73	8,500.00	8,500.00	6,337.27	25 %
345	Telephone	2,827.48	9,116.12	46,000.00	46,000.00	36,883.88	20 %
352	Attorney Fees	0.00	3,069.15	20,000.00	20,000.00	16,930.85	15 %
354	Audit Fees	0.00	0.00	30,000.00	30,000.00	30,000.00	%
356	Contract Services	4,089.11	12,657.72	139,850.00	139,850.00	127,192.28	9 %
368	Computer Maintenance	156.44	854.80	14,840.00	14,840.00	13,985.20	6 %
379	Food, Lodging, Travel	432.56	432.56	19,965.00	19,965.00	19,532.44	2 %
380	Training	0.00	0.00	11,935.00	11,935.00	11,935.00	%
391	Recruitment and Retention	0.00	0.00	5,000.00	5,000.00	5,000.00	%
395	Election Costs	0.00	0.00	10,000.00	10,000.00	10,000.00	%
510	Insurance	0.00	47,287.00	50,000.00	50,000.00	2,713.00	95 %
530	Office Rent	590.00	1,770.00	7,080.00	7,080.00	5,310.00	25 %
610	Interest and Debt Redemption	0.00	29,809.66	699,770.00	699,770.00	669,960.34	4 %
620	Interest	0.00	30,098.72	97,621.00	97,621.00	67,522.28	31 %
920	Buildings and Improvements	5,211.54	646,313.71	1,416,080.00	1,416,080.00	769,766.29	46 %
943	Office Equipment	10,379.83	37,979.10	256,083.00	256,083.00	218,103.90	15 %

12/08/21
15:24:30

MISSOULA RURAL FIRE DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 21

Page: 5 of 5
Report ID: B100

1000 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
	Account Total:	85,408.36	1,053,830.51	3,754,243.00	3,754,243.00	2,700,412.49	28 %
	Account Group Total:	768,731.51	3,213,686.12	13,211,306.00	13,211,306.00	9,997,619.88	24 %
520000							
521000	Transfer out						
	820 Transfer Out	0.00	0.00	772,000.00	772,000.00	772,000.00	%
	Account Total:	0.00	0.00	772,000.00	772,000.00	772,000.00	%
	Account Group Total:	0.00	0.00	772,000.00	772,000.00	772,000.00	%
	Fund Total:	768,731.51	3,213,686.12	13,983,306.00	13,983,306.00	10,769,619.88	23 %
	Grand Total:	768,731.51	0.00	3,213,686.12	13,983,306.00	10,769,619.88	23 %

STATE OF MONTANA
DEPARTMENT OF ADMINISTRATION - LOCAL GOVERNMENT SERVICES BUREAU
ANNUAL FINANCIAL REPORT
Special Purpose District

Fiscal Year End: 06/30/21
00/00/000
 Entity # 053204
000000

Missoula Rural Fire Dist
 Entity Name
2521 South Ave West
 Address
Missoula MT 59804
 City State Zip

Name Correction: _____
 Address Correction: _____

The annual financial report must be completed and submitted within 6 months of your fiscal year end. If your year end is June 30th, the report is due by December 31st. **Please NOTE:** A monetary penalty may be assessed if the report is not submitted by due date.

ENTITY CONTACT INFORMATION-REQUIRED

Name: Melissa Schnee E-mail: mschnee@mrfdfire.org
 Title: Office Manager Phone# (406) 549-6172

CERTIFICATION: I hereby certify that the information provided in this report is true and correct to the best of my knowledge.

Board Member: Ben Murphy Date: _____
Type or Sign name. 00/00/00
 Title: Chairman of the Board

DETERMINATION OF FILING FEE

To determine whether your local government has to pay a filing fee, and if so, the amount of the fee, please complete the following steps:

1. Determine the Total Receipts: Page 3 Line (10) Line A: \$ 15,383,108.98

2. If the amount on Line A is \$750,000 or less, no filing fee is required to be paid. Complete Part II below to determine if there is an audit requirement.

If the amount on Line A is greater than \$750,000, a formula will determine your filing fee from the fee schedule below and place that amount on Line B. If a filing fee is calculated on Line B, your Local government entity will be required to have an audit. Line B: \$2500

If Line B is greater than \$0, please include a check or warrant made payable to "State Treasurer" in the

Part II - Determination of audit requirements with no filing fee

Line A	\$	<u>15,383,108.98</u>	
Debt Proceeds -AFR, Line 15	\$	<u>-</u>	Audit Required: <u>YES</u>
Total	\$	<u>15,383,108.98</u>	

If the Total is greater than \$750,000, you will need to have an audit, even though you will pay no filing fee.

FEE REQUIREMENT: As provided by 2-7-514, MCA, each local government required to have an audit under 2-7-503, MCA, shall pay an annual filing fee to the department; the fee schedule shall be based upon the local government's annual revenue amounts. Administrative Rule 2.4.402 defines "revenue" as all receipts or inflows of resources of a local government entity from any source excluding the proceeds from bond issuances and other long-term debt not received from state or federal sources.

AUDIT REQUIREMENT: As provided by 2-7-503, MCA, each local government receiving revenue or financial assistance in excess of \$750,000, regardless of the source of revenue or financial assistance, shall have an audit. "Financial Assistance" is defined as including assistance provided by a federal, state, or local government entity in the form of loans and loan guarantees.

SUBMIT TO THE DEPARTMENT OF ADMINISTRATION - LGS in one of the following ways:

- 1) Upload through the Portal:** <http://sfsd.mt.gov/LGSB/LGSPortal>
- 2) Email to:** LGSPortalRegistration@mt.gov
- 3) Standard Mail:**

Montana Department of
Local Government Services
Mitchell Building - Room 255
PO Box 200547
Helena, MT 59620-0547

- * Please make payment to Local Government Services.
- * Filing fee form must be attached to all reports.
- * Filing fee form must be included with payment.

For other forms or information: Please see our website at: <https://sfsd.mt.gov/LGSB/>
Questions may be directed to our office at: (406)-444-9101 or LGSPortalRegistration@mt.gov

Alternative Report Formats:

You may submit computer-generated reports (such as a Balance Sheet and a Profit & Loss or Income Statement; or an audit) as long as similar information is provided. A filing fee form must be included with your computer generated reports.

Local Government Annual Filing Fee Schedule

Annual Resources Exceeds:	Annual Resources Equal to or Less Than	Filing Fee
\$0	\$750,000	\$0
\$750,000	\$1,000,000	\$550
\$1,000,000	\$1,500,000	\$800
\$1,500,000	\$2,500,000	\$950
\$2,500,000	\$5,000,000	\$1,300
\$5,000,000	\$10,000,000	\$1,700
\$10,000,000	\$50,000,000	\$2,500
\$50,000,000		\$3,000

11/22/21
17:53:32

MISSOULA RURAL FIRE DISTRICT
Balance Sheet
For the Accounting Period: 6 / 21

Page: 1 of 3
Report ID: L150

Combined Funds

Assets

Current Assets

CASH ON DEPOSIT - COUNTY TREASURER	7,542,735.70
CASH ON HAND	173.47
TAXES RECEIVABLE-MH2014	24.26
TAXES RECEIVABLE-MH2015	41.68
TAXES RECEIVABLE-MH2016	47.41
TAXES RECEIVABLE-MH2017	32.46
TAXES RECEIVABLE-MH2018	222.19
TAXES RECEIVABLE-MH2019	728.99
TAXES RECEIVABLE-MH2020	2,241.85
TAXES RECEIVABLE-MH2021	39,480.73
CENTRAL ASSESS-2004	370.56
CENTRAL ASSESS-2005	11,081.12
CENTRAL ASSESS-2006	551.58
CENTRAL ASSESS-2008	45.00
CENTRAL ASSESS-2012	22.68
CENTRAL ASSESS-2016	1,048.75
CENTRAL ASSESS-2017	1,815.97
CENTRAL ASSESS-2018	(218,755.83)
CENTRAL ASSESS-2020	220,998.68
CENTRAL ASSESS-2021	(2,242.85)
TAXES RECEIVABLE - REAL 2007	35.64
TAXES RECEIVABLE - REAL 2008	107.88
TAXES RECEIVABLE - REAL 2009	127.38
TAXES RECEIVABLE - REAL 2010	313.41
TAXES RECEIVABLE-REAL 2011	560.52
TAXES RECEIVABLE-REAL 2012	598.22
TAXES RECEIVABLE-REAL 2013	651.12
TAXES RECEIVABLE-REAL 2014	1,242.81
TAXES RECEIVABLE-REAL 2015	798.47
TAXES RECEIVABLE-REAL 2016	906.55
TAXES RECEIVABLE-REAL 2017	46.32
TAXES RECEIVABLE-REAL 2018	1,553.12
TAXES RECEIVABLE-REAL 2019	(23,846.95)
TAXES RECEIVABLE-REAL 2020	172,147.37
TAXES RECEIVABLE - PERSONAL 2012	227.09
TAXES RECEIVABLE-PERSONAL 2014	1,103.54
TAXES RECEIVABLE-PERSONAL 2015	1,268.21
TAXES RECEIVABLE-PERSONAL 2016	1,091.75
TAXES RECEIVABLE-PERSONAL 2017	1,200.35
TAXES RECEIVABLE-PERSONAL 2018	1,147.40
TAXES RECEIVABLE-PERSONAL 2019	1,046.63
TAXES RECEIVABLE-PERSONAL 2020	(89,542.15)
TAXES RECEIVABLE-PERSONAL 2021	34,624.12
TAXES RECEIVABLE-PROTESTED 2015	9,285.90
TAXES RECEIVABLE-PROTESTED 2016	19,398.06
TAXES RECEIVABLE-PROTESTED 2017	14,338.60

11/22/21
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MISSOULA RURAL FIRE DISTRICT
Balance Sheet
For the Accounting Period: 6 / 21

Page: 2 of 3
Report ID: L150

Combined Funds

TAXES RECEIVABLE-PROTESTED 2018	5,404.38	
TAXES RECEIVABLE-PROTESTED 2019	8,704.67	
TAXES RECEIVABLE-PROTESTED 2020	946.80	

Total Current Assets		7,766,151.61

Total Assets		7,766,151.61

Combined Funds

Liabilities and Equity

Current Liabilities

WARRANTS PAYABLE	523,715.38	
ACCOUNTS PAYABLE	657.17	
UNEMPLOYMENT INSURANCE PAYABLE	(518.58)	
PERS & BUYBACKS PAYABLE	17.36	
WORKERS COMPENSATION PAYABLE	3,124.33	
MEDICARE/FICA PAYABLE	13.36	
FWT PAYABLE	2,605.76	
COLONIAL LIFE AFTER TAX PAYABLE	(7.50)	
COLONIAL LIFE PRE-TAX PAYABLE	90.60	
DEFERRED REVENUE - REAL PROPERTY	155,241.86	
DEFERRED REVENUE - PERSONAL PROP	(47,833.06)	
DEFERRED REVENUE - PROTESTED TAX	58,078.41	
DEFERRED REVENUE - MOBILE HOMES	42,819.57	
OTHER DEFERRED REVENUE	14,935.66	

Total Current Liabilities ----- **752,940.32**

Total Liabilities ----- **752,940.32**

Equity

FUND BALANCE	3,298,917.84	
CURRENT YEAR INCOME/(LOSS)	3,714,293.45	

Total Equity ----- **7,013,211.29**

Total Liabilities & Equity ----- **7,766,151.61**

MISSOULA RURAL FIRE DISTRICT
Income Statements Summarized
For the Accounting Period: 6 / 21

Combined Funds

Account	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
310000	TAXES	706,196.08	7,807,629.35	7,684,953.00	122,676.35	102
330000	INTERGOVERNMENTAL REVENUES	2,363,978.60	4,495,588.86	1,528,751.00	2,966,837.86	294
340000	CHARGES FOR SERVICES	584.00	26,136.00	21,500.00	4,636.00	122
	Total Revenue	3,070,758.68	12,329,354.21	9,235,204.00	3,094,150.21	134
Expenses						
410510	ADMINISTRATION-DNU	396,454.33	3,476,479.04	1,947,295.00	-1,529,184.04	179
420410	FIRE PREVENTION	26,402.22	318,546.62	496,956.00	178,409.38	64
420420	STATE HAZMAT		6,972.00	6,972.00		100
420430	TRAINING	24,024.44	194,098.29	327,853.00	133,754.71	59
420440	RESOURCE MANAGEMENT	59,287.12	955,236.45	1,665,281.00	710,044.55	57
420450	MRFD HAZMAT		1,338.67	14,700.00	13,361.33	9
420460	FIRE SUPPRESSION	484,024.11	6,280,830.06	6,406,140.00	125,309.94	98
420470	FUEL MITIGATION	10,178.96	33,269.67	91,975.00	58,705.33	36
420480	MEDICAL	4,265.02	47,098.95	56,436.00	9,337.05	83
420490	MRFD Volunteers	3,929.34	21,171.62	185,081.00	163,909.38	11
	Total Expenses	1,008,565.54	11,335,041.37	11,198,689.00	-136,352.37	101
	Net Income from Operations	2,062,193.14	994,312.84			
Other Revenue						
360000	MISCELLANEOUS REVENUES	24,735.15	127,420.15	77,817.00	49,603.15	164
370000	INVESTMENT AND ROYALTY EARNINGS	534.35	14,808.04	4,000.00	10,808.04	370
380000		1,093,925.24	2,911,526.58	1,810,480.00	1,101,046.58	161
	Total Other Revenue	1,119,194.74	3,053,754.77	1,892,297.00	1,161,457.77	161
Other Expenses						
521000	Transfer out	333,774.16	333,774.16	1,406,480.00	1,072,705.84	24
	Total Other Expenses	333,774.16	333,774.16	1,406,480.00	1,072,705.84	24
	Net Income	2,847,613.72	3,714,293.45			

Please return this form with any updates/corrections

SPECIAL DISTRICT NAME: Missoula Rural Fire District

<input type="checkbox"/>	Information listed is correct
--------------------------	----------------------------------

2022 - 2023 CURRENT MEMBERS

NAME: <u>Melissa Schnee</u> ADDRESS: <u>2521 South Ave W</u> <u>Missoula Mt 59801</u> PHONE: 406-546-5412 <u>549-6172</u> EMAIL: <u>mschnee@mrfdfire.org</u> TERM LENGTH: <u>NA</u> EXPIRES: <u>NA</u>	NAME: <u>Larry Hanson – Seat 5</u> ADDRESS: <u>PO Box 1712</u> <u>Lolo MT 59847</u> PHONE: <u>406-493-1189</u> EMAIL: <u>loh_cih@yahoo.com</u> TERM LENGTH: <u>3 Yr</u> EXPIRES: <u>5/31/2023</u>
NAME: <u>John Murphy – Seat 4</u> ADDRESS: <u>11815 Bench Road</u> <u>Missoula MT 59808</u> PHONE: <u>406-327-7861</u> EMAIL: <u>mrfdmurphy@gmail.com</u> TERM LENGTH: <u>3 Year</u> EXPIRES: <u>5/31/2024</u>	NAME: <u>Dan Corti – Seat 1</u> ADDRESS: <u>11295 O'Brien Creek Rd</u> <u>Missoula MT 59804</u> PHONE: <u>406-544-1638</u> EMAIL: <u>dan.corti@mso.umt.edu</u> TERM LENGTH: <u>3 Yr</u> EXPIRES: <u>5/31/2022</u>
NAME: <u>Dick Mangan – Seat 2</u> ADDRESS: <u>11400 Kona Ranch Rd</u> <u>Missoula Mt 59804</u> PHONE: <u>406-543-0013</u> EMAIL: <u>blackbull@bigsky.net</u> TERM LENGTH: <u>3 Yr</u> EXPIRES: <u>5/31/2022</u>	NAME: <u>Jeff Merritt – Seat 3</u> ADDRESS: <u>2060 Edward Ct</u> <u>Missoula MT 59804</u> PHONE: <u>406-531-7677</u> EMAIL: <u>mowzula@gmail.com</u> TERM LENGTH: <u>3 Yr</u> EXPIRES: <u>5/31/2024</u>

PRIMARY CONTACT PERSON

SPECIAL DISTRICT: Missoula Rural Fire District

2022 BALLOT CERTIFICATION FORM

Please document the number of positions open for the May 3, 2022 Special District Election and return it to our office by January 5, 2022.

TITLE	DIVISION (optional)	TERM LENGTH	NUMBER TO BE ELECTED
Member	Seat 1 & 2	3 Yrs	2

TITLE	DIVISION (optional)	TERM LENGTH	NUMBER TO BE ELECTED
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TITLE	DIVISION (optional)	TERM LENGTH	NUMBER TO BE ELECTED
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I Melissa Schneel CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND UNDERSTAND THE LISTED INFORMATION DETERMINES THE NUMBER OF OPEN POSITIONS AND TERM LENGTH INFORMATION FOR THIS SPECIAL DISTRICT RACE.

Melissa Schneel
SIGNATURE

12-1-2021
DATE

Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

Board of Trustees

Resolution # 2021-10

The Missoula Rural Fire District Board of Trustees met in Regular Session on Tuesday, December 14th, 2021.

Motion was made to adopt State of Montana VEBA Health Benefit Plan and Trust.

Motion was seconded after discussion on the matter before the Board and vote was passed.

_____ Ben Murphy, Chairman

_____ Dick Mangan, Secretary

_____ Chris Newman, Fire Chief

Cc: BOT Minutes
mhs

MONTANA VEBA
HEALTH REIMBURSEMENT ACCOUNT

**EMPLOYER ADOPTION AGREEMENT
STATE OF MONTANA HEALTH
REIMBURSEMENT ACCOUNT AND TRUST
"MONTANA VEBA HRA"**

Employer: Missoula Rural Fire District

Contact Person: Melissa Schnee

Title: Office Manager

Mailing Address: 2521 South Ave West
Missoula, MT 59804

Phone: 406-549-6172

Fax: 406-549-6023

E-mail: mschnee@mrfdfire.org

Contact for Payroll/Contribution Matters

Name: Melissa Schnee

Telephone: 406-258-4306

Provisions.

1. Formal Authorization of Employer. The Employer, by formal action of its governing body or other authorized action, has formally established an employee benefit plan or arrangement pursuant to which it desires to make one or more contributions to the State of Montana Health Benefit Plan and Trust (the "Plan" and the "Trust"). Through this Employer Adoption Agreement, the Employer applies for participation in the Plan and Trust, to be effective only if accepted by the Department of Administration.

2. Governing Documents. The Employer acknowledges and agrees that its initial and continuing participation shall be subject to the terms and provisions of the Plan and Trust including any amendments made or to be made thereto, that those provisions are to be interpreted by the Fiduciaries of the Plan and Trust, and that the Department and Administrator is to establish such rules, policies, practices and procedures as it deems appropriate for the administration of the Plan, all of which shall govern the Plan and Trust and be binding upon participating Employers and their covered Employees. The Employer will receive copies of the Plan Document and Enrollment Form at the time the signed Adoption Agreement is forwarded from the Department to the Employer. The Trust is available upon request from the Department of Administration.

The Plan, the Trust, the Employer Adoption Agreement and the Enrollment Form are all parts of a single, integrated employee benefit system and shall be construed together. In the event of any conflict between the terms of these documents, such conflict shall be resolved first by reference to the Trust, except as more specifically addressed in the Plan, then the Plan, then the Employer Adoption Agreement, then the Enrollment Form.

3. Defined Terms. Capitalized terms in this Employer Adoption Agreement shall have the definition given them in the Plan and Trust.

4. Contributions. The Employer acknowledges and agrees that it has the responsibility to make contribution(s) to the Trustee in accordance with whatever obligations, policies or procedures have been established by the Employer (pursuant to bargaining or otherwise) and that neither the Trustee, Department, Administrator, their officers, employees or agents, or anyone acting on behalf of or with respect to the Plan and Trust has the right, duty or power to determine the amount to be paid to the Trustee or collect the amount to be contributed. Rather, the Trustee's, Department's and Administrator's rights, duties or powers arise and apply only with respect to contributions actually paid to the Trustee.

Under Montana statute, provisions are made to convert excess sick leave balances to an Employer contribution to the Plan. This applies to employers who are subject to 2-18-618, MCA. The participating Employer shall provide for an Employee in a group defined as Montana VEBA HRA eligible to designate annually how many hours (if any) of the Employee's sick leave balance in excess of 240 hours will be automatically converted to an Employer contribution. Employees may only convert sick leave hours accumulated in excess of 240 hours and up to a maximum number of hours prescribed by the participating Employer. Upon termination of an eligible Employee's employment, the Employee's entire unused sick leave balance is automatically converted to an Employer contribution to the Employee's Account. Sick leave converted to an Employer contribution is at the rate of one-fourth of the pay based on the Employee's salary or wage at the time of the sick leave conversion times the total number of accumulated sick leave hours to be converted. Once sick leave has been converted, it may not be credited back to the Employee in the form of sick leave credits or as a lump-sum payment.

In addition, other forms of Employer contribution, including but not limited to flat dollar amounts or flat percentage of salary per Employee of a participating group, or vacation payouts, as allowed by statute and subject to agreement between the Employer and Employee(s). These additional forms of Employer contribution may be subject to a bargaining unit agreement or similar agreement if one applies with respect to such benefits and/or may not be made in a manner prohibited by applicable law.

5. Discontinuance/Termination. The Employer acknowledges and agrees that although it can discontinue or terminate contributions to the Plan and Trust and can terminate its participation in the Trust upon written notice to the Administrator, assets already contributed to the Trust cannot be withdrawn or transferred other than:

- a) A direct in-kind transfer of assets to a substantially similar IRC Section 501(c)(9) trust;
- b) A series of installment payments over a set period of assets from the Trust attributable to this Plan to another IRC Section 501(c)(9) trust;

- c) An immediate cash payment to another IRC Section 501(c)(9) trust or another program providing qualified health care benefits for the Members of this Plan, subject to any contractual adjustments due upon such a cash-out; or
- d) Any other method permitted by IRC Section 501(c)(9).

6. Allocation of Contributions. At the time any contribution is paid to the Trustee, the Employer shall direct the Administrator as to which Member Account(s) the contribution is to be allocated. In the absence of any such direction, the Administrator shall contact the Employer for such direction.

7. Basis for Contributions. The Employer has attached hereto a copy of the provision(s) of the bargaining agreement, Employer policy or other statement or action setting forth the basis upon which contributions are to be made to the Trust with respect to Member Accounts and which groups of Employees are to be covered by the Plan.

The Employer represents that the contributions are not discriminatory in favor of any class of Employees to the extent such discrimination would be prohibited by applicable law (including IRC § 501(c)(9)) and that there has been no individual decision making by any Employee with respect to coverage by the Plan or the establishment of or contribution to that person's Member Account.

8. Governmental Employer. The Employer acknowledges that the Plan is available only to employers whose benefit plan constitutes a "governmental plan" under ERISA. The Employer represents that it is a governmental employer and agrees that its initial and continuing participation is contingent upon it being a governmental employer.

9. Indemnification. The Employer agrees, to the fullest extent permitted by applicable law, to indemnify and hold harmless the Trustee, Department and Administrator against all costs, expenses, liabilities and damages resulting from any misrepresentation, negligent action or inaction, or breach of this Employer Adoption Agreement, the Plan, the Trust or any rules, policies or procedures established by the Department or Administrator, on the part of the Employer or its officers, employees or agents. Neither Department, Administrator, Trustee and other service providers retained by the Department nor their affiliates, successors or assigns shall have any liability, duty or other obligation with respect to actions or omissions (including incomplete or incorrect data provided by the Employer or Members) of the Employer or of any concurrent or predecessor trustee, custodian, or other investment or service provider.

10. No Guarantees. The Employer acknowledges and agrees that neither the Department, the Administrator nor the Trustee guarantees the Trust or any Member Account thereof from loss or decline in value, nor the payment of any amount which may become due to any person hereunder. Nothing contained in the Trust shall constitute a guarantee by the Department, the Administrator or the Trustee that the assets of the Trust will be sufficient to pay any benefit to any person or make any other payment; payments to be paid from the Trust are limited to the assets remaining in the Member Account at the time payment is made.

11. Service Providers, Compensation and Expenses. The Employer acknowledges and agrees to the appointment and reasonable compensation of the Trustee, Department and Administrator and other service providers retained by the Department with respect to administration of the Plan

and Trust and acknowledges and agrees to the payment of their fees and expenses from the Plan and Trust, to be allocated to Member Accounts in the manner determined by the Department.

* * *

IN WITNESS WHEREOF, the Employer has approved this Employer Adoption Agreement, as evidenced by the signature below of its authorized officer, to be effective if and when executed below by the Department as accepted.

Employer: _____

By: _____
authorized signature

Printed Name: _____

Title: _____

Date: _____

Accepted by State of Montana Department of Administration ("Department"):

By: _____
authorized signature

Date: _____

**MEMORANDUM OF UNDERSTANDING
Resident/Volunteer Coordinator**

This Memorandum of Understanding (“MOU”) is made by and between the Missoula Rural Fire District (“MRFD”) and the Local 2457, International Association of Firefighters and is effective upon the date of final signature through the end of the current Collective Bargaining Agreement (“CBA”) on June 30, 2022.

This MOU represents the understanding and agreement of the parties in creating the Resident/Volunteer Coordinator (“RVC”) position without the need to open and amend the current CBA. The parties agree that nothing contained herein modifies any requirement, term, or provision of the CBA currently in effect.

The parties further agree that the RVC position, definition, wages, and incentives as set forth herein shall be added and incorporated into the subsequent CBA inclusive of Appendix A and Appendix B and associated amendments as applicable and shall include the agreed upon provisions as follows:

Resident/Volunteer Coordinator

The Resident/Volunteer Coordinator (RVC) shall receive \$6,000.00 annually to be added to the base wage corresponding to the RVC’s existing rank. All MRFD personnel shall be eligible for the RVC position except those within the rank of FFI and FFII. No one will be allowed to hold both the RVC and a Training Officer or DFM position.

The RVC may return to the floor at their current rank with a one-year notice, or less if approved by the Fire Chief. The employee may return to a lower rank with no loss of rank pay if a vacancy is not currently available at their rank when returning to the floor. The next available vacancy, within their correct rank, will be filled by the employee.

The RVC position is a three-year term. At the end of the RVC’s three-year term, he has the option to reapply for subsequent three-year terms. The District will accept applications from all qualified MRFD applicants every three years or when a vacancy in the position occurs.

The RVC is eligible to enter the promotional process when vacancies occur. In order for the RVC to be promoted, they must assess and be ranked within the given number of vacancies. Example: If the RVC currently holds the rank of Lieutenant and a promotional process is open to fill three (3) Captain positions, the RVC must rank in the top three (3) following the assessment. The person that was fourth in the assessment will fill the third vacancy in suppression.

MISSOULA RURAL FIRE DISTRICT

LOCAL 2457, IAFF

Ben Murphy Date
Board Chair

Kory Burgess Date
President

Chris Newman Date
Fire Chief