

AGENDA

REGULAR MEETING
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020 the Board of Trustees is limiting in person participation to its meetings in accordance with the Governor's Directive and Opinion of the Attorney General.

DATE: Tuesday, August 11th, 2020
TIME: 7:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

CLAIMS

July Claims (\$275,079.83)

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

1. Annexation Requests for the following 12 properties:

5400 Arnica Road, Missoula 59803	11884 Bench Road, Missoula 59808
12029 Bench Road, Missoula 59808	13625 Crystal Creek Road, Clinton 59825
9000 Dark Horse Lane, Missoula 59802	13345 Green Tree Court, Lolo 59847
13890 Hwy 10 E Clinton, 59825	21644 Hwy 12 W, Lolo 59847
25540 Hwy 12 W, Lolo 59847	2500 Larch Camp Road, Missoula 59803
2652 Larch Camp Road, Missoula 59803	3489 Trails End Road, Missoula 59803

NEW BUSINESS

1. Auditor's Engagement Letter for the FY19 Audit
2. Resolution 2020-14 Fee Schedule
3. Resolution 2020-15 Banking Authority for Trail West Bank

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

July 15, 2020

PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020, the Board of Trustees is limiting in-person participation to its meetings, in accordance with the Governor's Directive and Opinion of the Attorney General.

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session via a "Zoom" video conference on **Tuesday, 7/14/2020**.

CALL TO ORDER: Chairman Larry Hanson called the meeting to order at 19:00 hours.

PLEDGE OF ALLEGIANCE: *Per Chairman Larry Hanson's recommendation, the consensus of the Board was to skip the pledge of allegiance for the video conference call.*

ROLL CALL: Present: Larry Hanson, Chairman; Ben Murphy, Vice Chair; Dan Corti, Trustee; and Dick Mangan, Trustee. Absent: Chuck Beagle, Secretary.

READING OF THE MINUTES: Vice Chair Ben Murphy moved to approve the June minutes as submitted. Trustee Dan Corti seconded the motion. Motion voted and passed.

CLAIMS: OM Schnee highlighted for the Board that some additional claims came in after the packet was sent out. After further discussion, Vice Chair Ben Murphy moved to approve the claims as presented. Trustee Dan Corti seconded the motion. Motion voted and passed.

COMMUNICATIONS: *Administrative Assistant (AA) Heidi Sather reported:* We received Records of Exceptional Performance for Captain (Capt.) Kory Burgess, FFII Jared DeMers, and FFI Jeremy Bergbower. Capt. Burgess made brave and quick action to rescue an elderly woman from a structure fire; FFII DeMers assisted an ailing mother with exceptional acts of customer service; and FFI Bergbower for working with Capt. Burgess on the fire rescue and successful save. We also received a very kind letter from Mr. James Valeo, to express his sincere thanks for MRFD's prompt and life-saving response to his call. The crew members who responded to this call were Lieutenant/EMT-A Jim Steyee, FFI/Paramedic Taylor Blakely, and RFF Mirela Burst.

In addition, the correspondence also contained the monthly public relations outreach breakdown, which showed 11 total documented events along with its corresponding graph, as well as the June 2020 I.T. (Information Technology) Report from I.T. Manager Joe Ford for his computer work for the District.

TRUSTEE REPORTS: None.

LOCAL 2457: *Secretary Jon Muir reported:* COVID seems to be shutting almost everything down or postponing everything. They are holding the state convention digitally from 9/2/20 – 9/3/2020. The Local 2457 is also holding union meetings in a video-conference format until we hear otherwise about directives. Vice Chair Ben Murphy asked for clarification as to who determines their COVID protocols regarding meetings. Chief Newman explained that there is a lot of information out there, which is why we formed our internal COVID taskforce. This taskforce goes through the information using what we felt were credible sources. Our primary sources of information consist of our medical director, the Missoula City/County Health Department, and information from Governor Bullock's office. Those are the three main sources that we are using to continue to make our decisions as we move forward through this different time.

BC'S OPERATIONS REPORT: BC (Battalion Chief) Greg Orr reported: We have had a busy month. BC Orr highlighted from the call for service report that we had 205 calls for June. Over the last month, we have had a rash of water rescues, vehicle accidents, and several structure fires. Early in July, we also had a fire on North Ave at approximately three- or four o'clock in the morning. And, as they were wrapping that one up, at about six-thirty in the morning, they had another one at Roseburg that was also a legitimate structure fire. Also, we had the fire rescue with Capt. Burgess. The 4th of July, oddly enough, was somewhat uneventful. We did have several grass fires, but they were small grass fires that were caught quickly. Nothing too significant on the 4th, which was probably a nice bit of relief for the crews.

The other thing that we have been doing is focusing on training. A lot of water rescue training, luckily, and it has come in handy. And we have been concentrating on getting proficient with our new truck. Trustee Dick Mangan asked when the new aerial would be in service. Chief Newman replied that we are getting closer, but we want to make sure that all of our personnel are adequately trained on it before putting this highly technical piece of equipment into service. Because we had to shut down our multi-company drills with the increase in COVID cases, that has slowed the training down somewhat, and we have had to spread our training out a bit. Chief Finlay added that we have been rotating the truck around the stations, but we are probably four to six weeks out before we are ready. One of the reasons that we are in a little less of a hurry is that we still have our reasonably capable aerial that is still in use. It does not necessarily reach the new height requirements, and the technology is old, but we are still running it as a viable rig since we have not yet received interest in it regarding a sale. So, we are ensuring that we have everything in place before putting the new aerial in service.

STAFF REPORTS:

Office Manager (OM) Melissa Schnee reported: Our new fiscal year started on 7/1/2020. OM Schnee is working with the auditor to wrap up the audit for fiscal year 19, working with the County for closing fiscal year 20, and working with the Chiefs on the budget for fiscal year 21. Later on, under "New Business," we will talk about the preliminary budget. To give some context: we will not be getting the tax valuation form from the state until the second Monday in August. So, everything that we are working with up until then is preliminary.

We are also in the process of collecting applications for entry-level firefighters, and that was open nationwide. We have received about 25 applications so far.

Assistant Chief Paul Finlay reported: On 7/14/20, Chief Finlay attended via a video conference the quarterly LEPC (Local Emergency Planning Committee) meeting for Missoula County, to discuss any needs throughout the local emergency planning arena. So far, everything sounds to be running smoothly. However, there has been a lot of discussions regarding COVID and the resurgence in numbers.

Resource Manager Brian LaForest and Chief Finlay are scheduled to fly to Sioux Falls, SD, from 8/10/20 to 8/11/20 for a mid-point inspection of the two Type I engines that we ordered. Those engines are expected to be done by October of this year.

As OM Schnee previously indicated, we have had several budget discussions that have gone on over the past month, and Chief Finlay has attended quite a number of those.

As we mentioned earlier, we are trying to work around the impacts of COVID regarding training, meetings, etc. Unfortunately, there has been a resurgence in the reported cases. We are making the necessary changes within MRFD to ensure our responders' safety, as best we can, through training and responses.

We hired an outside company, UL Testing, to test our ground ladders. It was the first time that we have done so in probably over 25 years. As you can imagine, we failed several ladders, but the project was worthwhile, nonetheless. We want to provide safety for our responders, and we would much rather see

ladders fail in a testing environment than at an actual scene. So, it was definitely worth it, and it is something that should be undertaken every couple of years.

We also had a meeting discussing wildland placarding, as far as homes go. So, more information to come on those, as we prepare for a possible wildland season, and the potential need for structure triaging.

And finally, Chief Finlay recently attended a state SHMAG (State Hazard Mitigation Advisory Group) meeting regarding hazmat response in Montana.

Fire Chief Chris Newman reported: The Station 4 project continues to be ongoing, from the standpoint of meeting with the architects. We are down what they call the “90% construction documents.” They anticipate that within two weeks, they could go out to bid for the contractor for this project.

As Chief Finlay mentioned, we have been doing a lot of work on the budget. We also hosted an ABC (Acting Battalion Chief) Academy this past month to get our newest captains ready to step into that role, as far as the acting BC.

Chief Newman attended a virtual TIF (Tax Increment Financing) district meeting, which was fairly benign. One item of interest was that they are looking at a potential TED (Targeted Economic Development) district out around the Frenchtown-Wye area, which depending on the actual boundaries of that, will affect our fire district and also Frenchtown’s fire district. So, Chief Newman and Chief Calnan from Frenchtown will be meeting with the TIF (Tax Increment Financing) Board to go over some details. It is nice to get involved with the process early on so that we can have a positive impact on what happens.

We have also had several meetings and discussions with our medical director and our internal COVID taskforce, as Chief Finlay had mentioned. We are just trying to stay ahead of this and make sure that we are keeping our folks as safe as humanly possible.

Finally, Chief Newman was able to meet face-to-face (outside) with all three of the Board of County Commissioners, along with the CAPS (Community and Planning Services) Director, and State Legislator Willis Curdy. They met at the potential site of the new Station 1 project in the Big Sky Park area. This was the first time in almost six months to get this going again, and Chief Newman wanted to emphasize that it was the Board’s letter which helped to spur this into action. This letter was sent to the Mayor, to Mr. Bickell, the Chief Administrative Officer for the City, and to Chief Brandt from the Missoula Fire Department. As mentioned from previous Board meetings, we have yet to hear back from any of these three recipients. The County Commissioners were not happy with this, and all three of them indicated that they would follow up with the Mayor and find out what is going on. Chief Newman added that all three of the commissioners, as well as State Legislator Willis Curdy, were supportive of the potential location for the new fire station. So, we are moving forward. Chief Newman will keep the Board posted as this develops.

OLD BUSINESS: Oath of Office – Larry Hanson:

1. **Oath of Office – Larry Hanson:** Vice Chair Ben Murphy administered the oath of office to Trustee Larry Hanson via the Zoom video conference.

After Trustee Hanson completed his oath, OM Schnee noted that we must submit this oath of office to the County, and the document calls for Trustee Murphy’s signature. She requested the Board’s permission to allow Chief Newman to sign this document in his stead. After a brief discussion, Vice Chair Ben Murphy moved to allow Chief Newman to sign on his behalf. Trustee Dick Mangan seconded the motion. Motion voted and passed.

NEW BUSINESS:

1. **Introduction and Oath of Office for New Resident Firefighters:** Chief Newman introduced to the Board the four newest Resident Firefighters for MRFD: for Station 2, Ethan Perelman; for Station 5,

Garet Pope; and for Station 6, Cole Bick and Jacob Lapinski. Chairman Larry Hanson then administered the oath to the new Resident Firefighters.

2. **Board Selection for Negotiating Team:** After a brief discussion, Vice Chair Ben Murphy and Trustee Dan Corti volunteered to represent the Board on the negotiating team. Chief Newman also wanted to recommend that the Board consider keeping at least one person on the negotiating team that was involved with the process from the previous year. From a consistency standpoint, this can save a lot of time.
3. **Resolution 2020-11: Surplus Sale:** Chief Finlay highlighted that the Board packet contained a list of items that we are requesting to surplus sale and that these items are submitted from several of our fire stations. After a brief discussion, Trustee Dick Mangan moved to approve the list as submitted. Trustee Dan Corti seconded the motion. Motion voted and passed.

Chief Newman asked if the Board would consider voting to allow him sign on the resolution, in the absence of the Board being able to come in. Trustee Dick Mangan moved to approve allowing the Fire Chief to sign on their behalf. Vice Chair Ben Murphy seconded the motion. Motion voted and passed. Trustee Dick Mangan asked if this permission could extend to the Chief for each of the resolutions that were on the agenda for this month. The consensus of the Board was to agree to allow for Chief Newman to sign on their behalf for all of the July resolutions that were approved for Board signature.

4. **Resolution 2020-12: Surplus Equipment:** Chief Finlay explained that we would like to surplus two of our older Type 1 Engines, once the new ones arrive and are put in service. We request to begin this process in order to be able to work with some local fire agencies who have expressed interest in our 1995 International and the 2001 International. We have reached out to a third-party vendor in order to set some values for these engines, and we are requesting Board approval to surplus these, with a future date to be determined. Chief Finlay also clarified that on high dollar items, state law requires us to establish a value before we could sell the equipment or transfer it to another agency. After further discussion, Vice Chair Ben Murphy moved to approve the resolution. Trustee Dan Corti seconded the motion. Motion voted and passed.
5. **Resolution 2020-13: Bids for a Type 5 Engine Cab Chassis:** Chief Finlay stated that in concert with our Resource Manager, Brian LaForest, we built an apparatus replacement schedule. This refers to one of the items, in which we would like to request for a Type 5 to be built to replace an aging Type 6, which is over 20-years old. Trustee Dick Mangan asked for clarification between the two engine types. Chief Finlay explained that a Type 5 can hold 500 gallons of water, while the old Type 6 can only hold 250 gallons of water. After further discussion, Trustee Dick Mangan moved to approve the resolution. Vice Chair Ben Murphy seconded the motion. Motion voted and passed.
6. **Capital Improvement Plan FY21:** Chief Newman noted that last year was the first year that we presented the Board with a capital improvement plan; this was after a lot of work with our consultant as far as our new budget process. So, the capital improvement plan is a very dynamic document from year to year. Essentially, this what we plan to do as we move forward to improve the District, as far as equipment, infrastructure, and the like. He also highlighted that some of these items are carryovers, as they were slower to accomplish than what we had initially estimated. Chief Newman also clarified that no vote was necessary on the capital improvement plan; this was simply a presentation to the Board and an opportunity to ask and answer questions.
7. **FY21 Preliminary Budget:** Chief Newman stated that the preliminary budget is difficult because we do not have the information yet regarding our anticipated revenue for this fiscal year. This preliminary budget is based on last year's numbers, and the only things different so far are some adjustments as far as trends regarding a line item that may be on its way up or on its way down. It will probably be

late August before we can have our final budget ready for approval by the Board. OM Schnee added that the preliminary budget's most significant change is that everything that we are hoping to do next fiscal year in the capital improvement plan has been added into this preliminary budget. Chief Newman also confirmed as of 7/1/2020, we are in the status of "essential-spending only" until we know our revenue. OM Schnee also clarified that no vote was necessary on the preliminary budget; this was simply a presentation to the Board and an opportunity to ask and answer questions.

8. **Annexation Requests for the Following 12 Properties:**

5400 Arnica Road, Missoula 59803	11884 Bench Road, Missoula 59808
12029 Bench Road, Missoula 59808	13625 Crystal Creek Road, Clinton 59825
9000 Dark Horse Lane, Missoula 59802	13345 Green Tree Court, Lolo 59847
13890 Hwy 10 E, Clinton 59825	21644 Hwy 12 W, Lolo 59847
25540 Hwy 12 W, Lolo 59847	2500 Larch Camp Rd, Missoula 59803
2652 Larch Camp Road, Missoula 59803	3489 Trails End Road, Missoula 59803

Trustee Dick Mangan expressed his concerns about some of the annexation requests. He stated that he would like to see the expectations more clearly defined in the narrative write up, especially when it is a very tentative situation that we are getting ourselves into. Trustee Dick Mangan requested that we delay these annexations. He would like to meet with the Fire Marshal and the Deputy Fire Marshals to spell out more of the homeowner's responsibility in mitigating the risk. Vice Chair Ben Murphy said that he would also be interested in attending this meeting, as well. After further discussion, Trustee Dick Mangan moved to put the annexations on hold for this meeting and reschedule them for the August meeting. Trustee Dan Corti seconded the motion. Motion voted and passed.

ADJOURNMENT: AA Sather requested for the Board to allow Chief Newman to sign off on Board minutes from March 2020 until present, so that these approved minutes could be sent to the County. Trustee Dick Mangan moved to allow Chief Newman to sign on the Board's behalf for the approved Board minutes from March to July 2020. Vice Chair Ben Murphy seconded the motion. Motion voted and passed

Vice Chair Ben Murphy made a motion to adjourn. Trustee Dick Mangan seconded the motion. Vice Chair Ben Murphy adjourned the meeting at 19:58 hours.

Respectfully submitted,

Heidi Sather, Administrative Assistant
Missoula Rural Fire District

Larry Hanson, MRFD Board Chair

Date

Ben Murphy, MRFD Vice Chair

Date

<Absent: 7/14/2020 Board Meeting>

Chuck Beagle, MRFD Board Secretary

Date

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39929	77921S 1390 AIRPRO		237.50					
1	13890 07/29/20 Sta 5		237.50			1000 50 420460	365	101000
		Total for Vendor:	237.50					
39971	77922S 1661 ALEC BRAY		26.00					
1	July 2020 07/31/20 Gym Reimbursement		26.00*			1000 10 410510	132	101000
		Total for Vendor:	26.00					
39898	77893S 1681 AT&T MOBILITY		684.38					
1	07112020 07/03/20 Wireless Phones		675.98			1000 10 410510	345	101000
2	07112020 07/03/20 Hazmat		8.40			1000 10 410510	345	101000
		Total for Vendor:	684.38					
39930	77923S 26 AXMEN		212.64					
1	404811 07/28/20 Direct Fill project		42.53			1000 50 420460	361	101000
2	404811 07/28/20 Direct Fill project		42.53			1000 50 420460	362	101000
3	404811 07/28/20 Direct Fill project		42.53			1000 50 420460	364	101000
4	404811 07/28/20 Direct Fill project		42.53			1000 50 420460	365	101000
5	404811 07/28/20 Direct Fill project		42.52			1000 50 420460	366	101000
		Total for Vendor:	212.64					
39931	77924S 764 BATTERIES PLUS - 252		78.00					
1	28633439 08/10/20 Comp Supplies		78.00			1000 10 410510	368	101000
		Total for Vendor:	78.00					
39910	77894S 473 BLACK MOUNTAIN SOFTWARE		8,006.00					
1	25730 07/01/20 Accounting System Annual Fee		8,006.00			1000 10 410510	321	101000
		Total for Vendor:	8,006.00					
39900	77895S 819 BLACKFOOT COMMUNICATIONS		485.70					
1	166467 07/01/20 Sta 2		485.70			1000 10 410510	345	101000
		Total for Vendor:	485.70					

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39932	77925S	1687 CDW Government	143.88					
1	10494574 07/20/20	Web cam's	143.88			1000 10 410510	368	101000
		Total for Vendor:	143.88					
39896	77896S	1424 CHARTER	1,130.21					
1	071220 07/12/20	Sta 1	540.00			1000 10 410510	345	101000
2	072020 07/12/20	Sta 5	215.11			1000 10 410510	345	101000
3	071620 07/16/20	Sta 6	231.76			1000 10 410510	345	101000
4	0096052 07/11/20	Sta 1	8.50			1000 10 410510	345	101000
5	0104251 07/26/20	Sta 4	134.84			1000 10 410510	345	101000
		Total for Vendor:	1,130.21					
39921	77897S	1583 CITI CARDS	1,207.71					
1	5334 07/20/20	Medical Supplies	165.50			1000 80 420480	222	101000
2	5334 07/20/20	FireStats - Riley	98.55			1000 50 420460	380	101000
3	5334 07/20/20	Vol Uniform	659.54			1000 60 420490	391	101000
4	5334 07/20/20	Sta 1	145.58			1000 50 420460	361	101000
5	5334 07/20/20	Training Christopherson	12.00			1000 40 420410	380	101000
6	5334 07/20/20	Rehab Supplies	100.99			1000 50 420460	379	101000
7	5334 07/20/20	Zoom/Zoho	25.55			1000 10 410510	321	101000
		Total for Vendor:	1,207.71					
39909	77898S	1299 CITY OF MISSOULA-FINANCE	309.53					
1	038712 07/01/20	Sta 1 Sewer	127.86			1000 10 410510	341	101000
2	065730 07/01/20	Sta 2 Sewer	106.02			1000 10 410510	341	101000
3	035283 07/01/20	Sta 6 Sewer	75.65			1000 10 410510	341	101000
		Total for Vendor:	309.53					
39920	77899S	216 Clearwater Credit Union	1,686.45					
1	124 07/22/20	EMT License-Swain	100.00			1000 50 420460	380	101000
2	124 07/22/20	Fees	0.81			1000 10 410510	356	101000
3	124 07/22/20	Incident Meals	255.00			1000 50 420460	379	101000
4	124 07/22/20	Job Advertisement	543.75			1000 10 410510	391	101000
5	124 07/22/20	Medical Supplies	696.99			1000 80 420480	222	101000
6	124 07/22/20	Sta 1 Bug Spray	17.98			1000 50 420460	361	101000
7	124 07/22/20	Sta 2 Bug Spray	17.98			1000 50 420460	362	101000

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
8	124 07/22/20	Sta 4 Bug Spray	26.97			1000 50 420460	364	101000
9	124 07/22/20	Sta 6 Bug Spray	26.97			1000 50 420460	366	101000
		Total for Vendor:	1,686.45					
39915	77900S	76 CULLIGAN WATER CONDITIONING	135.00					
1	607138 07/25/20	All Stations	135.00			1000 10 410510	341	101000
		Total for Vendor:	135.00					
39912	77901S	1416 D.L. WILLIAMS INSURANCE	42,697.00					
1	1152 07/01/20	Annual Policy -VFIS	42,697.00*			1000 10 410510	510	101000
		Total for Vendor:	42,697.00					
39933	77926S	1163 DIRECT AUTOMOTIVE DISTRIBUTING	119.15					
1	2164 07/31/20	303	119.15			1000 20 420440	272	101000
		Total for Vendor:	119.15					
39927	77916S	840 FIRST CALL COMPUTER SOLUTIONS	68.95					
1	67735 07/01/20	Web Maint	68.95			1000 10 410510	368	101000
		Total for Vendor:	68.95					
39966	77927S	1319 FLORENCE ACE HARDWARE	107.27					
1	44384 06/26/20	Sta 5	75.29			1000 50 420460	365	101000
2	44415 06/29/20	Sta 5	31.98			1000 50 420460	365	101000
		Total for Vendor:	107.27					
39923	77917S	1415 GECKO FENCE & LANDSCAPE, LLC	275.00					
1	073120 07/31/20	Sta 1	275.00			1000 50 420460	361	101000
		Total for Vendor:	275.00					
39935	77928S	141 GENERAL FIRE APPARATUS	403.75					
1	11874 07/22/20	Hose/Nozzle	403.75			1000 50 420460	236	101000
		Total for Vendor:	403.75					
39937	77929S	1506 HARLOW'S TRUCK CETNER	1,148.88					
1	916671 07/13/20	311	40.78			1000 20 420440	272	101000
2	916681 07/14/20	311	27.50			1000 20 420440	272	101000
3	916735 07/20/20	311	133.45			1000 20 420440	272	101000

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4	916756 07/22/20 Shop		9.71			1000 20 420440	270	101000
5	916778 07/23/20 311		548.51			1000 20 420440	272	101000
6	916802 07/27/20 311		-86.25			1000 20 420440	272	101000
7	916810 07/27/20 311		17.73			1000 20 420440	272	101000
8	916819 07/28/20 351		17.79			1000 20 420440	272	101000
9	916821 07/28/20 367		228.41			1000 20 420440	272	101000
10	905910 07/28/20 351		211.25			1000 20 420440	272	101000
Total for Vendor:			1,148.88					
39936	77930S 650 HOME DEPOT CREDIT SERVICES		179.00					
1	09189220 07/22/20 Sta 2		179.00			1000 50 420460	362	101000
Total for Vendor:			179.00					
39938	77931S 1286 HOUSE OF CLEAN		1,710.88					
1	079297 07/06/20 Sta 1		269.65			1000 50 420460	361	101000
2	079388 07/08/20 Sta 1		44.62			1000 50 420460	361	101000
3	079422 07/08/20 Sta 1		-169.28			1000 50 420460	361	101000
4	079297A 07/10/20 Sta 1		68.10			1000 50 420460	361	101000
5	079649 07/17/20 Sta 1		20.38			1000 50 420460	361	101000
6	079297B 07/23/20 Sta 1		18.14			1000 50 420460	361	101000
7	079684 07/29/20 Sta 1		40.19			1000 50 420460	361	101000
8	079888 07/30/20 Sta 1		108.17			1000 50 420460	361	101000
9	078441A 07/23/20 Sta 2		25.06			1000 50 420460	362	101000
10	079889 07/30/20 Sta 2		66.31			1000 50 420460	362	101000
11	079298 07/06/20 Sta 4		92.12			1000 50 420460	364	101000
12	079890 07/30/20 Sta 4		180.73			1000 50 420460	364	101000
13	079891 07/30/20 Sta 4		21.66			1000 50 420460	364	101000
14	079299 07/06/20 Sta 5		236.88			1000 50 420460	365	101000
15	079299A 07/22/20 Sta 5		30.23			1000 50 420460	365	101000
16	079892 07/30/20 Sta 5		254.76			1000 50 420460	365	101000
17	079893 07/30/20 Sta 5 SCBA		17.01			1000 20 420440	204	101000
18	079301 07/06/20 Sta 6 SCBA		21.65			1000 20 420440	204	101000
19	079895 07/30/20 Sta 6 SCBA		33.01			1000 20 420440	204	101000
20	079300 07/06/20 Sta 6		164.16			1000 50 420460	366	101000
21	079390 07/10/20 Sta 6		22.81			1000 50 420460	366	101000
22	079300A 07/23/20 Sta 6		24.18			1000 50 420460	366	101000
23	079894 07/30/20 Sta 6		120.34			1000 50 420460	366	101000
Total for Vendor:			1,710.88					

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MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 7/20

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Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39902	77902S	1599 Jon Gildea	9,000.00					
1	FY21 07/01/20	Annual Medical Director Fee	9,000.00			1000 80 420480	356	101000
		Total for Vendor:	9,000.00					
39917	77903S	410 KEPRO/APS	753.66					
1	0016794 07/01/20	Admin	47.70			1000 10 410510	147	101000
2	0016794 07/01/20	RM	9.54			1000 20 420440	147	101000
3	0016794 07/01/20	TR	9.54			1000 30 420430	147	101000
4	0016794 07/01/20	FP	28.62			1000 40 420410	147	101000
5	0016794 07/01/20	Sup	448.38			1000 50 420460	147	101000
6	0016794 07/01/20	Vol	209.88			1000 60 420490	147	101000
		Total for Vendor:	753.66					
39942	77932S	77 L.N. CURTIS AND SONS	72.91					
1	408118 07/24/20	Exctication	72.91			1000 20 420440	202	101000
		Total for Vendor:	72.91					
39941	77933S	202 LEGACY GLASS, LLC	375.00					
1	71412 07/13/20	307	185.00			1000 20 420440	372	101000
2	71380 07/08/20	310	190.00			1000 20 420440	372	101000
		Total for Vendor:	375.00					
39939	77934S	1282 LIFE-ASSIST, INC	901.44					
1	59804RFD 07/31/20	Medical Supplies	901.44			1000 80 420480	222	101000
		Total for Vendor:	901.44					
39969	77935S	148 LITHIA MOTORS	53.25					
1	124121 07/30/20	310	53.25			1000 20 420440	373	101000
		Total for Vendor:	53.25					
39903	77904S	1743 LOCALITY MEDIA, INC	9,880.00					
1	FY21 07/01/20	FP Inspections	7,000.00			1000 10 410510	321	101000
2	FY21 07/01/20	First Due	2,880.00			1000 10 410510	321	101000
		Total for Vendor:	9,880.00					

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MISSOULA RURAL FIRE DISTRICT
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39946	77936S	1676 Magda Nelson	52.50					
1	117 07/18/20	Accounting Consultant	52.50			1000 10 410510	356	101000
		Total for Vendor:	52.50					
39907	77905S	236 MISSOULA CHAMBER OF COMMERCE	745.00					
1	54021 07/31/20	Membership	745.00			1000 10 410510	333	101000
		Total for Vendor:	745.00					
39972	77937S	208 MISSOULA COUNTY MEDICAL BENEFITS	81,753.10					
1	8824 07/23/20	Admin	6,444.80			1000 10 410510	143	101000
2	8824 07/23/20	RM	1,731.10			1000 20 420440	143	101000
3	8824 07/23/20	TR	1,731.10			1000 30 420430	143	101000
4	8824 07/23/20	FP	4,134.70			1000 40 420410	143	101000
5	8824 07/23/20	Sup	67,711.40			1000 50 420460	143	101000
		Total for Vendor:	81,753.10					
39926	77918S	211 MISSOULA COUNTY WORKERS COMP	726.31					
1	July 2020 07/31/20	July 2020	726.31			1000 60 420490	146	101000
		Total for Vendor:	726.31					
39914	77906S	230 MISSOULA ELECTRIC COOPERATIVE	579.33					
1	223950 07/30/20	Sta 6	272.43			1000 10 410510	341	101000
2	223950 07/30/20	Sta 2	306.90			1000 10 410510	341	101000
		Total for Vendor:	579.33					
39948	77938S	235 MISSOULA MOTOR PARTS	655.97					
1	293136 07/01/20	341	16.84			1000 20 420440	272	101000
2	296016 07/08/20	312	209.84			1000 20 420440	272	101000
3	298230 07/13/20	311	34.75			1000 20 420440	272	101000
4	702370 07/14/20	Chipper	20.00			1000 20 420440	272	101000
5	298887 07/15/20	Shop	46.00			1000 20 420440	270	101000
6	702989 07/16/20	303	6.77			1000 20 420440	272	101000
7	703134 07/16/20	Shop	11.36			1000 20 420440	270	101000
8	300532 07/18/20	Sta 2	24.16			1000 50 420460	362	101000
9	301143 07/20/20	365	16.08			1000 20 420440	272	101000
10	703912 07/20/20	311	22.86			1000 20 420440	272	101000

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MISSOULA RURAL FIRE DISTRICT
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11	301459 07/21/20	310	31.49			1000 20 420440	272	101000
12	304239 07/28/20	Chipper	191.01			1000 20 420440	272	101000
13	305737 07/30/20	361	10.57			1000 20 420440	272	101000
14	706354 07/30/20	Sta 1	14.24			1000 50 420460	361	101000
Total for Vendor:			655.97					
39977	77963S	244 MISSOULA TEXTILE SERVICES	177.10					
1	20 07/31/20	All Stations	177.10			1000 10 410510	356	101000
Total for Vendor:			177.10					
39947	77939S	1684 MHW Architects	66,872.47					
1	7 07/09/20	Sta 4 Architectural Services	66,872.47			1000 10 410510	356	101000
Total for Vendor:			66,872.47					
39967	77940S	1285 MOUNTAIN INK & TONER	52.99					
1	128806 07/13/20	Ink	52.99			1000 10 410510	220	101000
Total for Vendor:			52.99					
39949	77941S	247 MOUNTAIN SUPPLY	296.25					
1	9176707 06/29/20	Sta 1	333.40			1000 50 420460	361	101000
2	9176676 06/29/20	Direct Fill project	-7.43			1000 50 420460	361	101000
3	9176676 06/29/20	Direct Fill project	-7.43			1000 50 420460	362	101000
4	9176676 06/29/20	Direct Fill project	-7.43			1000 50 420460	364	101000
5	9176676 06/29/20	Direct Fill project	-7.43			1000 50 420460	365	101000
6	9176676 06/29/20	Direct Fill project	-7.43			1000 50 420460	366	101000
Total for Vendor:			296.25					
39945	77942S	747 MSC INDUSTRIAL SUPPLY CO.	528.82					
1	3960038001 07/10/20	Shop	528.82			1000 20 420440	272	101000
Total for Vendor:			528.82					
39944	77943S	259 MSUES FIRE TRAINING SCHOOL	185.00					
1	26-121 07/16/20	FY 21 Membership	185.00			1000 30 420430	333	101000
Total for Vendor:			185.00					

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MISSOULA RURAL FIRE DISTRICT
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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39950	77944S	1542 MT COFFEE EXPRESS	225.00					
1	10866 07/21/20	Sta 1 Coffee	135.00			1000 10 410510	220	101000
2	800363 07/31/20	Sta 1 Water	90.00			1000 10 410510	341	101000
		Total for Vendor:	225.00					
39951	77945S	1322 MURDOCHS RANCH & HOME SUPPLY	50.90					
1	24910 07/27/20	Shop	1.92			1000 20 420440	270	101000
2	24910 07/27/20	FM	13.99			1000 100 420470	221	101000
3	24910 07/27/20	FM	34.99			1000 100 420470	221	101000
		Total for Vendor:	50.90					
39913	77907S	1710 Myron Corp	175.66					
1	116035478 07/01/20	2021 Calendars	175.66			1000 10 410510	320	101000
		Total for Vendor:	175.66					
39970	77946S	295 NORCO	1,350.61					
1	29752128 07/17/20	Hazmat	1,148.00			1000 70 420450	220	101000
2	29675308 07/07/20	Medical Oxygen	159.21			1000 80 420480	222	101000
3	29864789 07/31/20	Cylinder Rent	43.40			1000 10 410510	356	101000
		Total for Vendor:	1,350.61					
39974	77947S	1221 NORMONT EQUIPMENT	264.88					
1	23093 07/24/20	Chipper	264.88			1000 20 420440	272	101000
		Total for Vendor:	264.88					
39952	77948S	1686 NORTH RIDGE FIRE EQUIPMENT	107.20					
1	5556 07/16/20	Wildland Supplies	107.20			1000 50 420460	229	101000
		Total for Vendor:	107.20					
39895	77908S	547 NORTHWESTERN ENERGY	1,895.82					
1	04777413 07/20/20	Sta 1	783.57			1000 10 410510	341	101000
2	14891253 07/20/20	Sta 1	82.28			1000 10 410510	341	101000
3	05360854 07/22/20	Sta 2	32.84			1000 10 410510	341	101000
4	05205802 07/16/20	Sta 4	449.64			1000 10 410510	341	101000
5	05205810 07/16/20	Sta 4	12.88			1000 10 410510	341	101000
6	04619946 07/01/20	Sta 5	445.35			1000 10 410510	341	101000

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7	35710573 07/01/20 Sta 5-Original		28.64			1000 10 410510	341	101000
8	05373154 07/17/20 Sta 6		60.62			1000 10 410510	341	101000
		Total for Vendor:	1,895.82					
39901	77909S 114 PAUL FINLAY		192.77					
1	FY20 07/31/20 Annual Physical		192.77			1000 10 410510	356	101000
		Total for Vendor:	192.77					
39916	77910S 1725 PIERCE LEASING		590.00					
1	37853 07/21/20 All Stations		590.00			1000 10 410510	943	101000
		Total for Vendor:	590.00					
39905	77911S 855 PITNEY BOWES		50.00					
1	01422579 07/06/20 Postage		50.00			1000 10 410510	311	101000
		Total for Vendor:	50.00					
39904	77912S 927 PITNEY BOWES, INC		85.98					
1	3311598404 07/04/20 Leasing Charges		85.98			1000 10 410510	311	101000
		Total for Vendor:	85.98					
39943	77949S 988 PLATT		166.05					
1	151273-720 07/25/20 341		166.05			1000 20 420440	272	101000
		Total for Vendor:	166.05					
39924	77919S 31 REPUBLIC SERVICES #889		577.52					
1	2663732 07/28/20 Sta 1		177.76			1000 10 410510	342	101000
2	2663732 07/28/20 Sta 2		126.60			1000 10 410510	342	101000
3	2665775 07/28/20 Sta 4		122.92			1000 10 410510	342	101000
4	2666304 07/28/20 Sta 5		107.69			1000 10 410510	342	101000
5	2666054 07/28/20 Sta 6		42.55			1000 10 410510	342	101000
		Total for Vendor:	577.52					
39934	77950S 139 RICHARD GEBHARDT		1,681.25					
1	072420 07/24/20 Attorney Fees		1,681.25			1000 10 410510	352	101000
		Total for Vendor:	1,681.25					

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MISSOULA RURAL FIRE DISTRICT
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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39954	77951S	1709 SAFEGUARD	294.26					
1	034143548 07/13/20	Claim Warrants	294.26			1000 10 410510	320	101000
		Total for Vendor:	294.26					
39968	77952S	1746 SAVMOR DRUG #1, INC	91.32					
1	591472 07/01/20	Medical Supplies	44.58			1000 80 420480	222	101000
2	591997 07/01/20	Medical Supplies	46.74			1000 80 420480	222	101000
		Total for Vendor:	91.32					
39955	77953S	1471 SAW SHOP	255.85					
1	3100 07/07/20	FM	205.90			1000 100 420470	221	101000
2	3140 07/22/20	FM	49.95			1000 100 420470	221	101000
		Total for Vendor:	255.85					
39965	77954S	360 SHIPPING DEPOT	43.01					
1	1042 07/31/20	Postage	43.01			1000 10 410510	311	101000
		Total for Vendor:	43.01					
39958	77955S	803 SIX ROBBLEES' INC.	42.02					
1	15-325972 08/05/20	Chipper	42.02			1000 20 420440	272	101000
		Total for Vendor:	42.02					
39956	77956S	1540 SNAP ON INDUSTRIAL	5,061.79					
1	201169227 07/31/20	Scan Tool	5,061.79			1000 20 420440	941	101000
		Total for Vendor:	5,061.79					
39976	77964S	1419 SOLESTONE REIMBURSEMENT SERVICES	650.85					
1	11406 07/31/20	Medical Supplies	650.85			1000 80 420480	222	101000
		Total for Vendor:	650.85					
39953	77957S	375 STINE ELECTRONICS	700.00					
1	24286 07/13/20	Pager Equip	160.00			1000 20 420440	271	101000
2	24276 07/10/20	Pager/Radio Repair	540.00			1000 20 420440	271	101000
		Total for Vendor:	700.00					

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MISSOULA RURAL FIRE DISTRICT
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39960	77958S	981 TNT TRUCK PARTS	10.75					
1	96346 07/20/20 311		10.75			1000 20 420440	272	101000
		Total for Vendor:	10.75					
39959	77959S	463 TRI ARC, INC.	140.27					
1	82619 07/23/20 Weld/Shop Supplies		109.27			1000 20 420440	270	101000
2	16274 07/31/20 Rental		31.00			1000 10 410510	356	101000
		Total for Vendor:	140.27					
39908	77913S	1628 Univision	3,740.53					
1	230529 07/01/20 Support		207.00			1000 10 410510	368	101000
2	230363 07/01/20 Office 365		952.53			1000 10 410510	321	101000
3	230246 07/01/20 Software Assurance		2,581.00			1000 10 410510	321	101000
		Total for Vendor:	3,740.53					
39918	77914S	400 US BANK-SPA Lockbox CM9695	15,976.05					
1	2853-01 08/15/20 Ladder Truck		14,770.23			1000 10 410510	610	101000
2	2853-01 08/15/20 Ladder Truck		1,205.82*			1000 10 410510	620	101000
		Total for Vendor:	15,976.05					
39899	77915S	408 VERIZON WIRELESS	305.87					
1	9858552302 07/11/20 Wireless Phone		305.87			1000 10 410510	345	101000
		Total for Vendor:	305.87					
39961	77960S	418 WAYTEK, INC.	70.40					
1	3013498 07/24/20 311		70.40			1000 20 420440	272	101000
		Total for Vendor:	70.40					
39963	77961S	782 WESTERN STATES EQUIPMENT COMPANY	310.34					
1	241240 07/29/20 Sta 6		310.34			1000 20 420440	301	101000
		Total for Vendor:	310.34					
39925	77920S	1724 WEX Bank	3,330.90					
1	5911154 07/31/20 Fuel		3,330.90			1000 20 420440	231	101000
		Total for Vendor:	3,330.90					

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39964	77962S	756 WHALEN TIRE	1,928.00					
1	748611 07/07/20 311		758.00			1000 20 420440	233	101000
2	748890 07/17/20 347		345.00			1000 20 420440	233	101000
3	749008 07/20/20 361		825.00			1000 20 420440	233	101000
Total for Vendor:			1,928.00					
# of Claims			72	Total:				275,079.83

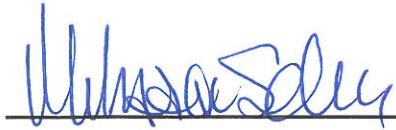
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MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 7/20

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Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$275,079.83
Total:	\$275,079.83

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, August 11th, 2020 at 7:00 PM.



_____ Melissa Schnee, Office Manager

_____ Larry Hanson, Chairman

_____ Chuck Beagle, Secretary

Thank
You!!

Handwritten flourish in the top right corner.

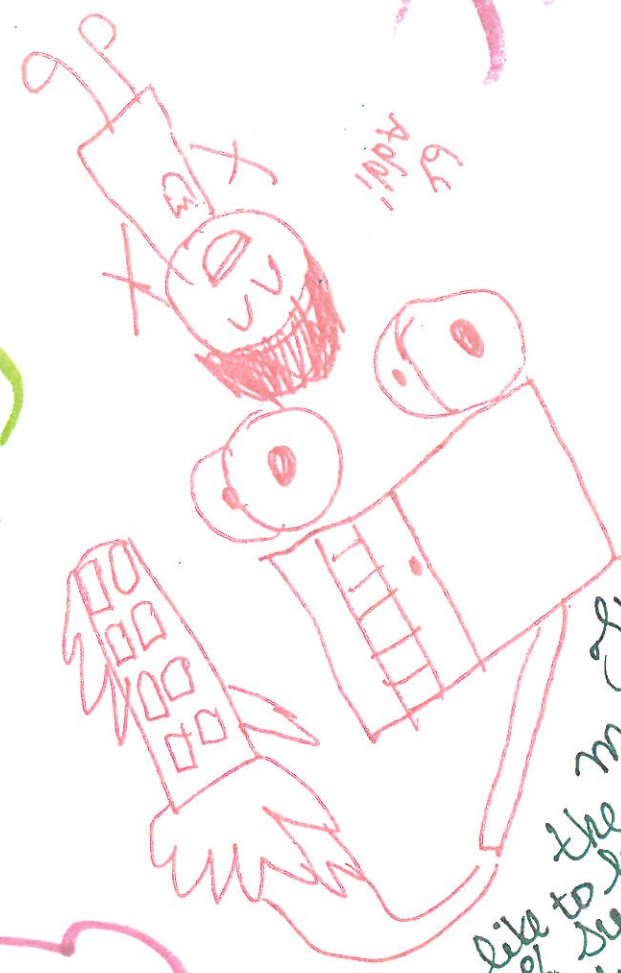
Handwritten flourish at the bottom of the page.

Thank you!
Mrs. K
Mrs. S

H R I L E

Thank you!

Thank you!
-Dawn



65
Addy

Thank you so
much for showing
the kids what it's
like to be a firefighter. I'm
100% sure your appearance
made a huge difference
in their lives!
Dymek

Thanks
for
Coming

Thank you so
much for
visiting our Daycare!
The kids loved
seeing the truck +
of course loved
-R!!

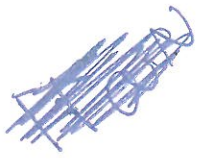
U O O

10 J XY

Thank you
for coming
-Gianna

Thank you
~~really~~
liked you!
comid

Thank you so much!
-Bethany ☺



Thank you
for coming.
☺

Opera

Thank you!



F M M a

Thank you
SO SO SO
MINSA



thank you

Missoula Rural Fire Dept.

Sorry these are late. Just wanted to let you all know how much the lolo crew meant to us when they joined in on my daughters birthday parade at the lolo community center. That was a day she will never forget because of all of you! ♥ Korru, Craig
Thankyou somuch - Keegan & Kinley

Rcv'd 7/27/20

Butlers

PO Box 203

Lolo, MT 59817

MISSOULA MT 598

24 JUL 2020 PM 1 L



To the Men and Women of Station #1:

A "thank you" doesn't adequately express our gratitude for your quick response and valiant efforts to suppress the fire at our home - 3405 North Ave W. It was due to your actions that much of our home and personal possessions were saved. Many observers and investigators noted how the fire was poised to burn from the attic into our living space.

We sincerely appreciate your work and dedication!

All our best,

Shane Vannatta

+

Jon Freeland

Rev'd 7/14/20



A	FDID <input type="text" value="04011"/>	State <input type="text" value="MT"/>	Incident Date MM <input type="text" value="07"/> DD <input type="text" value="05"/> YYYY <input type="text" value="2020"/>	Station <input type="text" value="001"/>	Incident Number <input type="text" value="2020-00001354"/>	Exposure <input type="text" value="000"/>	<input type="checkbox"/> Delete <input type="checkbox"/> Change	NFIRS - 10 PERSONNEL
----------	-----------------------------------------	---------------------------------------	-------------------------------------------------------------------------------------------------------------------------------	------------------------------------------	------------------------------------------------------------	-------------------------------------------	--------------------------------------------------------------------	---------------------------------

B Apparatus or Resources Use codes listed below	Dates and Times Midnight is 0000 Check if same date as Alarm date on the Basic Module (Block E1) ↓ Month Day Year Hour / Min	Sent	Number of People	Apparatus Use Check ONE box for each apparatus to indicate its main use at this incident	Actions Taken List up to 4 actions for each apparatus
-----------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------	------	------------------	---------------------------------------------------------------------------------------------	----------------------------------------------------------

1 ID <input type="text" value="309"/>	Dispatch <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0624"/>	Arrival <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0624"/>	Clear <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0736"/>	<input checked="" type="checkbox"/>	01	<input type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input checked="" type="checkbox"/> Other	<input type="text" value="70"/> <input type="text"/>
★ Type <input type="text" value="00"/>									

Personnel ID	Name	Rank or Grade	Attend	Action Taken	Action Taken	Action Taken	Action Taken
10115	Libby Hooper		<input checked="" type="checkbox"/>				

2 ID <input type="text" value="310"/>	Dispatch <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0404"/>	Arrival <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0417"/>	Clear <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0622"/>	<input checked="" type="checkbox"/>	01	<input checked="" type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other	<input type="text" value="81"/> <input type="text"/>
★ Type <input type="text" value="92"/>									

Personnel ID	Name	Rank or Grade	Attend	Action Taken	Action Taken	Action Taken	Action Taken
10083	Ron Lubke		<input checked="" type="checkbox"/>				

3 ID <input type="text" value="311"/>	Dispatch <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0404"/>	Arrival <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0410"/>	Clear <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0622"/>	<input checked="" type="checkbox"/>	03	<input checked="" type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other	<input type="text" value="11"/> <input type="text"/>
★ Type <input type="text" value="11"/>									

Personnel ID	Name	Rank or Grade	Attend	Action Taken	Action Taken	Action Taken	Action Taken
10122	Peter Stevens		<input checked="" type="checkbox"/>				
10108	Max Kottwitz		<input checked="" type="checkbox"/>				
10080	Tim DeVos		<input checked="" type="checkbox"/>				

4 ID <input type="text" value="317"/>	Dispatch <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0404"/>	Arrival <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0420"/>	Clear <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0623"/>	<input checked="" type="checkbox"/>	02	<input checked="" type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other	<input type="text" value="11"/> <input type="text" value="76"/>
★ Type <input type="text" value="24"/>									

Personnel ID	Name	Rank or Grade	Attend	Action Taken	Action Taken	Action Taken	Action Taken
10130	Ty Cowling		<input checked="" type="checkbox"/>				
10123	Jeremy Bergbower		<input checked="" type="checkbox"/>				

5 ID <input type="text" value="328"/>	Dispatch <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0404"/>	Arrival <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0423"/>	Clear <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0612"/>	<input checked="" type="checkbox"/>	02	<input checked="" type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other	<input type="text" value="11"/> <input type="text"/>
★ Type <input type="text" value="00"/>									

Personnel ID	Name	Rank or Grade	Attend	Action Taken	Action Taken	Action Taken	Action Taken
10128	Tyler Loterbauer		<input checked="" type="checkbox"/>				
10102	R. Andy Brown		<input checked="" type="checkbox"/>				

6 ID <input type="text" value="357"/>	Dispatch <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0404"/>	Arrival <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0423"/>	Clear <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0608"/>	<input checked="" type="checkbox"/>	03	<input checked="" type="checkbox"/> Suppression	<input type="checkbox"/> EMS	<input type="checkbox"/> Other	<input type="text" value="11"/> <input type="text" value="76"/>
★ Type <input type="text" value="24"/>									

Personnel ID ☆	Name	Rank or Grade	Attend <input checked="" type="checkbox"/>	Action Taken	Action Taken	Action Taken	Action Taken
30747	Garet Pope		<input checked="" type="checkbox"/>				
10109	Cory Horsens		<input checked="" type="checkbox"/>				
10087	Jason Butler		<input checked="" type="checkbox"/>				

<input type="text" value="7"/> ID <input type="text" value="361"/>	Dispatch <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0404"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Suppression	<input type="text" value="11"/>	
☆ Type <input type="text" value="11"/>	Arrival <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0418"/>		<input type="text" value="04"/>	<input type="checkbox"/> EMS	<input type="text"/>
	Clear <input checked="" type="checkbox"/> <input type="text" value="07"/> <input type="text" value="05"/> <input type="text" value="2020"/> <input type="text" value="0622"/>		<input type="checkbox"/> Other	<input type="text"/>	

Personnel ID ☆	Name	Rank or Grade	Attend <input checked="" type="checkbox"/>	Action Taken	Action Taken	Action Taken	Action Taken
30746	Jacob Lapinski		<input checked="" type="checkbox"/>				
10120	Dylan Wick		<input checked="" type="checkbox"/>				
30738	Mirela Burst		<input checked="" type="checkbox"/>				
10098	Nick Houppert		<input checked="" type="checkbox"/>				

FIRE-RESCUE
MISSOULA RURAL FIRE DISTRICT

MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804
(406) 549-6172 • FAX (406) 549-6023
www.mrfdfire.org

August 5, 2020

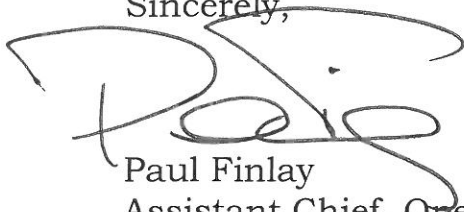
Shane Vannatta
Jon Freeland
3405 North Ave W
Missoula, Montana 59804

Dear Shane and Jon:

On behalf of the firefighters and staff of the Missoula Rural Fire District, we would like to thank you for your very generous and fancy gifts of commercial cookies and ice creams. They were beautiful and delicious and very much appreciated by our personnel.

This was a considerate reminder for us to continue to show kindness and goodwill in serving all our neighbors. Your gift illustrates the thoughtfulness of the citizens in our Community in which we so proudly serve.

Sincerely,



Paul Finlay
Assistant Chief, Operations
Missoula Rural Fire District

PF/hs

July 2020 IT Report

- TeleStaff version upgrade and server migration completed. Now running as a Virtual Machine (VM) which means that it is easily backed up and quickly restored in the event of a hardware failure. This also frees up server hardware so that a reallocation of resources will lead to higher level of fault tolerance by providing an additional VM host.
- Completed existing Skype Room System at Station 1 reconfiguration. Due to a “pushed out” software update this computer was rendered unusable for meetings. After many hours of struggling with finding a fix it became apparent the best approach would be to convert this dedicated Skype/Teams system to a general purpose computer capable of conducting meetings using any of the commonly used platforms such as Teams, WebEx, Zoom, and others.
- Teams usage planning with administrative group, and misc. others. Online meetings is only one component of the Teams Collaboration Platform that also provides other components such as file sharing, chatting, and workflow timeline and progress tracking for projects and programs. As such we will be investigating how this can be utilized at MRFD.
- Set up webcams on administrative computers.
- Assisted with a couple of I.T. related components of the modified Timecards spreadsheet.
- Assisted with a couple of I.T. related components of new Training Request procedure.
- Reorganize shared data storage and folder hierarchy - S: drive
- Scanning folder problems and additional scanning folders
- Assist with SOG folder permissions
- Assist with Admin folder permissions
- Minor modifications to all MDTs
- Corrected some TeleStaff logins
- Assisted with a couple of I.T. related components of new First Due response pre-plan software
- And misc other things

Public Relations Outreach Breakdown

July 2020

- 12 total documented events
 - 11 social media posts (Facebook/Instagram/Twitter)
 - 0 scheduled media appearance (Newspaper/Radio/TV)
 - 0 in station event (Car Seat Event/Station Tour)
 - 1 impromptu media appearance (Newspaper/Radio/TV)
 - 0 other (Fundraiser/Parade/Etc.)

Date

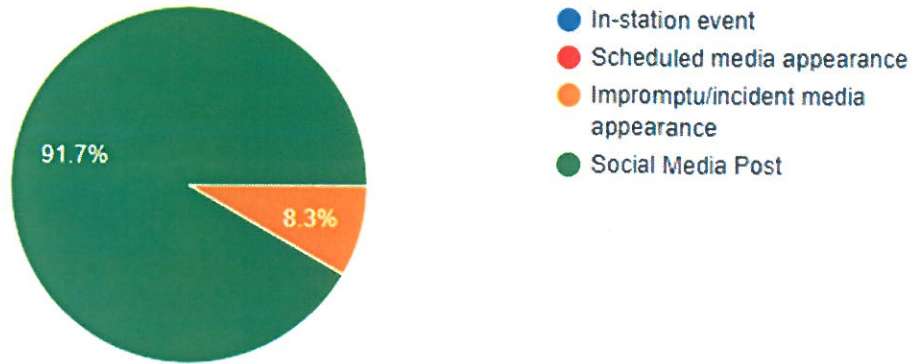
12 responses

Jul 2020

4 2 5 3 7 12 20 26 27 28 29

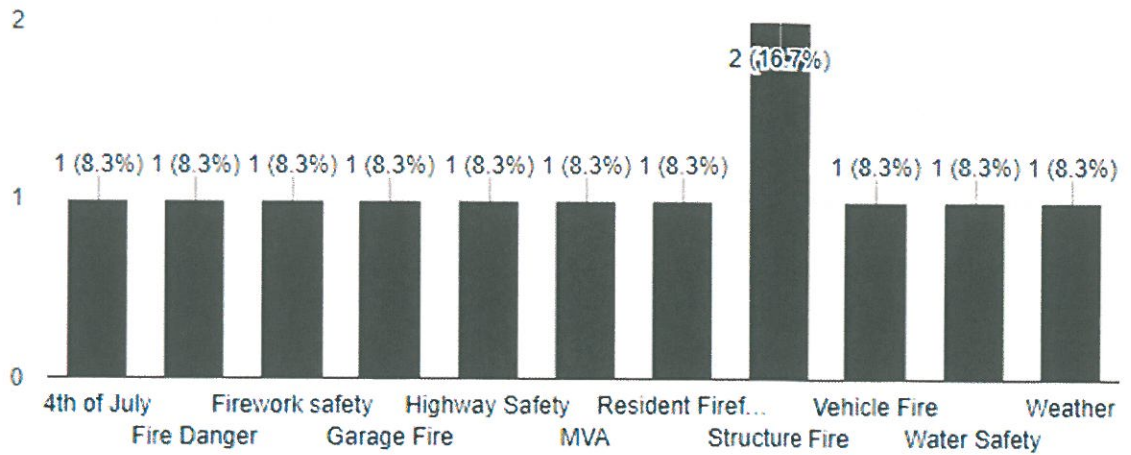
Type

12 responses



Topic Being Discussed

12 responses





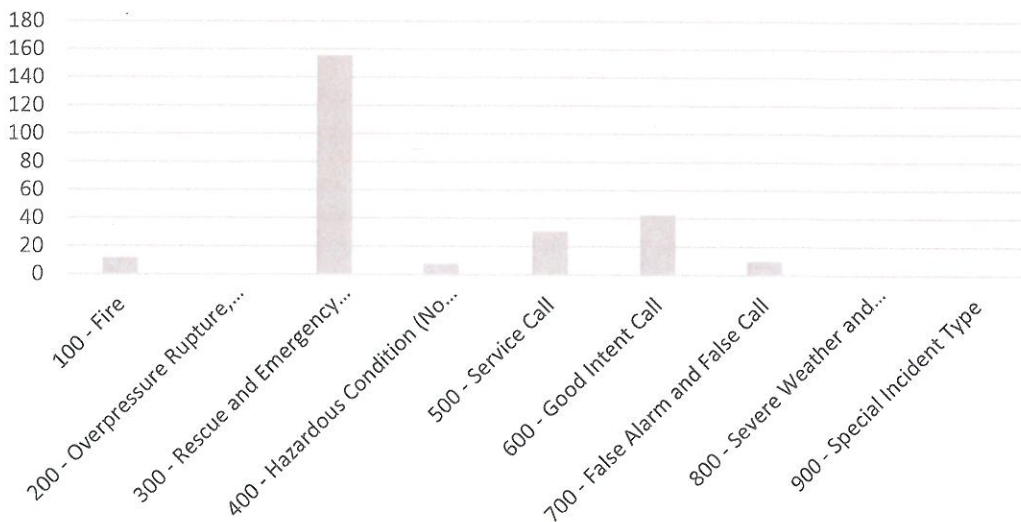
Call for Service Report July 2020

In July of 2020, Missoula Rural Fire District (MRFD) answered 254 calls for service. MRFD responded to 241 of these incidents. The other 13 incidents were responded to solely by mutual aid partners. MRFD provided mutual aid on 71 incidents and received mutual aid on 44 incidents, overall working side by side with 8 neighboring agencies.

Incident Type Data

NFIRS Incident Type Series	July 2020	2020 YTD	2020 YTD Percentage
100 - Fire	11	57	4.04 %
200 - Overpressure Rupture, Explosion, Overheat (No Fire)	0	1	0.07%
300 - Rescue and Emergency Medical Service (EMS) Incidents	155	825	58.47%
400 - Hazardous Condition (No Fire)	7	66	4.68%
500 - Service Call	30	138	9.78%
600 - Good Intent Call	42	262	18.57%
700 - False Alarm and False Call	9	62	4.39%
800 - Severe Weather and Natural Disaster	0	0	0.00%
900 - Special Incident Type	0	0	0.00%

July 2020 Incident Types



Nicole M. Noonan, CPA, P.C.
435 Little Mill Creek Road
St. Regis, Montana 59866
Phone: (406) 649-2436
Cell phone: (406) 239-4260
E-mail: noonanaccounting@hotmail.com

July 27, 2020

Management and Board of Trustees
Missoula Rural Fire District
Missoula, Montana

I am pleased to confirm my understanding of the services I am to provide Missoula Rural Fire District for the year ended June 30, 2019. I will audit the financial statements of the governmental activities, and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Missoula Rural Fire District as of and for the year ended June 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Missoula Rural Fire District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of my engagement, I will apply certain limited procedures to Missoula Rural Fire District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I will not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) Schedule of Changes in Other Postemployment Benefits Liability and Related Ratios
- 4) Schedule of Proportionate Share of the Net Pension Liability
- 5) Schedule of Pension Contributions

Audit Objectives

The objective of my audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. My audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Missoula Rural Fire District and other procedures I consider necessary to enable me to express such opinions. I will issue a written report upon completion of my audit of Missoula Rural Fire District's financial statements. My report will be addressed to the board of trustees of Missoula Rural Fire District. I cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for me to modify my opinions or add emphasis-of-matter or other-matter paragraphs. If my opinions are other than unmodified, I will discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or am unable to form or have not formed opinions, I may decline to express opinions or issue reports, or may withdraw from this engagement.

I will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during my audit I become aware that Missoula Rural Fire District is subject to an audit requirement that is not encompassed in the terms of this engagement, I will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because I will not perform a detailed examination of all transactions, there is a risk

that material misstatements may exist and not be detected by me, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. My responsibility as an auditor is limited to the period covered by my audit and does not extend to later periods for which I am not engaged as an auditor.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. I will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

My audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that I consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. My tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, I will express no such opinion. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of Missoula Rural Fire District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of my audit will not be to provide an opinion on overall compliance and I will not express such an opinion in my report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

I will also assist in preparing the financial statement notes of Missoula Rural Fire District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards*

and such services will not be conducted in accordance with *Government Auditing Standards*. I will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. I, in my sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to me and for the accuracy and completeness of that information. You are also responsible for providing me with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that I may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom I determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to me in the written representation letter that the effects of any uncorrected misstatements aggregated by me during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that I report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to me corrective actions taken to address significant

findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on my current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statement notes and any other nonaudit services I provide. You will be required to acknowledge in the management representation letter my assistance with preparation of the financial statement notes and that you have reviewed and approved the financial statement notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

I understand that your employees will prepare all cash or other confirmations I request and will locate any documents selected by me for testing.

I will provide copies of my reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of my reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Nicole M. Noonan, CPA, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Montana Department of Administration, Local Government Services or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. I will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Nicole M. Noonan, CPA, P.C. personnel. Furthermore, upon request, I may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If I am aware that a federal awarding agency or auditee is contesting an audit finding, I will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

I have begun my audit and expect to issue my reports no later than October 31, 2020. Nicole M. Noonan is the engagement partner and is responsible for supervising the engagement and signing the reports. My fee for these services will be at my standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that I agree that my gross fee, including expenses, will not exceed \$11,100. My standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. My invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with my firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your

account is paid in full. If I elect to terminate my services for nonpayment, my engagement will be deemed to have been completed upon written notification of termination, even if I have not completed my report. You will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, I will discuss it with you and arrive at a new fee estimate before I incur the additional costs.

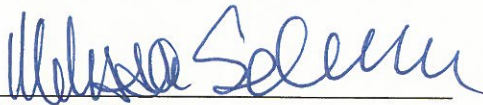
I appreciate the opportunity to be of service to Missoula Rural Fire District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let me know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to me.

Nicole M. Noonan, CPA

Nicole M. Noonan, CPA, P.C.

RESPONSE:

This letter correctly sets forth the understanding of Missoula Rural Fire District.



Melissa Schnee
Office Manager

8-16-20
Date

Board of Trustees

Date

RESOLUTION NO. 2020-14

A RESOLUTION TO SET FEES FOR RESPONSE OUTSIDE OF FIRE DISTRICT BOUNDARIES NOT COVERED BY MUTUAL AID AGREEMENTS

WHEREAS, the Missoula Rural Fire District (MRFD) is committed to its taxpayers and citizens to provide a standard and adequate emergency response to all properties served by the District;

WHEREAS, MRFD staff has located a number of parcels, identified to the Trustees as located within the exterior boundaries of the District that do not pay taxes for emergency service or are not otherwise covered by mutual or automatic aid agreements;

WHEREAS, the MRFD finds that it must make emergency response to these properties in order to protect the adjacent taxpayer properties; such response comes at a cost to the District;

WHEREAS, the Trustees have determined that a fee for service should be charged to these unannexed properties for any emergency response outside of District boundaries;

WHEREAS, it appears in the best public interest that MRFD adopt a policy and procedure for emergency service response to *annexable* properties; and

NOW, THEREFORE, BE IT RESOLVED, that the following be adopted for properties located within the MRFD boundaries that are not paying taxes for emergency service:

1. Each record owner of real property and/or improvements shall be notified in writing of the lack of legal coverage and approximate taxes that would be assessed against the property, if covered;
2. The owner shall be given an opportunity to sign a Petition for Annexation and upon approval by the Board of County Commissioners shall be relieved of all obligations for emergency service fees;
3. In the event that such petition is not signed within 45 days of receipt, such property will be subject to full payment of the fees in accordance with Schedule "A" attached hereto;
4. A follow up letter will be written to any property owners not petitioning for annexation stating that the property will be subject to response fees and include therewith Schedule "A"; and
5. The staff of the District shall thereafter take all steps necessary to collect the response service charges against the persons and property.



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

Schedule A-Incident Response Billing Rates

Apparatus

Structural Engine	\$123.00 per hour
Tactical Water Tender	\$132.00 per hour
Water Tender	\$86.00 per hour
Wildland Engine	\$69.00 per hour
Support Unit	\$9.00 per hour

Personnel

Billed at actual personnel rates per Option 3 - LGFF/DNRC Cooperative Agreement. FY21 billable rate range is \$22.38-\$80.59 per hour, depending on rank and qualifications.

Incidentals & Disposables

Billed at actual costs incurred by the fire district.

RESOLUTION NO. 2020-15

**RESOLUTION OF BANKING AUTHORITY
MISSOULA RURAL FIRE DISTRICT**
A Political Subdivision of the State of Montana

WHEREAS, the Board of Trustees of the Missoula Rural Fire District has advertised and solicited offers from banking and lending institutions for the advancement of funds to complete a new fire station for the service of the Bonner area;

WHEREAS, it is determined that MRFD accepts the terms and conditions of the loan offer made by Trails West Bank of Missoula;

WHEREAS, the Board has been called upon by Trails West to designate it as a depository for loan funds and to designate authorized agents of the Board to conduct business on behalf of the District during the course of building construction and loan repayment;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Missoula Rural Fire District (MRFD) hereby accepts the terms and conditions of the loan offer made by Trails West Bank (Bank) and **FURTHER RESOLVES AS FOLLOWS**:

1. The following persons are hereby appointed as agents to act on behalf of MRFD to exercise the powers granted herein: _____ and _____. These persons are granted the power to deposit and withdraw any moneys on behalf of MRFD. They may, subject to prior approval by the Board, borrow, sign, execute and deliver promissory notes or other evidences of indebtedness. Subject to Board approval, they may endorse, assign, and mortgage any real or personal property of the District for security purposes of Bank.

2. The Bank is designated as a depository of the loan proceeds and to provide other financial accommodations indicated in this resolution.

3. This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Bank. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Bank, establishing the authority for the changes.

4. The signature of an agent on this resolution is conclusive evidence of their authority to act on behalf of MRFD. Any Agent, so long as they act in a representative capacity as an agent of the MRFD, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers, from time to time with the Bank, subject to any restrictions on this resolution or otherwise agreed to in writing.

5. All transactions, if any, with respect to any deposits, withdrawals, rediscounts

and borrowings by or on behalf of MRFD with the Bank prior to the adoption of this resolution are hereby ratified, approved and confirmed.

6. MRFD agrees to the terms and conditions of any account agreement, properly opened by any agent of MRFD. MRFD authorizes the Bank, at any time, to charge the MRFD for all checks, drafts, or other orders, for the payment of money, that are drawn on the Bank, so long as they contain the required number of signatures for this purpose.

7. MRFD acknowledges and agrees that the Bank may rely on alternative signature and verification codes issued to or obtained from the agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Bank, personal identification numbers (PIN), and digital signatures. Facsimile signature specimens will be provided separately by MRFD with the Bank from time to time. The Bank is authorized to treat the facsimile signature as the signature of the agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. MRFD authorizes each agent to have custody of MRFD's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Bank shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

The undersigned members of the duly elected or appointed Board of Directors of the Missoula Rural Fire District hereby certify that the Board has given authority to the above-named persons, certifies that this Board is acting within the scope and course of its statutory powers in conferring these powers upon the named persons.

DATED this ____ day of August, 2020.

Ayes ____ Nays ____ Abstentions ____

Effective: Immediately

MRFD BOARD OF DIRECTORS

Chairperson

Member

Member

Member

Member