

AGENDA

REGULAR MEETING
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

DATE: Tuesday, April 12, 2022
TIME: 4:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

PUBLIC COMMENT

CLAIMS

March Claims \$336,697.30

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Letter of intent to open the CBA for negotiations
2. Letter of intent to open negotiations for the Administration staff
3. Sign the updated Board By-Laws that were approved in the March 2022 regular board meeting.
4. Performance Improvement Plan (PIP) form update
5. Annexation approval for 28541 Highway 12 W, Lolo, MT 59847
6. 3-year Audit Proposal approval

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

March 8th, 2022

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Tuesday, March 8th, 2022**.

CALL TO ORDER: Chairman Murphy called the meeting to order at 19:00 hours.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, Trustee Jeff Merritt, and Trustee Dan Corti.

READING OF THE MINUTES: Secretary Mangan moved to accept the minutes as written. Vice-Chairman Hanson seconded the motion. Motion was voted and passed.

PUBLIC COMMENT: No one from the public was present for comment.

CLAIMS: Secretary Mangan moved to accept the claims as submitted. Vice-Chairman Hanson seconded the motion. Motion was voted and passed.

COMMUNICATIONS: Raquel Wilkinson reported that the communications included two DFM Reports, an IT Report, a Public Outreach Breakdown, and a Call for Service Report.

TRUSTEE REPORTS: There were no trustee reports.

STAFF REPORTS:

Local 2457: Captain Burgess reported that three members of Local 2457 would attend the Annual Seattle Stairclimb fundraiser for the Leukemia and Lymphoma Society. Captain Burgess also noted that Local 2457 would be hosting their first fundraising hockey game event on March 13th for the Dan Merritt Memorial Benevolent Fund. In addition to the hockey game, the Great Burn Brewery would offer to donate \$1 for every pint of beer sold on that day to the Benevolent Fund.

Battalion Chief (BC): BC Lubke reported that the calls for service were down in February 2022 from February 2021, but there's still almost a 10% increase for overall 2022 calls compared to last year. BC Lubke also reported a significant incident; a motor vehicle accident on Highway 200. There were no major injuries, but several emergency vehicles were stranded on the ice, taking an hour and a half to clear the scene. A snowplow had also hit several vehicles during the incident due to the icy conditions.

Finance and Human Resources (HR): Melissa Schnee reported that new Station 4 expenditures are within the original budget. However, the final numbers are not available since invoices are still coming in. MRFD has begun recruiting for three new career firefighter positions. The Candidate Physical Ability Test date was confirmed for May 13th and 14th. Melissa finished a leadership training series with Chief Finlay and a four-day Fair Labor Standards Act (FLSA) training course with Chief Finlay and Raquel. The paperwork for the sale of the old Station 4 is complete. Melissa noted that she has started the budgeting process for FY23. MRFD is balanced with Missoula County through January 2022.

Assistant Chief of Operations: Chief Finlay reported that he completed the four-day FLSA class and learned beneficial information for the Fire District and the employees. The water tender cab chassis

delivery is due by March 11th, but it will be delayed. Per the contract penalty clause, there will be a penalty of \$250 per day if not delivered by March 11th. MRFD completed an Insurance Services Office (ISO) review with the ISO representative at Station 1, to which Chief Newman will have additional information in his report. Chief Finlay participated in Single Station Alerting meetings in February. As MRFD continues working toward improving call-taking time and turnout time, Single Station Alerting can have a heavy influence on these factors. Chief Finlay also reported that there had been several budgetary and training committee meetings. He continues to work on apparatus specs for additional rigs; Type III and Type I engines are still in play. Chief Finlay also partook in the Active Attack Integrated Response (AAIR) training at the Mount Jumbo School on February 23rd and 24th. Training and tactics were discussed with over 110 responders in the Missoula area. MRFD had planned engine rotations for the AAIR training but could not rotate the engines based on the cold weather. However, those who had never been through the hands-on training portion completed classroom training in the weeks leading up to the hands-on training. Chief Finlay was also involved in a meeting with the Fuel Mitigation team about their plan for the upcoming season.

Fire Chief: Chief Newman reported that he had a positive meeting with the new Missoula City Fire Department Chief, Gordy Hughes. The discussion focused on opening the lines of communication again to continue to work better together through the Auto-Aid and Mutual-Aid Agreements. Chief Newman also discussed the Single Station Alerting meetings with five potential vendors. The committee will narrow down the vendors and then begin working with 911 to find the best option. Chief Newman also noted that there were several budget meetings in February. The ISO meeting went well, and more supporting documentation was requested. Chief Newman stated that MRFD's current ISO rating is 4/10, and the goal is to get to a 3/10 rating, which will save a significant amount of money for the taxpayers. Chief Newman reported that the Accreditation Manager assessment would be on March 9th, with one application submitted. Station 4's open house is scheduled for Saturday, March 26th. The Community Risk Assessment-Standard of Cover document is available upon request. Chief Newman also reported that an agreement was signed with Image Trend, MRFD's new record management system. Chairman Murphy asked what it would take to get the ISO rating from a 4/10 to a 3/10. Chief Newman responded that it's hard to tell, but the things that have been implemented in the past five years will bring MRFD closer to the 3/10 rating.

OLD BUSINESS: No old business.

NEW BUSINESS:

1. **Resolution #2022-4 Motorola Solutions Lease:** Chief Newman explained that the main reason for moving forward with the Motorola lease was due to not enough funds available in the Capital Improvement Plan and was told that the radios would go up by about \$50,000 in the next year, which was significant enough to say it was time to move forward with the new radios now. MRFD's current radios are close to 15 years old and are no longer supported. It has been challenging to find replacement parts when they break, and they're starting to malfunction more often. Radios are critical to MRFD's safety and emergency response. The lease agreement will be for a five-year lease, but MRFD plans to pay it off sooner. Chief Newman noted that MRFD's legal counsel was involved in the process. Secretary Mangan moved to accept the lease as proposed. Vice-Chairman Hanson seconded the motion. Motion was voted and passed.
2. **MOU With Local 2457 – Training Officer:** Chief Newman explained that this MOU is a change from the current contract. Initially, when looking at incentive pay for the Training Officer, it was going to be a long-term position, and the incentives were time-consuming. Now that MRFD is looking at three-year terms for this position, the Training Officer's time would be best spent working within the program and not on the time-consuming certifications that would take up potentially half of their time. Instead of the stepped process, they are looking at a straight incentive of \$6,000. The new MOU was run through the Local 2457 meeting and was approved. Trustee Corti moved to approve the MOU. Trustee Merritt seconded the motion. Motion was voted and passed.

3. **Amendment to Article VII of the Board By-laws regarding the time of regular board meetings:**
The Board considers changing the time of the monthly board meetings from 7:00 PM to 4:00 PM. By moving the time of the BOT meeting, the Chiefs can attend community council meetings that fall on the same day and time. After the Board discussion, Trustee Corti suggested that they vote to amend the by-laws to meet at 4:00 PM on Tuesday as a trial run. After further Board discussion, Secretary Mangan proposed a 4:00 PM meeting time throughout the summer months and reevaluate in the fall. Trustee Corti motioned that the BOT tries a 4:00 PM meeting time on the second Tuesday each month and will review after six months. Secretary Mangan seconded the motion. Motion was voted and passed.

ADJOURNMENT: Secretary Mangan made a motion to adjourn. Vice-Chairman Hanson seconded the motion. Chairman Murphy adjourned the meeting at 19:36 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District

John (Ben) Murphy, Chairman

Date

Dick Mangan, Secretary

Date

04/08/22
14:03:58

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/22

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Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42211	79870S	1507 A & I DISTRIBUTORS	714.45					
1	3761171 03/01/22 LUBRICANT		714.45			1000 20 420440	232	101000
		Total for Vendor:	714.45					
42193	79833S	1594 ACROSS THE STREET PRODUCTIONS	4,728.12					
1	INV10473 02/08/22 BLUE CARD CE RENEWAL		4,728.12			1000 50 420460	380	101000
		Total for Vendor:	4,728.12					
42269	79859S	1661 ALEC BRAY	27.50					
1	22.0331 03/31/22 BRAY MEMBERSHIP REIME		27.50			1000 50 420460	132	101000
		Total for Vendor:	27.50					
42213	79871S	7 ALL AMERICAN TROPHY	15.00					
1	84172 03/18/22 NEW STA 4		15.00			1000 10 420510	943	101000
		Total for Vendor:	15.00					
42150	79796S	1830 ALLEN SAGER	21.65					
1	22.0309 03/09/22 RFF SAGER FINGERPRINTING		21.65			1000 60 420490	391	101000
		Total for Vendor:	21.65					
42151	79797S	1788 AMAZON CAPITAL SERVICES	29.83					
1	16MT-KQ9V- 02/10/22 STA 2		29.83			1000 50 420460	362	101000
42212	79872S	1788 AMAZON CAPITAL SERVICES	1,600.57					
1	1C7C3VHFWY 03/15/22 STA 2		41.99			1000 50 420460	362	101000
2	1PJJHT6GTF 03/21/22 FUEL MITIGATION		113.40*			1000 100 420470	221	101000
3	1PJJHT6GTF 03/21/22 FUEL MITIGATION		10.48			1000 10 420510	220	101000
4	1QD19PJTGY 03/22/22 STA 2		55.21			1000 50 420460	362	101000
5	17JNF3LJM4 03/18/22 STA 5		19.99			1000 50 420460	365	101000
6	1V4J7WYNE3 03/15/22 NEW STA 4		259.90			1000 10 420510	943	101000
7	1QWGGTMMWJ 03/05/22 NEW STA 4		165.86			1000 10 420510	943	101000
8	11G3XH1PRW 03/13/22 NEW STA 4		861.80			1000 10 420510	943	101000
9	1F37K1GM1M 03/01/22 BOOK		71.94			1000 30 420430	220	101000
		Total for Vendor:	1,630.40					

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42152	79798S	1782 ASSOCIATED EMPLOYERS	800.00					
1	22.0301	03/01/22 ANNUAL MEMBERSHIP	800.00			1000 10 420510	333	101000
		Total for Vendor:	800.00					
42153	79799S	1681 AT&T MOBILITY	198.41					
1	2872850084	03/03/22 WIRELESS - FINAL BILL	198.41			1000 10 420510	345	101000
		Total for Vendor:	198.41					
42215	79873S	32 BIG BEAR SIGN COMPANY	15.00					
1	2022-351	03/23/22 ADDRESS SIGN	15.00			1000 40 420410	220	101000
		Total for Vendor:	15.00					
42144	79790S	819 BLACKFOOT COMMUNICATIONS	485.70					
1	166467	03/01/22 STA 2	485.70			1000 10 420510	345	101000
		Total for Vendor:	485.70					
42177	79820S	73 BLAINE COWAN	90.00					
1	22.0316	03/16/22 COWAN CAT PER DIEM	90.00			1000 30 420430	379	101000
		Total for Vendor:	90.00					
42154	79800S	1480 BRIAN LAFOREST	277.60					
1	22.0307	03/07/22 LAFOREST EVT FLIGHT	277.60			1000 20 420440	379	101000
42195	79834S	1480 BRIAN LAFOREST	490.00					
1	22.0322	03/22/22 LAFOREST EVTF7 PER DIEM	150.00			1000 20 420440	379	101000
2	22.0322	03/22/22 LAFOREST EVIF7 CAR RENTAL	340.00			1000 20 420440	379	101000
42207	79843S	1480 BRIAN LAFOREST	15.00					
1	22.0329	03/29/22 LAFOREST GYM REIMBURSEMENT	15.00			1000 50 420460	132	101000
		Total for Vendor:	782.60					
42214	79874S	658 BROWN'S SEPTIC SERVICE	375.00					
1	19860	03/15/22 STA 5	375.00			1000 50 420460	365	101000
		Total for Vendor:	375.00					

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42155	79801S	948 CASEY PORTE	60.00					
1	22.0304 03/04/22	PORTE ISFSI PER DIEM	60.00			1000 50 420460	379	101000
42191	79827S	948 CASEY PORTE	30.00					
1	22.0321 03/21/22	PORTE ISFSI PER DIEM	30.00			1000 50 420460	379	101000
42201	79841S	948 CASEY PORTE	211.36					
1	22.0324 03/24/22	PORTE ISFSI HOTEL	211.36			1000 50 420460	379	101000
		Total for Vendor:	301.36					
42217	79875S	1202 Cd'A METALS	62.31					
1	853509 03/04/22	STA 4	62.31			1000 50 420460	364	101000
		Total for Vendor:	62.31					
42218	79876S	1687 CDW Government	896.24					
1	T235584 03/09/22	SEAGATE	896.24			1000 10 420510	368	101000
		Total for Vendor:	896.24					
42186	79832S	1424 CHARTER	549.56					
2	0937511031 03/12/22	STA 1	540.00			1000 10 420510	345	101000
3	0937511031 03/11/22	STA 1	9.56			1000 10 420510	345	101000
42206	79844S	1424 CHARTER	439.76					
1	0215411031 03/16/22	STA 6	439.76			1000 10 420510	345	101000
42242	79852S	1424 CHARTER	693.41					
1	0122687032 03/20/22	STA 5	203.23			1000 10 420510	345	101000
2	0121719032 03/20/22	STA 4	490.18			1000 10 420510	345	101000
		Total for Vendor:	1,682.73					
42216	79877S	1815 CHEMNET CONSORTIUM INC	165.00					
1	112527 03/23/22	SAGER DRUG SCREEN	55.00			1000 60 420490	391	101000
2	112527 03/23/22	WILLIAMS DRUG SCREEN	55.00			1000 60 420490	391	101000
3	112527 03/23/22	BUNNELL DRUG SCREEN	55.00			1000 60 420490	391	101000
		Total for Vendor:	165.00					

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42156	79802S	290 CHRIS NEWMAN	250.00					
1	22.0314 03/14/22	NEWMAN CPSE PER DIEM	250.00			1000 10 420510	379	101000
		Total for Vendor:	250.00					
42204	79845S	1583 CITI CARDS	8,169.86					
1	9808 03/18/22	COWLING NMETC FLIGHT	597.20			1000 50 420460	379	101000
2	9808 03/18/22	COWLING NMETC FLIGHT	30.00			1000 50 420460	379	101000
3	9808 03/18/22	NOBLE NMETC FLIGHT	597.20			1000 50 420460	379	101000
4	9808 03/18/22	NOBLE NMETC FLIGHT	30.00			1000 50 420460	379	101000
5	9808 03/18/22	PPE	603.20			1000 50 420460	224	101000
6	9808 03/18/22	STA 4	143.31			1000 50 420460	364	101000
7	9808 03/18/22	NEW STA 4	685.00			1000 10 420510	943	101000
8	9808 03/18/22	STA 4	94.99			1000 50 420460	364	101000
9	9808 03/18/22	NEW STA 4	319.98			1000 10 420510	943	101000
10	9808 03/18/22	GIARDINO FUND FIRE INVEST FLIG	458.20			1000 40 420410	379	101000
11	9808 03/18/22	GIARDINO FUND FIRE INVEST FLIG	30.00			1000 40 420410	379	101000
12	9808 03/18/22	RADIOS	55.64*			1000 20 420440	271	101000
13	9808 03/18/22	RADIOS	140.88*			1000 20 420440	271	101000
14	9808 03/18/22	RADIOS	413.40*			1000 20 420440	271	101000
15	9808 03/18/22	SCHNEE DRAFING & IMP EFF FD PO	250.00			1000 10 420510	380	101000
16	9808 03/18/22	STA 2 COMP MAINT	25.74			1000 10 420510	368	101000
17	9808 03/18/22	PROPANE TORCH	49.99			1000 30 420430	220	101000
18	9808 03/18/22	KOTTWITZ PARA LICENSE	100.00			1000 50 420460	380	101000
19	9808 03/18/22	ZOOM	15.55			1000 10 420510	321	101000
20	9808 03/18/22	PIO/SOCIAL MEDIA	319.00			1000 20 420440	221	101000
21	9808 03/18/22	NEW STA 4	24.99			1000 10 420510	943	101000
22	9808 03/18/22	FUEL MIT	2,319.96*			1000 100 420470	221	101000
23	9808 03/18/22	INCIDENT MEALS	30.00			1000 50 420460	379	101000
24	9808 03/18/22	SMALL TOOLS	68.53*			1000 20 420440	234	101000
25	9808 03/18/22	SMALL TOOLS	106.38*			1000 20 420440	234	101000
26	9808 03/18/22	SUBSCRIPTION	132.33*			1000 20 420440	333	101000
27	9808 03/18/22	LAFORST F7 EVT	350.00			1000 20 420440	380	101000
28	9808 03/18/22	MANUALS	79.83*			1000 20 420440	333	101000
29	9808 03/18/22	FORKLIFT FUEL	98.56			1000 20 420440	231	101000
		Total for Vendor:	8,169.86					

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42255	79860S	1299 CITY OF MISSOULA-FINANCE	18.68					
1	197965 03/22/22	STA 6	18.68			1000 10 420510	341	101000
42263	79860S	1299 CITY OF MISSOULA-FINANCE	25.57					
1	194500 03/23/22	STA 2	25.57			1000 10 420510	341	101000
Total for Vendor:			44.25					
42205	79846S	216 Clearwater Credit Union	10,778.80					
1	124 03/22/22	HORSENS	80.00			1000 50 420460	380	101000
2	124 03/22/22	SCHNEE SHRM	30.00			1000 10 420510	380	101000
3	124 03/22/22	SCHNEE HR CERT	169.00			1000 10 420510	380	101000
4	124 03/22/22	SCHNEE HR CERT	50.00			1000 10 420510	380	101000
5	124 03/22/22	MCDERMOTT NFPA	772.45			1000 40 420410	322	101000
6	124 03/22/22	FEES	7.83			1000 10 420510	356	101000
7	124 03/22/22	RADIOS	126.26*			1000 20 420440	271	101000
8	124 03/22/22	HOSE	221.13			1000 50 420460	236	101000
9	124 03/22/22	301	25.18			1000 20 420440	272	101000
10	124 03/22/22	PRESSURE WASHERS	2,845.00*			1000 20 420440	270	101000
11	124 03/22/22	STEVENS IAAI	540.00			1000 50 420460	380	101000
12	124 03/22/22	WL	598.00			1000 50 420460	229	101000
13	124 03/22/22	WL	866.85			1000 50 420460	229	101000
14	124 03/22/22	WL	180.00			1000 50 420460	229	101000
15	124 03/22/22	WL	75.48*			1000 50 420460	225	101000
16	124 03/22/22	TURN OUTS	524.98			1000 50 420460	224	101000
17	124 03/22/22	TURN OUTS	119.98			1000 50 420460	224	101000
18	124 03/22/22	SCHNEE FMLA	125.00			1000 10 420510	380	101000
19	124 03/22/22	STA 4	185.13			1000 50 420460	364	101000
20	124 03/22/22	STA 6	491.20			1000 50 420460	366	101000
21	124 03/22/22	STA 4	765.33			1000 50 420460	364	101000
22	124 03/22/22	INCIDENT MEAL	108.00			1000 50 420460	379	101000
23	124 03/22/22	LAFOREST BUS CARD	20.44			1000 10 420510	320	101000
24	124 03/22/22	RECRUITMENT - FF	488.75			1000 10 420510	391	101000
25	124 03/22/22	STA 2	177.65			1000 50 420460	362	101000
26	124 03/22/22	RECRUITMENT - FF	1,000.00			1000 10 420510	391	101000
27	124 03/22/22	GIARDINO CFI II	175.00			1000 40 420410	380	101000
28	124 03/22/22	SCHNEE OTTERBOX	7.99			1000 10 420510	345	101000

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29	124 03/22/22	STA 4	-55.00			1000 50 420460	364	101000
30	124 03/22/22	RVC PAULSEN	28.24			1000 10 420510	320	101000
31	03/22/22	STA 2	28.93			1000 50 420460	362	101000
		Total for Vendor:	10,778.80					
42194	79835S 1458	COLE RILEY	30.00					
1	22.0322 03/22/22	RILEY NFPA PER DIEM	30.00			1000 50 420460	379	101000
		Total for Vendor:	30.00					
42157	79803S 1502	CORY HORSENS	250.00					
1	22.0314 03/14/22	HORSENS CPSE PER DIEM	250.00			1000 50 420460	379	101000
		Total for Vendor:	250.00					
42130	79779S 1793	CRAIG MARTYNN	203.47					
1	22.0304 03/04/22	MARTYNN MILEAGE PER DIEM AEM	203.47			1000 60 420490	391	101000
		Total for Vendor:	203.47					
42279	79878S 76	CULLIGAN WATER CONDITIONING	67.00					
1	607138 03/25/22	ALL STATIONS	67.00			1000 10 420510	341	101000
		Total for Vendor:	67.00					
42219	79879S 1163	DIRECT AUTOMOTIVE DISTRIBUTING	59.16					
1	07FZ5010 03/21/22	LUBE	59.16			1000 20 420440	232	101000
		Total for Vendor:	59.16					
42168	79804S 743	DODD MCDERMOTT	60.00					
1	22.0314 03/14/22	MCDERMOTT CAT PER DIEM	60.00			1000 40 420410	379	101000
42178	79821S 743	DODD MCDERMOTT	30.00					
1	22.0316 03/16/22	MCDERMOTT CAT PER DIEM	30.00			1000 40 420410	379	101000
		Total for Vendor:	90.00					
42286	79881S 1319	FLORENCE ACE HARDWARE	27.86					
1	50596 03/04/22	STA 5	27.86			1000 50 420460	365	101000
		Total for Vendor:	27.86					

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42192	79836S	1606 GARAGE DOOR GUYS	200.00					
1	7259 02/17/22 STA 5		200.00			1000 50 420460	365	101000
		Total for Vendor:	200.00					
42220	79882S	141 GENERAL FIRE APPARATUS	357.47					
1	14431 03/04/22 317		133.89			1000 20 420440	272	101000
2	14495 03/22/22 341		13.23			1000 20 420440	272	101000
3	14464 03/17/22 341		210.35			1000 20 420440	272	101000
		Total for Vendor:	357.47					
42158	79805S	310 GREGORY ORR	60.00					
1	22.0314 03/14/22 ORR CAT PER DIEM		60.00			1000 50 420460	379	101000
42183	79822S	310 GREGORY ORR	30.00					
1	22.0316 03/16/22 ORR CAT PER DIEM		30.00			1000 50 420460	379	101000
		Total for Vendor:	90.00					
42287	79883S	1506 HARLOW'S TRUCK CENTER	2,535.87					
1	02W3386 03/09/22 341		1,320.10			1000 20 420440	272	101000
2	02w3422 03/15/22 317		1,215.77			1000 20 420440	372	101000
		Total for Vendor:	2,535.87					
42257	79884S	1286 HILLYARD - MT dba HOUSE OF CLEAN	935.43					
1	604659756 03/04/22 STA 1		19.41			1000 50 420460	361	101000
2	604668197 03/11/22 STA 1		88.61			1000 50 420460	361	101000
3	604682891 03/25/22 STA 1		13.02			1000 50 420460	361	101000
4	604682892 03/25/22 SCBA		19.41			1000 20 420440	204	101000
5	604659758 03/04/22 SCBA		58.23			1000 20 420440	204	101000
6	604669640 03/14/22 STA 2		27.54			1000 50 420460	362	101000
7	604690275 03/31/22 STA 2		119.58			1000 50 420460	362	101000
8	604690276 03/31/22 STA 2		64.08			1000 50 420460	362	101000
9	604668198 03/11/22 STA 4		6.57			1000 50 420460	364	101000
10	604675092 03/21/22 STA 4		7.16			1000 50 420460	364	101000
11	604682893 03/25/22 SCBA		19.41			1000 20 420440	204	101000
12	604690277 03/31/22 STA 4		100.67			1000 50 420460	364	101000
13	604659759 03/04/22 STA 5		215.42			1000 50 420460	365	101000

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14	604659760 03/04/22	STA 5	64.08			1000 50 420460	365	101000
15	604675093 03/21/22	STA 6	9.84			1000 50 420460	366	101000
16	604682894 03/25/22	STA 6	102.40			1000 50 420460	366	101000
		Total for Vendor:	935.43					
42202	79847S	650 HOME DEPOT CREDIT SERVICES	743.47					
1	9220 03/22/22	STA 5	241.46			1000 50 420460	365	101000
2	9220 03/22/22	STA 2	452.43			1000 50 420460	362	101000
3	9220 03/22/22	STA 2	23.96			1000 50 420460	362	101000
4	9220 03/22/22	STA 2	25.62			1000 50 420460	362	101000
		Total for Vendor:	743.47					
42110	79791S	1700 JARED DEMERS	100.00					
1	22.0307 03/07/22	DEMERS PER DIEM HAZ MAT TECH	100.00			1000 50 420460	379	101000
		Total for Vendor:	100.00					
42108	79792S	1637 JEREMY BERGBOWER	100.00					
1	22.0307 03/07/22	BERGBOWER PER DIEM HAZ MAT TE	100.00			1000 50 420460	379	101000
		Total for Vendor:	100.00					
42159	79806S	420 KELLEY Connect	165.00					
1	31166373 02/28/22	COPIER MAINT	165.00			1000 10 420510	356	101000
		Total for Vendor:	165.00					
42221	79885S	1195 KENT D. BRUCE CO., LLC	2,162.80					
1	10240 03/23/22	303	1,606.00			1000 20 420440	272	101000
2	10147 03/07/22	302	167.80			1000 20 420440	272	101000
3	10112 03/01/22	341	389.00			1000 20 420440	272	101000
		Total for Vendor:	2,162.80					
42185	79826S	1822 KRISTEN HIBALA	1,930.00					
1	22.0317 03/17/22	REMAINING BALANCE TUITION REI	1,930.00			1000 60 420490	391	101000
		Total for Vendor:	1,930.00					

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42222	79886S	202 LEGACY GLASS, LLC	45.00					
1	746511 02/02/22 315		45.00			1000 20 420440	372	101000
		Total for Vendor:	45.00					
42284	79887S	1282 LIFE-ASSIST, INC	956.33					
1	1190254 03/23/22 MEDICAL SUPPLIES		933.83*			1000 80 420480	222	101000
2	1191852 03/29/22 MEDICAL SUPPLIES		22.50*			1000 80 420480	222	101000
		Total for Vendor:	956.33					
42297		148 LITHIA MOTORS	70.95					
1	419414 02/28/22 303		70.95			1000 20 420440	373	101000
		Total for Vendor:	70.95					
42160	79807S	1570 LOGAN HEALTH MEDICAL CENTER	340.00					
1	CL11210 03/01/22 ACLS/BLS CARDS		340.00			1000 50 420460	380	101000
		Total for Vendor:	340.00					
42161	79808S	1676 Magda Nelson	26.25					
1	224 03/02/22 CONSULTING SERVICES		26.25			1000 10 420510	356	101000
		Total for Vendor:	26.25					
42162	79809S	1398 MAX KOTTWITZ	688.96					
1	22.0302 03/02/22 KOTTWITZ PARAMEDIC APP FEE		152.00			1000 50 420460	380	101000
2	22.0302 03/02/22 KOTTWITZ NMETC RENTAL CAR		536.96			1000 50 420460	379	101000
		Total for Vendor:	688.96					
42187	79829S	1831 MEAGAN BUNNELL	15.00					
1	22.0318 03/18/22 RFF BUNNELL FINGERPRINTING		15.00			1000 60 420490	391	101000
		Total for Vendor:	15.00					
42246	79888S	1708 METRO EXPRESS CAR WASH-MISSOULA	14.00					
1	8156887630 02/07/22 301		7.00			1000 20 420440	372	101000
2	4258873370 02/07/22 302		7.00			1000 20 420440	372	101000
		Total for Vendor:	14.00					

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42163	79810S	1360 MICKELSON PLUMBING & HEATING	1,095.25					
1	MI9378 03/12/22 STA 1		1,095.25			1000 50 420460	361	101000
		Total for Vendor:	1,095.25					
42228	79889S	1806 MINUTEMAN PRESS	60.12					
1	2114 03/21/22 AWARDS BANQUET POSTERS		60.12			1000 10 420510	320	101000
		Total for Vendor:	60.12					
42288	79890S	702 MISSOULA COUNTY FIRE PROTECTION	600.00					
1	22.0329 03/29/22 MCFPA 2022 ASSESSMENTIS		600.00			1000 10 420510	333	101000
		Total for Vendor:	600.00					
42208	79848S	208 MISSOULA COUNTY MEDICAL BENEFITS	82,252.40					
1	0000010197 03/18/22 ADMIN		8,391.80			1000 10 420510	143	101000
2	0000010197 03/18/22 RM		1,777.10			1000 20 420440	143	101000
3	0000010197 03/18/22 TO/RVC		3,554.20			1000 30 420430	143	101000
4	0000010197 03/18/22 FP		2,962.10			1000 40 420410	143	101000
5	0000010197 03/18/22 SUP		65,567.20			1000 50 420460	143	101000
		Total for Vendor:	82,252.40					
42259	79861S	228 MISSOULA COUNTY TREASURER	735.32					
1	1137 02/18/22 JAN TELEPHONE SERVICES		366.94			1000 10 420510	345	101000
2	1308 03/23/22 FEB TELEPHONE SERVICES		368.38			1000 10 420510	345	101000
		Total for Vendor:	735.32					
42293	79891S	211 MISSOULA COUNTY WORKERS COMP	809.70					
1	22.0331 03/31/22 VFF/REF MAR HOURS		809.70			1000 60 420490	146	101000
		Total for Vendor:	809.70					
42143	79793S	230 MISSOULA ELECTRIC COOPERATIVE	595.25					
1	223950 03/03/22 STA 2/ STA 6		595.25			1000 10 420510	341	101000
		Total for Vendor:	595.25					

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42223	79892S	232 MISSOULA FIRE EQUIPMENT	681.00					
1	24540 02/25/22 STA 1		177.25			1000 20 420440	305	101000
2	24539 02/25/22 STA 2		177.25			1000 20 420440	305	101000
3	24535 02/28/22 STA 4		67.00			1000 20 420440	305	101000
4	24537 02/28/22 STA 6		109.75			1000 20 420440	305	101000
5	24538 03/03/22 STA 5		81.25			1000 20 420440	305	101000
6	24769 03/16/22 STA 2		68.50			1000 20 420440	305	101000
		Total for Vendor:	681.00					
42261	79893S	235 MISSOULA MOTOR PARTS	319.10					
1	555-529338 03/01/22 SMALL TOOLS		-24.99*			1000 20 420440	234	101000
2	555-529520 03/01/22 341		34.99			1000 20 420440	272	101000
3	834460 03/02/22 STA 1		57.72			1000 50 420460	361	101000
4	555-530386 03/03/22 STA 4		4.28			1000 20 420440	206	101000
5	555-532550 03/09/22 SMALL TOOLS		20.36			1000 50 420460	234	101000
6	555-534465 03/15/22 306		66.61			1000 20 420440	272	101000
7	555-534985 03/16/22 STA 4		101.89			1000 50 420460	364	101000
8	555-535151 03/16/22 306		21.13			1000 20 420440	272	101000
9	837932 03/18/22 STA 5		18.81			1000 50 420460	365	101000
10	555-537104 03/22/22 305		18.30			1000 20 420440	272	101000
		Total for Vendor:	319.10					
42165	79811S	1684 MMW Architects	7,518.18					
1	00027 03/08/22 NEW STA 4		800.05			1000 10 420510	920	101000
2	00026 02/08/22 NEW STA 4		6,718.13			1000 10 420510	920	101000
		Total for Vendor:	7,518.18					
42227	79894S	249 MODERN MACHINERY CO., INC.	14.00					
1	2793737 03/18/22 317		14.00			1000 20 420440	372	101000
		Total for Vendor:	14.00					
42224	79895S	1792 MONTANA MOBILE STORAGE, INC	170.00					
1	6261 03/13/22 CONEX BOX		170.00			1000 10 420510	356	101000
		Total for Vendor:	170.00					

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42280	79896S	247 MOUNTAIN SUPPLY	30.20					
1	6380071 03/17/22 326		21.40			1000 20 420440	272	101000
2	6381070 03/21/22 366		8.80			1000 20 420440	272	101000
		Total for Vendor:	30.20					
42166	79812S	259 MSUES FIRE TRAINING SCHOOL	190.00					
1	26-157 03/01/22 HOLLENBECK AND HULEATT FO1		190.00			1000 50 420460	380	101000
42226	79897S	259 MSUES FIRE TRAINING SCHOOL	855.00					
1	26-158 03/08/22 STEYEE FFI		95.00			1000 50 420460	380	101000
2	26-160 03/09/22 SPORNA AND HOUPPORT FO1		190.00			1000 50 420460	380	101000
3	26-161 03/11/22 BUTLER FO1		95.00			1000 50 420460	380	101000
4	26-162 03/14/22 BERRY FO1		95.00			1000 50 420460	380	101000
5	26-163 03/18/22 KOTTWITZ AND A. BROWN FF1		190.00			1000 50 420460	380	101000
6	26-164 03/22/22 HARRIS FO1		95.00			1000 50 420460	380	101000
7	26-165 03/30/22 T. BROWN		95.00			1000 50 420460	380	101000
		Total for Vendor:	1,045.00					
42273	79898S	205 MI ACE HARDWARE	309.04					
1	235575861 03/08/22 STA 4		29.98			1000 50 420460	364	101000
2	218864732 03/10/22 STA 4		25.46			1000 50 420460	364	101000
3	235577860 03/14/22 NEW STA 4		30.98			1000 10 420510	943	101000
4	218869133 03/14/22 WILDLAND		43.43			1000 50 420460	229	101000
5	218876640 03/21/22 STA 4		118.56			1000 50 420460	364	101000
6	218877578 03/22/22 NEW STA 4		30.74			1000 10 420510	943	101000
7	218878003 03/22/22 318		14.99			1000 20 420440	272	101000
8	235581803 03/24/22 NEW STA 4		1.44			1000 10 420510	943	101000
9	235584256 03/29/22 STA 4		13.46			1000 50 420460	364	101000
		Total for Vendor:	309.04					
42267	79899S	1542 MI COFFEE EXPRESS	90.00					
1	14969 03/02/22 STA 1		45.00			1000 10 420510	220	101000
2	15129 03/23/22 STA 1		45.00			1000 10 420510	220	101000
		Total for Vendor:	90.00					

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42245	79853S	445 MT CRIMINAL RECORDS	75.00					
1	22.0329 03/29/22	WILLIAMS RFF FINGERPRINTING	25.00			1000 60 420490	391	101000
2	22.0318 03/18/22	BRUNNELL VFF FINGERPRINTING	25.00			1000 60 420490	391	101000
3	22.0318 03/18/22	SAGER RFF FINGERPRINTING	25.00			1000 60 420490	391	101000
		Total for Vendor:	75.00					
42281	79900S	1020 MUNICIPAL EMERGENCY SERVICES,	1,000.41					
1	IN1694894 03/30/22	HELMETS	1,000.41			1000 50 420460	224	101000
		Total for Vendor:	1,000.41					
42254	79901S	295 NORCO	169.46					
1	34599062 03/31/22	CYLINDER RENTAL	24.18			1000 10 420510	356	101000
2	34417721 03/08/22	MEDICAL OXYGEN	145.28*			1000 80 420480	222	101000
		Total for Vendor:	169.46					
42252	79902S	1686 NORTH RIDGE FIRE EQUIPMENT	11,418.48					
1	14893 02/11/22	PPE	2,439.60			1000 50 420460	224	101000
2	14988 03/02/22	317	1,972.50			1000 20 420440	272	101000
3	15240 03/02/22	PPE	1,206.00			1000 50 420460	224	101000
4	15304 03/07/22	317	26.75			1000 20 420440	272	101000
5	15325 03/07/22	WILDLAND	1,031.10			1000 50 420460	236	101000
6	15326 03/07/22	WILDLAND	478.93			1000 50 420460	229	101000
7	15323 03/09/22	WILDLAND	2,779.15			1000 50 420460	236	101000
8	15576 03/17/22	345	92.55			1000 20 420440	272	101000
9	15577 03/17/22	366	335.90			1000 20 420440	272	101000
10	15641 03/21/22	PPE	1,056.00			1000 50 420460	224	101000
		Total for Vendor:	11,418.48					
42141	79794S	547 NORTHWESTERN ENERGY	800.51					
1	0461994-6 03/01/22	STA 5	738.72			1000 10 420510	341	101000
2	0461994-6 03/01/22	OLD STA 5	61.79			1000 10 420510	341	101000
42203	79849S	547 NORTHWESTERN ENERGY	3,767.08					
2	3868058-3 03/15/22	STA 4	1,764.18			1000 10 420510	341	101000
3	0536085-4 03/21/22	STA 2	357.09			1000 10 420510	341	101000
4	0477741-3 03/17/22	STA 1	1,184.93			1000 10 420510	341	101000

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5	0537315-4	03/17/22 STA 6	34.70			1000 10 420510	341	101000
6	1489125-3	03/17/22 STA 1	426.18			1000 10 420510	341	101000
		Total for Vendor:	4,567.59					
42295	79869S	1833 NYBERG FLOORING	2,754.48					
1	22.0329	03/29/22 SIA 5	2,754.48			1000 10 420510	920	101000
		Total for Vendor:	2,754.48					
42209	79850S	1824 PELICAN CHEMICALS, INC	164.34					
1	767897	01/24/22 DEICER	164.34*			1000 20 420440	270	101000
		Total for Vendor:	164.34					
42229	79903S	1725 PIERCE LEASING	590.00					
1	0046291	03/02/22 3/1/22-3/28/22 OFFICE TRAILER	590.00			1000 10 420510	530	101000
42266	79903S	1725 PIERCE LEASING	590.00					
1	0046792	03/31/22 3/29/22-4/25/22 OFFICE TRAILER	590.00			1000 10 420510	530	101000
		Total for Vendor:	1,180.00					
42148	79814S	855 PITNEY BOWES	100.00					
1	8000900001	03/06/22 POSTAGE	100.00			1000 10 420510	311	101000
		Total for Vendor:	100.00					
42248	79904S	927 PITNEY BOWES, INC	85.98					
1	3315510408	03/29/22 METER LEASE	85.98			1000 10 420510	356	101000
		Total for Vendor:	85.98					
42278	79862S	31 REPUBLIC SERVICES #889	944.40					
1	0889003072	03/28/22 ALL STATIONS	944.40			1000 10 420510	342	101000
		Total for Vendor:	944.40					
42260	79863S	204 RON LUBKE	27.50					
1	22.0401	03/31/22 LUBKE MAR GYM REIMBUR	27.50			1000 50 420460	132	101000
		Total for Vendor:	27.50					

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42147	79795S	1735 ROSENBAUER SOUTH DAKOTA, LLC	91,091.00					
1	0000096668	03/08/22 NEW WATER TENDER CHASSIS	91,091.00			1000 20 420440	945	101000
		Total for Vendor:	91,091.00					
42232	79905S	349 SAFETY KLEEN CORPORATION	204.17					
1	88313890	03/03/22 SOLVENT	204.17			1000 20 420440	232	101000
		Total for Vendor:	204.17					
42197	79837S	1746 SAVMOR DRUG #1, INC	48.40					
1	14201	02/14/22 MEDICAL SUPPLIES	48.40*			1000 80 420480	222	101000
		Total for Vendor:	48.40					
42230	79906S	1471 SAW SHOP	376.72					
1	4100	03/19/22 CHAINSAWS	376.72			1000 20 420440	206	101000
		Total for Vendor:	376.72					
42169	79815S	1760 Scott Noble	60.00					
1	22.0314	03/14/22 NOBLE CAT PER DIEM	60.00			1000 50 420460	379	101000
42179	79823S	1760 Scott Noble	30.00					
1	22.0316	03/16/22 S. NOBLE CAT PER DIEM	30.00			1000 50 420460	379	101000
		Total for Vendor:	90.00					
42253	79907S	705 SEA WESTERN FIRE APPARATUS &	1,601.60					
1	INV15480	03/30/22 PPE	1,601.60			1000 50 420460	224	101000
		Total for Vendor:	1,601.60					
42272	79908S	360 SHIPPING DEPOT	334.66					
1	325217	03/04/22 STEYEE FO1	16.93			1000 10 420510	311	101000
2	325304	03/07/22 HOUPPERT FO1	16.93			1000 10 420510	311	101000
3	325350	03/08/22 SHIP AIR SAMPLES	31.74			1000 10 420510	311	101000
4	325360	03/08/22 BUTLER FO1	16.93			1000 10 420510	311	101000
5	325400	03/08/22 SPORNA FO1	19.37			1000 10 420510	311	101000
6	325488	03/10/22 BERRY FO1	18.47			1000 10 420510	311	101000
7	325741	03/15/22 ON BOARD VEH CHARGER	28.66			1000 10 420510	311	101000
8	325757	03/15/22 A. BROWN FO1	18.29			1000 10 420510	311	101000

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9	325780 03/16/22	KOTTWITZ FO1	14.44			1000 10 420510	311	101000
10	325838 03/17/22	NEW WATER TENDER RADIO	53.42			1000 10 420510	311	101000
11	325901 03/18/22	TASK BOOK	17.06			1000 10 420510	311	101000
12	326108 03/23/22	HALE PUMP PART	46.28			1000 10 420510	311	101000
13	326350 03/28/22	T. BROWN FO1	16.10			1000 10 420510	311	101000
14	326472 03/31/22	PORTE FO1	20.04			1000 10 420510	311	101000
		Total for Vendor:	334.66					
42258	79909S 803	SIX ROBBLEES' INC.	31.00					
1	15P1103 02/09/22	NEW TYPE 5	31.00			1000 20 420440	945	101000
		Total for Vendor:	31.00					
42231	79910S 1419	SOLESTONE REIMBURSEMENT SERVICES	615.76					
1	12439 02/02/22	MEDICAL SUPPLIES	615.76*			1000 80 420480	222	101000
42264	79910S 1419	SOLESTONE REIMBURSEMENT SERVICES	336.45					
1	12460 03/31/22	MEDICAL SUPPLIES	336.45*			1000 80 420480	222	101000
		Total for Vendor:	952.21					
42296	79920S 369	STAPLES	217.38					
1	4237 03/31/22	OFFICE SUPPLIES	10.28			1000 10 420510	220	101000
2	4237 03/31/22	OFFICE SUPPLIES	29.16			1000 10 420510	220	101000
3	4237 03/31/22	OFFICE SUPPLIES	48.87			1000 10 420510	220	101000
4	4237 03/31/22	FM SUPPLIES	15.97*			1000 100 420470	221	101000
5	4237 03/31/22	OFFICE SUPPLIES	36.97			1000 10 420510	220	101000
6	4237 03/31/22	OFFICE SUPPLIES	25.49			1000 10 420510	220	101000
7	4237 03/31/22	OFFICE SUPPLIES	37.85			1000 10 420510	220	101000
8	4237 03/31/22	OFFICE SUPPLIES	12.79			1000 50 420460	236	101000
		Total for Vendor:	217.38					
42210	79851S 1767	SWANK ENTERPRISES	60,949.41					
1	4190 01/26/22	NEW STA 4	60,949.41			1000 10 420510	920	101000
		Total for Vendor:	60,949.41					

04/08/22
14:03:58

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/22

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Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42170	79816S	1732 TAYLOR BLAKELY	60.00					
1	22.0314 03/14/22	BLAKLEY CAT PER DIEM	60.00			1000 50 420460	379	101000
42180	79824S	1732 TAYLOR BLAKELY	30.00					
1	22.0316 03/16/22	BLAKLEY CAT PER DIEM	30.00			1000 50 420460	379	101000
		Total for Vendor:	90.00					
42172	79817S	87 TIM DEVOS	60.00					
1	22.0314 03/14/22	DEVOS ISFSI PER DIEM	60.00			1000 50 420460	379	101000
42173	79817S	87 TIM DEVOS	39.50					
1	22.0306 03/06/22	NEW STA 4	39.50			1000 10 420510	943	101000
42189	79830S	87 TIM DEVOS	30.00					
1	22.0321 03/21/22	DEVOS ISFSI PER DIEM	30.00			1000 50 420460	379	101000
42196	79838S	87 TIM DEVOS	11.47					
1	22.0318 03/18/22	STA 4	11.47			1000 50 420460	364	101000
42199	79839S	87 TIM DEVOS	211.36					
1	22.0324 03/24/22	DEVOS ISFSI HOTEL	211.36			1000 50 420460	379	101000
42262	79864S	87 TIM DEVOS	147.88					
1	22.0330 03/30/22	NEW STA 4	147.88			1000 10 420510	943	101000
42292	79911S	87 TIM DEVOS	197.80					
1	22.0328 03/28/22	NEW STA 4	197.80			1000 10 420510	943	101000
		Total for Vendor:	698.01					
42243	79854S	381 TOWN & COUNTRY AUTO BODY	6,598.33					
1	14273 02/28/22	DFM 2	3,344.55			1000 20 420440	373	101000
2	14284 02/11/22	303	3,253.78			1000 20 420440	373	101000
		Total for Vendor:	6,598.33					

04/08/22
14:03:58

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/22

Page: 18 of 19
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ /Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42233	79912S	1284 TRACE ANALYTICS, INC.	464.62					
1	22-04590	03/15/22 ROUTINE ANALYSIS	445.00			1000 20 420440	370	101000
2	22-04947	03/18/22 SAMPLING	19.62			1000 20 420440	370	101000
		Total for Vendor:	464.62					
42250	79913S	463 TRI ARC, INC.	32.56					
1	R21526	03/31/22 CYLINDER RENTAL	32.56			1000 10 420510	356	101000
		Total for Vendor:	32.56					
42174	79818S	1759 Tyler Loterbauer	60.00					
1	22.0314	03/14/22 LOTERBAUER CAT PER DIEM	60.00			1000 50 420460	379	101000
42175	79818S	1759 Tyler Loterbauer	60.00					
1	22.0314	03/14/22 LOTERBAUER ISFSI PER DIEM	60.00			1000 50 420460	379	101000
42181	79825S	1759 Tyler Loterbauer	30.00					
1	22.0316	03/16/22 LOTERBAUER CAT PER DIEM	30.00			1000 50 420460	379	101000
42190	79831S	1759 Tyler Loterbauer	30.00					
1	22.0321	03/21/22 LOTERBAUER ISFSI PER DIEM	30.00			1000 50 420460	379	101000
42200	79842S	1759 Tyler Loterbauer	211.36					
1	22.0324	03/24/22 LOTERBAUER ISFSI HOTEL	211.36			1000 50 420460	379	101000
		Total for Vendor:	391.36					
42176	79819S	696 UNIVERSITY OF MONTANA	100.00					
1	22.0304	03/04/22 MULLINS S-231 TUITION	100.00			1000 50 420460	380	101000
42234	79914S	696 UNIVERSITY OF MONTANA	200.00					
1	22.0304	03/04/22 BARNETT S-231	100.00			1000 50 420460	380	101000
3	22.0304	03/04/22 STEVENS S-231	100.00			1000 50 420460	380	101000
		Total for Vendor:	300.00					

04/08/22
14:03:58

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/22

Page: 19 of 19
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42235	79915S 1628 Univision		1,589.50					
1	240657 03/01/22 MICROSOFT 365		1,382.50			1000 10 420510	321	101000
2	240489 03/01/22 SUPPORT		207.00			1000 10 420510	368	101000
		Total for Vendor:	1,589.50					
42236	79916S 712 WATEROUS COMPANY		34.61					
1	P2R5035001 03/17/22 361		34.61			1000 20 420440	272	101000
		Total for Vendor:	34.61					
42268	79921S 1724 WEX Bank		6,275.89					
1	79975378 03/31/22 FUEL		6,275.89			1000 20 420440	231	101000
		Total for Vendor:	6,275.89					
42251	79918S 756 WHALEN TIRE		360.00					
1	773197 03/09/22 361		180.00			1000 20 420440	233	101000
2	773198 03/09/22 341		180.00			1000 20 420440	233	101000
		Total for Vendor:	360.00					
42240	79919S 1832 WILLIAMS PLUMBING, HEATING &		715.27					
1	20220223 03/17/22 STA 4		715.27			1000 50 420460	364	101000
		Total for Vendor:	715.27					
		# of Claims	126	Total:				336,697.30



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

March 16, 2022

City Brew Coffee
3690 Broos Street
Missoula, MT 59801

Dear staff of City Brew Coffee,

On behalf of the firefighters and staff of the Missoula Rural Fire District, we would like to thank you for providing hot coffee at a moment's notice for an emergency incident in the cold weather. This was a considerate reminder of the kindness and goodwill of our neighbors.

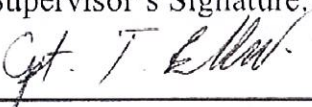
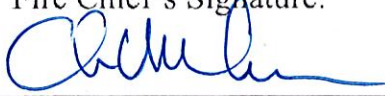
Sincerely,

Chris Newman
Fire Chief
Missoula Rural Fire District

CN/jc

Missoula Rural Fire District

Record of Exceptional Performance

1. Employee: Tim Devos	2. Division: Suppression
3. Rank: Captain	4. Date Prepared: 3/28/2022
5. Initiator of Commendation: Captain Toby Ballard	
<p>6. Description of exceptional performance:</p> <p>Capt. Devos has been an invaluable asset in our transition to the new Station 4. His initiative and energy is infectious to his crew, the residents and everyone in the station. He has been instrumental in making our new station functional and efficient through the many projects that he has completed and the ones he continues to do. He has shown great leadership with our residents by taking on a very active role in their training. As the station officer, he has helped me to plan what our next steps will be so that we can set this new station up for the firefighters that will be here for decades to come. He sets an excellent example of what a leader at MRFD should be.</p>	
Date: 3/28/2022	
Supervisor's comments/date of presentation:	
7. Supervisor's Signature: 	8. Fire Chief's Signature: 

Original: Personnel File
Copy: Employee
Board of Trustees

Public Relations Outreach Breakdown

March 2022

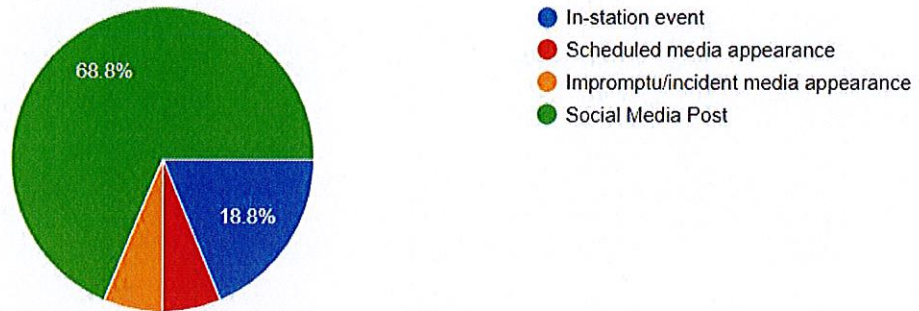
- 16 total documented events
 - 11 social media posts (Facebook/Instagram/Twitter)
 - 1 scheduled media appearance (Newspaper/Radio/TV)
 - 3 in station event (Car Seat Event/Station Tour)
 - 1 impromptu media appearance (Newspaper/Radio/TV)
 - 0 other (Fundraiser/Parade/Etc.)

Date

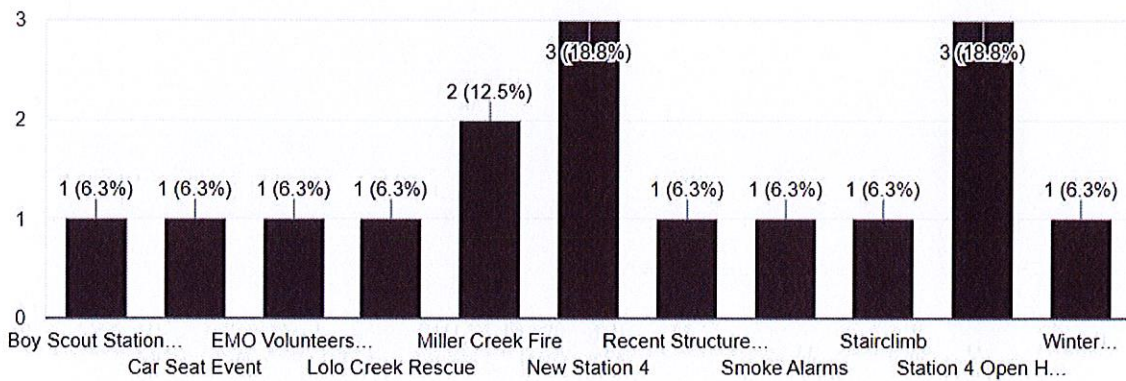
16 responses



16 responses



16 responses



Deputy Fire Marshal Monthly Report

Peter V. Giardino

March 2022

Activities

Business Inspections (re-inspections):

- 13705 Harpers Bridge Road (re-inspection)

Certificate of Occupancy Finals (Business)

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections

- 4716 Aspen Drive
- 5680 Pinewood Lane

Annexation

- Provided petition request to homeowners for new SFR proposed for 3470 Trails End Rd.

Water Supply (cisterns, hydrants, etc.)

- Reviewed cistern plans for IMEG re: Buckhouse Lane Storage units.
- Met with Charles Wehie re: Renae Ct. cistern.
- Research into cistern size for Renae Ct. Found docs on MC website.
- Flushed Hydrants x 4
 - Milltown Water District (Daytona Loop & Columbia St. – Bonner)
- Reviewed new hydrant location for WGM Group. Impact protection required.

Lockboxes

Community Risk Reduction, Fire Prevention, and Code Compliance

- Provided apparatus information to 406 Engineering to help determine turn radius.
- Finalized and sent comments to Intuitive Engineering re: Roots & Bitters
- Spoke with Dave Larkin from MC Building re: several projects
- Finalized plans with Karl Treadwell from 406 Engineering re: turn radius.
- Replied to Amanda Cochran (ISO) email clarifying hydrant systems.
- Called Cliff Kalin re: sprinkler requirements for Circle H subdivision.
- Sent letter to Darren Arnold at D2 Sprinklers for 9873 Bonner Mill Rd. project.
- Provided comments to CAPS for 2nd sufficiency review re: Dairy subdivision.
- Provided comments to CAPS re: Lolo Flats residential project requiring sprinklers.
- Spoke with Pony Place HOA Secretary re: cistern issue.
- Spoke with Building re: 8204 Kingfisher Ct. access issues.
- Provided comments to Eli & Associates re: 5307 Mullan Road (3-lot minor SFR)
- Provided comments to CAPS re: sprinkler requirements for Farm Lane project.
- Replied to PCI re: cistern location and requirements for Dairy subdivision.

Fire Investigations

- 6119 Haugen Drive
- Reviewed investigation report prepared by DFM McDermott.

Classes/Training

- FO-I Leadership Course

Plan Reviews

- 5680 Pinewood Lane
- 1637 Hayes Drive (sprinkler plans)
- Alcom Trailer, Bonner (per Chief Newman's request)
- 9873 Bonner Mill Road (sprinkler plans)
- 3670 Grant Creek Road (Hexion)
- West Pointe Subdivision, Lot 42A, Macarthur Drive (SFR)
- West Pointe Subdivision, Lot 43C, Macarthur Drive (SFR)
- 9912 Garrymore Lane
- 3470 Trails End Road (requires petition into fire district)

First Due:

Assignments and Other Activities

- FO-I pre-work
- DRT meeting
- Finished FO I pre-work and sent email to Terry Larson
- Registered for DFM required classes
- More FO-I pre-work
- DRT meeting re: repurposing of Lolo School
- CAT Spring meeting
- DRT meeting

Deputy Fire Marshal Monthly Report

Dodd McDermott

March 2022

Activities

Business Inspections (re-inspections):

- 11882 Lolo Vista Dr.
- 2612 South Ave. W.

Certificate of Occupancy Finals (Business):

- 8511 Bonner Mill Rd

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections:

- 10425 Royal Coachman Dr Rough-In
- 2837 Grassland Dr
- 11793 Cattail Way
- 10999 Butler Meadows Ln

Annexation:

- Annexation Criteria Forms

Water Supply (cisterns, hydrants, etc.):

Lockboxes:

- Install at 107 Ann's Ln.

Community Risk Reduction, Fire Prevention, and Code Compliance:

- MCFPA Match Safety Meeting

Fire Investigations:

- 6119 Haugan Dr.
- 3223 Keck St.

Classes/Training:

- FO1 prework
- CAT Team prework
- CAT Team Meeting Helena
- FO1 class Leadership
- Confined space training

Plan Reviews:

- 7055 Highway 12 W.
- 10235 Coulter Pine St.
- 9511 Cross St.
- 3803 Spurgin
- 6267 Macaurthur Dr.
- 16190 Highland Dr

- 3700 Big Flat Rd.
- 625 Bristle Cone Ct.
- 11855 Johanna Dr.
- 124 New Meadows Dr.
- 1214 Lakeside Dr.
- 8139 Highway 12 W.
- 8281 Highway 12 W.
- 9035 Mormon Creek Rd

First Due:

- Pre plans

Assignments and Other Activities:

- Google Maps address corrections
- DUI Task Force meeting
- Order Prevention supplies
- Order smoke alarms
- DRT Meetings

The International Association of Firefighters



Local #2457

Missoula Rural Fire District Board of Trustees,

Per Article 36 of the Collective Bargaining Agreement (CBA) between IAFF Local 2457 and the Missoula Rural Fire District, this is to serve as notice that we intend to open our contract to negotiate possible amendments with you. The CBA also stipulates that we will begin negotiations within 30 days of your receipt of this notice or on a mutually agreed upon date. The Local would prefer to start negotiations the third week of August, if possible. We look forward to working with you. Please contact me at your earliest convenience to set a date to begin negotiations.

Respectfully,

Kory Burgess
President, Local 2457
Missoula Rural Fire District
406-531-7521



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

March 30, 2022

Missoula Rural Fire District Board of Trustees
2521 South Avenue West
Missoula, MT 59804

Chairman Murphy,

The employment contracts for the Administrative Staff of Missoula Rural Fire District are set to expire on June 30, 2022. We hereby request the opportunity to negotiate new contracts that will go into effect on July 1, 2022.

Sincerely,

Chris Newman
Fire Chief
Missoula Rural Fire District

FIRST AMENDED BYLAWS OF THE
MISSOULA RURAL FIRE DISTRICT

ARTICLE I

Authorization

The Missoula Rural Fire District was created by the Board of County Commissioners of Missoula County in accordance with 7-33-2101, M.C.A.

ARTICLE II

Purpose

The purpose of the Missoula Rural Fire District shall be to provide a life safety and fire protection system with which a combination of public and private resources are utilized to achieve the highest level of service obtainable within budget constraints.

ARTICLE III

Definitions

The term "Board" will always mean the Missoula Rural Fire District Board of Trustees.

The term "Commissioners" will always mean the Board of County Commissioners, Missoula County, Montana.

The terms "District", "Fire District", or "Rural Fire District" will always mean the Missoula Rural Fire District.

The term "Parliamentary" shall mean in accordance with the formal rules governing the methods of procedure, discussion, and debate in Board meetings.

The term "Trustee" will always mean a member of the Missoula Rural Fire District Board of Trustees.

The term "Volunteer" shall mean any person who performs hours of service for the District without promise, expectation of receipt of compensation for services rendered. See 29 C.F.R. 553.101 (a) and Montana Code Annotated 19-17-110 and 39-71-118(2). The District's providing an employee with insurance or retirement programs pursuant to Article IV (H), (I), or (J) does not operate to change the status of a Volunteer to that of an employee. See Montana Code Annotated 7-6-621, 19-17-102(22), and 7-33-4111.

ARTICLE IV

Powers, Duties & Responsibilities

The most important activities of the Board are the formulation and interpretation of fire district policies and the evaluation of all proposals and criticisms regarding Missoula Rural Fire District programs and services. In carrying out the legislative and policy-making responsibility, the Board shall be the policy-making body of the Fire District, and the Board shall delegate the executive and administrative functions to the Fire District Chief.

Any duty imposed upon the Fire District as a body must be performed at a regular or special meeting of the Board of Trustees and must be made a matter of public record. Participation in meetings, therefore, is the basic matter in which Trustees fulfill the duties of their office. The method of participation is discussion, deliberation, debate, and voting. All Trustees, including the Chair are expected to participate fully in deliberations and voting.

Trustees, individually and collectively, act as representatives of the residents of the Fire District in maintaining and promoting fire suppression and prevention services, emergency and disaster response services, and emergency medical response services. Through the various means of listening, discussing, and weighing Fire District related issues among themselves, District employees, District residents, and other citizens. Trustees make informed decisions which will best serve the needs of the District residents in light of available resources and the conflicting needs and demands of interested individuals and groups.

The Board has the power, duty, and responsibility to do as follows:

- A. Establish, equip, and maintain a fire department, and to establish and enforce rules and regulations for the administration, operation, and maintenance thereof.
- B. Appoint and/or employ necessary employees or Volunteers define their qualifications, duties, and responsibilities, and provide for a pay schedule and for payment in a reasonable sum for the performance of the duties they perform.
- C. Employ counsel.
- D. Enter into and perform all contracts to provide necessary services to another jurisdiction or to receive such services from another jurisdiction.
- E. Provide and maintain any and all special service functions necessary for the prevention of fire and for the protection of life and property from fire and panic, including the investigation of fire and crimes of arson.

- F. Establish, equip, maintain, and operate rescue and emergency medical services within and without the District.
- G. Enter into mutual aid agreements.
- H. Insure District employees and Volunteers against accidental death and injury in the performance of their duties through Workman's Compensation Insurance.
- I. Adopt a system of group health, sickness, accident, or disability insurance for the benefit of District employees.
- J. Adopt a system of retirement programs for the benefit of District employees and Volunteers.
- K. On behalf of its fire department, the Board may maintain membership in any local, state, or national group or association organized and operated for the promotion of the preservation of life and property from the hazards of fire and panic, as well as disaster and emergency, as those terms are defined at Montana Code Annotated § 10-3-103.
- L. Authorize the attendance of District employees and Volunteers at professional or vocational meetings and authorize payment of the reasonable expenses thereof, including transportation to and from such meetings.
- M. Keep a record of all its acts, and of all the money it receives or disburses.
- N. Encourage the adoption of fire prevention measures by means of education. Has the option to prepare or cause to be prepared and disseminated information relating to the subject of fire prevention and extinguishment.
- O. Establish or cause to be established a program of firefighters training or may authorize the participation of District firefighters in such a program as otherwise established. May authorize Trustees to participate in the Montana Fire Districts Association.
- P. Authorize the use of apparatus, equipment, and firefighting force of the District for the purpose of extinguishing any fire or responding to any emergency or disaster occurring outside the geographical jurisdiction of the District, upon such terms and conditions as the Board may prescribe and within the parameters of any applicable law.
- Q. Enter into loan agreements to finance the acquisition of equipment and facilities needed by the District for fire prevention, fire suppression, and other emergency and disaster responses.
- R. Prepare and adopt suitable Bylaws, policies, and procedures.

- S. Prepare annual budgets and request special levies therefor.
- T. Negotiate and enter into contracts with unions or bargaining units for purposes of settling upon the terms of employee working conditions, benefits, and salaries.
- U. The District shall have all powers necessary and convenient to effectuate any and all purposes for which the District is organized.

ARTICLE V

Board of Trustees

A. Selection and Term:

The Board of Trustees shall be the governing and managing body of the affairs of the District. Each Trustee shall be elected or appointed in accordance with Montana law, specifically Montana Code Annotated §§ 7-33 2106, 13-1-104 (3), and 13-1-401. The term of office for each Trustee shall be three years beginning at the first District meeting following election and continuing until the Trustees' successors are elected or appointed and qualified.

The terms of the Trustees shall be staggered so that no less than one, nor more than two Trustees shall be elected at any one time.

1. Newly elected Trustees must be sworn in by taking an oath of office before officially assuming the duties of the position.

B. Resignation and Vacancies:

1. Trustees wishing to resign their position must submit written notice of his or her resignation to the District.
2. Vacancies occurring on the Board shall be filled by appointment by the Commissioners in accord with Montana law. Appointees shall hold office until the next regular election, and if elected at this time, shall serve the unexpired term of the vacant Trustee position.

ARTICLE VI

Officers and Duties

- A. At the first regular Board meeting following an election and the qualification of Trustees, the Board shall elect from its members a Chair, a Vice-Chair, and a Secretary.
- B. The Chair shall preside at all meetings and shall perform all other duties as may be prescribed in these Bylaws or by Board action.

The Chair or a designee of the Chair shall represent the Board in deliberations with other boards, districts, or agencies unless this authority is delegated to the Fire District Chief.

- C. In the Chair's absence or in the case of his or her disability, the Vice-Chair shall have the authority to act as Chair.
- D. The Secretary or the Secretary's designee shall be responsible for keeping the Board meeting minutes, and the Secretary shall act as Chair in the absence of the Chair and the Vice-Chair.
- E. The terms of the officers shall be for a period of one year commencing at the June Board Meeting and ending when new Officers are elected, qualified, and sworn in the following June of each year.
- F. The Board may at any time remove any officer from his or her duties upon a majority vote of the Board at a regular or special meeting, properly noticed, where a quorum is present.

ARTICLE V

Code of Ethics and Conflict of Interest

The holding of public office or employment is a public trust, created by the confidence which the electorate reposes in the integrity of its public officers. A Trustee shall carry out his or her duties for the benefit of the people of the District.

Any such person whose conduct departs from his duty shall be liable to the people of the District.

Except under the conditions otherwise stated herein, Trustees are prohibited to do as follows:

- A. Disclose or use confidential information acquired during in the course of the Trustee performing his or her duties to further substantially the Trustee's personal economic interest;
- B. Accept a gift of substantial value or a substantial economic benefit tantamount to a gift;
- C. Acquire an interest in any business or undertaking which the Trustee has reason to believe may be directly and substantially affected to its economic benefit by official Board action;
- D. Within the 24 months following the voluntary termination of a Trustee's term of office, obtain employment or enter into an arrangement in which the former Trustee will take direct advantage, unavailable to others, of a matter with which the former Trustee was directly involved during his term of office; and
- E. Except under the conditions stated immediately below, be interested in any contract, purchase, or other business transaction between the Board and another person or business.

A Trustee who may have a financial or personal interest in an item under consideration by the Board shall declare the potential conflict of interest. The Board shall then decide whether the Trustee has such a conflict. The Trustee shall not participate in the Board's deliberations concerning whether or not a conflict exists. If the Trustee is found to have a conflict of interest, he or she shall abstain from both the discussion and the vote taken on the item. However, the Trustee may participate as a member of the public in attendance in providing information to the Board on the item. Any disqualification from participation in deliberations and voting because of a conflict of interest shall be entered in the minutes of the Board meeting.

ARTICLE VI

Code of Conduct

- A. The Trustees shall observe a Code of Conduct designed to guide their actions in carrying out their official duties and responsibilities.
- B. A Trustee shall strive to do as follows:

1. Understand that his or her function is one of "policy-making" and not "administration;"
2. Recognize the Board as a policy-making body that deliberates at regularly scheduled meetings such that each Trustee shall make a diligent effort to be present and participate fully;
3. Refuse to make commitments on any matter which should properly come before the Board as a whole;
4. Refuse to participate in secret meetings or other irregular meetings which are not official because they are held without first complying with the requirements of these Bylaws and Montana law;
5. Recognize that the Trustee has no legal status or authority to act for the Board outside of official meetings unless such actions have been previously authorized by the Board or the Chair has delegated such authority to the Trustee;
6. Respect the rights of Fire District citizens to be heard at official Board meetings;
7. Make decisions only after all available facts bearing on a question have been presented and discussed;
8. Respect the opinion of others and graciously accept the principle of "majority rule" in Board decisions;
9. Recognize that the Fire District Chief has full administrative authority for properly discharging his professional duties within the limits of the established Board policy and adopted budget;
10. Recognize that the Fire District Chief or his or her designee is the technical advisor to the Board and should be present at all meetings of the Board;
11. Refer all complaints or problems to the proper division and discuss them at a regular Board meeting only after attempts to resolve the complaint or problem administratively have failed;
12. Present personal criticisms of any District operations directly to the Fire District Chief;
13. Insist that all business transactions be on an ethical and above board basis;
14. Refuse to use his/her position on the Board in any way, whatsoever for personal gain; and

15. Give District employees the respect and consideration due skilled professional personnel.

ARTICLE VII

Meetings and Records

The Board shall encourage attendance and participation at Board meetings by all interested persons and residents of the Missoula Rural Fire District.

A. Regular Meetings:

The Board shall fix the time for holding regular meetings, and notice thereof shall be published according to statutory requirements. Regular meetings of the Board are normally held on the second Tuesday of each month at 4:00 PM.

B. Special Meetings:

Special meetings of the Board may be called by the Chair or by a quorum of the Trustees. The Chair shall give to all Trustees at least two days advance notice of the special meeting.

C. Quorum:

A majority of the Trustees shall constitute a quorum. The affirmative vote of at least three Trustees present at any meeting having a quorum shall be considered sufficient for Board action. If only three members are present, thereby constituting a quorum, a unanimous vote is required to approve a motion.

D. Rules of Order:

Roberts Rules of Order shall apply in all parliamentary matters except where these Bylaws state otherwise.

The Board shall permit audience comments relative to a specific motion prior to the final vote of the Board. The degree of audience participation will be dependent upon the time available and the significance of the matter under discussion. The Chair, at his or her sole discretion, may set a time limit for individual comments on a given issue and limit repetitious testimony and discussion whenever possible so as not to hamper the business of the Board.

E. Records:

The Board Secretary or designee shall record all proceedings of Board meetings and shall maintain these records in whatever format the Board chooses. The official minutes of Board meetings, including supporting documents, shall be open to inspection by the public at the office of the Fire District Chief during regular business hours.

Except as otherwise provided herein or as protected by law, the Fire District budget, reports, notices, bulletins, memoranda, and official communications between governmental agencies are public records and access thereto during normal business hours shall be granted to any citizen upon request. When access to the District records is granted, examination thereof will be made in the presence of the record custodian regularly responsible for maintenance of the records or by a staff member designated by the Fire District Chief.

In accordance with any limitations prescribed by law and Fire District Policy, certain records, such as executive board minutes and personnel records, are not included in the category of records to which an automatic right of access exists.

Attendance:

A Trustee is deemed present and in attendance at a Board meeting if the Trustee is present in person or by electronic means, such as via telephone or video-teleconference, so long as the Trustee is able to hear and be heard by the other Trustees and is thus able to discuss and vote upon matters over which the Board has jurisdiction, power, and authority.

ARTICLE VIII

Order of Business

A. Unless otherwise determined by the Chair, the order of business at regular meetings shall be as follows:

1. Call to Order
2. Roll Call
3. Reading of Minutes
4. Claims
5. Communications
6. Trustee Reports
7. Staff Reports
8. Old Business
9. New Business
10. Adjournment

ARTICLE IX

Compensation

No Trustees or Officers shall receive compensation for their services to the District. The Board may, by resolution, authorize the reimbursement of actual and necessary expenses incurred for Board business.

ARTICLE X

Emergency Powers

In the event of disaster or emergency, as those terms are defined in Montana Code Annotated § 10-3-103, including flood, fire, or riot, the Chair shall have the authority to act without the consent of the other Trustees in order to preserve and protect, under the powers stated herein, the property and lives of the persons within the District. All such action shall be subject to ratification by the Board as soon as it shall be reasonably feasible to do so.

ARTICLE XI

Special Committees

- A. Special Committees of the Board may be formed and members thereto appointed by the Chair for purposes and terms which the Board approves.
- B. Chairs of all Special Committees shall be responsible for keeping written minutes and making them available to the public through established channels.

ARTICLE XII

Legal Assistance

The Board has the authority to obtain legal assistance either through the County Attorney or through private counsel.

ARTICLE XIII

Amendments

Amendments to these Bylaws may be introduced by any Trustee at a regular or special meeting called for that purpose. All proposed amendments must be presented to the Board in writing before the proposed amendment may be adopted.

ARTICLE XIV

Savings Clause

All previously adopted Bylaws are hereby repealed.

ARTICLE XV

Checks, Drafts, Depository

All checks, drafts, or other orders for the payment of money, and notes and other evidences of indebtedness, issued in the name of the District, shall be signed by such Officer(s) or agent(s) and in such manner as shall, from time to time, be determined by Board resolution.

All District funds not otherwise employed shall be deposited to the credit of the District in such banks, trust companies, or other depositories as the Board may, from time to time, determine.

ARTICLE XVI

Adoption

The forgoing First Amended Bylaws of the Missoula Rural Fire District were introduced before the Board of Trustees and adopted on the 12th day of April, 2022.

MISSOULA RURAL FIRE DISTRICT

Chair

Vice-Chair

Secretary

Trustee

Trustee

PERFORMANCE IMPROVEMENT PLAN

The Performance Improvement Plan (PIP) must be filled out in its entirety. A PIP should be used any time an employee's performance or conduct fails to meet the supervisor's expectations.

PIP Implementation Date 3-Month Follow-up on or **aboutbefore**

Employee Name Supervisor Name

1. Summarize the performance or conduct that needs to be improved. List specific information regarding the unacceptable performance including date(s) and detailed explanation(s).

2. List the acceptable performance or conduct. Describe the changes in the employee's performance or conduct that are expected. Attach any applicable resources, such as, job description, policy, SOG's, contract to assist in clarifying the expectations.

3. State SMART (specific, measurable, achievable, relevant, time-bound) goals for the employee. Include how the supervisor and/or the District will provide guidance to assist the employee in achieving the SMART goals. (i.e. training, development/learning activities, coaching and/or additional resources)

A signature indicates the employee has reviewed and understands the requirements to improve performance.

Employee Signature _____ Date _____

A signature indicates the supervisor is committed to helping the employee succeed.

Supervisor Signature _____ Date _____

3-Month Follow up Review

The employee has satisfactorily improved performance or conduct as describe in this PIP: Yes No

Supervisor Comments:

Employee Comments:

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____

6-Month Expiration Date



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

March 17, 2022

To: MRFD Board of Trustees
From: Chief Newman
Re: **Recommendation of Approval for Annexation: 28541 Highway 12 W**

Dear Chair Murphy and Members of the Board of Trustees:

Upon my review, I concur with the findings of the Community Risk Reduction Division.

It is my recommendation to the Board that the property listed above should be annexed into the Missoula Rural Fire District.

Sincerely,

Chris Newman, Fire Chief
Missoula Rural Fire District



MISSOULA RURAL FIRE DISTRICT

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11-09-2021

To: Fire Chief Newman
From: Assistant Chief Christopherson
Re: Annexation of the property located at 28541 Highway 12 W

Please find attached the signed MRFD Annexation Criteria Form (ACF), which was completed after the property was inspected at the above-referenced address. The property owner was contacted and has also received a copy of this criteria form for their records. We explained that once we received the signed copy to acknowledge their understanding and receipt of the ACF, we would then submit this petition of annexation to the MRFD Fire Board for their consideration.

After my review, it is my recommendation to the Board that the property located at 28541 Highway 12 W be annexed into the Missoula Rural Fire District.

Sincerely,

Brent L. Christopherson, Assistant Chief/Fire Marshal
Missoula Rural Fire District



MISSOULA RURAL FIRE DISTRICT

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PETITION FOR ANNEXATION

We, the undersigned, being taxpaying freeholders and whose names appear upon the last completed assessment roll, do hereby petition the Board of County Commissioners to annex to the **Missoula Rural Fire District**, the following parcel:

287708 28541 Highway 12 W.

Taxpayer ID: **Property Address:**

04-2090-20-3-02-02-0000

Geo Code:

Subdivision Name *(if applicable)*

S20, T12 N, R22 W, E1/2 SW1/4 LESS RW&PT SOLD S OF HWY

Legal Description *(Quarter, Section, Township, Range, Lot #, Block, COS #, etc.)*

State Farm

406-549-2222

Name of Insurance Company – Property Insurance

Insurance Phone Number

Tait Brink

406-531-4560

tait.brink@gmail.com

Contact Name for this Petition

Contact's Phone Number

Contact's Email Address

Property Owner Signature(s)

Printed Name(s)

Mailing Address

Tait Brink

Tait Brink

4938 Potter Park Loop A
Missoula, MT 59808-5337

(sign and date)

Elizabeth Brink 10/15/2021

Elizabeth Brink

4938 Potter Park Loop A
Missoula, MT 59808-5337

(sign and date)

(sign and date)

FOR OFFICE USE ONLY:

Annexation accepted and approved this _____ day of _____, 20____
by the Board of Trustees for the Missoula Rural Fire District.

Signature: _____

Title: _____



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

November 23, 2021

Tait Brink, Elizabeth Brink
4938 Potter Park Loop A
Missoula, Montana 59808-5337

Re: 28541 Highway 12 W.

Dear Property Owner(s):

Please ensure that enclosed MRFD Annexation Criteria Form is signed and returned. This is a necessary step in order to complete the annexation process.

A second set has also been included for the company's records.

Please mail the originals back to our MRFD Station 1 Headquarters. A return envelope has been included with the enclosures, for your convenience.

We look forward to receiving these back from you soon.

Thank you,

Dodd McDermott
Deputy Fire Marshal
Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804
(406) 549-6172 office
(406) 239-0058 work cell
(406) 549-6023 fax
dmcdermott@mrfdfire.org



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804
 (406) 549-6172 • FAX (406) 549-6023
 www.mrfdfire.org

Status
 In Progress

Inspected by
 McDermott, Dodd

Completed at

Business Address
 28541 HIGHWAY 12 W

Suite
 --

City
 LOLO

State
 MT

Zip
 59847

Business Name
 Residence

Building Type
 --

Passed - No Violations

Item	Result	Remarks
30-100 ft, Reduced Fuel Zone-Is a fuel break provided by the disruption of the vertical and/or horizontal continuity of flammable/combustible vegetation?	Yes	
Is there a potential difference in the wildfire vs structure response capability? (Explain in comments)	Yes	
0-30 ft, Defensible Space Zone-Is all flammable vegetation and combustible growth clear of this area? (*CRITICAL*)	Yes	
Are there buildings more than 400 sf (ground floor area) and/or public occupancies with structural components?	Yes	
Is there clear openings through gates at least 2 feet wider than the means of access it controls?	Yes	
Number of means of access.	1	

Item	Result	Remarks
Can the fire department realistically access the property after a snow event or icy conditions? (*CRITICAL*)	Yes	
Are roadways constructed of a hard, all-weather surface designed to support all imposed loads of MRFD apparatus? (*CRITICAL*)	Yes	
Are the roadways a minimum clear width of 16 ft?	Yes	
Is there at least 13 ft 6 in. nominal vertical clearance over the full width of the roadway? (*CRITICAL*)	Yes	
Do the curves/turns in the roadway have a minimum radius of 60 ft to the outside of the turn?	Yes	
Is/Are bridge(s) present that require access to the property/structure(s) (*CRITICAL*)	Yes	
Is/Are bridge(s) designed to support the imposed load of all MRFD fire apparatus. (*CRITICAL*)	Yes	
Is the load limit clearly posted at both approaches to the bridge?	No	Weight limit information is available on 1st Due for dispatches
Has the vegetation adjacent to the roadway been mitigated?	Yes	
Are there any road/driveway grades steeper than 10 percent?	No	
Is there a dead end roadway more than 300 ft in length?	No	
If yes, is there an appropriate turnaround for fire apparatus? (*CRITICAL*)	N/A (roadway less than 300 feet)	
Is there a dead end/cul-de-sac that exceeds 1200 ft in length?	No	

Item	Result	Remarks
If yes, are there approved intermediate turnarounds at a maximum of 1200 ft intervals? (*CRITICAL*)	N/A (no dead -end cul-de-sac greater than 1200 feet)	
Is the driveway longer than 150 ft?	Yes	
If yes, is there an appropriate turnaround for fire apparatus? (*CRITICAL*)	Yes	
Is the driveway a minimum of 12 feet in width and 13 ft 6 in. in vertical clearance?	Yes	
If the driveway is longer than 300 ft, are there pullouts?	N/A (Driveway not longer than 300 feet)	
Are the road and address signs made of appropriate materials and properly located?	Yes	
Is there adequate fire apparatus access provided to within 150 ft of any point of the exterior wall of each building? (300 ft for a sprinklered building) (*CRITICAL*)	Yes	
Are building separations greater than 30 ft?	Yes	
Is the building(s) protected by an automatic sprinkler system in accordance with NFPA 13, 13R or 13D?	No	
Does the building(s) have a local/supervised fire alarm system in accordance with NFPA 72?	No	
What is the distance to the nearest fire hydrant?	15.3 miles to Stella Blue	
If fire hydrants are not present, what is the distance to the nearest water storage (cistern or draft site) that meets NFPA 1142 requirements?	13.3 miles to Nez Pierce Loop cistern	
Are connections at either water source (if applicable) appropriate for MRFD use?	Yes	
Non-combustible roof?	Yes	

Item	Result	Remarks
Soffits enclosed?	Yes	
Soffit, attic and crawl space vents screened?	Yes	
Non-combustible siding?	No	
Double pane windows?	Yes	
Is/Are deck(s) present?	No	
Is/Are decks(s) non-combustible?	N/A (no deck(s) present)	
Are decks fire resistant?	N/A (no deck present)	
What is the distance to the closest MRFD fire station	16.3 miles to MRFD Station 5	
What is the distance to the closest mutual/auto aid partner	24.7 miles to Florence Fire	

Inspection Signatures

Occupancy Contact Signature

Tait Brink
 Owner
 (406) 531-4560
 tait.brink@gmail.com

Inspector Signature



McDermott, Dodd
 Lieutenant
 406-239-0058
 dmcdermott@mrfdfire.org

Status
 In Progress

Inspected by
 McDermott, Dodd

Completed at

Business Address
 28541 HIGHWAY 12 W

Suite
 --

City
 LOLO

State
 MT

Zip
 59847

Business Name
 Residence

Building Type
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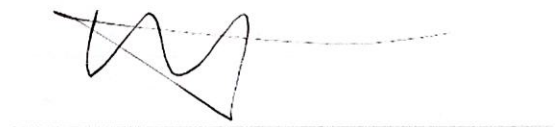
Inspection Signatures

Occupancy Contact Signature



Tait Brink
 Owner
 (406) 531-4560
 tait.brink@gmail.com

Inspector Signature



McDermott, Dodd
 Lieutenant
 406-239-0058
 dmcdermott@mrfdfire.org

Nicole M. Noonan, CPA, P.C.

*435 Little Mill Creek Road
St. Regis, Montana 59866
Phone: (406) 649-2436
Cell phone: (406) 239-4260
E-mail: noonanaccounting@hotmail.com*

March 11, 2022

Melissa Schnee
Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

Melissa,

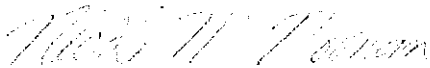
I am submitting to you a proposal stating the cost for an audit of Missoula Rural Fire District for the fiscal years ending June 30, 2021, 2022, and 2023. The total cost is as follows:

FY2021	\$14,800
FY2022	\$12,200
FY2023	\$12,600

The cost for FY2021 includes \$3,000 for a federal audit. If another year requires a federal audit, a similar charge is anticipated. The District can contract for one year or for all three years.

I have enjoyed working with you and the District in the past. If you have any questions on my proposal don't hesitate to call. I look forward to hearing from you and hope we can continue to work together.

Best Regards,



Nicole M. Noonan, CPA, CGFM