

AGENDA

REGULAR MEETING
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020 the Board of Trustees is limiting in person participation to its meetings in accordance with the Governor's Directive and Opinion of the Attorney General.

DATE: Tuesday, April 13th, 2021
TIME: 7:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

CLAIMS

March Claims \$591,906.41

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Introduction of new Administrative staff
2. Update PIP Policy
3. Accounting Assistant Employment Contract
4. Del Bonita Turnout Donation Agreement

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

March 9, 2021

PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020, the Board of Trustees is limiting in-person participation to its meetings, in accordance with the Governor's Directive and Opinion of the Attorney General.

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in a regular session via a "Zoom" video conference on **Tuesday, 3/09/21**.

CALL TO ORDER: Chairman Hanson called the meeting to order at 19:00 hours.

PLEDGE OF ALLEGIANCE: Per Chairman Hanson, the consensus of the Board was to skip the pledge of allegiance for the video conference call.

ROLL CALL: Present: Hanson, Chairman; Murphy, Vice Chairman; Beagle, Secretary; and Corti, Trustee. Absent: Mangan, Trustee.

READING OF THE MINUTES: Secretary Beagle moved to accept the minutes as written. Trustee Corti seconded the motion. Motion voted and passed.

CLAIMS: Office Manager Schnee asked if everyone received the additions to the claims that she had sent out. Yes, Thank you. Chairman Hanson asked any questions on the claims. Secretary Beagle moved to accept the claims as submitted. Trustee Corti seconded the motion. Motion voted and passed.

COMMUNICATIONS: *Office Manager (OM) Schnee reported:* In addition to the packet, we received a Thank you letter from Forest Falls, CA for the time worked on the Eldorado Fire. Also, a record of exceptional performance for Jeff Noble, IT Report, Call for Service Report, the public relations breakdown, and a letter from the Clerk and Treasurers office regarding approval for annexation previously submitted properties.

TRUSTEE REPORTS: *Vice-Chairman Murphy reported:* He has been working with MESI, and it is always a pleasure running into MRFD firefighters on call to see from the outside the extraordinary effort they put forth. They represent the fire department well. Fire Chief Newman said "Thanks for that, Ben. I would not expect anything different. I do receive a lot of accolades for our folks from MESI and their employees. It is still good to hear. I know what our folks can do and how they conduct themselves but, it is still good to hear that from outside the fishbowl".

STAFF REPORTS:

VOLUNTEERS ASSOCIATION: No one to represent the Volunteer's Association.

LOCAL 2457: *President Burgess reported:* The International Association of Fire Fighters new President is Ed Kelly out of Boston and a former General Secretary, our new Secretary-Treasurer will be Frank Lima out of California. Local 2457 is slowly planning some in-person events within the 7th District and State Unions.

BC'S OPERATIONS REPORT: *Battalion Chief (BC) Bowman reported:* He is grateful and excited to start his new BC position. Vice-Chairman Murphy stated that he is appreciative of the words from Bowman. BC Bowman reviewed the Call for Service report and highlighted some incidents.

Vice-Chairman Murphy replied: "Congratulations, Mike".

Chief Newman replied: "Thanks, Mike".

Office Manager Schnee reported: Heidi's last day was last Friday. Last Monday Diana started as Administrative Assistant. Raquel will be starting on 3/15/21 as Accounting Assistant.

Assistant Chief Finlay reported: It was a busy month. The burning permit season has opened. MRFD was able to promote Blaine Cowan as a training officer. Today Assistant Chief Finlay met with our three BC's and had a monthly BC/Ops meeting discussing the needs of the Fire District, employees, and BC's. They discussed the past month regarding what has transpired and what expectations are upcoming. In addition, Assistant Chief Finlay has an average of five to six meetings a day related to the vaccine distributions. He has been spending his afternoons as part of the PHC Vaccine Clinic at the Fairgrounds as the operations section for the Western Montana All-Hazards Incident Management Team. It is a significant time commitment at this point. Thank you to Fire Chief Newman, who has been picking up what he is not able to do here at work as a result of that, which is vital to the community and beyond.

Fire Chief Newman reported: Thank you to Assistant Chief Finlay for his work at the vaccine distribution clinics. When you look at the numbers of the other states, they are only administering in the 50% range of vaccines on hand. We are over 90% in the state of Montana. It will not be over in two weeks. We will need to adapt to this. OM Schnee alluded to the Accounting Assistant interviews. We had three candidates that were interviewed on 2/25/21. Raquel Wilkinson was the successful candidate. Raquel starts on 3/15/21. BC's Assessment was held on 3/01/21. Captain Bowman was the successful candidate. Diana Bowen, the new Administrative Assistant, started on 3/01/21. We are running a Captain Assessment also, which will be held on 3/17/21. When there is a vacancy as a Captain, that means there becomes a vacancy for a Lieutenant. The Lieutenant assessment date will be 3/29/21. OM Schnee, Fire Chief Newman, and Vice Chairman Murphy had a good meeting on fuel mitigation and FEMA grant options through the Missoula County. FEMA grant money is welcomed money to a program that is important to this area. We continue to work on the community risk assessment standard of cover. Engineer Horsens continues to do a fantastic job. We are in the critical tasking phase right now. Happy to say we are still on budget with Station 4. We have one vacancy in the firefighter ranks right now, and we will be re-interviewing our current hiring pool on 3/25/21. One last thing regarding the discussion at the previous board meeting regarding protection for the District from a financial standpoint with how we are funding the paramedic program (significant financial investment) for those who are interested. I have had a couple of meetings with our attorney on that. It is more complex than he originally thought so we will meet with Labor Management next month regarding this topic. We will have a full report for the April meeting on that.

OLD BUSINESS: None.

NEW BUSINESS:

1. **Water Tender Bids:** Assistant Chief Finlay explained that Water Tender 347 is 25 years old, and based on years of service, that it is to be replaced. The intention is to build something similar in pumping capacity, weights, gallons per minute, axels, etc. We had initial interest in this bidding but, General Fire was the only bid we received. This evening we are joined by Brenden Feist of General Fire out of Spokane, WA. This bid used Rosenbauer as the manufacturer, which is the same manufacturer of our two recently purchased engines, and our latest aerial apparatus that are quality. We have had warranty work done through General Fire without any issues and with good support. General Fire's bid came in at \$333,607.00 for a

replacement Water Tender. We would need to sign this document soon to get this purchase price; otherwise, it will increase by 3%. They will allow us to buy the cab chassis when it is delivered, which saves us \$3,600.00 roughly. I suggest that we move forward with this bid. Assistant Chief Finlay asked if there were any questions. Trustee Corti asked what the preliminary budget was or the expected bid price. Our estimate was \$23,000.00 off as we originally estimated \$310,000.00 in 2020. We made changes that have impacted this pricing. We updated the Freightliner cab chassis, which provides additional cab room and comforts for our firefighters. Also, the engine is more reliable based on some reporting. Fire Chief Newman stated that this was not a huge surprise to him and that he recognized that our \$310,000.00 estimate was low because of these changes, and the estimate was going to be a little low due to costs going up since then. We have updated the apparatus replacement plan to reflect that. Brenden Feist replied, "Thank you very much for your partnership and business". Trustee Corti moved to approve the bid as submitted. Vice-Chairman Murphy seconded the motion. Motion voted and passed.

2. **2nd QTR FY21 Budget vs. Actual:** Fire Chief Newman stated that there are no significant issues. We ended up holding on to the extra Type 1 engine this year as opposed to selling 341 as planned. There was additional outfitting cost to an extra engine and our reserve so that all the Type 1 engines are equal across the board. The small equipment budget line in the training department budget was at 287%; we are talking \$5,000.00 over what we initially budgeted for due to the Blue Card training. Originally, we did not expect equipment & computer purchases for that training. Fire Chief Newman asked if there were any questions, comments, or concerns. There were none.
3. **2020 Awards:** Fire Chief Newman asked the Board to suspend the executive session on the 2020 awards. Fire Chief Newman will email the nominations to the board this week so we can get those awards finalized. The Board agreed.

ADJOURNMENT: Vice-Chairman Murphy made a motion to adjourn. Secretary Beagle seconded the motion. Chairman Hanson adjourned the meeting at 19:39 hours.

Respectfully submitted,

Diana Bowen, Administrative Assistant
Missoula Rural Fire District

Larry Hanson, MRFD Board Chair

Date

Chuck Beagle, MRFD Board Secretary

Date

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 1 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40761	78622S	7 ALL AMERICAN TROPHY	212.00					
1	81280 03/22/21	ID TAGS, PASSPORT CARDS	212.00			1000 50 420460	369	101000
		Total for Vendor:	212.00					
40762	78623S	8 ALLBRAND'S APPLIANCE SERVICE	810.00					
1	R20304 03/24/21	STA 1 - WASHER REPAIR	810.00			1000 50 420460	361	101000
		Total for Vendor:	810.00					
40833	78624S	1782 ASSOCIATED EMPLOYERS	235.00					
1	21-120126 03/24/21	HR FAST TRACK - SCHNEE	160.00			1000 10 410510	380	101000
2	21-119942 03/17/21	ETHICAL CONSIDERATIONS-SCHN	75.00			1000 10 410510	380	101000
		Total for Vendor:	235.00					
40753	78611S	1681 AT&T MOBILITY	688.30					
1	2872850084 03/03/21	Wireless	688.30			1000 10 410510	345	101000
		Total for Vendor:	688.30					
40763	78625S	26 AXMEN	414.28					
1	417321 03/05/21	PPE - FIRE EAGLE AIR	400.00			1000 50 420460	369	101000
2	417983 03/19/21	236 - UNIVERSAL SPANNER	14.28			1000 50 420460	236	101000
		Total for Vendor:	414.28					
40825	78626S	764 BATTERIES PLUS - 252	13.00					
1	37201948 03/01/21	RECYCLE OLD BATTERIES	13.00			1000 20 420440	271	101000
		Total for Vendor:	13.00					
40765	78627S	1482 BETTER BODY FITNESS	7,383.55					
1	25811 02/17/21	STA 4	3,691.77			1000 50 420460	941	101000
2	25811 02/17/21	STA 6	3,691.78			1000 50 420460	941	101000
		Total for Vendor:	7,383.55					
40768	78628S	32 BIG BEAR SIGN COMPANY	24.00					
1	2021-293 03/08/21	367 - REFLECTIVE DECALS	24.00			1000 20 420440	272	101000
		Total for Vendor:	24.00					

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 2 of 18
Report ID: AP100V

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40764	78629S	33 BIG SKY FIRE EQUIPMENT	446.51					
1	0500685 03/01/21 SCBA		267.14*			1000 20 420440	204	101000
2	0500749 03/22/21 SCBA		179.37*			1000 20 420440	204	101000
		Total for Vendor:	446.51					
40697	78571S	819 BLACKFOOT COMMUNICATIONS	490.55					
1	166467 03/01/21 STA 2		490.55			1000 10 410510	345	101000
		Total for Vendor:	490.55					
40687	78572S	73 BLAINE COWAN	75.00					
1	21.0316 03/16/21 BILLINGS FD TRAINING DIV SHAD MEALS		75.00			1000 50 420460	379	101000
		Total for Vendor:	75.00					
40767	78630S	658 BROWN'S SEPTIC SERVICE	670.00					
1	14086 03/12/21 STA 5 - PARKING LOT SUMP		350.00			1000 50 420460	365	101000
2	14185 03/12/21 STA 5 - SEPTIC TANK		320.00			1000 50 420460	365	101000
		Total for Vendor:	670.00					
40766	78631S	1327 BUGMASTER	65.00					
1	21.0328 03/28/21 STA 1		65.00			1000 50 420460	361	101000
		Total for Vendor:	65.00					
40769	78632S	1687 CDW Government	165.35					
1	9282357 03/12/21 OTTERBOX (3)		149.73			1000 10 410510	368	101000
2	9488380 03/17/21 MICRO USB		15.62			1000 10 410510	368	101000
40824	78632S	1687 CDW Government	323.60					
1	9735323 02/23/21 CAMERAS		267.55			1000 10 410510	368	101000
2	9834602 03/24/21 ADAPTER, CAMERA ADPTR		56.05			1000 10 410510	368	101000
		Total for Vendor:	488.95					
40725	78596S	1424 CHARTER	8.50					
1	21.0311 03/11/21 STA 1		8.50			1000 10 410510	345	101000

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 3 of 18
Report ID: AP100V

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40745	78612S	1424 CHARTER	540.00					
1	0937511	03/12/21 STA 1	540.00			1000 10 410510	345	101000
40746	78612S	1424 CHARTER	203.23					
1	0122687	03/20/21 STA 5	203.23			1000 10 410510	345	101000
40749	78612S	1424 CHARTER	219.88					
1	0215411	03/16/21 STA 6	219.88			1000 10 410510	345	101000
40826	78633S	1424 CHARTER	136.54					
1	0104251	03/26/21 STA 4	136.54			1000 10 410510	345	101000
Total for Vendor:			1,108.15					
40706	78573S	1299 CITY OF MISSOULA-FINANCE	40.90					
1	197965	03/02/21 STA 6	40.90			1000 10 410510	341	101000
40707	78573S	1299 CITY OF MISSOULA-FINANCE	41.67					
3	194500	03/02/21 STA 2	41.67			1000 10 410510	341	101000
40708	78573S	1299 CITY OF MISSOULA-FINANCE	29.06					
1	187950	03/02/21 STA 1	29.06			1000 10 410510	341	101000
40834	78634S	1299 CITY OF MISSOULA-FINANCE	29.58					
1	194500	03/30/21 STA 2	23.46			1000 10 410510	341	101000
2	197965	03/30/21 STA 6	6.12			1000 10 410510	341	101000
Total for Vendor:			141.21					
40772	78635S	1113 CLARK INDUSTRIAL, INC	1,800.00					
1	811217	03/08/21 305 - WELD REPAIR	1,800.00			1000 20 420440	372	101000
Total for Vendor:			1,800.00					
40757	78613S	216 Clearwater Credit Union	6,013.01					
1	1244600	03/22/21 1244600 BLUE CARD - BALLARD	169.98			1000 50 420460	380	101000
2	1244600	03/22/21 1244600 BLUE CARD - RICHARDS	169.98			1000 50 420460	380	101000
3	1244600	03/22/21 1244600 FEES	6.56			1000 10 410510	356	101000
4	1244600	03/22/21 1244600 WILDLAND	798.00			1000 50 420460	229	101000

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 4 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
5	1244600	03/22/21 1244600 SAFE KIDS	55.00			1000 50 420460	380	101000
6	1244600	03/22/21 1244600 FLAG	44.34			1000 50 420460	361	101000
7	1244600	03/22/21 1244600 FLAG	44.33			1000 50 420460	362	101000
8	1244600	03/22/21 1244600 FLAG	44.33*			1000 50 420460	364	101000
9	1244600	03/22/21 1244600 FLAG	44.33			1000 50 420460	365	101000
10	1244600	03/22/21 1244600 FLAG	44.33			1000 50 420460	366	101000
11	1244600	03/22/21 1244600 DISHERWASHER STA 1	889.96			1000 50 420460	361	101000
12	1244600	03/22/21 1244600 STA 4	127.99*			1000 50 420460	364	101000
13	1244600	03/22/21 1244600 STA 4	99.00*			1000 50 420460	364	101000
14	1244600	03/22/21 1244600 STA 4	10.98*			1000 50 420460	364	101000
15	1244600	03/22/21 1244600 GARBAGE	24.00			1000 10 410510	342	101000
16	1244600	03/22/21 1244600 STA 5	1,755.90			1000 50 420460	367	101000
17	1244600	03/22/21 1244600 ADMIN - MIN TAKING	219.00			1000 10 410510	380	101000
18	1244600	03/22/21 1244600 GARBAGE	40.00			1000 10 410510	342	101000
19	1244600	03/22/21 1244600 STA 4	1,040.00*			1000 50 420460	364	101000
20	1244600	03/22/21 1244600 BLUE CARD BLAKELY	385.00			1000 50 420460	380	101000
		Total for Vendor:	6,013.01					
40744	78614S	1458 COLE RILEY	14.92					
1	RILEY	11/29/20 RILEY STA 5	14.92			1000 50 420460	365	101000
		Total for Vendor:	14.92					
40770	78636S	1671 CONTRACT DESIGN ASSOCIATES	48.00					
1	48125	03/15/21 INSTALLATION - ADMIN PARTITION	48.00			1000 10 410510	220	101000
		Total for Vendor:	48.00					
40821	78637S	76 CULLIGAN WATER CONDITIONING	161.00					
1	607138	03/25/21 ALL STATIONS	161.00			1000 10 410510	341	101000
		Total for Vendor:	161.00					
40771	78638S	77 CURTIS	1,464.61					
1	INV465171	02/18/21 BALLISITIC HELMETS	488.21			1000 50 420460	362	101000
2	INV465171	02/18/21 BALLISITIC HELMETS	488.20*			1000 50 420460	364	101000
3	INV465171	02/18/21 BALLISITIC HELMETS	488.20			1000 50 420460	366	101000
		Total for Vendor:	1,464.61					

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 5 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40719	78574S	840 FIRST CALL COMPUTER SOLUTIONS	68.95					
1	71974 03/01/21	MONTHLY BILLING - MARCH	68.95			1000 10 410510	368	101000
		Total for Vendor:	68.95					
40815	78639S	1319 FLORENCE ACE HARDWARE	9.99					
1	46907 03/04/21	STA 5	9.99			1000 50 420460	365	101000
		Total for Vendor:	9.99					
40704	78575S	740 FOREST BROWN	207.93					
1	21.0309 03/09/21	STA 5	207.93			1000 50 420460	365	101000
40754	78615S	740 FOREST BROWN	33.45					
1	FOREST 03/03/21	Forest - Sta 5 Drain Valve	33.45			1000 50 420460	365	101000
		Total for Vendor:	241.38					
40774	78640S	141 GENERAL FIRE APPARATUS	35.25					
1	12907 03/22/21	351	35.25			1000 20 420440	272	101000
		Total for Vendor:	35.25					
40775	78641S	1506 HARLOW'S TRUCK CETNER	248.54					
1	02P3345 03/04/21	341	203.21			1000 20 420440	272	101000
2	02P3308 03/02/21	341	45.33			1000 20 420440	272	101000
		Total for Vendor:	248.54					
40818	78642S	650 HOME DEPOT CREDIT SERVICES	129.45					
1	110060 02/21/21	ACCT ASSIST	16.97			1000 10 410510	368	101000
2	6094604 02/25/21	ACCT ASSIST	71.51			1000 10 410510	368	101000
3	4094702 02/27/21	ACCT ASSIST	12.47			1000 10 410510	368	101000
4	4013087 03/09/21	STA 2	28.50			1000 50 420460	362	101000
		Total for Vendor:	129.45					
40813	78643S	1286 HOUSE OF CLEAN	2,030.17					
1	083815 03/01/21	STA 6	396.67			1000 50 420460	366	101000
2	084279 03/29/21	STA 6	83.63			1000 50 420460	366	101000
3	083814 03/03/21	STA 5	307.19			1000 50 420460	365	101000
4	084278 03/30/21	STA 5	128.61			1000 50 420460	365	101000

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 6 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ /Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
5	083813	03/01/21 STA 4	128.47*			1000 50 420460	364	101000
6	084276	03/29/21 STA 4	75.90*			1000 50 420460	364	101000
7	084277	03/29/21 SCBA	17.01*			1000 20 420440	204	101000
8	083812	03/01/21 STA 2	191.17			1000 50 420460	362	101000
9	084275	03/29/21 STA 2	57.93			1000 50 420460	362	101000
10	083842	03/01/21 STA 1	39.36			1000 50 420460	361	101000
11	083811	03/11/21 STA 1	432.53			1000 50 420460	361	101000
12	084274	03/29/21 STA 1	171.70			1000 50 420460	361	101000
Total for Vendor:			2,030.17					
40701	78576S	1258 I-STATE TRUCK CENTER	38.49					
1	C253152962	02/17/21 321	38.49			1000 20 420440	272	101000
SEAL ASSY								
40702	78576S	1258 I-STATE TRUCK CENTER	11.88					
1	C253152873	02/15/21 341	11.88			1000 20 420440	272	101000
AIR HOSE								
40781	78644S	1258 I-STATE TRUCK CENTER	38.49					
1	153934	03/17/21 322 - WIPER SEAL ASSY	38.49			1000 20 420440	272	101000
40812	78644S	1258 I-STATE TRUCK CENTER	945.54					
1	253048840	03/10/21 318	945.54			1000 20 420440	372	101000
Total for Vendor:			1,034.40					
40681	78577S	1700 JARED DEMERS	82.00					
1	21.0316	03/16/21 CPAT - MEALS	82.00			1000 50 420460	379	101000
40688	78577S	1700 JARED DEMERS	282.36					
1	21.0316	03/16/21 STRAT/TACTICS INITAL CO OPS	207.36			1000 50 420460	379	101000
LODGING								
2	21.0316	03/16/21 STRAT/TACTICS INITAL CO OPS	75.00			1000 50 420460	379	101000
MEALS								
Total for Vendor:			364.36					

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 7 of 18
Report ID: AP100V

* ... Over spent expenditure

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40741	78616S	1673 Joe Ford	15.99					
1	FORD 11/25/20 FORD USB BLUETOOTH ADAP STA4		15.99			1000 10 410510	368	101000
		Total for Vendor:	15.99					
40726	78578S	420 KELLEY Connect	165.00					
1	28870196 03/01/21 COPIER MAINT		165.00			1000 10 410510	356	101000
		Total for Vendor:	165.00					
40777	78645S	1195 KENT D. BRUCE CO., LLC	310.57					
1	8152 03/19/21 321		310.57			1000 20 420440	272	101000
		Total for Vendor:	310.57					
40711	78579S	242 LEE ENTERPRISES OF MONTANA	117.80					
1	27755 02/11/21 LEGAL AD		117.80			1000 10 410510	337	101000
		Total for Vendor:	117.80					
40699	78580S	202 LEGACY GLASS, LLC	45.00					
1	72608 02/26/21 361		45.00			1000 20 420440	272	101000
	CHIP REPAIR							
		Total for Vendor:	45.00					
40778	78646S	1282 LIFE-ASSIST, INC	25,699.29					
1	1080755 03/04/21 MEDICAL SUPPLIES		694.39			1000 80 420480	222	101000
2	1080904 03/04/21 MEDICAL SUPPLIES		56.19			1000 80 420480	222	101000
3	1082308 03/10/21 MEDICAL SUPPLIES		105.80			1000 80 420480	222	101000
4	1082580 03/10/21 MEDICAL SUPPLIES		78.70			1000 80 420480	222	101000
5	1084212 03/17/21 ALS MANIKIN		19,429.41			1000 50 420460	941	101000
6	1084343 03/17/21 MEDICAL SUPPLIES		960.00			1000 80 420480	222	101000
7	1087000 03/29/21 ALS MANIKIN		4,374.80			1000 50 420460	941	101000
		Total for Vendor:	25,699.29					
40723	78581S	1676 Magda Nelson	166.25					
1	156 03/07/21 CONSULTING SERVICES		166.25			1000 10 410510	356	101000
		Total for Vendor:	166.25					

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 8 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ /Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40735	78605S	1398 MAX KOTTWITZ	2,364.56					
1	21.0322	03/22/21 NMETC PARAMEDIC BTCMP-LODGING	1,147.16			1000 50 420460	379	101000
2	21.0322	03/22/21 NMETC PARAMEDIC BTCMP-MEALS	700.00			1000 50 420460	379	101000
3	21.0322	03/22/21 NMETC PARAMEDIC BTCMP-AIRFARE	457.40			1000 50 420460	379	101000
4	21.0322	03/22/21 NMETC PARAMEDIC BTCMP-BAG FEE	60.00			1000 50 420460	379	101000
		Total for Vendor:	2,364.56					
40780	78647S	1708 METRO EXPRESS CAR WASH-MISSOULA	14.00					
1	FEB-21	03/24/21 301	7.00			1000 20 420440	372	101000
2	FEB-21	03/24/21 302	7.00			1000 20 420440	372	101000
		Total for Vendor:	14.00					
40752	78617S	39 MICHAEL BOWMAN	29.99					
1	BOWMAN	01/03/21 BOWMAN STA 1	29.99			1000 50 420460	361	101000
		Total for Vendor:	29.99					
40788	78648S	1360 MICKELSON PLUMBING & HEATING	220.00					
1	M17550	03/11/21 STA 4	220.00*			1000 50 420460	364	101000
		Total for Vendor:	220.00					
40729	78582S	220 MISSOULA CITY FIRE DEPARTMENT	2,401.48					
1	21.0121	01/21/21 HAZMAT MONITOR SENSORS	2,401.48			1000 90 420420	534	101000
40740	78606S	220 MISSOULA CITY FIRE DEPARTMENT	8,120.80					
1	20204017	06/30/20 ST OF MT DES REG HAZMAT SUPE	8,120.80			1000 336010		101000
		Total for Vendor:	10,522.28					
40808	78649S	208 MISSOULA COUNTY MEDICAL BENEFITS	80,598.10					
1	9393	03/18/21 ADMIN	2,886.10			1000 10 410510	143	101000
2	9393	03/18/21 RM	1,731.10			1000 20 420440	143	101000
3	9393	03/18/21 FP	4,134.70			1000 40 420410	143	101000
4	9393	03/18/21 SUP	70,115.10			1000 50 420460	143	101000
5	9393	03/18/21 TO	1,731.10			1000 30 420430	143	101000
		Total for Vendor:	80,598.10					

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 9 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40782	78650S	1494 MISSOULA COUNTY TECH DEPARTMENT	600.00					
1	1434 03/26/21	SERVER RACK SPACE	600.00			1000 10 410510	368	101000
		Total for Vendor:	600.00					
40703	78604S	228 MISSOULA COUNTY TREASURER	20.00					
1	21.0316 03/16/21	FINGER PRINTING - R.WILKINSON	20.00			1000 10 410510	356	101000
		Total for Vendor:	20.00					
40696	78583S	230 MISSOULA ELECTRIC COOPERATIVE	684.17					
1	223950 03/04/21	STA 6 & STA 2	684.17			1000 10 410510	341	101000
		Total for Vendor:	684.17					
40810	78651S	232 MISSOULA FIRE EQUIPMENT	31.95					
1	21990 03/25/21	FIRE EXTINGUISHER RECHARGE	31.95			1000 20 420440	305	101000
		Total for Vendor:	31.95					
40760	78652S	235 MISSOULA MOTOR PARTS	469.31					
1	384482 03/01/21	367-- CRTG AD9, CORE	59.62			1000 20 420440	272	101000
2	384956 03/02/21	341 - 22"EXACTFIT HBRD,	-55.84			1000 20 420440	272	101000
3	385643 03/03/21	341 - P OUTLET	14.66			1000 20 420440	272	101000
4	753601 03/11/21	315 - SPARK PLUG - LASER	11.62			1000 20 420440	272	101000
5	390047 03/15/21	366 - SWITCH	64.39			1000 20 420440	272	101000
6	754411 03/15/21	236JS - OIL	17.14			1000 50 420460	236	101000
7	390828 03/17/21	SMALL TOOLS	286.10			1000 20 420440	234	101000
8	755237 03/18/21	236JS - OIL	6.56			1000 50 420460	236	101000
9	756217 03/23/21	MAINT - 2.5 DEF	15.98*			1000 20 420440	270	101000
10	393558 03/24/21	SHOP - DRIP PAN	21.72*			1000 20 420440	270	101000
11	756695 03/25/21	SHOP - PEAK 30 ALL IN ON	27.36*			1000 20 420440	270	101000
		Total for Vendor:	469.31					
40817	78653S	244 MISSOULA TEXTILE SERVICES	133.71					
1	20 03/29/21	ALL STATIONS	133.71			1000 10 410510	356	101000
		Total for Vendor:	133.71					

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 10 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40727	78584S	1684 MMW Architects	10,513.90					
1	00015 03/08/21 STA 4		10,513.90			1000 10 410510	356	101000
		Total for Vendor:	10,513.90					
40700	78585S	249 MODERN MACHINERY CO., INC.	14.00					
1	2685770PS 02/26/21 317		14.00			1000 20 420440	272	101000
		OIL ANALYSIS						
40791	78654S	249 MODERN MACHINERY CO., INC.	28.00					
1	2688572 03/09/21 341		14.00			1000 20 420440	372	101000
2	2686093 03/01/21 322		14.00			1000 20 420440	372	101000
		Total for Vendor:	42.00					
40822	78655S	1285 MOUNTAIN INK & TONER	365.91					
1	136014 03/01/21 HP INK		154.96			1000 10 410510	220	101000
2	136282 03/08/21 HP INK		210.95			1000 10 410510	220	101000
		Total for Vendor:	365.91					
40786	78656S	259 MSUES FIRE TRAINING SCHOOL	95.00					
1	26-126 03/19/21 FO 1 CERT - BOWMAN		95.00			1000 50 420460	380	101000
40819	78656S	259 MSUES FIRE TRAINING SCHOOL	95.00					
1	26-127 03/30/21 FO1 - DEVOS		95.00			1000 50 420460	380	101000
		Total for Vendor:	190.00					
40759	78657S	205 MT ACE HARDWARE	326.06					
1	218319505 03/01/21 WL229-SPRYPNT,SNPPR, LINSE		36.94			1000 50 420460	229	101000
2	218323035 03/04/21 STA 1 - PURPLE FILTERS		29.98			1000 50 420460	361	101000
3	218329663 03/10/21 PPE - ADHSV LETTERS/#'S		18.36			1000 50 420460	369	101000
4	21833622 03/13/21 STA 1 - BRAKE PARTS CLNR, BR		27.46			1000 50 420460	361	101000
5	218338471 03/16/21 366- FASTENERS		6.39			1000 20 420440	272	101000
6	218341360 03/18/21 STA 1 - PELLETS		19.99			1000 50 420460	361	101000
7	218341360 03/18/21 STA 4 - PELLETS		19.99*			1000 50 420460	364	101000
8	218341360 03/18/21 STA 5 - PELLETS		19.99			1000 50 420460	365	101000
9	218346272 03/22/21 PPE - ADHSV LETTERS/#'S		18.36			1000 50 420460	369	101000
10	218353379 03/27/21 STA 1 - GRL CVR, KNOB PULLS		93.97			1000 50 420460	361	101000

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 11 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11	218353537 03/27/21	STA 1 - .THRD RODS	-2.00			1000 50 420460	361	101000
12	218357414 03/30/21	DFM-1 - WEED FABRIC, CONCRE	28.71			1000 40 420410	220	101000
13	218353379 03/27/21	RESUCE	7.92			1000 30 420430	394	101000
		Total for Vendor:	326.06					
40785	78658S 261 MT BOLT INC.		3.00					
1	312347 03/24/21 321		3.00			1000 20 420440	272	101000
		Total for Vendor:	3.00					
40732	78607S 445 MT CRIMINAL RECORDS		25.00					
1	21.0321 03/22/21	FINGER PRINTING - R. WILKINSO	25.00			1000 10 410510	356	101000
		Total for Vendor:	25.00					
40728	78587S 554 MT DEPT OF ADMINISTRATION		170.00					
1	4259 03/10/21	AFR	170.00			1000 10 410510	354	101000
		Total for Vendor:	170.00					
40684	78588S 1208 NICK HOUPPERT		82.00					
1	21.0316 03/16/21	CPAT - MEALS	82.00			1000 50 420460	379	101000
		Total for Vendor:	82.00					
40809	78659S 1686 NORTH RIDGE FIRE EQUIPMENT		665.95					
1	12118634 03/30/21	PPE	384.00			1000 50 420460	224	101000
2	12078618 03/03/21	PPE	281.95			1000 50 420460	224	101000
		Total for Vendor:	665.95					
40694	78589S 547 NORTHWESTERN ENERGY		767.17					
1	0461994 03/01/21	0461994-6 STA 5	767.17			1000 10 410510	341	101000
40695	78589S 547 NORTHWESTERN ENERGY		103.80					
1	3571057 03/01/21	STA 5 - ORG LOLO STA	103.80			1000 10 410510	341	101000
40738	78608S 547 NORTHWESTERN ENERGY		1,979.61					
1	14891253 03/17/21	STA 1	413.34			1000 10 410510	341	101000
2	04777413 03/17/21	STA 1	1,274.46			1000 10 410510	341	101000
3	05373154 03/16/21	STA 6	291.81			1000 10 410510	341	101000

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 12 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40750	78620S	547 NORTHWESTERN ENERGY	1,100.59					
1	0536085-4	03/19/21 STA 2	244.62			1000 10 410510	341	101000
2	0520580-2	03/15/21 STA 4	845.61			1000 10 410510	341	101000
3	0520581-0	03/15/21 STA 4	10.36			1000 10 410510	341	101000
40758	78621S	547 NORTHWESTERN ENERGY	9,704.00					
1	340136092	02/17/21 NEW STA 4	9,704.00*			2399 10 410510	920	101000
		Total for Vendor:	13,655.17					
40793	78660S	1289 PAULSON ELECTRIC	1,003.50					
1	09459	03/12/21 STA 6	197.00			1000 50 420460	366	101000
2	09458	03/12/21 STA 5	304.00			1000 50 420460	365	101000
3	09487	03/29/21 STA 1	130.50			1000 50 420460	361	101000
4	09437	03/01/21 STA 1	372.00			1000 50 420460	361	101000
		Total for Vendor:	1,003.50					
40686	78590S	968 PHIL RICHARDS	1,209.90					
1	21.0316	03/16/21 BLUE CARD INSTRUCTOR TRAINING	849.90			1000 50 420460	379	101000
		LODGING						
2	21.0316	03/16/21 BLUE CARD INSTRUCTOR TRAINING	300.00			1000 50 420460	379	101000
		MEALS						
3	21.0316	03/16/21 BLUE CARD INSTRUCTOR TRAINING	60.00			1000 50 420460	379	101000
		BAGGAGE FEES						
		Total for Vendor:	1,209.90					
40689	78591S	1701 PHILLIP MEDIATE	282.36					
1	21.0316	03/16/21 STRAT/TACTICS INITIAL CO OPS	207.36			1000 50 420460	379	101000
		LODGIING						
2	21.0316	03/16/21 STRAT/TACTICS INITIAL CO OPS	75.00			1000 50 420460	379	101000
		MEALS						
		Total for Vendor:	282.36					
40722	78592S	1725 PIERCE LEASING	590.00					
1	0040743	03/03/21 3/2-3/29/21 OFFICE TRAILER	590.00			1000 10 410510	530	101000

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 13 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40820	78661S	1725 PIERCE LEASING	590.00					
1	0041106	03/31/21 3/30-4/26/21 OFF TRAILER	590.00			1000 10 410510	530	101000
		Total for Vendor:	1,180.00					
40721	78593S	322 PITNEY BOWES	70.00					
1	01422579	03/07/21 POSTAGE	70.00			1000 10 410510	311	101000
40792	78662S	322 PITNEY BOWES	85.98					
1	3313315711	03/28/21 LEASING CHG	85.98			1000 10 410510	356	101000
		Total for Vendor:	155.98					
40794	78663S	988 PLATT	73.84					
1	1J27903	03/10/21 STA 4	37.54*			1000 50 420460	364	101000
2	1I84686	03/04/21 341	36.30			1000 20 420440	272	101000
		Total for Vendor:	73.84					
40690	78594S	31 REPUBLIC SERVICES #889	117.23					
1	002809375	02/28/21 0139345 STA 5	117.23			1000 10 410510	342	101000
40691	78594S	31 REPUBLIC SERVICES #889	328.24					
1	002806383	02/28/21 0015404 STA 1 & STA 2	328.24			1000 10 410510	342	101000
40692	78594S	31 REPUBLIC SERVICES #889	134.28					
1	002808822	02/28/21 0086140 STA 4	134.28			1000 10 410510	342	101000
40693	78594S	31 REPUBLIC SERVICES #889	46.89					
1	002809115	02/28/21 0115907 STA 6	46.89			1000 10 410510	342	101000
40827	78664S	31 REPUBLIC SERVICES #889	938.55					
1	002828284	03/28/21 STA 1	431.94			1000 10 410510	342	101000
2	002830392	03/28/21 STA 4	135.61			1000 10 410510	342	101000
3	002830897	03/28/21 STA 5	118.39			1000 10 410510	342	101000
4	002830663	03/28/21 STA 6	252.61			1000 10 410510	342	101000
		Total for Vendor:	1,565.19					

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 14 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40724	78595S	139 RICHARD GEBHARDT	168.75					
1	21.0301 03/01/21	LEGAL SERVICES	168.75			1000 10 410510	352	101000
		Total for Vendor:	168.75					
40823	78665S	628 SAFE	6,178.90					
1	16424 02/16/21	SCBA CYLINDERS TEST	6,178.90*			1000 20 420440	304	101000
		Total for Vendor:	6,178.90					
40814	78666S	360 SHIPPING DEPOT	34.42					
1	306723 03/16/21	POSTAGE	19.56			1000 10 410510	311	101000
2	307293 03/29/21	POSTAGE	14.86			1000 10 410510	311	101000
		Total for Vendor:	34.42					
40799	78667S	1540 SNAP ON INDUSTRIAL	156.32					
1	47519870 03/31/21	STA 5	149.26			1000 50 420460	365	101000
2	47214610 03/04/21	RM SMALL TOOLS	7.06			1000 20 420440	234	101000
		Total for Vendor:	156.32					
40811	78668S	1785 SOUND AIR, LLC	165.00					
1	170 03/17/21	STA 2	165.00			1000 50 420460	362	101000
		Total for Vendor:	165.00					
40795	78669S	367 ST. PATRICK HOSPITAL	1,525.00					
1	2915 03/04/21	SRVC AGRMNT10/1/20-9/30/21	1,525.00			1000 80 420480	356	101000
		Total for Vendor:	1,525.00					
40716	78597S	369 STAPLES	467.28					
1	20384237 03/05/21	7FT CABLES	78.95			1000 10 410510	368	101000
2	20384237 03/05/21	RETURN 7FT CABLES	-68.97			1000 10 410510	368	101000
3	20384237 03/05/21	BURN PERMIT	171.98			1000 10 410510	368	101000
4	20384237 03/05/21	BLUE CARD SUPPLIES	81.72			1000 50 420460	380	101000
5	20384237 03/05/21	OFFICE SUPPLIES	43.99			1000 10 410510	220	101000
6	20384237 03/05/21	OFFICE SUPPLIES	111.48			1000 10 410510	220	101000
7	20384237 03/05/21	OFFICE SUPPLIES	48.13			1000 10 410510	220	101000
		Total for Vendor:	467.28					

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 15 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40798	78670S	375 STINE ELECTRONICS	2,190.00					
1	24505 03/21/21	RADIO REPAIRS	815.00*			1000 20 420440	371	101000
2	24496 03/05/21	NEW RADIOS	1,375.00*			1000 20 420440	371	101000
40832	78670S	375 STINE ELECTRONICS	3,320.00					
1	24515 03/10/21	RADIOS	2,130.00			1000 20 420440	271	101000
2	24509 03/20/21	RADIO BATTERIES	1,190.00			1000 20 420440	271	101000
		Total for Vendor:	5,510.00					
40797	78671S	1767 SWANK ENTERPRISES	384,255.66					
1	5 03/29/21	NEW STA 4 #5	384,255.66*			1000 10 410510	920	101000
		Total for Vendor:	384,255.66					
40805	78672S	1646 Target Solutions LLC	966.14					
1	21.0303 03/03/21	CHECK IT	966.14			1000 80 420480	356	101000
		Total for Vendor:	966.14					
40800	78673S	1707 TEAR IT UP LLC	36.26					
1	54331 03/24/21	SHREDDING SERVICES	36.26			1000 10 410510	356	101000
		Total for Vendor:	36.26					
40803	78674S	1776 TETRA TECH, INC	2,125.00					
1	51714389 03/22/21	STA 4	2,125.00*			1000 10 410510	920	101000
		Total for Vendor:	2,125.00					
40733	78609S	87 TIM DEVOS	79.96					
1	21.0321 03/21/21	TOILET SEATS - STA 1	79.96			1000 50 420460	361	101000
40736	78609S	87 TIM DEVOS	219.96					
1	21.0318 03/18/21	GRILL COVER, GRILL BRUSH COMB	219.96			1000 50 420460	361	101000
		Total for Vendor:	299.92					
40685	78598S	1053 TOBY BALLARD	1,209.90					
1	21.0316 03/16/21	BLUE CARD INSTURCTOR TRAINING	849.90			1000 50 420460	379	101000
		LODGING						
2	21.0316 03/16/21	BLUE CARD INSTRUCTOR TRAINING	300.00			1000 50 420460	379	101000
		MEALS						

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 16 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3	21.0316	03/16/21 BLUE CARD INSTRUCTOR TRAINING	60.00			1000 50 420460	379	101000
		BAGGAGE FEES						
		Total for Vendor:	1,209.90					
40801	78675S	1284 TRACE ANALYTICS, INC.	478.99					
1	21-04094	03/11/21 ROUTINE ANALYSIS	445.00			1000 20 420440	370	101000
2	21-05011	03/18/21 UPGRADE KIT K901 TO K902	33.99			1000 20 420440	370	101000
		Total for Vendor:	478.99					
40802	78676S	463 TRI ARC, INC.	31.00					
1	R18083	02/28/21 RENTAL	31.00			1000 10 410510	356	101000
		Total for Vendor:	31.00					
40680	78599S	1784 TY COWLING	567.75					
1	21.0309	03/09/21 NMETC PARAMEDIC PROGRAM	567.75			1000 50 420460	380	101000
		Total for Vendor:	567.75					
40712	78600S	562 U OF M CONTINUING EDUCATION	275.00					
1	21.0321	03/02/21 S-230 - NOBLE	275.00			1000 50 420460	380	101000
40713	78600S	562 U OF M CONTINUING EDUCATION	275.00					
1	21.0302	03/02/21 S-230 - MEDIATE	275.00			1000 50 420460	380	101000
40796	78677S	562 U OF M CONTINUING EDUCATION	300.00					
1	48	03/19/21 MUIR - ICS-400/ADV ICS	300.00			1000 50 420460	380	101000
		Total for Vendor:	850.00					
40720	78601S	1628 Univision	1,174.55					
1	234100	03/01/21 2/9-2/28/21 MICROSOFT 365	1,174.55			1000 10 410510	321	101000
40804	78678S	1628 Univision	465.75					
1	234368	02/28/21 SUPPORT	249.55			1000 10 410510	368	101000
2	234263	03/01/21 SUPPORT	216.20			1000 10 410510	368	101000
		Total for Vendor:	1,640.30					

04/08/21
18:31:10

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 3/21

Page: 17 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ /Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40737	78610S	408 VERIZON WIRELESS	316.36					
1	9875338284	03/11/21 PHONES/MDT	316.36			1000 10 410510	345	101000
		Total for Vendor:	316.36					
40807	78679S	1724 WEX Bank	3,261.20					
1	70935715	03/31/21 FUEL	3,261.20			1000 20 420440	231	101000
		Total for Vendor:	3,261.20					
40806	78680S	756 WHALEN TIRE	340.00					
1	757776	03/03/21 310 ALIGNMENT	85.00			1000 20 420440	233	101000
2	758465	03/22/21 317 ALIGNMENT	175.00			1000 20 420440	233	101000
3	758526	03/24/21 310 - SNOW TIRE CHANGE OVER	80.00			1000 20 420440	233	101000
		Total for Vendor:	340.00					
40705	78602S	1704 WHITEWATER RESCUE INSTITUTE INC	675.00					
1	244	03/01/21 ICE RES - BAUSMAN	225.00			1000 50 420460	380	101000
		BAUSMAN						
2	244	03/01/21 ICE RES - J.LAPINSKI	225.00			1000 50 420460	380	101000
		J.LAPINSKI						
3	244	03/01/21 ICE RES - MARTYNN	225.00			1000 50 420460	380	101000
		MARTYNN						
		Total for Vendor:	675.00					
		# of Claims	122					
		Total:	591,906.41					

04/08/21
18:31:11

MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 3/21

Page: 18 of 18
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$582,202.41
2399 CAPITAL IMPROVEMENTS FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$9,704.00
Total:	\$591,906.41

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, April 13th, 2021 at 7:00 PM.

Melissa Schneer Melissa Schneer, Office Manager

_____ Larry Hanson, Chairman

_____ Chuck Beagle, Secretary

Thank You



Special Thoughts

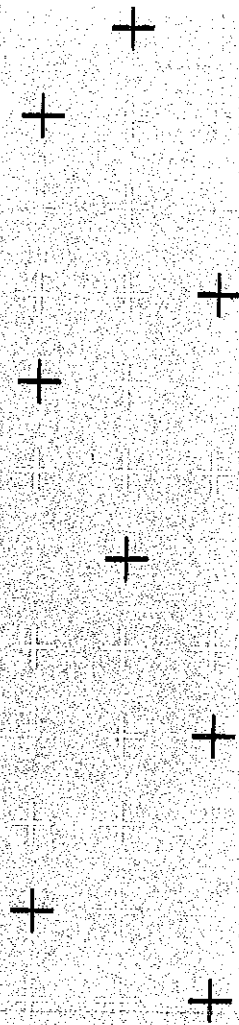


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CANADA \$4.50
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To Dan's Brothers, Sisters, and friends ~~at the funeral~~

We want to thank you for all of the support, comfort, acts of love and compassion we received. Since Dean was taken from us. He loved you all and found his second home at Missoula Rural.

Truly we cannot express our appreciation for the continued generosity of everything you have given us - Depest love & gratitude on behalf of Dan's family -

Sincerely Rhonda Strickley

Missoula Rural Fire District,

Your kind heart made such a difference -
The world is truly a better place with nice people like you in it.

With Great Appreciation
The Merritt Family
The Trickett Family

Thank You



50-10711


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This Thank you is a little late
but we wanted to tell you fellows
who came on Jan 26th to help
bring my husband / an 8 father into
our house as he was released on
Hospice Care. I'm just great
wants to tell you of our thanks to
you. You are so great.
It's just away Feb 6th and in
of course greatly missed.

God Bless you -

Arlene Olson,
Leland Trader
Tom Olson
Susan Walters

Your kindness
may seem
simple to you,
but it meant
everything to me.

Thanks Again!

From the family of
Garvin Olson

Corrected Copy 03/11/2021 to replace the copy
previously recorded with the Missoula County Clerk and
Recorder as document no. 202106252 in Book 1051 Page
382

Return to: City Clerk
City of Missoula
435 Ryman Street
Missoula MT 59802-4297

202106322 B: 1051 P: 452 Pages: 5 Fees: \$0.00
03/11/2021 03:55:39 PM City Resolution
Tyler R. Gernant, Missoula County Clerk & Recorder
eRecording

RESOLUTION NUMBER 8501

A resolution to annex and incorporate within the boundaries of the City of Missoula, Montana one certain parcel of land described as Parcel 1-A of Certificate of Survey number 6689 and shown on Exhibit A, located in Section 7, Township 13 North, Range 19 West, P.M.M., and zone the property C2-2 Community Commercial, based on the findings of fact in the staff report, subject to the recommended conditions of annexation approval as amended by City Council.

LEGAL DESCRIPTION: Parcel 1-A of COS 6689 located in Section 7, Township 13 North, Range 19 West, P.M.M., as shown on Exhibit A attached hereto and made part hereof.

WHEREAS, Edgell 1 LLC, owner of 100% of the property described herein as Parcel 1-A of COS 6689 (5.01 acres), has filed Petition No. 10058 with the City Clerk requesting annexation and waiving the need to prepare a service plan for the annexation; and

WHEREAS, it is the Missoula City Council's decision to consider this petition for annexation pursuant to the statutory annexation by petition method set forth in Title 7 Chapter 2 Part 46 Section 4601 (3)(a)(ii) Montana Code Annotated (MCA); and

WHEREAS, the herein described property is within the City of Missoula Wastewater Treatment Facility service area boundary, the facility has current and future capacity to serve the property and development; and the owners/developers will pay all costs to extend the municipal sanitary wastewater facility collector service to the property; and

WHEREAS, the City Council desires the annexation and zoning of the herein described property be conditioned upon annexation subject to the following conditions:

1. The petitioner shall dedicate a five-foot public access and utility easement to the City of Missoula along the Mary Jane Boulevard right-of-way from the intersection of Mary Jane Boulevard and West Broadway to the southeast corner of the Mary Jane Boulevard public right-of-way shown on the RMB Subdivision Plat. South of that point to the intersection of Mary Jane Boulevard and Flynn Lane, the petitioner shall dedicate a 85-foot public access and utility easement along Mary Jane Boulevard. Easement dedication documents shall be submitted to City Engineering by April 30, 2021.

2. The petitioner shall pay for the cost of half-street improvements to Mary Jane Boulevard along the subject property. Because Mary Jane Boulevard is part of the Mullan BUILD Project, which received federal funding to cover approximately 50% of the cost, the City will credit 50% of the cost of the required half-street improvements to Urban Collector roadway standards. The City is responsible for design and construction of Mary Jane Boulevard, including intersection improvements for Mary Jane Boulevard and West Broadway, driveway connections, and associated improvements, to the City's standards for an Urban Collector roadway. Construction is anticipated to begin in 2021. This condition shall be satisfied by participating in a proposed Special Impact Fee District, subject to approval by City Council, or by direct payment of the estimated cost of the required half-street improvements prior to issuance of a Certificate of Occupancy for the first building on the property.
3. The petitioner shall pay for the cost of half street improvements to Flynn Lane along the subject property and install a portion of those improvements prior to issuance of a Certificate of Occupancy for the first building on the property. Half street improvements shall include a 6-foot wide sidewalk within a 10-foot new dedicated public access easement allowing 2 feet for maintenance on the north side of the sidewalk. Within the Flynn Lane right-of-way, the cost of improvements shall include an 8-foot landscaped boulevard, curb and gutter, and 17-foot asphalt street section. Prior to issuance of a Certificate of Occupancy for the first building on the property, the petitioner shall construct the 6-foot sidewalk and a storm water drainage ditch along the north side of Flynn Lane. The remaining cost shall be determined by an engineer's estimate reviewed and approved by City Engineering. Funds shall be deposited with the City of Missoula in the manner acceptable to City Engineering prior to issuance of a Certificate of Occupancy for the first building constructed on the property. Easement dedication documents shall be submitted to City Engineering by April 30, 2021.
4. The petitioner shall prepare a Traffic Impact Study, prior to approval of the first building permit on the subject property, subject to review and approval by City Engineering. The petitioner shall be responsible for the cost of any road improvements required to mitigate the impact of their development, subject to review and approval by City Engineering.
5. The petitioner shall dedicate a public access and utility easement at the intersection of West Broadway and Mary Jane Boulevard for a future roundabout. Easement dedication documents shall be submitted to City Engineering by April 30, 2021. Right-of-way requirements will be determined by the City in consultation with the petitioner as part of the design process for Mary Jane Boulevard.
6. The petitioner shall install a 6-foot wide sidewalk and boulevard treatments along West Broadway for the length of the property within a 50-foot building setback and utility easement subject to review and approval of City Engineering and Parks and Recreation.
7. The petitioner shall prepare a boulevard landscaping and maintenance plan for West Broadway, Mary Jane Boulevard, and Flynn Lane adjacent to the subject property, subject to review and approval of City Parks and Recreation. Boulevard landscaping shall be installed and maintained per the approved boulevard landscaping and maintenance plan prior to certificate of occupancy for the first building constructed on the property.
8. The petitioner shall design and install water and sewer facilities on the property as shown on the Broadway Lofts Utility Plan submitted with the annexation petition, subject to review and approval of City Engineering, prior the start of combustible construction.
9. The petitioner shall prepare documents necessary to shift the existing sewer easement 5 feet to the north. Easement dedication documents shall be submitted to City Engineering by April 30, 2021.

10. The petitioner shall provide a fire hydrant plan approved by City Fire and provide conditionally accepted hydrants within 250 feet of any building prior to the start of combustible construction.
11. The petitioner shall provide a storm water drainage plan and design report meeting the requirements of City Engineering. The report and plans must mitigate storm water so that any discharges are limited to pre-development levels. The analysis must include the 10-year and 100-year events using the SCS 24-hour design report. All storm water infrastructure outside of public rights-of-way shall be privately maintained.
12. The petitioner shall petition into the Missoula Urban Transportation District, subject to review and approval of Development Services, prior to issuance of a building permit for the first building to be constructed on the property.
13. The petitioner shall obtain an avigation easement from the Airport Authority, in compliance with the Airport Influence Area Resolution, and present evidence of the easement, subject to the review and approval of Development Services, prior to issuance of a building permit for the first building to be constructed on the property.
14. The petitioner may guarantee installation of any improvements required by this agreement along with financial security in the amount of 130% of an approved engineer's estimate which includes engineering and testing services as approved by City Engineering prior to issuance of a building permit for the first building to be constructed on the property.

WHEREAS, Section 7-2-4211 MCA requires municipalities to include the full width of any public street or road rights-of-way that are adjacent to the property being annexed; and

WHEREAS, the Flynn Lane county road easement adjacent to the southern boundary of the parcel is not currently within the municipal boundary of the City of Missoula; and

WHEREAS, the portion of Mary Jane Boulevard county road easement within the south western boundary of the parcel is not currently within the municipal boundary of the City of Missoula; and

WHEREAS, the municipal sanitary sewer system is available to the parcel described herein; and

WHEREAS, there was duly and regularly passed and adopted by the Council of the City of Missoula and approved by the Mayor on 2/1/21, Resolution Number 8492, stating the City's intention to consider extending the City limits to include the within described property and Council set a public hearing for 2/22/2021 at its regularly scheduled City Council meeting to hear all matters pertaining to the annexation and zoning of said property; and

WHEREAS, the parcel described herein is currently zoned C-C2 General Commercial and C-A3 Agricultural/Residential in the County and the recommended zoning in the City is C2-2 Community Commercial in accordance with MCA 76-2-303(3)(a) and Missoula Municipal Code criterion 20.85.040(I)(2c), it is the intention of the City of Missoula to annex this property with the recommended city zoning. FURTHER, the parcel is situated adjacent to City Council Ward Area No. 2 and the Captain John Mullan Neighborhood Council District, and it is the intention of the Council to add this parcel to said Ward and Neighborhood Council District; and

WHEREAS, the City published notice of such proposed extension of the city limits on 1/17/2021 and 1/24/2021 as provided by Section 76-2-303 and 7-1-4127 MCA; and

WHEREAS, in the judgment of the City Council of the City of Missoula, it is deemed to be in the best interest of the City of Missoula, the inhabitants thereof and the current and future inhabitants of the parcel of land described herein, which have petitioned for annexation and are within the urban growth boundary, that the boundaries of the City of Missoula shall be extended to include the same within the corporate limits.

NOW, THEREFORE BE IT RESOLVED that the corporate limits of the City of Missoula are hereby extended to incorporate and annex the property described herein; and

BE IT FURTHER RESOLVED that the parcel is hereby zoned C2-2 Community Commercial in the City. FURTHER, that the parcel is hereby assigned to City Council Ward Area No. 2 and the Captain John Mullan Neighborhood Council District; and

BE IT FURTHER RESOLVED that the minutes of City Council of the City of Missoula, Montana, incorporate this resolution; and

BE IT FURTHER RESOLVED that if the city annexation of any lot(s), parcel(s), block(s) or tract(s) of land annexed into the city pursuant to this city annexation resolution or any provision of this resolution is ever held to be invalid or unconstitutional, the City Council hereby declares that any such decision shall not affect the validity of the annexation of the remaining lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or the remaining provisions of this resolution. The City Council hereby declares that it would have passed this resolution and annexed each lot(s), parcel(s), block(s) or tracts(s) of land into the city as well as each provision of this resolution irrespective of the fact that the annexation of any one or more lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or provision of this resolution may have been declared invalid or unconstitutional, and if for any reason the annexation of any lot(s), parcel(s), block(s), tract(s) of land or any provision of this resolution should be declared invalid or unconstitutional, then the annexation of the remaining lot(s), parcel(s), block(s) or tracts(s) of land and resolution provisions are intended to be and shall be in full force and effect as enacted by the City Council.

PASSED AND ADOPTED this 1st day of March, 2021.

ATTEST:

/s/ Martha L. Rehbein

Martha L. Rehbein, CMC
City Clerk

APPROVED:

/s/ John Engen

John Engen
Mayor

(SEAL)



STATE OF MONTANA }
COUNTY OF MISSOULA }SS
CITY OF MISSOULA }

I hereby certify that the above and foregoing instrument is a true and correct copy as the same appears upon the records of my office as Senior Deputy City Clerk for the City of Missoula, Montana

Resolution 8501

Annexation Exhibit



Annexation Legal Description:
Parcel 1-A of C.O.S. 6689 in the NW 1/4
of Section 7 (5.01 Acres), Township 13
North, Range 19 West, P.M.M.



Date: 5/6/2020

Map Center: X: 114.04585 - Y: 48.90355

This document is provided as a public service and is not intended to be used for reference only. No reliance should be placed thereon without verification by the user. All information is subject to change without notice. No representation, warranties or guarantees of any kind are made by the City of Grand Rapids. Before acting on the information contained on this page the user should consult appropriate counsel.

Return to: City Clerk
City of Missoula
435 Ryman Street
Missoula MT 59802-4297

RESOLUTION NUMBER 8503

A resolution to annex and incorporate within the boundaries of the City of Missoula, Montana one certain parcel of land described as Parcel 8A of Certificate of Survey number 6109 in Section 12, Township 13 North, Range 20 West, P.M.M., and zone the property B2-2 Community Business, based on the findings of fact in the staff report, subject to the recommended conditions of annexation approval as amended by City Council.

LEGAL DESCRIPTION: Parcel 8A of Certificate of Survey number 6109 located in Section 12, Township 13 North, Range 20 West, P.M.M., and shown on Exhibit A attached hereto and made a part hereof,

WHEREAS, Tollefson Properties, LLC., owner of 100% of the property described herein as Parcel 8A of COS 6109 (20.21 acres), has filed Petition No. 10057 with the City Clerk requesting annexation and waiving the need to prepare a service plan for the annexation; and

WHEREAS, it is the Missoula City Council's decision to consider this petition for annexation pursuant to the statutory annexation by petition method set forth in Title 7 Chapter 2 Part 46 Section 4601 (3)(a)(ii) Montana Code Annotated (MCA); and

WHEREAS, the herein described property is within the City of Missoula Utility Service Area boundary, the City has current and future capacity to serve the property and development; and the owners/developers will pay all costs to extend the municipal sewer and water service to the property; and

WHEREAS, Section 7-2-4211 MCA requires municipalities to include the full width of any public street or road rights-of-way that are adjacent to the property being annexed; and

WHEREAS, the Pius Way right-of-way adjacent to the southern boundary of the parcel is already within the municipal boundary of the City of Missoula; and

WHEREAS, the City Council desires the annexation and zoning of the herein described property be conditioned upon annexation subject to the following conditions:

Agricultural Water Users Facilities

1. On the face of the plat the applicant shall grant a 20-foot wide irrigation easement centered on the private irrigation ditch running along length of the east property boundary for the benefit of the Hellgate Valley Irrigation Company, its heirs and assigns, and water rights holders with legal access to irrigation water from the ditch. The easement language shall stipulate the purpose is for ditch and culvert access, maintenance, repair and replacement and shall run with the land.

2. The applicant shall install an approximately 105-foot long buried steel culvert under Abby Lane with capacity to carry irrigation water flows in historic volumes, and shall also culvert the ditch in the southeastern corner of the property under the Tipperary Way Trail extension. The applicant shall provide approval from the Hellgate Valley Irrigation Company of the culverts and installation prior to final plat submittal.
3. The applicant shall relocate the irrigation pipe at the northwest corner of the property to ensure the property owner of Parcel 6 of Certificate of Survey No. 3176 to the north of the subdivision is able to receive irrigation water in an undiminished, historic fashion. The applicant shall provide confirmation from the property owner of Parcel 6 prior to final plat submittal.

Transportation - General

4. All street and non-motorized improvements shall be designed and built in accordance with City of Missoula Public Works Standards and Specifications and City of Missoula Subdivision Regulations (except as modified by variance). All plans must comply with Americans with Disabilities Act requirements. All plans must be reviewed and approved by the Public Works and Mobility Department in accordance with City policies. (City Subdivision Regulations Section 3-020.2)
5. The applicant shall provide a street naming exhibit to be reviewed and approved by the Public Works & Mobility Department prior to final plat application submittal.
6. The applicant shall provide a street signage plan in accordance with the Manual on Uniform Traffic Control Devices to be reviewed and approved by the Public Works and Mobility Department prior to final plat application submittal.
7. The following statement shall appear on the face of the plat, in the covenants, and on each instrument of conveyance:
 1. "Acceptance of a deed for a lot within this subdivision constitutes the owner's assent to any future SID, based on benefit, for future improvements and maintenance to Briar Way, Winchester Drive, Remington Drive, Abby Lane, George Elmer Drive, and Old Ranch Road, including but not limited to the installation of paving, drainage facilities, curbs and gutters, traffic control devices, motorized and non-motorized facilities, street widening, and all streets within, and providing access to, the property."
8. All proposed rights-of-way shall be dedicated to the public on the face of the final plat and approved by the City Engineer.
9. All proposed easements, except as modified by these conditions, shall be shown on the face of the final plat and identified for their width and purpose, including easements for vehicular and pedestrian access, utilities, and irrigation ditches.
10. Prior to submittal of the final plat application, the applicant shall petition the City of Missoula to create a new street light improvement district and shall install street lighting within the subdivision along George Elmer Drive in accordance with the Missoula Public Works Standards and Specifications Manual.

Specific Streets

11. The Mcnett Flats Subdivision is located within the Mullan BUILD project area and George Elmer Drive, which provides access to the subdivision property, is planned to be improved as part of the Mullan BUILD project. Federal funds are planned to pay for a portion of the Mullan BUILD improvements. Funding mechanisms are currently being explored to pay for the remainder of the improvements. The funding mechanisms may include, but are not limited to, a special improvement district, impact fee, latecomers fee, or cost share agreements that allow the City of Missoula and Missoula County to recover the cost of constructing infrastructure from the properties that benefit from the Mullan BUILD project. To the extent that such funding mechanism(s) is created in accordance with state law and applicable principles of land use law, the applicant, successors, and assigns shall participate in and be bound by the fees assessed and not oppose the creation of or participation in such a district.
12. As authorized by variance, the right-of-way for George Elmer Drive may remain 80 feet wide through the subdivision. However, the applicant shall provide five-foot public access and utility easements on both sides of George Elmer Drive on the final plat.
13. The applicant shall pay a proportionate share of the remaining costs for a future roundabout design and construction at the intersection of George Elmer Drive and Cattle Drive. The proportionate share shall be based on the projected percentage of vehicle trips for this subdivision at the George Elmer Drive / Cattle Drive intersection, compared to overall vehicle trips for full build-out at the George Elmer Drive / Cattle Drive intersection within the area of benefit. The proportionate share percentage as defined above shall be multiplied by the total amount of

remaining design and construction costs to complete the intersection improvements to arrive at the Mcnett Flats subdivision proportional costs. The amount of remaining costs shall be based on a cost estimate provided by Public Works & Mobility. The methodology and assumptions used to determine the area of benefit and proportionate share of vehicle trips shall be provided by the applicant and reviewed and approved by Public Works & Mobility. Payment of proportionate share costs shall be provided by the applicant to the City in the form of a cashier's check prior to or in conjunction with final plat application submittal.

14. Winchester Drive, Remington Drive, Briar Way, Abby Lane and Old Ranch Road shall be designed and built as proposed to Urban Local street standards including at minimum two 10-foot drive lanes, 8-foot parking lanes, curb and gutter, 7-foot boulevards, and 5-foot sidewalks within 64-foot rights-of-way.
15. Prior to final plat application submittal Pius Way shall be improved as proposed on the Pius Way Improvements Exhibit including half-street improvements to bring the pavement width up to 31 feet, intersection bulb-outs, a 7-foot wide landscaped boulevard west of Old Ranch Road, 12-foot landscaped boulevard east of Old Ranch Road, and 10-foot asphalt surfaced commuter trail within the public access easements on Lots 4 and 5 as depicted on the preliminary plat and Pius Way Improvements Exhibit.

Non-Motorized Transportation Facilities

16. Except for along the north side of Pius Way, the applicant shall provide at minimum 5-foot wide sidewalks within the proposed public access and utility easements along all street frontages. Along Pius Way, the applicant shall provide a 10-foot Secondary Commuter Trail within an additional 10.5-foot public access easement across the southern boundary of Lot 5 and within a 16-foot public access easement along the southern boundary of Lot 4. The final plat shall show the proposed 1-foot no access easement along the south property boundary along Lots 5 and 4. The trail shall be constructed as shown on the preliminary plat and Pius Way Improvements Exhibit. All sidewalk and trail plans, including specifications for ADA accessibility, safe street crossings, and maintenance, shall be reviewed and approved by the Public Works & Mobility and Parks and Recreation departments prior to construction with final approval provided provide with the final plat application submittal.

Transit

17. The applicant shall petition for the property to be included in the Missoula Urban Transportation District prior to final plat application submittal. City Subdivision Regulations Section 3-010.7 and 3-020.1, City of Missoula Annexation Policy

Fire Protection

18. The applicant shall provide a final fire hydrant plan for review and approval prior to final plat application submittal. All approved fire protection improvements shall be installed in accordance with the approved plan.

Drainage

19. The applicant shall submit complete grading and drainage plans prior to final plat application submittal showing proposed grades of streets, proposed drainage facilities, and a storm water pollution prevention plan for all lots, blocks, and other areas meeting Montana DEQ standards and subject to approval of the City Engineer. All drainage facilities shall be constructed in accordance with the approved plan and accommodate the planned post-development runoff.

Water System and Sewer System

20. The applicant shall submit plans for water supply and sewage disposal for review and approval of the City Engineer, City/County Health Department, and Montana Department of Environmental Quality prior to final platting. Construction of all water supply and sewer systems shall be in accordance with City policies.

Solid Waste

21. The applicant shall submit plans for solid waste disposal for review and approval of the City Engineer, City/County Health Department, and Montana Department of Environmental Quality prior to final plat application submittal.

Parkland

22. The applicant shall meet the parkland dedication requirement by providing cash in lieu of 1.46 acres of parkland and providing 1.46 acres of common area to be platted to the east of George Elmer Drive and immediately north of the Tipperary Way Trail easement on Lots 4 and 5, along with dedication of 0.15 acres of multi-use trail easement. The applicant shall submit a letter of approval from Parks and Recreation addressing common area requirements for design, vegetation, construction, and maintenance prior to final plat application submittal.
23. The applicant shall submit a boulevard landscaping and maintenance plan to be reviewed and approved by the City Parks and Recreation Department prior to final plat application submittal. (City Subdivision Regulations Section 5-050.4)

Noxious Weeds

24. The Weed Management and Revegetation Plan for the Mcnett Flats Subdivision shall be appended to the covenants, conditions and restrictions. The applicant shall provide evidence of plan implementation and noxious weed control prior to final plat filing.

Airport Influence Area

25. The final plat shall include the following statement: "This property is in the airport influence area and subject to the requirements of the Airport Influence Area Resolution. The Mcnett Flats Subdivision may also be within an extended approach and departure zone and lot owners should be aware of the resultant safety risk. Lot owners should consult the airport layout plan and any relevant documents to determine the status of the proposed runway location at the time of purchase."

Covenants, Conditions, and Restrictions

26. Final covenants, conditions, and restrictions meeting the requirements of City Subdivision Regulations Section 5-020-14.K shall be submitted for review and approval along with the final plat application. The covenants shall include a prohibition on basements and wood burning devices, the avigation easement and airport influence area notification to lot purchasers, I address noxious weed control, provide agricultural, airport influence area, and radon gas notification statements, and other elements proposed in the draft submitted with the preliminary plat application and described in these conditions.

Additional Condition of Annexation

27. The B2-2 Community Business zoning designation shall be adopted concurrent with City Council approval of the preliminary plat application based on the findings of fact and conclusions of law in the staff report.

WHEREAS, the parcel described herein is currently zoned C-RR1 Residential in the County and the recommended zoning in the City is B2-2 Community Business in accordance with MCA 76-2-303(3)(a) and Missoula Municipal Code criterion 20.85.040(I)(2c), it is the intention of the City of Missoula to annex this property with the recommended city zoning. **FURTHER**, the parcel is situated adjacent to City Council Ward Area No. 2 and the Captain John Mullan Neighborhood Council District, and it is the intention of the Council to add this parcel to said Ward and Neighborhood Council District; and

WHEREAS, there was duly and regularly passed and adopted by the Council of the City of Missoula and approved by the Mayor on 01/25/2021, Resolution Number 8490 stating the City's intention to consider extending the City limits to include the within described properties and Council set a public hearing for 02/22/2021 at its regularly scheduled City Council meeting to hear all matters pertaining to the annexation and zoning of said property; and

WHEREAS, the City Clerk published notice of such proposed extension of the city limits on 01/17/2021 and 01/24/2021 as provided by Section 76-2-303 and 7-1-4127 MCA; and

WHEREAS, in the judgment of the City Council of the City of Missoula, it is deemed to be in the best interest of the City of Missoula, the inhabitants thereof and the current and future inhabitants of the parcel of land described herein, which have petitioned for annexation and are within the urban growth boundary, that the boundaries of the City of Missoula shall be extended to include the same within the corporate limits.

NOW THEREFORE BE IT RESOLVED that it is the intention of the City Council of the City of Missoula to incorporate and annex into the City's jurisdictional boundary the herein described property

BE IT FURTHER RESOLVED that the parcel is hereby zoned B2-2 Community Business in the City. **FURTHER**, that the parcel is hereby assigned to the City Council Ward Area No. 2 and the Captain John Mullan Neighborhood Council District; and

BE IT FURTHER RESOLVED that the minutes of City Council of the City of Missoula, Montana, incorporate this resolution; and

BE IT FURTHER RESOLVED that if the city annexation of any lot(s), parcel(s), block(s) or tract(s) of land annexed into the city pursuant to this city annexation resolution or any provision of this resolution is ever held to be invalid or unconstitutional, the City Council hereby declares that any such decision shall not affect the validity of the annexation of the remaining lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or the remaining provisions of this resolution. The City Council hereby declares that it would have passed this resolution and annexed each lot(s), parcel(s), block(s) or tracts(s) of land into the city as well as each provision of this resolution irrespective of the fact that the annexation of any one or more lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or provision of this resolution may have been declared invalid or unconstitutional, and if for any reason the annexation of any lot(s), parcel(s), block(s), tract(s) of land or any provision of this resolution should be declared invalid or unconstitutional, then the annexation of the remaining lot(s), parcel(s), block(s) or tracts(s) of land and resolution provisions are intended to be and shall be in full force and effect as enacted by the City Council.

PASSED AND ADOPTED this 8th day of March , 2021.

ATTEST:

APPROVED:

/s/ Martha L. Rehbein

/s/ John Engen

Martha L. Rehbein, CMC
City Clerk

John Engen
Mayor

(SEAL)

STATE OF MONTANA }
COUNTY OF MISSOULA }SS
CITY OF MISSOULA }



I hereby certify that the above and foregoing inst true and correct copy as the same appears upon t of my office as Senior Deputy City Clerk for the C Missoula, Montana

[Signature]

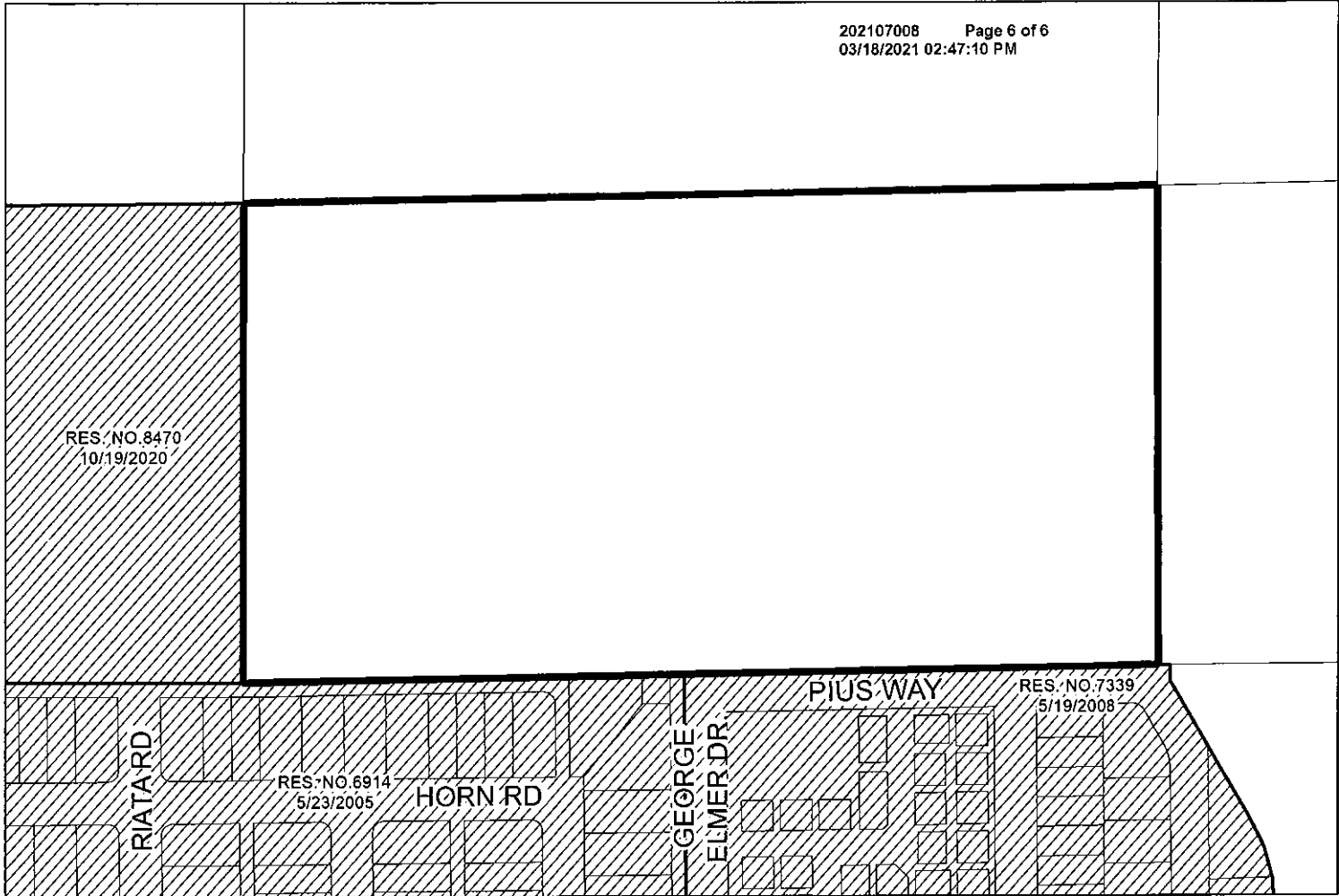






EXHIBIT A

Parcel 8A Certificate of Survey 6109

All Located in Section 12, T.13 N., R. 20 W., P.M.M.
Prepared by: CITY OF MISSOULA GIS SERVICES

- Legend**
-  Proposed Annexation
 -  Annexation Resolutions
 -  Parcel Boundaries
 -  City Limits

March 12, 2021

To whom it may concern,

This letter is to inform you that I have decided to retire from MRFD. My last shift will be on May 15, 2021. If you have any questions, please let me know...

Thank you,

Lieutenant Todd Newman



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

April 1, 2021

Bridge Church Missoula
Spencer McCorkel
516 Sherwood St.
Missoula, MT 59802

Dear Mr. McCorkel,

On behalf of the firefighters and personnel of the Missoula Rural Fire District, we would like to extend our thanks for your thoughtful gift of homemade cookies. Our firefighters and staff enjoyed these delicious cookies.

The Missoula Rural Fire District is proud to serve those within our area.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Chris Newman'.

Chris Newman
Fire Chief
Missoula Rural Fire District

CN/db

March IT Report

- Continued working on server reconfiguration to relocate server at county data center to Station 1 for use as Virtual Machine Host. As part of this process the new VM file server is now ready to take over and should go into service at the beginning of April. There are many other phases involved with this including virtualizing the server now in place at the data center, migrating that VM to the new host.
- Computer orientation and periodic assistance with two new office personnel.
- Assist with classroom computers during Blue Card training.
- Cable management
- Wildland-Urban-Interface response placard for Andy Brown.
- Tried out a \$250 ultra-small computer to use as replacements when current crew computers fail. Appears inadequate for use with online meetings, but sufficient for CAD display and Remote Desktop Connections (RDC).
- Utilized monthly time with UniVision to work on legacy P: drive permissions configuration and setting up Distributed File System configuration on new File Server.
- Investigating using cell phone data tethering to address backup internet access for stations. This has been an item on my list for some time but was prompted to action because of an outage lasting 8 or 10 at Station 6 due to utility work that cut that station's Spectrum cable. Proving a little more complicated than anticipated though internet sources indicate it is possible. Since a prolonged outage does not occur very often (this is the first one since I started almost 3 years ago), this type of solution would be the best from a cost standpoint.
- Upgraded Station 5 Meetings computer to Windows 10 (the last legacy Windows 7 computer) to address video conferencing problem. Required use of simple webcam to replace the Logitech Conference Connect device.
- Updated TeleStaff to current version per request from Nick Houppert at the direction of Kronos technician.
- Set up a few more users to use RDC instead of maintaining local configurations on multiple computers at different stations. This ongoing project is picking up pace since the Remote Desktop Server (RDS) is operating well.
- Networked Attached Storage (NAS) device suffered a hard drive failure requiring replacement from factory. Since NAS storage utilizes multiple drives it continued to operate during this fix.
- Misc. other items include phone greeting changes to reflect personnel changes, research new check printer for accounting, file server folder management with special user permissions, training calendar access, set up user email on cell phone, checking LTE data connectivity problems on two MDTs, Active Directory maintenance, etc.



Call for Service Report

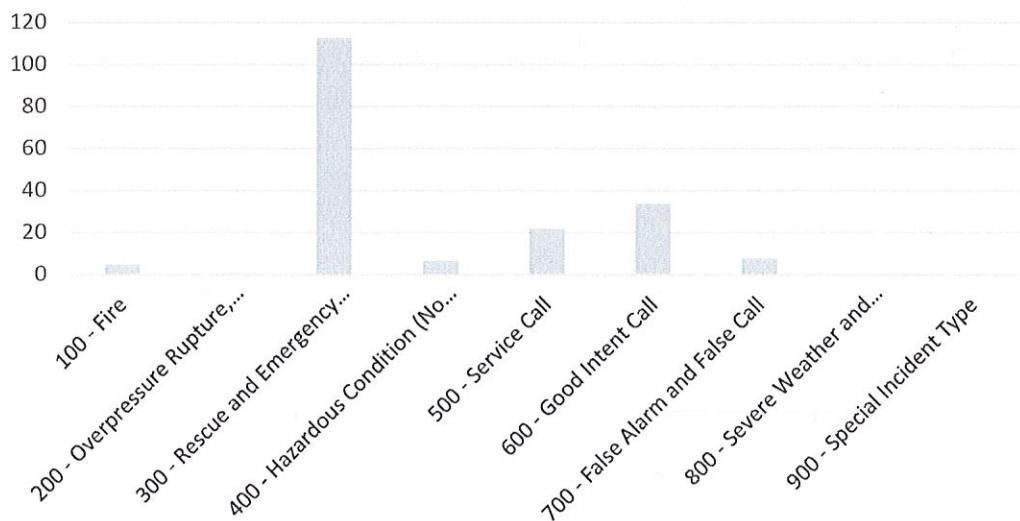
March 2021

In March of 2021, Missoula Rural Fire District (MRFD) answered 183 calls for service. MRFD responded to 165 of these incidents. The other 18 incidents were responded to solely by mutual aid partners. MRFD provided mutual/automatic aid on 52 incidents and received mutual/automatic aid on 17 incidents, overall working side by side with 5 neighboring agencies.

Incident Type Data

NFIRS Incident Type Series	March 2021	2021 YTD	2021 YTD Percentage
100 - Fire	4	16	2.54%
200 - Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0.00%
300 - Rescue and Emergency Medical Service (EMS) Incidents	112	384	61.05%
400 - Hazardous Condition (No Fire)	6	16	2.54%
500 - Service Call	21	59	9.38%
600 - Good Intent Call	33	131	20.83%
700 - False Alarm and False Call	7	23	3.66%
800 - Severe Weather and Natural Disaster	0	0	0.00%
900 - Special Incident Type	0	0	0.00%

March 2021 Incident Types



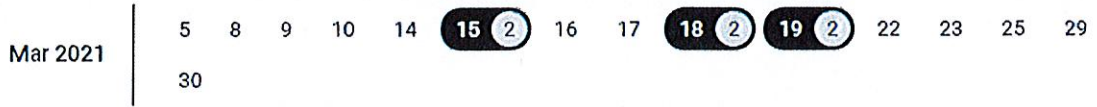
Public Relations Outreach Breakdown

March 2021

- 18 total documented events
 - 8 social media posts (Facebook/Instagram/Twitter)
 - 0 scheduled media appearance (Newspaper/Radio/TV)
 - 0 in station event (Car Seat Event/Station Tour)
 - 0 impromptu media appearance (Newspaper/Radio/TV)
 - 10 other (Fundraiser/Parade/Etc.)

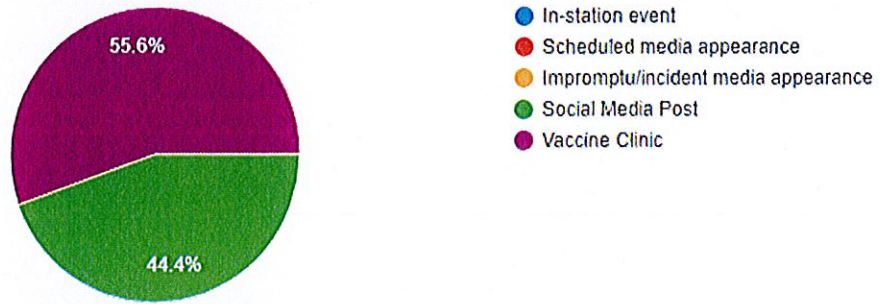
Date

18 responses



Type

18 responses



Topic Being Discussed

8 responses

Burn Permits

Smoke Detectors

CO Detectors

Promotions

Animal Safety

Wildland Training

Night Ops Training

BLM prescribed burns

Missoula Rural Fire District Performance Improvement Plan Policy

It is the policy of the Missoula Rural Fire District (“MRFD”) to utilize Performance Improvement Plans (“PIPs”) to provide an employee with an opportunity to correct work performance deficiencies and succeed within the organization. Employee “work performance deficiencies” is defined as an employee’s inability to execute job duties and responsibilities.

When a deficiency in work performance is identified, the immediate supervisor shall meet with the employee, notify him/her of the issue and provide the employee with a Performance Improvement Plan (PIP). Each plan must be tailored to the needs of the employee and MRFD. The PIP should not be used for issues such as employee misconduct or violation of a regulation, policy, rule, directive or guideline. The PIP form must include: 1) a description of the specific behaviors that demonstrate poor performance; 2) the expected changes; 3) the specific, measurable, achievable and relevant goals and expectations to be achieved and a timeframe for completion; 4) whether MRFD will provide training, development/learning activities, coaching and/or additional resources to the employee; and 5) the consequences of failing to successfully complete the PIP. The supervisor shall forward a copy of the completed and signed PIP to the HR Director.

Within ninety (90) days of the initiation of the PIP, the supervisor shall conduct a follow up meeting with the employee to discuss the goals and any related concerns. The supervisor shall determine if the PIP has been successfully completed or should be extended for an additional ninety (90) days. The supervisor shall document the results of the meeting and provide the completed forms to the HR Director. The PIP process is confidential, and all documents generated will be placed in the employee’s file and shall only be accessible by the Assistant Chiefs, Fire Chief, the employee, or to others by express consent of the employee.

Adopted and Approved by the Missoula Rural Board of Trustees on April ___, 2021.

Larry Hanson (Chair)

Ben Murphy (Vice Chair)

Chuck Beagle (Secretary)

Dick Mangan (Trustee)

Dan Corti (Trustee)

EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into this 14th day of March 2021, by and between Missoula Rural Fire District, a Rural Fire District pursuant to § 7-33-2105, M.C.A., hereinafter called ("the District" or "the Board"), and Raquel Hahn-Wilkinson, hereinafter called "Employee", both of whom understand as follows:

W I T N E S S E T H:

WHEREAS, the District desires to employ the services of Employee as Accounting Assistant of Missoula Rural Fire District; and

WHEREAS, it is the desire of the District to provide certain benefits, establish certain conditions of employment, and set working conditions of Employee; and

WHEREAS, it also is the desire of the District to do as follows: (1) secure and retain the services of Employee and provide inducement for her to remain in such employment, (2) make possible full work productivity by assuring Employee's morale and peace of mind with respect to future security, (3) act as a deterrent against malfeasance or dishonesty for personal gain on the part of Employee, and (4) provide a just means for terminating Employee's services at such time as she may be unable to satisfactorily discharge her duties or when the District may otherwise desire to terminate her employment; and

WHEREAS, Employee desires to accept employment as Accounting Assistant of Missoula Rural Fire District.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. Duties

The District hereby agrees to employ Employee as Accounting Assistant to perform the functions and duties specified in the policies, rules, regulations, and standard operating guidelines of Missoula Rural Fire District and in the laws and administrative rules of the State of Montana and to perform other lawful and proper duties and functions as the Board shall from time-to-time assign.

Section 2. Term

A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Board to terminate the services of Employee at any time, subject to the provisions set forth in Section 4, paragraphs A and B, of this Agreement.

B. The term "employed" shall not be construed to include occasional teaching, writing, consulting, or military reserve service performed during Employee's time off.

C. In the event either party fails to give the other party written notice of the party's intent not to extend the employment relationship under this Agreement at least 90 days prior to the termination date, this Agreement shall be extended on the same terms and conditions as herein provided, for an additional two year term.

Section 3. Suspension

The District may suspend Employee with or without full pay and benefits at any time during the term of this Agreement, but

only under the following circumstances:

- (1) A majority of the Board and Employee agree, or
- (2) After a public hearing, a majority of the Board votes to suspend Employee for just cause. In this case, the Board must give Employee written notice setting forth any charges against Employee at least ten calendar days prior to the public hearing.

Section 4. Termination

A. In the event the District at any time during the term of this Agreement reduces Employee's salary or other financial benefits in a greater percentage than it implements in an across-the-board reduction of the same for all its other employees, or in the event the District refuses, within 30 calendar days following receipt of written notice to comply with any other salary or benefit provision of this Agreement, or if Employee resigns following the boards suggestion, whether formal or informal, that she resign, then, in that event, Employee may deem herself "terminated" for purposes of the above Termination provision on the following respective dates: (1) the date of the first pay day following the reduction in salary or financial benefit, (2) the 31st calendar day after written notice is given to comply with a salary or benefit provision of this Agreement, or (3) the date Employee resigns. Employee may also be terminated by the District upon a showing of cause. Employee shall have the right to a review of the termination by the Board. Its decision, after hearing, shall be final.

B. In the event Employee voluntarily resigns her position with the District before expiration of the term of this Agreement

unless the parties otherwise agree, Employee shall give the District two weeks advance written notice.

Section 5. Compensation and Benefits

The District agrees to pay Employee an annual base salary for services rendered to the District under this Agreement, (see Section 17. Base Wage Schedule). The base salary is payable in installments at the same time as other employees are paid. Employee will be on probation for one year from date of hire. In addition, the District agrees to do as follows:

(a) Provide Employee a clothing allowance of \$300 per year.

(b) Provide Employee longevity pay calculated at the rate of one and three fourth percent (1.75%) of the base pay of \$1,100.00 per year of service per month.

(c) The District agrees to a nine (9) month contract, March 14, 2021 through December 25, 2021.

Section 6. Performance Evaluation

A. Twice annually, the Fire Chief and/or the Office Manager shall annually review and evaluate Employee's performance, once prior to December 1 and once prior to June 1.

B. Twice annually, the Fire Chief and/or Office Manager and Employee shall define the goals and performance objectives which they determine necessary for proper operation of the District and attainment of the Board policy objectives. They shall further establish a relative priority among those various goals and objectives and shall reduce the prioritized goals and objectives to writing. The goals and objectives shall generally be attainable within both the time limitations specified and the annual

operating and capital budgets and appropriations provided.

C. In effecting the provisions of this Section, the District and Employee mutually agree to abide by the provisions of applicable law.

Section 7. Hours of Work

Employee shall be required to work Monday through Friday of each week, normally 8:00 a.m. to 5:00 p.m., not to exceed 80 hours in a 14-day period.

Compensatory time or overtime will accrue at a rate of time and one-half and will be allowed for time worked in excess of 40 hours per week.

Employee shall notify and receive the Office Manager's approval prior to taking any time off from work and prior to working any time in excess of 40 hours in a single work week.

Employee shall receive a minimum of 2 hours of overtime or compensatory time when the Employee works during a Board of Trustee Meetings scheduled outside of the Employee's normal hours of work.

Section 8. Vacation, Sick and Military Leave

A. Employee shall accrue and have credited to her personal account vacation and sick leave credits at the same rate as other general employees of the District.

B. Employee shall be entitled to military reserve leave time pursuant to state law and District policy.

C. An employee who terminates his employment is entitled to a lump sum payment equal to 25% (twenty-five percent) of the pay attributed to the accumulated sick leave. An employee, who

completes twenty years (20) of service with the District and submits notice one calendar year prior to his retirement, is entitled to a lump sum payment of 75% (seventy five percent) of the pay attributed to sick leave. The Board of Trustees may waive the one-year notice requirement. An employee who leaves the service of the District because of disability is entitled to 100% (one hundred percent) of the pay attributed to sick leave. The pay shall be computed on the basis of the employee's salary at the time he terminates his employment, retires from the District, or leaves with disability. An employee of the District who received a lump sum payment and who is again employed by the District shall not be credited with any leave for which he has been previously compensated.

Section 9. Disability, Health, and Life Insurance

A. The District agrees to provide hospitalization, surgical, and comprehensive medical insurance, dental insurance, disability insurance, and optical insurance for Employee and her dependents and to pay the premiums thereon equal to that which is provided all other District employees, or in the event no such plans exist, to provide the foregoing described insurance for Employee.

B. Employee, at the District's discretion, agrees to submit once per calendar year to a complete physical examination by a qualified physician allowed by the District, which shall pay the cost of the examination and which shall receive a copy of all medical reports related to the examination.

Section 10. Retirement

The District agrees to execute all necessary agreements provided by the Montana State Public Employees Retirement System. In addition to the salary the District pays Employee, the District agrees to pay the MPERA Employer Contribution Rate for PERS on Employee's behalf.

The District agrees to execute all necessary agreements provided by the Social Security Administration.

Employee's retirement will also be funded in an amount equal to six (6) percent of Employee's total wage to be paid by the District into a qualified tax-deferred retirement program.

Section 11. Indemnification

The District shall defend, save harmless, and indemnify Employee against any tort, professional liability claim or demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Accounting Assistant. The District will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

Section 12. Bonding

The District shall bear the full cost of any fidelity or other bond required of Employee under any law or ordinance.

Section 13. Other Terms and Conditions of Employment

A. The District, in consultation with the Fire Chief, shall fix any such other terms and conditions of employment as it may determine from time to time, relating to Employee's performance, provided such terms and conditions are not inconsistent or in

conflict with the provisions of this Agreement, the District, the District policies, rules, regulations, or any law.

B. All provisions of District policies, regulations, and rules relating to vacation and sick leave, retirement and pension system contributions, holidays, and other fringe benefits and working conditions, as those provisions now exist or hereafter may be amended, also shall apply to Employee as they would to other District employees.

C. The Employee, at their discretion, may choose to engage in additional employment outside of the District, provided that there is no conflict of interest with the performance of the Employee's duties as an Accounting Assistant for the Missoula Rural Fire District. Also, any additional employment obligations would not take place during the Hours of Work as stipulated in Section 7 of this given Employment Agreement.

Section 14. No Reduction in Benefits

The District shall not at any time during the term of this Agreement reduce the salary, compensation, or other financial benefits of Employee except at the same percentage as it implements in an across-the-board reduction of the same for all District employees.

Section 15. Notices

Notices given pursuant to this Agreement shall be given by depositing the written notice in the custody of the United States Postal Service, Certified mail, first class postage prepaid, return receipt requested, and addressed as follows:

(a) District: MRFD Board of Trustees, Chairman

Missoula Rural Fire District
2521 South Avenue West
Missoula, MT 59804

(b) Employee: Raquel Hahn-Wilkinson
524 Main Street, Apt A
Stevensville, MT 59870

Alternatively, notices required pursuant to this Agreement may be personally served upon the other party by a commercial delivery service. Notice is deemed given as of the date of personal service of the written notice or as of the date of depositing such written notice with the United States Postal Service as hereinbefore described.

Section 16. General Provisions

A. This Agreement shall constitute the entire agreement between the parties.

B. This Agreement shall be binding upon and inure to the benefit of Employee's heirs at law and executors of Employee.

C. This Agreement shall become effective commencing the 14th day of March 2021.

D. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected, and shall remain in full force and effect.

E. This Agreement shall be used solely for the purpose of contract between the named parties. It shall not be binding upon the District as precedent for the named Employee or others employed by the District.

Section 17. Base Wage Schedule

Effective March 14, 2021 through December 25, 2021.

March 14, 2021-December 25, 2021 \$41,600.00 (Annually)

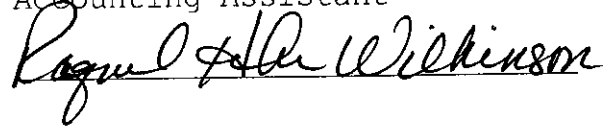
IN WITNESS hereof, Missoula Rural Fire District has caused this Agreement to be signed and executed on its behalf by its Board, and the Employee has signed and executed this Agreement, both in duplicate, the day and year first written above.

Employer:

Missoula Rural Fire District
Board of Trustees

Employee:

Raquel Hahn-Wilkinson
Accounting Assistant



GENERAL RELEASE OF LIABILITY FOR DONATION OF EQUIPMENT

This General Release of Liability for Donation of Equipment ("the Agreement") is hereby made and entered into effective on the date last signed by and between Missoula Rural Fire District, a Montana statutory rural fire district, 2521 South Avenue West, Missoula, Montana 59804 ("the District") and Del Bonita Volunteer Fire Company, 3499 Chalk Butte, Cut Bank, Montana 59427, a Montana volunteer rural fire department, ("the Recipient").

The District hereby agrees to donate, and the Recipient hereby agrees to accept AS IS and WITHOUT WARRANTY OF ANY KIND, the following equipment ("the Equipment"):

Type of Equipment	Type	Count
Turnouts	Coat	7
Turnouts	Pants	7
Turnouts	Boots	37 pair

The Recipient acknowledges that the District is not and does not claim to be a dealer or merchant of the Equipment or of any equipment of any kind. The Recipient further acknowledges that in making its decision to accept, possess, and utilize the Equipment, it is not relying on any representations or warranties made by the District. The Recipient is accepting, possessing, and utilizing the Equipment WITHOUT ANY WARRANTIES, EXPRESSED OR IMPLIED, including WITHOUT ANY WARRANTY OF MERCHANTABILITY OR ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE.

The Recipient agrees that it shall be solely responsible in complying with all OSHA standards and requirements, NFPA standards, medical standards, and any other standards that may exist and are applicable to use of the Equipment. The Recipient further acknowledges and agrees that the District makes no warranties or representations as to whether the Equipment now meets, or in the future may meet, any such applicable standards.

The Recipient understands that once the Equipment is in the possession of the Recipient, the District no longer has any control over its condition, maintenance, function, operability, or use, and thus, the Recipient shall thenceforth assume all responsibility and liability for the Equipment, including its condition, maintenance, function, operability, and use, as well as for hiring or training persons for the same.

The Recipient hereby irrevocably and unconditionally waives, releases, acquits, and forever discharges the District and its trustees, administration, and employees from any and all claims, liabilities, promises, actions, damages, and the like, known or unknown, that the Recipient has or ever might have against the District, its trustees, administration, and employees, which arise or may arise out of or relate to the Recipient's acceptance, possession, and utilization of the equipment.

The Recipient agrees to indemnify and hold the District harmless from any and all claims, liabilities, promises, actions, damages, and the like, known or unknown, from its acceptance, possession, and utilization of the Equipment. In addition, the Recipient shall not bring any legal action against the

District for any claim, liability, promise, action, or damages waived and released under this Agreement. Should the Recipient bring any type of administrative or legal action arising out of or related to any claim, liability, promise, action, or damages waived and released under this Agreement, the Recipient shall pay the reasonable legal fees and costs that the District incurs in defending against such claim, liability, promise, action, or damages.

The Recipient warrants and agrees that it will purchase and provide liability insurance on the Equipment in the amount of not less than \$500. The Recipient shall name the District as an additional insured.

The Recipient understands that it has the right to review this Agreement with its attorney prior to signing it. If the Recipient's duly authorized representatives sign the Agreement, they agree that they have done so after reviewing the Agreement with the Recipient's attorney or have waived the right and opportunity to do so.

Missoula Rural Fire District

By: _____ Chris Newman, Fire Chief

By: _____ Larry Hanson, Chairman of the Board

Attest By: _____ Chuck Beagle, Secretary of the Board

Del Bonita Volunteer Fire Company

By: _____
Fire Company Chief

By: _____
Chairman of the Board

State of Montana

County of _____

This instrument was signed before me on _____ by _____
Print name of signer(s)

Notary Signature

Affix seat/stamp as close to signature as possible.