

AGENDA

REGULAR MEETING MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020 the Board of Trustees is limiting in person participation to its meetings in accordance with the Governor's Directive and Opinion of the Attorney General.

DATE: Tuesday, June 8th, 2021
TIME: 7:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

CLAIMS

May Claims \$953,267.26

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Resolution 2021-2 Surplus Sale
2. Resolution 2021-3 Advertise for bids for a BC response vehicle
3. General Release of Liability for Donation of Equipment St. Ignatius Fire Department
4. General Release of Liability for Donation of Equipment Garrison Volunteer Fire Department
5. General Release of Liability for Donation of Equipment Polson Rural Fire Department
6. General Release of Liability for Donation of Equipment Chief Cliff Volunteer Fire Department
7. General Release of Liability for Donation of Equipment Missoula College – University of Montana
8. FY22 Medical Director Contract for Dr. Gildea
9. MRFD Administrative Staff Contract Negotiations Notification
10. Oath of Office – John (Ben) Murphy and Chuck Beagle
11. BOT Elections

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

May 11, 2021

PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020, the Board of Trustees is limiting in-person participation to its meetings, in accordance with the Governor's Directive and Opinion of the Attorney General.

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session via a "Zoom" video conference on **Tuesday, 5/11/2021**.

CALL TO ORDER: Vice-Chairman Ben Murphy called the meeting to order at 19:00 hours.

PLEDGE OF ALLEGIANCE: Per Vice-Chairman; Murphy, the consensus of the Board was to forgo the pledge of allegiance for the video conference call.

ROLL CALL: Present: Vice-Chairman; Murphy, Trustee; Mangan and Trustee; Corti. Absent: Chairman; Hanson and Secretary; Beagle.

READING OF THE MINUTES: Trustee Mangan moved to accept the minutes as written. Trustee; Corti seconded the motion. Motion voted and passed.

CLAIMS: Trustee Mangan questioned the \$256,795.60 claim that was paid to Stryker Sales. OM Schnee and Chief Finlay explained the invoice was for 6-LifePak's and AED's. The cost is reimbursable by the COVID-19 relief fund. The LifePak's are used in MRFD's Type 5 or Type 1 vehicles that are typically the front-line engines. The AEDs would be used in staff vehicles. Trustee Mangan moved to pay the claims as filed. Trustee Corti seconded the motion. Motion voted and passed.

COMMUNICATIONS: *Office Manager (OM) Schnee reported:* In the Board packet, there is a thank you card from 4H, an IT report, Call for Service Report, and a Public Relations Outreach Breakdown.

TRUSTEE REPORTS: None

STAFF REPORTS: Local 2457; President Burgess welcomed 3 New Hires; FF Thomas Beers, FF Jeff Noble, and FF Cody Maxon.

VOLUNTEERS ASSOCIATION: No one to represent the Volunteer's Association.

LOCAL 2457: *President Burgess reported:* Local 2457 submitted their intent to open negotiations in August 2021 and was informed that it would have to go through Vice-Chairman Murphy and Chief Newman while Chairman Larry Hanson is out. President Burgess also reported that with Covid restrictions easing up, they have an in-person convention scheduled for the first week in August. The MRFD members are continuing to step up and cover for Cooper Berry while he is in Boston for his son Jack's cancer treatment.

BC'S OPERATIONS REPORT: None

Office Manager (OM) Schnee reported: We have been working on FY 20 audit this month which was submitted to the auditor this week. We have been working on upgrading our forms, processes and automating our Accounts Payable and claims processes. Diana is no longer working in the front office so we will be reanalyzing the front office needs. More to come on that.

Assistant Chief Finlay reported: Assistant Chief Finlay reported that the on-duty BC report is not available due to technical difficulties. Chief Finlay reported on the number of calls for the month was in the high teens for grass fires, and there were several structure responses, including one that we assisted Clinton Volunteer Fire Dept. with. There was slightly over 300 calls this month. Chief Finlay and OM Schnee will be attending CPAT in Great Falls on Monday (5/17 and 5/18). The candidates have taken the written portion of the test and will have the opportunity to take the physical portion of the test with a practice on Monday and the test on Tuesday. Chief Finlay and OM Schnee will be handing out informational flyers related to MRFD. Chief Finlay said, "Even though we don't expect or anticipate any openings within our ranks, we plan on identifying a pool of employees at some level, so if something did change, we have the availability of those folks." There is an upcoming airport drill scheduled with the airport to meet their FAA requirements. A number of MRFD people will be attending. On 05/12/21, there will be a radio meeting with Missoula County Office of Emergency Management (OEM), Missoula Fire Department, and MRFD regarding our needs. Chief Finlay said, "As far as radios go, our handheld and mobiles are getting aged. The last round of radios came through a grant through the County, and I am hopeful that potentially we will be able to do something similar again and use that system and be compliant with our responses and upgrade our radios". Chief Finlay has also been working on run card needs related to the ongoing accreditation and dealing with some of the technicalities of that situation. Additionally, has overcome some of our significant geographical challenges and water supply challenges that accompany our current run card and as well as accreditation needs. There was a flooding meeting at the request of OEM, the Weather Service and, everyone that takes part in flooding around the area as it happens. The prediction is that we will not see anything more than what has become the normal. A fair amount of time has been spent putting together a significant training budget in addition to the MRFD budgeting needs so that way all the employees training needs are met and be able to fund throughout the year. Chief Finlay is back in the office full time. His last day at the vaccination clinic was 4/16/21. A meeting with elected officials, i.e., the 3 County Commissioners and Mayor Engen, it has been determined that with the desire/demand of the vaccines have slowed down. There will now be one vaccine clinic located in Lucky's Market.

OLD BUSINESS:

1. **Agenda Item:** The Del Bonita Agreement was addressed again. The contract terms have been updated to remove the requirement for MRFD to be listed as an additional insured Agency. OM Schnee requests that the contract be approved under the new format. Trustee Mangan moved to approve as amended. Trustee Corti seconded the motion. Motion voted and passed. OM also asked for a motion to allow Chief Finlay to sign the new contract in the absence of Chairman Larry Hanson and Secretary Chuck Beagle. Motion voted and passed.

NEW BUSINESS:

1. **Introduction of newly promoted Lieutenants, Captain, and Battalion Chief:** A pinning ceremony held on 5/11/21 in the bays at MRFD station 1 with their families, with about 30 people in attendance to recognize the people that recently went through a promotion. The successful candidates from Engineer to Lieutenant included Max Kottwitz, Kirk Paulsen, and Brian LaForest, from Lieutenant to Captain Eric Huleatt; and Mike Bowman promoted from Captain to Battalion Chief.
2. **Max Mills Letter:** OM Schnee presented to the BOT the annual request for the letter of maximum mills that is sent to the County and asked that Vice-Chairman Murphy be approved

to sign in the absence of Chairman Hanson. Trustee Mangan made the motion to approve applying for Max Mills. Trustee Corti seconded the motion. Motion voted and approved.

3. **FY 21 3rd Qtr. Budget vs. Actual Report:** OM Schnee reported that there was nothing out of the ordinary or unexpected in the report. Trustee Mangan asked a follow-up question about the CARES Act and the Wildland Fire revenue. OM Schnee explained that the Wildland Fire revenue comes from wildland assignments and EMAC wildland assignments. Chief Finlay and OM Schnee explained that the CARES Act revenue was received from the State of Montana allocated funds for qualified costs.
4. **Resolution to Amend the FY20 Budget:** OM Schnee requested a resolution to amend the FY20 Budget. Trustee Mangan moved to approve. Trustee Corti seconded the motion. Motion voted and approved. OM Schnee requested a motion to have Chief Finlay sign for the absent board members. Trustee Mangan made the motion to allow Chief Finlay to sign for absent board members. Trustee Corti seconded the motion. Motion voted and approved.

ADJOURNMENT: Trustee Corti made a motion to adjourn. Vice-Chairman Murphy seconded the motion. Chairman Hanson adjourned the meeting at 19:35 hours.

Respectfully submitted,



Raquel Wilkinson, Accounting Assistant
Missoula Rural Fire District

Larry Hanson, MRFD Board Chair

Date

Chuck Beagle, MRFD Board Secretary

Date

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14:58:09

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 5/21

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
41007	78822S	1661 ALEC BRAY	25.00					
1	21.0531 05/31/21 A.BRAY - GYM REIMB		25.00			1000 50 420460	132	101000
		Total for Vendor:	25.00					
41009	78834S	1788 AMAZON CAPITAL SERVICES	699.62					
1	1HX3P9JL13 05/05/21 STA 1		89.98			1000 50 420460	361	101000
2	1QJLXX31Q1 05/07/21 STA 4		79.90			1000 50 420460	364	101000
3	1CLJX64XXD 05/16/21 STA 4		55.99			1000 50 420460	364	101000
4	1HNJY6Q1RJ 05/19/21 RESCUE		95.77			1000 30 420430	394	101000
5	14WTRXQKK 05/19/21 FUEL MITIGATION		261.88			1000 100 420470	221	101000
6	1WHTV9HXDG 05/19/21 FUEL MITIGATION		46.64			1000 100 420470	221	101000
7	1TJRJFDDJW 05/26/21 STA 1		69.46			1000 50 420460	361	101000
		Total for Vendor:	699.62					
40968	78790S	1554 ANCHOR ELECTRIC	2,400.00					
1	16112 04/13/21 STA 4		2,400.00			1000 50 420460	367	101000
		Total for Vendor:	2,400.00					
40969	78791S	1782 ASSOCIATED EMPLOYERS	235.00					
1	21-120351 05/03/21 CONFRONTING&COACHING-M.SCHN		75.00			1000 10 410510	380	101000
2	21-120677 05/03/21 EMPLOYMENT LAW SEMINAR-M.SC		160.00			1000 10 410510	380	101000
		Total for Vendor:	235.00					
40967	78792S	1681 AT&T MOBILITY	684.70					
1	2872850084 05/03/21 WIRELESS		684.70			1000 10 410510	345	101000
		Total for Vendor:	684.70					
40965	78776S	819 BLACKFOOT COMMUNICATIONS	485.70					
1	166467 05/01/21 STA 2		485.70			1000 10 410510	345	101000
		Total for Vendor:	485.70					
40972	78793S	948 CASEY PORTE	173.00					
1	21.0506 05/06/21 C.PORTE - DRONE TEST HAZMAT T		173.00			1000 30 420430	380	101000
		Total for Vendor:	173.00					

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40973	78794S	1687 CDW Government	41.90					
1	5877689	12/23/20 MEMORY CARD READER	41.90			1000 10 410510	368	101000
		Total for Vendor:	41.90					
41012	78823S	1780 CHARLIE BAUSMAN	42.50					
1	21.0531	05/31/21 C.BAUSMAN - GYM REIMBURSEMENT	42.50			1000 50 420460	132	101000
		Total for Vendor:	42.50					
40970	78795S	1424 CHARTER	8.50					
1	8313200410	05/11/21 STA 1	8.50			1000 10 410510	345	101000
40986	78809S	1424 CHARTER	759.88					
1	0937511	05/12/21 STA 1	540.00			1000 10 410510	345	101000
2	0215411	02/16/21 STA 6	219.88			1000 10 410510	345	101000
41018	78824S	1424 CHARTER	203.23					
1	0122687052	05/20/21 STA 5	203.23			1000 10 410510	345	101000
		Total for Vendor:	971.61					
41013	78825S	1583 CITI CARDS	802.98					
1	5334	05/20/21 CPAT - M.SHCNEE	105.68			1000 10 410510	379	101000
2	5334	05/20/21 CPAT - P.FINLAY	105.68			1000 10 410510	379	101000
3	5334	05/20/21 ZOOM	15.55			1000 10 410510	321	101000
4	5334	05/20/21 STA 6	199.99			1000 50 420460	366	101000
5	5334	05/20/21 STA 6	129.95			1000 50 420460	366	101000
6	5334	05/20/21 B.LAFOREST TRAINING WEBINAR	50.00			1000 20 420440	380	101000
7	5334	05/20/21 349	58.41			1000 20 420440	231	101000
8	5334	05/20/21 349	50.49			1000 20 420440	231	101000
9	5334	05/20/21 349	87.23			1000 20 420440	231	101000
		Total for Vendor:	802.98					
40964	78777S	1299 CITY OF MISSOULA-FINANCE	23.46					
1	194500	04/29/21 STA 2	23.46			1000 10 410510	341	101000

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40971	78796S	1299 CITY OF MISSOULA-FINANCE	29.06					
1	187950 05/05/21 STA 1		29.06			1000 10 410510	341	101000
41016	78826S	1299 CITY OF MISSOULA-FINANCE	17.14					
1	197965 05/26/21 STA 6		17.14			1000 10 410510	341	101000
		Total for Vendor:	69.66					
41010	78835S	1113 CLARK INDUSTRIAL, INC	6,605.00					
1	811421 05/21/21 NEW TYPE 5 WIP		6,605.00*			1000 20 420440	945	101000
		Total for Vendor:	6,605.00					
41070	78827S	216 Clearwater Credit Union	7,173.01					
1	1244600 05/22/21 PPE		508.99			1000 50 420460	224	101000
2	1244600 05/22/21 C.RILEY CERT FIRE INSPECTI		1,140.45			1000 50 420460	380	101000
3	1244600 05/22/21 WL		222.00			1000 50 420460	229	101000
4	1244600 05/22/21 WL		279.20			1000 50 420460	229	101000
5	1244600 05/22/21 WL		280.52			1000 50 420460	229	101000
6	1244600 05/22/21 BLUE CARD - Q.BARNETT		385.00			1000 50 420460	380	101000
7	1244600 05/22/21 N.LAPINSKI-CMC RESCUE		1,389.00			1000 50 420460	380	101000
8	1244600 05/22/21 N.LAPINSKI-REFUND CMC RESCUE		-1,389.00			1000 50 420460	380	101000
9	1244600 05/22/21 MONITOR		29.99			1000 10 410510	368	101000
10	1244600 05/22/21 C.RILEY IAAI		100.00			1000 50 420460	380	101000
11	1244600 05/22/21 C.RILEY IAAI		535.00			1000 50 420460	380	101000
12	1244600 05/22/21 J.MUIR - FDIC REG		637.00			1000 50 420460	380	101000
13	1244600 05/22/21 D.MCDERMOTT-IAAI		100.00			1000 40 420410	333	101000
14	1244600 05/22/21 P.GIARDINO-IAAI		100.00			1000 40 420410	333	101000
15	1244600 05/22/21 J.BUTLER - BLUE CARD		385.00			1000 50 420460	380	101000
16	1244600 05/22/21 PROMOTION CELEBRATION		67.35			1000 10 410510	391	101000
17	1244600 05/22/21 BACKGROUND VERIFICATION NEW H		23.61			1000 10 410510	356	101000
18	1244600 05/22/21 J.DUFNER - ALERRT CONFERENCE		350.00			1000 50 420460	380	101000
19	1244600 05/22/21 318 LADDER BELTS		720.30*			1000 20 420440	270	101000
20	1244600 05/22/21 S.MULLINS-CHILD SAFETY		422.72			1000 50 420460	379	101000
21	1244600 05/22/21 P.STEVENS-CHILD SAFETY		422.72			1000 50 420460	379	101000
22	1244600 05/22/21 P.LORENSEN		422.72			1000 50 420460	379	101000
23	1244600 05/22/21 AGENT FEE -A.BRAY FLIGHT		30.00			1000 50 420460	379	101000
24	1244600 05/22/21 FEES		10.44			1000 10 410510	356	101000
		Total for Vendor:	7,173.01					

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41020	78836S	1717 COSTCARE PLLC	1,713.00					
1	19002	04/30/21 FIRE PHYSICALS	1,713.00			1000 10 410510	356	101000
		Total for Vendor:	1,713.00					
41017	78828S	1793 CRAIG MARTYNN	1,940.00					
1	21.0526	05/26/21 C.MARTYNN - AEMT REIMB	1,940.00			1000 30 420430	380	101000
		Total for Vendor:	1,940.00					
41015	78837S	76 CULLIGAN WATER CONDITIONING	149.00					
1	607138	05/25/21 ALL STATIONS	149.00			1000 10 410510	341	101000
		Total for Vendor:	149.00					
41014	78838S	77 CURTIS	37,393.00					
1	INV492136	05/24/21 PPE	19,012.00			1000 50 420460	224	101000
2	INV485695	04/30/21 HOSE/NOZZLES	18,381.00*			1000 50 420460	236	101000
		Total for Vendor:	37,393.00					
41019	78839S	619 CUSTOM WEST PEST CONTROL	325.00					
1	2444405132	05/13/21 STA 4	325.00			1000 50 420460	364	101000
		Total for Vendor:	325.00					
41005	78810S	502 DOUG SWAIN	1,156.73					
1	21.0525	05/25/21 D.SWAIN REIMB STA 6	114.99			1000 50 420460	366	101000
2	21.0525	05/25/21 D.SWAIN REIMB STA 6	39.95			1000 50 420460	366	101000
3	21.0525	05/25/21 D.SWAIN REIMB STA 6	31.86			1000 50 420460	366	101000
4	21.0525	05/25/21 D.SWAIN REIMB STA 6	65.00			1000 50 420460	366	101000
5	21.0525	05/25/21 D.SWAIN REIMB STA 6	449.98			1000 50 420460	366	101000
6	21.0525	05/25/21 D.SWAIN REIMB STA 6	139.97			1000 50 420460	366	101000
7	21.0525	05/25/21 D.SWAIN REIMB STA 6	84.99			1000 50 420460	366	101000
8	21.0525	05/25/21 D.SWAIN REIMB STA 6	229.99			1000 50 420460	366	101000
		Total for Vendor:	1,156.73					
41068	78829S	1738 DYLAN WICK	11.55					
1	21.0524	05/24/21 STA 5	11.55			1000 50 420460	365	101000
		Total for Vendor:	11.55					

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40953	78778S	840 FIRST CALL COMPUTER SOLUTIONS	68.95					
1	73018 05/01/21	MONTHLY BILLING FOR MAY	68.95			1000 10 410510	368	101000
		Total for Vendor:	68.95					
41021	78840S	1319 FLORENCE ACE HARDWARE	42.57					
1	47737/1 05/18/21	STA 5	22.00			1000 50 420460	365	101000
2	47735/1 05/18/21	STA 5	20.57			1000 50 420460	365	101000
		Total for Vendor:	42.57					
40952	78779S	740 FOREST BROWN	164.81					
1	21.0505 05/05/21	F.BROWN REIMB - OVEN DOOR GLA	157.00			1000 50 420460	365	101000
2	21.0505 05/05/21	F.BROWN REIMB- MAT. FOR GYM R	41.26			1000 50 420460	365	101000
3	21.0303 03/03/21	DUP REIMB - F.BROWN	-33.45			1000 50 420460	365	101000
		Total for Vendor:	164.81					
41022	78841S	1606 GARAGE DOOR GUYS	50.00					
1	6407 05/24/21	STA 1 - NEW REMOTE	50.00			1000 50 420460	361	101000
		Total for Vendor:	50.00					
41072	78842S	1415 GECKO FENCE & LANDSCAPE, LLC	220.00					
1	24876 05/31/21	STA 1	220.00			1000 50 420460	361	101000
		Total for Vendor:	220.00					
41023	78843S	141 GENERAL FIRE APPARATUS	245.50					
1	13102 05/04/21	341	245.50			1000 20 420440	272	101000
		Total for Vendor:	245.50					
41025	78844S	1506 HARLOW'S TRUCK CETNER	1,597.65					
1	02P4416 05/24/21	321	1,579.42			1000 20 420440	272	101000
2	02P4305 05/11/21	317	18.23			1000 20 420440	272	101000
		Total for Vendor:	1,597.65					
41024	78830S	650 HOME DEPOT CREDIT SERVICES	2,668.24					
1	9220 05/20/21	321	5.94			1000 20 420440	272	101000
2	9220 05/20/21	STA 6	78.50			1000 50 420460	366	101000
3	9220 05/20/21	STA 6	490.66			1000 50 420460	366	101000

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4	9220 05/20/21	STA 2	1,959.00			1000 50 420460	362	101000
5	9220 05/20/21	STA 6	129.86			1000 50 420460	366	101000
6	9220 05/20/21	STA 6	318.00			1000 50 420460	366	101000
7	9220 05/20/21	STA 2	4.28			1000 50 420460	362	101000
8	9220 05/20/21	STA 6	-318.00			1000 50 420460	366	101000
Total for Vendor:			2,668.24					
40951	78780S	1286 HOUSE OF CLEAN	74.49					
1	M084275A	04/01/21 STA 2	43.08			1000 50 420460	362	101000
2	M084279A	04/08/21 STA 6	14.36			1000 50 420460	366	101000
3	M084278A	04/01/21 STA 5	17.05			1000 50 420460	365	101000
41027	78845S	1286 HOUSE OF CLEAN	477.89					
1	604319272	05/07/21 STA 1	160.33			1000 50 420460	361	101000
2	604319273	05/07/21 SCBA	32.02*			1000 20 420440	204	101000
3	604338946	05/25/21 STA 1	18.70			1000 50 420460	361	101000
4	604319274	05/07/21 STA 4	71.25			1000 50 420460	364	101000
5	604319275	05/07/21 STA 5	60.84			1000 50 420460	365	101000
6	304319276	05/07/21 STA 6	134.75			1000 50 420460	366	101000
Total for Vendor:			552.38					
41030	78846S	1258 I-STATE TRUCK CENTER	216.84					
1	C253155878	05/17/21 322	40.93			1000 20 420440	272	101000
2	C253155797	05/19/21 317	39.86			1000 20 420440	272	101000
3	C253155773	05/11/21 348	136.05			1000 90 420420	534	101000
Total for Vendor:			216.84					
41029	78847S	455 INLAND TRUCK PARTS	140.99					
1	IN-0885861	05/26/21 327	140.99			1000 20 420440	272	101000
Total for Vendor:			140.99					
40974	78797S	1271 JIM STEYEE	173.00					
1	21.0506	05/06/21 J.STEYEE - DRONE TEST HAZMAT	173.00			1000 30 420430	380	101000
Total for Vendor:			173.00					

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40976	78798S	420 KELLEY Connect	475.95					
1	29244449	04/30/21 COPIER MAINT	475.95			1000 10 410510	356	101000
		Total for Vendor:	475.95					
40975	78799S	689 KEN MORRIS	173.00					
1	21.0506	05/06/21 K.MORRIS - DRONE TEST HAZMAT	173.00			1000 30 420430	380	101000
		Total for Vendor:	173.00					
41031	78848S	1195 KENT D. BRUCE CO., LLC	1,304.11					
1	8593	05/27/21 2020 F550	1,120.95			1000 20 420440	272	101000
2	8481	05/13/21 361	183.16			1000 20 420440	272	101000
		Total for Vendor:	1,304.11					
40977	78800S	580 LC STAFFING	1,019.59					
1	04-431709	05/07/21 ADMIN ASST- D.BOWEN	463.45			1000 10 410510	356	101000
2	04-431813	05/14/21 ADMIN ASST- D.BOWEN	556.14			1000 10 410510	356	101000
41032	78849S	580 LC STAFFING	231.72					
1	04-431926	05/21/21 ADMIN ASST - D.BOWEN	231.72			1000 10 410510	356	101000
		Total for Vendor:	1,251.31					
41033	78850S	1721 LIGHTHOUSE UNIFORM CO.	1,674.60					
1	A-301544	05/10/21 NEW HIRES CLASS A'S	1,674.60*			1000 50 420460	230	101000
		Total for Vendor:	1,674.60					
41048	78851S	1676 Magda Nelson	1,510.00					
1	166	05/16/21 CONSULTING SERVICES	1,510.00			1000 10 410510	356	101000
		Total for Vendor:	1,510.00					
40954	78789S	1568 MELISSA SCHNEE	53.00					
1	21.0507	05/07/21 CPAT - PER DIEM	53.00			1000 10 410510	379	101000
		Total for Vendor:	53.00					

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40990	78811S	1708 METRO EXPRESS CAR WASH-MISSOULA	28.00					
1	APR-21 05/17/21 301		14.00			1000 20 420440	372	101000
2	APR-21 05/17/21 302		14.00			1000 20 420440	372	101000
		Total for Vendor:	28.00					
41040	78852S	702 MISSOULA COUNTY FIRE PROTECTION	600.00					
1	21.0525 05/25/21 2021 ASSESSMENTS		600.00*			1000 10 410510	335	101000
		Total for Vendor:	600.00					
41044	78853S	208 MISSOULA COUNTY MEDICAL BENEFITS	79,255.90					
1	9495 05/17/21 ADMIN		7,020.80			1000 10 410510	143	101000
2	9495 05/17/21 RM		1,731.10			1000 20 420440	143	101000
3	9495 05/17/21 TO		1,731.10			1000 30 420430	143	101000
4	9495 05/17/21 FP		4,134.70			1000 40 420410	143	101000
5	9495 05/17/21 SUP		64,638.20			1000 50 420460	143	101000
		Total for Vendor:	79,255.90					
41045	78854S	210 MISSOULA COUNTY OEM	15,928.00					
1	FY1920-MRF 06/10/20 NEW WORLD		15,928.00			1000 10 410510	321	101000
		Total for Vendor:	15,928.00					
40997	78812S	228 MISSOULA COUNTY TREASURER	553.88					
1	45680 05/24/21 STA 6 PARCEL#5844740		267.07			1000 10 410510	341	101000
2	48735 05/24/21 STA 2 PARCEL# 5940307		286.81			1000 10 410510	341	101000
		Total for Vendor:	553.88					
41078	78882S	211 MISSOULA COUNTY WORKERS COMP	1,354.08					
1	21.0430 04/30/21 APRIL		760.66			1000 60 420490	146	101000
2	21.0531 05/31/21 MAY		593.42			1000 60 420490	146	101000
		Total for Vendor:	1,354.08					
40955	78781S	230 MISSOULA ELECTRIC COOPERATIVE	552.65					
1	223950 05/03/21 STA 2 & 6		552.65			1000 10 410510	341	101000
		Total for Vendor:	552.65					

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41041	78855S	235 MISSOULA MOTOR PARTS	598.28					
1	410890 05/04/21	SMALL TOOLS	11.35			1000 20 420440	234	101000
2	411568 05/06/21	SHOP	20.93*			1000 20 420440	270	101000
3	413015 05/10/21	ALL VEHICLES	69.61			1000 20 420440	272	101000
4	413036 05/10/21	SKIDSTEER	92.91			1000 20 420440	272	101000
5	410239 05/11/21	SHOP	32.00*			1000 20 420440	270	101000
6	410239 05/11/21	361	47.63			1000 20 420440	272	101000
7	413493 05/11/21	SHOP	0.54*			1000 20 420440	270	101000
8	413493 05/11/21	LUBE	20.93			1000 20 420440	232	101000
9	413660 05/11/21	317	1.58			1000 20 420440	272	101000
10	768271 05/12/21	317	3.93			1000 20 420440	272	101000
11	414654 05/13/21	306	159.78			1000 20 420440	272	101000
12	769090 05/15/21	317	22.23			1000 20 420440	272	101000
13	416263 05/17/21	326	18.94			1000 20 420440	272	101000
14	419830 05/26/21	SHOP	28.40*			1000 20 420440	270	101000
15	420451 05/27/21	326	42.54			1000 20 420440	272	101000
16	421777 05/31/21	311	24.98			1000 20 420440	272	101000
		Total for Vendor:	598.28					
41049	78856S	1684 MMW Architects	7,519.10					
1	00017 05/07/21	STA 4	7,519.10*			1000 10 410510	920	101000
		Total for Vendor:	7,519.10					
41074	78857S	1792 MONTANA MOBILE STORAGE, INC	300.00					
1	4023 05/21/21	SURPLUS SALE	300.00			1000 10 410510	356	101000
		Total for Vendor:	300.00					
41047	78858S	247 MOUNTAIN SUPPLY	68.60					
1	9260174 05/17/21	STA 1	68.60			1000 50 420460	361	101000
		Total for Vendor:	68.60					
40978	78801S	259 MSUES FIRE TRAINING SCHOOL	285.00					
1	26-130 05/13/21	FO1 - K.BURGESS	95.00			1000 50 420460	380	101000
2	26-129 05/07/21	FO1 - K.MORRIS, C.RILEY	190.00			1000 50 420460	380	101000

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40996	78813S	259 MSUES FIRE TRAINING SCHOOL	95.00					
1	26-131	05/17/21 FO1 CERT - T.BALLARD	95.00			1000 50 420460	380	101000
41042	78859S	259 MSUES FIRE TRAINING SCHOOL	95.00					
1	26-133	05/24/21 FO1 - P.RICHARDS	95.00			1000 50 420460	380	101000
		Total for Vendor:	475.00					
41073	78860S	205 MT ACE HARDWARE	9.20					
1	218426222	05/09/21 SMALL TOOLS	9.20			1000 20 420440	234	101000
		Total for Vendor:	9.20					
41036	78861S	261 MT BOLT INC.	11.80					
1	312634	05/24/21 SHOP	6.80*			1000 20 420440	270	101000
2	312592	05/05/21 361	5.00*			1000 20 420440	270	101000
		Total for Vendor:	11.80					
41034	78862S	1542 MT COFFEE EXPRESS	270.00					
1	21.0528	05/28/21 STA 1	270.00			1000 10 410510	220	101000
		Total for Vendor:	270.00					
41037	78863S	1523 MT CORRECTIONAL ENTERPRISES	2,050.00					
1	80989	05/20/21 STA 5	2,050.00			1000 50 420460	367	101000
		Total for Vendor:	2,050.00					
40985	78802S	1383 MT DEPARTMENT OF LABOR &	51.63					
1	21.0519	05/19/21 LATE FEES & INTEREST	51.63			1000 10 410510	356	101000
		Total for Vendor:	51.63					
41046	78864S	945 MT DEPARTMENT OF LABOR &	101.00					
1	5105964	05/18/21 2012-BOIL-MTN-000446	101.00*			1000 20 420440	335	101000
		Total for Vendor:	101.00					
41039	78865S	1794 MTS FREIGHT	286.97					
1	1040010205	03/11/21 SHIPPING - MANIKIN	286.97*			1000 50 420460	941	101000
		Total for Vendor:	286.97					

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40963	78782S	1649 NATHAN LAPINSKI	18.99					
1	21.0508	05/08/21 STA 1 SUPPLIES-N.LAKINSKI	18.99			1000 50 420460	361	101000
40989	78814S	1649 NATHAN LAPINSKI	69.06					
1	21.0523	05/23/21 STA 1 SUPPLIES	69.06			1000 50 420460	361	101000
		Total for Vendor:	88.05					
40979	78803S	1208 NICK HOUPPERT	173.00					
1	21.0512	05/12/21 N.HOUPPERT - DRONE TEST HAZMA	173.00			1000 50 420460	380	101000
40998	78815S	1208 NICK HOUPPERT	65.03					
1	21.0524	05/24/21 ANNUAL PHY FY21 HOUPPERT	65.03			1000 10 410510	356	101000
41028	78831S	1208 NICK HOUPPERT	16.00					
1	21.0530	05/30/21 ANNUAL PHYSICAL- N.HOUPPERT	16.00			1000 10 410510	356	101000
		Total for Vendor:	254.03					
40962	78783S	547 NORTHWESTERN ENERGY	621.07					
1	04619946	05/03/21 STA 5	621.07			1000 10 410510	341	101000
40999	78816S	547 NORTHWESTERN ENERGY	1,696.68					
1	05373154	05/17/21 STA 6	140.70			1000 10 410510	341	101000
2	05205802	05/14/21 STA 4	611.11			1000 10 410510	341	101000
3	05205810	05/14/21 STA 4	10.40			1000 10 410510	341	101000
4	04777413	05/18/21 STA 1	783.20			1000 10 410510	341	101000
5	14891253	05/18/21 STA 1	151.27			1000 10 410510	341	101000
41051	78832S	547 NORTHWESTERN ENERGY	116.61					
1	05360854	05/20/21 STA 2	116.61			1000 10 410510	341	101000
		Total for Vendor:	2,434.36					
41052	78866S	1266 NRS RESCUE	512.57					
1	1087827	05/18/21 515	512.57			1000 30 420430	394	101000
		Total for Vendor:	512.57					

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40957	78784S	1744 PAT LORENSEN	135.00					
1	21.0507 05/07/21	CAR SEAT TECH CERT -LORENSEN	135.00			1000 50 420460	379	101000
		Total for Vendor:	135.00					
40958	78785S	114 PAUL FINLAY	53.00					
1	21.0507 05/07/21	CPAT - FINLAY	53.00			1000 10 410510	379	101000
		Total for Vendor:	53.00					
40956	78786S	1790 PETER STEVENS	135.00					
1	21.0507 05/07/21	CAR SEAT TECH CERT- STEVENS	135.00			1000 50 420460	379	101000
		Total for Vendor:	135.00					
41053	78867S	1725 PIERCE LEASING	590.00					
1	0041937 05/26/21	JOB TRAILER 5/25-6/21/21	590.00			1000 10 410510	530	101000
		Total for Vendor:	590.00					
40980	78804S	855 PITNEY BOWES	234.44					
1	01422579 05/06/21	POSTAGE	234.44			1000 10 410510	311	101000
		Total for Vendor:	234.44					
41054	78868S	988 PLATT	49.94					
1	1N23291 04/30/21	321	22.76			1000 20 420440	272	101000
2	1N87434 05/04/21	STA 6	27.18			1000 50 420460	366	101000
		Total for Vendor:	49.94					
41071	78869S	31 REPUBLIC SERVICES #889	958.34					
1	002868642 05/28/21	ALL STATIONS	958.34			1000 10 410510	342	101000
		Total for Vendor:	958.34					
41060	78870S	1709 SAFEGUARD	304.37					
1	034536519 05/10/21	CLAIMS WARRANTS	304.37			1000 10 410510	320	101000
		Total for Vendor:	304.37					

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40982	78805S	1746 SAVMOR DRUG #1, INC	189.02					
1	21.0301 03/01/21	MEDICAL SUPPLIES	189.02*			1000 80 420480	222	101000
		Total for Vendor:	189.02					
41059	78871S	1471 SAW SHOP	93.60					
1	3653 05/15/21	CHAINSAW	93.60*			1000 20 420440	206	101000
		Total for Vendor:	93.60					
40960	78787S	1760 Scott Noble	135.00					
1	21.0507 05/07/21	CAR SEAT TECH CERT-NOBLE	135.00			1000 50 420460	379	101000
		Total for Vendor:	135.00					
40981	78806S	705 SEA WESTERN FIRE APPARATUS &	9,186.95					
1	INV9928 03/17/21	PPE	7,748.95			1000 50 420460	224	101000
2	INV9928 03/17/21	EMS	1,438.00			1000 50 420460	226	101000
		Total for Vendor:	9,186.95					
40959	78788S	1791 SEAN MULLINS	135.00					
1	21.0507 05/07/21	CAR SEAT TECH CERT- MULLINS	135.00			1000 50 420460	379	101000
		Total for Vendor:	135.00					
41061	78872S	360 SHIPPING DEPOT	189.08					
1	1042 05/31/21	SHIPPING	189.08			1000 10 410510	311	101000
		Total for Vendor:	189.08					
41058	78873S	1419 SOLESTONE REIMBURSEMENT SERVICES	1,850.63					
1	11936 05/25/21	MEDICAL SUPPLIES	1,071.85*			1000 80 420480	222	101000
2	11934 04/30/21	UNIFORMS	588.00*			1000 50 420460	230	101000
3	11953 05/28/21	MEDICAL SUPPLIES	190.78*			1000 80 420480	222	101000
		Total for Vendor:	1,850.63					
41000	78817S	369 STAPLES	885.14					
1	20384237 05/06/21	OFFICE SUPPLIES	34.49			1000 10 410510	220	101000
2	20384237 05/06/21	OFFICE SUPPLIES	21.49			1000 10 410510	220	101000
3	20384237 05/06/21	OFFICE SUPPLIES	18.98			1000 10 410510	220	101000
4	20384237 05/06/21	OFFICE SUPPLIES	12.58			1000 10 410510	220	101000

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5	20384237 05/06/21	OFFICE SUPPLIES	44.95			1000 10 410510	220	101000
6	20384237 05/06/21	OFFICE SUPPLIES	1.94			1000 10 410510	220	101000
7	20384237 05/06/21	OFFICE SUPPLIES	11.45			1000 10 410510	220	101000
8	20384237 05/06/21	OFFICE SUPPLIES	59.99			1000 10 410510	220	101000
9	20384237 05/06/21	PRINTER INK STA 2	104.99			1000 10 410510	220	101000
10	20384237 05/06/21	PRINTER STA 2	539.99			1000 10 410510	368	101000
11	20384237 05/06/21	OFFICE SUPPLIES	34.29			1000 10 410510	220	101000
Total for Vendor:			885.14					
41057	78874S	375 STINE ELECTRONICS	126.00					
1	24557 05/05/21	HAZMAT 348	53.01			1000 70 420450	220	101000
2	24557 05/05/21	HAZMAT 348	72.99			1000 90 420420	534	101000
Total for Vendor:			126.00					
41004	78818S	1767 SWANK ENTERPRISES	324,083.13					
1	3798 04/27/21	STA 4 #6	324,083.13*			1000 10 410510	920	101000
41056	78875S	1767 SWANK ENTERPRISES	403,452.55					
1	3838 05/26/21	STA 4 - #7 REVISED	403,452.55*			1000 10 410510	920	101000
Total for Vendor:			727,535.68					
41003	78819S	1747 TARGET SOLUTIONS LEARING LLC	966.14					
1	INV23562 05/01/21	CHECK-IT DRUG SAFES	966.14			1000 80 420480	356	101000
Total for Vendor:			966.14					
41065	78876S	1776 TETRA TECH, INC	1,711.25					
1	51737838 05/19/21	STA 4	1,711.25*			1000 10 410510	920	101000
Total for Vendor:			1,711.25					
40984	78807S	87 TIM DEVOS	73.60					
1	21.0521 05/12/21	T.DEVOS REIMB - STA 1	73.60*			1000 50 420460	375	101000
41001	78820S	87 TIM DEVOS	65.93					
1	21.0521 05/21/21	STA 1 SUPPLIES	7.99			1000 50 420460	361	101000
2	21.0521 05/21/21	STA 1 SUPPLIES	7.99			1000 50 420460	361	101000
3	21.0521 05/21/21	STA 1 SUPPLIES	7.99			1000 50 420460	361	101000
4	21.0521 05/21/21	STA 1 SUPPLIES	7.99			1000 50 420460	361	101000

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5	21.0521 05/21/21 315		9.99			1000 20 420440	272	101000
6	21.0521 05/21/21 306		9.99			1000 20 420440	272	101000
7	21.0521 05/21/21 STA 1 SUPPLIES		8.00			1000 50 420460	361	101000
8	21.0522 05/22/21 STA 1 SUPPLIES		5.99			1000 50 420460	361	101000
41063	78833S 87 TIM DEVOS		24.98					
1	21.0525 05/25/21 T.DEVOS - REMIB STA 1		24.98			1000 50 420460	361	101000
		Total for Vendor:	164.51					
41064	78877S 1142 TOWNE MAILER, INC.		462.15					
1	154672 05/18/21 MAILER		462.15*			1000 60 420460	391	101000
		Total for Vendor:	462.15					
41062	78878S 463 TRI ARC, INC.		31.00					
1	R18875 05/31/21 RENTAL		31.00			1000 10 410510	356	101000
		Total for Vendor:	31.00					
40983	78808S 1784 TY COWLING		71.50					
1	21.0514 05/14/21 T.COWLING-NMETC BACKGROUND CH		71.50			1000 10 410510	356	101000
		Total for Vendor:	71.50					
41002	78821S 408 VERIZON WIRELESS		328.87					
1	9879621412 05/11/21 PHONES/MDT		328.87			1000 10 410510	345	101000
		Total for Vendor:	328.87					
41069	78879S 1724 WEX Bank		4,204.09					
1	72168209 05/31/21 FUEL		4,204.09			1000 20 420440	231	101000
		Total for Vendor:	4,204.09					
41067	78880S 1382 WFCA: THE DAILY DISPATCH		575.00					
1	001504 05/05/21 RESIDENT RECRUITMENT		575.00*			1000 60 420460	391	101000
		Total for Vendor:	575.00					
41076	78881S 756 WHALEN TIRE		12,982.60					
1	759940 04/26/21 321		760.00			1000 20 420440	233	101000
2	760362 05/04/21 367		5,598.80			1000 20 420440	233	101000
3	761150 05/24/21 348		2,829.80			1000 90 420420	534	101000

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4	759932 04/26/21 347		1,709.20			1000 20 420440	233	101000
5	760363 05/04/21 361		1,353.20			1000 20 420440	233	101000
6	760395 05/04/21 347		731.60			1000 20 420440	233	101000
Total for Vendor:			12,982.60					
# of Claims			107	Total:				953,267.26

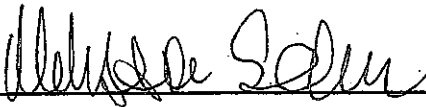
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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$953,267.26
Total:	\$953,267.26

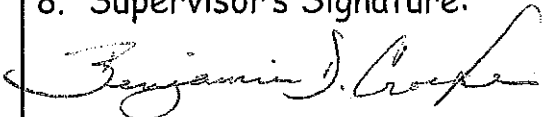

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, June 8, 2021 at 7:00 PM.


_____ Melissa Schnee, Office Manager

_____ Larry Hanson, Chairman

_____ Chuck Beagle, Secretary

Missoula Rural Fire District Record of Exceptional Performance

1. Employee: Jon Muir	2. Division: EMS
3. Rank: Engineer/Paramedic	4. Date Prepared: 05/08/2021
5. Initiator of Commendation: LT/Paramedic Ben Crocker	
6. Description of exceptional performance: Jon has been involved in the EMS committee operations and training at a level far beyond that which is expected of him as a member. He has invested a great deal of work and time into the improvement of MRFD EMS education and training. Date: 05/08/2021	
7. Supervisor's comments/date of presentation: I would like to personally recognize Jon's hard work and my gratitude for his hard work and dedication to the improvement of our EMS program at MRFD.	
8. Supervisor's Signature: 	9. Fire Chief's Signature: 

Original: Personnel File
Copy: Employee
 Board of Trustees

May IT Report

- Added more users to Remote Desktop Services (RDS)
- Installed new 3 monitor configuration for Melissa Schnee
- Determined acceptable work around for New World Fire Records font scaling problem that prevented usage of several data entry menus
- Modified SOG/Timecard link
- Restored the virtualized (VM) Firehouse software server and retired virtualized Administrative Assistant computer to allow access to old training records. Both of these VMs are older, problematic, and seldom used but maintained for reference purposes.
- Cleared up Verizon SIM problem on new MDT with assistance from Verizon sale manager and tech support.
- Surplus equipment sale preparation – reformat old computers to factory default removing any MRFD data
- Investigated data exchange between Vector Scheduling and Black Mountain Payroll which will be tested during June
- Burn Permitting computer adjusted to not require password and go directly into permitting website
- Researched, acquired, and set up scanner for Accounting Assistant computer
- Server maintenance and new county data center server setup
- Investigated and participated in demo of cybersecurity awareness and training software that simulates email phishing attacks. This is a subscription service that provides insights into who might be susceptible to fake emails, etc. Interesting but probably not necessary due to regular reminders and example emails from me.
- Misc. items such as:
 - printer setup on individual computers,
 - Outlook, Excel, other software questions,
 - adjusting Microsoft licensing for employee changes,
 - server folder security permissions,
 - assisted with academy computer needs,
-

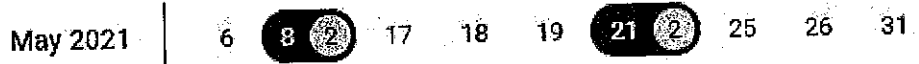
Public Relations Outreach Breakdown

May 2021

- 11 total documented events
 - 9 social media posts (Facebook/Instagram/Twitter)
 - 1 scheduled media appearance (Newspaper/Radio/TV)
 - 1 in station event (Car Seat Event/Station Tour)
 - 0 impromptu media appearance (Newspaper/Radio/TV)
 - 0 other (Fundraiser/Parade/Etc.)

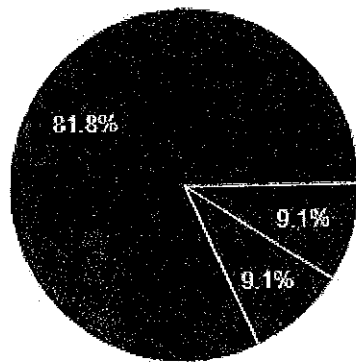
Date

11 responses



Type

11 responses



- In-station event
- Scheduled media appearance
- Impromptu/incident media appearance
- Social Media Post

Topic Being Discussed

11 responses

