

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

June 14th, 2022

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Tuesday, June 14th, 2022**.

CALL TO ORDER: Chairman Murphy called the meeting to order at 16:05 hours.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, and Trustee Dan Corti. Absent: Trustee Jeff Merritt

READING OF THE MINUTES: Secretary Mangan moved to accept the minutes as written. Trustee Corti seconded the motion. The motion was voted and passed.

PUBLIC COMMENT: No one from the public was present for comment.

CLAIMS: Trustee Corti moved to accept the claims as submitted. Vice-Chairman Hanson seconded the motion. The motion was voted and passed.

COMMUNICATIONS: Raquel Wilkinson conveyed that the communications consisted of a Public Relations Outreach Breakdown, Call for Service Report, IT Report, two DFM Reports, an Annexation Approval Letter from the Board of County Commissioners, a letter from the Center for Public Safety Excellence regarding Lieutenant Cole Riley who received a Fire Officer Designation, and several thank-you cards.

TRUSTEE REPORTS: Secretary Mangan asked if the fuel budget for the next fiscal year (FY) has considered the recent fuel cost increases. Melissa explained that it had been taken into consideration.

STAFF REPORTS:

Local 2457: No one from the Local was present for the Local 2457 report.

Battalion Chief (BC): BC Bowman reported that May was a quieter month with 246 calls. Year-to-date, this puts MRFD's calls for service at a 5% increase from last year.

Finance and Human Resources (HR): Melissa Schnee reported that MRFD is balanced with the County through April. She's spent most of the month working on the budget for FY23. Melissa also mentioned that she attended the Candidate Physical Aptitude Test (CPAT) and received 64 applications that resulted in 29 interviews.

Assistant Chief of Operations: Chief Finlay was deployed as part of the Incident Management Team to the Red Lodge area and was not present for his report.

Fire Chief: Chief Newman reported that he was happy with the number of applicants that came in due to the CPAT and is looking forward to the interviews. He had an opportunity to visit the Bozeman Fire Stations to look at their Single Station Alerting. He learned of the necessary costs and what should be avoided, which would save MRFD tens of thousands of dollars. Chief Newman also mentioned that he had a good meeting with the new director of the Helena College of Technology's Fire Rescue Degree program. They've

completely revamped the program and are trying to get back into Missoula. This would be an excellent opportunity for the career firefighters and a boost for MRFD's Resident Program. Chairman Murphy asked if the district has had any flooding that MRFD was called to manage. Newman responded that it has not been necessary, but there have been meetings about it in preparation.

OLD BUSINESS:

NEW BUSINESS:

1. **BOT Oath of Office – Secretary Mangan and Trustee Corti:** Chief Newman swore in Secretary Mangan and Trustee Corti.
2. **MRFD BOT Elections:** Secretary Mangan commented that everything has been working out well for the last year and motioned that they keep the BOT the same for another 12 months. Vice-Chairman Hanson seconded the motion. The motion was voted and passed.
3. **Resolution 2022-5 Surplus Sale:** Trustee Corti asked if the RAD (radiation) meters were still serviceable and why they were being sold. BC Bowman responded that they were no longer needed and hadn't been used in five years. Trustee Corti motioned to move forward with the surplus sale. Vice-Chairman Hanson seconded the motion. The motion was voted and passed.
4. **Resolution 2022-6 Equipment Surplus Sale:** The equipment surplus sale for the 2002 water tender is scheduled to leave MRFD's fleet this month. Vice-Chairman Hanson made a motion to surplus the water tender. Trustee Corti seconded the motion. The motion was voted and passed.
5. **General Release of Liability for Donation of Equipment – Florence Rural Fire District:** 40 sections of 1 ¾" hose outside the National Fire Protection Association recommendation for the time in service will be donated to Florence Rural Fire District. Trustee Corti made a motion to approve the donation. Vice-Chairman Hanson seconded the motion. The motion was voted and passed.
6. **Annexations for 5120 Skyway Drive, Missoula, MT 59804, 24348 Highway 12 West, Lolo, MT 59847, and 3470 Trails End Road, Missoula, MT 59803:** Secretary Mangan asked if the Deputy Fire Marshals could drop a section in the annexation forms for better understanding. Secretary Mangan moved to annex all three properties. Vice-Chairman Hanson seconded the motion. The motion was voted and passed.

ADJOURNMENT: Vice-Chairman Hanson made a motion to adjourn. Trustee Corti seconded the motion. Chairman Murphy adjourned the meeting at 16:30 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District



John (Ben) Murphy, Chairman

7/12/22

Date



Dick Mangan, Secretary

7/13/22

Date