

PUBLIC MEETING  
MISSOULA RURAL FIRE DISTRICT BOARD OF TRUSTEES

AGENDA

DATE: Tuesday, July 11<sup>th</sup>, 2023  
TIME: 4:00 P.M.  
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

PUBLIC COMMENT

CLAIMS

June Claims            \$221,942.67

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Assistant Resource Manager Memorandum of Understanding
2. Certificate of Appreciation Program

ADJOURNMENT

Missoula Rural Fire District  
Board of Trustees  
Missoula, Montana 59804

June 13<sup>th</sup>, 2023

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Tuesday, June 13<sup>th</sup>, 2023**.

**CALL TO ORDER:** Chairman Murphy called the meeting to order at 16:00 hours.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, and Trustee Jeff Merritt. Absent: Trustee Dan Corti.

**NEW BUSINESS:**

1. **New MRFD Resident Firefighter (RFF) and Volunteer Firefighter (VFF) Introduction and Oath of Office RFF Patrick Hammond, RFF Eric Wilson, RFF Avi Goodin, VFF John Mills, VFF Ryan Kirk, VFF Vincent Thompson:** Chief Newman read the Oath of Office to RFF Eric Wilson, RFF Avi Goodin, RFF Patrick Hammond, and VFF Ryan Kirk. VFF John Mills and VFF Vincent Thompson were absent from the meeting.

**READING OF THE MINUTES:** Trustee Merritt moved to accept the minutes as written. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.

**PUBLIC COMMENT:** No one from the public was present for comment.

**CLAIMS:** Chairman Murphy asked if Station Alerting was a monthly expense or if the claims were from the initial purchase. Chief Newman responded that Station Alerting is not a monthly expense; the claims were from the original purchase. Chairman Murphy asked why there were two different vendors for Station Alerting. Chief Newman stated that one was for the installer and the other was for equipment. Trustee Merritt moved to accept the claims as submitted. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.

**COMMUNICATIONS:** Raquel Wilkinson conveyed that the communications consisted of a letter from the County Commissioners approving an annexation, several thank you cards including drawings from Hellgate Elementary School, a resolution to annex property from MRFD to the Missoula Fire Department (MFD), two DFM Reports, an IT Report, a Public Relations Outreach Breakdown, and a Calls for Service Report.

**TRUSTEE REPORTS:**

**STAFF REPORTS:**

**Local 2457:** Lieutenant Kottwitz reported that the negotiation team started preparing for negotiations that are coming up in August. Lieutenant Kottwitz and four other members attended the Montana State Firefighter's Association (MSFA) conference in Bozeman. Battalion Chief (BC) Orr also attended as the State District Representative with retired member BC Cowan, who served his last convention as MSFA Secretary-Treasurer. BC Cowan received a leadership award for his continued membership as an MSFA Board member. Lieutenant McDermott also received a leadership award for continued stewardship with the Union. While at the conference, they heard from several guest speakers, including companies for early

detection cancer screening, MRFD's pension system, Senator Steve Daines, Senator Jon Tester, and leadership members from the International Association of Fire Fighters (IAFF). They also heard from their lobbyist group, who reported that it was a good session. There were wins and losses, but the most positive win that came from it was that the right-to-work bills were not passed into law. Another bill that did not pass was preventing the firefighters from doing union work when on the clock, which would greatly slow progress. BC Lubke and Engineer Beers are serving as counselors at a Colorado Muscular Dystrophy Association Summer Camp for kids. MRFD is Montana's only Local fire department to send members this year. Lieutenant Kottwitz reported that the IAFF asked Local 2457 to host a response to the Interface class in the spring of 2024. This will also include Local 271, MFD, other wildland stakeholders from the Missoula area, and potentially others in the State of Montana. This group also hosted a class in 2018 that focused on structure protection in a wildland fire affecting neighborhoods. Lastly, the interview panel was formed, and they are preparing for the first round of interviews in July.

**Battalion Chief (BC):** BC Bowman reported that in May 2023, MRFD responded to 311 incidents, a 26% increase from last year. Year-to-date, MRFD is just under a 7% increase from last year.

**Finance and Human Resources (HR):** Melissa Schnee reported they have been working on the budget and resolutions in May. She also reported attending the Candidate Physical Agility Test (CPAT) with Chief Finlay and Chief Newman. MRFD received applications and is in the process of reviewing them. Melissa reported that they have been updating MRFD's annual AFLAC, Mutual of Omaha, and the Missoula County Medical Benefits (MCMB). MCMB had a 10% increase, the most significant increase in many years. Because of this, MRFD will request a permissive mil levy. Lastly, Melissa reported that she attended Government Finance Officers Association webinars.

**Assistant Chief of Operations:** Chief Finlay stated that Secretary Mangan asked about MRFD's response to active attack situations last month and informed the BOT that the Active Attack Integrated Response team was conducting a hands-on two-day training event June 13<sup>th</sup> and 15<sup>th</sup> that will include several law enforcement agencies and fire departments. It would simulate an active shooter at the Frenchtown Intermediate School. As Melissa mentioned, Chief Finlay took part in the CPAT at Billings and continues to work with the end-of-year and upcoming fiscal-year budget. Chief Finlay informed the BOT that MRFD would no longer deal with Rosenbauer as there was a severe lack of communication, follow-through, and quality in the last two engine purchases. Trustee Merritt asked what the extra cost MRFD incurred in travel expenses and time spent dealing with them. Chief Newman stated that they are working on figuring out the numbers and plan to take them to the District's attorney for her advice on handling the situation. The numbers will include the extra time spent on this project; much work went into fixing, removing, and reassembling parts because Rosenbauer had not followed the detailed specifications as written.

**Fire Chief:** Chief Newman reported that MRFD is in its final testing stage with Station Alerting, which is running parallel with the old system to ensure there aren't any issues. So far, everything is running as expected. Lieutenant Hollenbeck put a great deal of work into Station Alerting before he took his leave of absence and left Engineer Paulsen to take over the completion of the project. Chief Newman communicated that they are currently finishing negotiations with a consulting firm that does station location studies. MRFD is ready to look at station locations in the next fiscal year and will have a third-party verification to ensure the District's best locations. Lastly, MRFD is looking at the possibility of moving towards Auto Vehicle Locating in the dispatch process, which will dispatch the closest vehicle location rather than the closest station. Chief Newman gave an example: if an MFD engine were closer to an MRFD location, MFD would be dispatched. It dispatches the needs of the call rather than the run card engine tied to it.

**OLD BUSINESS:**

**NEW BUSINESS (Continued):**

2. **Opening of Responses to Requests for Proposals for Station 6 Roof Replacement and Selection of Evaluation Committee:** Chief Newman stated that MRFD didn't get any bids for the Station 6 roof. The attorney revised the Request for Bid (RFB) and suggested MRFD search out contractors instead of having them come to MRFD. Trustee Merritt motioned to readvertise for the RFB Station 6's roof replacement. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.
3. **Public Hearing and Decision Resolution 2023-7 Adopting Fees for Copies and Employee Time to Fulfill Public Information Requests:** Melissa Schnee explained that the resolution is an update to a previous fee schedule, which had specific dollar amounts that are now outdated. The update would increase the copier cost and stated that MRFD would charge the actual cost of an item rather than give a dollar amount. Trustee Merritt made a motion to adopt the resolution. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.
4. **Public Hearing and Decision Resolution 2023-8 Establishing Fees for Goods and Services Provided by Missoula Rural Fire District:** Melissa stated that the fees for goods and services are for address signs, lock boxes, and fuel mitigation. This resolution also includes language like "current rates" instead of listing a dollar amount that could change from year to year. Chief Newman stated that mitigation services outside of the grant's process were added to this resolution. This surfaced recently when a homeowner could not meet the criteria due to the property being too small but still wanted the work done at his cost. MRFD didn't have a policy that allowed them to do that, and adding mitigation services would make it possible. Trustee Merritt moved to adopt the resolution. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.
5. **Public Hearing and Decision Resolution 2023-9 Setting Fees for Response Outside the Jurisdictional Boundaries of the Fire District Not Covered by Mutual or Automatic Aid Agreements:** Melissa Schnee stated that the resolution would supersede the previous resolution and the most significant change was rather than referencing the actual dollar amount, it would include language for the current rates of a specific document. Chief Newman said that the resolution summarizes the cost of responding to an incident when a homeowner refuses to annex into the District. Secretary Mangan asked if they've contacted the other departments to check if they do something similar in their jurisdiction. Chief Newman stated that they have not. Secretary Mangan commented that he would hate to see MRFD not get called out to help someone because of the cost concerns. Chief Finlay stated that MRFD has a duty to its residents and taxpayers, who should not be responsible for subsidizing the cost to those properties that have chosen not to annex into the District. Chief Newman stated they would always respond to a life safety incident, even if they are not annexed into the District. Trustee Merritt moved to adopt the resolution. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.
6. **Discussion and Decision on Resolution on Resolution 2023-6 Authorizing Participation in the INTERCAP Program:** Melissa Schnee explained that the resolution is for the loan that MRFD received from the Montana Board of Investments for the new equipment totaling \$678,065, which was paid. MRFD now seeks to draw on that loan. Trustee Merritt moved to adopt the resolution. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.
7. **Discussion and Decision on Resolution 2023-10 Equipment Surplus Sale:** Chief Finlay stated that the resolution is a result of retiring three Type I engines, a Type 6 engine, and a semitrailer where lifespan is expiring. MRFD deemed they would have value to other agencies. Trustee Merritt moved to adopt the resolution. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.

8. **Presentation of BOT Requested Image Trend Calls for Service Report:** Chief Finlay stated that the report was conducted out of Secretary Mangan's request last month for call types increasing in nature. Their issue is that they cannot go back before May 2022. The previous record management system could only track some of the information requested for the report; they knew the number of calls ran but not the most common types, as the other reporting software provided. Chief Finlay also stated that they have heat maps revealing where they respond most. Chairman Murphy questioned the meaning of "MRFD did not respond" from the report. Chief Finlay answered that most of the time, it would have been MFD responding within MRFD's District; other times, MRFD couldn't get to the location, and another agency had proceeded. Chairman Murphy also mentioned that he didn't see wildland fire as part of the report. Chief Finlay said he would investigate further and find out why it didn't pull up on the report.
9. **Discussion and Decision on the BOT Negotiation Committee:** The BOT decided that Trustee Merritt and Chairman Murphy would be on the contract negotiation committee.
10. **Discussion and Decision on the Petition of Annexation of 4195 Snowdrift Lane, Missoula, and 22050 Hwy 12 West, Lolo:** Chief Newman recommended annexing these properties into the District. Trustee Merritt moved to approve the annexation of 4195 Snowdrive Lane. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed. Trustee Merritt moved to approve the annexation of 22050 Hwy 12 West. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.
11. **Discussion and Decision on Moving the October BOT Meeting from 10/10/23 to 10/3/23:** Chief Newman explained that he, Chief Finlay, and Melissa Schnee would be at CPAT the week of the regular BOT meeting and asked the Board to consider changing the date to the Tuesday before. The BOT agreed that the meeting would be changed from October 10<sup>th</sup>, 2023, to October 3<sup>rd</sup>, 2023.

**EXECUTIVE SESSION:** Chairman Murphy determined the next matter to be a matter of individual privacy, and the individual's privacy considerably outweighs the public's right to know. He closed the meeting to the public to hold an executive session.

**Chairman Murphy closed the executive session and opened the public meeting.**

**ADJOURNMENT:** Trustee Merritt made a motion to adjourn. Vice-Chairman Hanson seconded the motion. Chairman Murphy adjourned the meeting at 18:15 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant  
Missoula Rural Fire District

\_\_\_\_\_  
John (Ben) Murphy, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dick Mangan, Secretary

\_\_\_\_\_  
Date

07/06/23  
14:22:00

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
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\* ... Over spent expenditure

| Claim/<br>Line # | Check<br>Invoice # | Vendor #/Name/<br>Inv Date/Description | Document \$/<br>Line \$ | Disc \$ | PO # | Fund Org Acct  | Object | Proj | Cash<br>Account |
|------------------|--------------------|--|-------------------------|---------|------|----------------|--------|------|-----------------|
| 44007            | 81342S             | 1507 A & I DISTRIBUTORS                | 942.74                  |         |      |                |        |      |                 |
| 1                | 3944841            | 06/16/23 LUBRICANTS                    | 942.74                  |         |      | 1000 20 420440 | 232    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>942.74</b>           |         |      |                |        |      |                 |
| 43959            | 81319S             | 1485 ACTIVE 911 INC.                   | 13.87                   |         |      |                |        |      |                 |
| 1                | 498404             | 06/19/23 ADDITIONAL LICENSES           | 13.87                   |         |      | 1000 10 420510 | 368    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>13.87</b>            |         |      |                |        |      |                 |
| 43969            | 81343S             | 1788 AMAZON CAPITAL SERVICES           | 1,365.40                |         |      |                |        |      |                 |
| 1                | 1R7X3NFNL9         | 06/05/23 OFFICE SUPPLIES               | 50.18                   |         |      | 1000 10 420510 | 210    |      | 101000          |
| 2                | 1GKMPD7N4J         | 06/08/23 OFFICE SUPPLIES               | 25.99                   |         |      | 1000 10 420510 | 210    |      | 101000          |
| 3                | 1FT76VHX3M         | 06/08/23 OFFICE SUPPLIES               | 74.33                   |         |      | 1000 10 420510 | 210    |      | 101000          |
| 4                | 1R1WFVGG3          | 06/05/23 TRAINING                      | 699.00                  |         |      | 1000 30 420430 | 220    |      | 101000          |
| 5                | 1HHX64JL9Q         | 06/14/23 STATION ALERTING              | 27.95                   |         |      | 1000 10 420510 | 920    |      | 101000          |
| 6                | 1KVPCPXH3L         | 06/06/23 OFFICE SUPPLIES               | 11.83                   |         |      | 1000 10 420510 | 210    |      | 101000          |
| 7                | 13DC1VK11P         | 06/20/23 OFFICE SUPPLIES               | 28.24                   |         |      | 1000 10 420510 | 210    |      | 101000          |
| 8                | 1CS3QQKG67         | 06/13/23 OFFICE SUPPLIES               | -38.01                  |         |      | 1000 10 420510 | 210    |      | 101000          |
| 9                | 13VDJ6HM3Y         | 06/22/23 OFFICE SUPPLIES               | 65.89                   |         |      | 1000 10 420510 | 210    |      | 101000          |
| 10               | 1GC4DRHT7F         | 06/16/23 SMALL TOOLS                   | 420.00*                 |         |      | 1000 20 420440 | 234    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>1,365.40</b>         |         |      |                |        |      |                 |
| 44036            | 81387S             | 26 AXMEN                               | 89.98                   |         |      |                |        |      |                 |
| 1                | 451724             | 06/01/23 NEW TYPE I                    | 44.99                   |         |      | 1000 20 420440 | 945    |      | 101000          |
| 2                | 452003             | 06/08/23 NEW TYPE I                    | 44.99                   |         |      | 1000 20 420440 | 945    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>89.98</b>            |         |      |                |        |      |                 |
| 43968            | 81320S             | 1885 BLACKFOOT ASPHALT MAINTENANCE     | 3,627.11                |         |      |                |        |      |                 |
| 1                | 1792               | 06/14/23 STA 2                         | 3,627.11                |         |      | 1000 50 420460 | 367    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>3,627.11</b>         |         |      |                |        |      |                 |
| 43940            | 81308S             | 819 BLACKFOOT COMMUNICATIONS           | 485.82                  |         |      |                |        |      |                 |
| 1                | 0601236467         | 06/01/23 STA 2                         | 485.82                  |         |      | 1000 10 420510 | 345    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>485.82</b>           |         |      |                |        |      |                 |

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|------------------|---|-----------------------------|-------------------------|---------|------|----------------|--------|------|-----------------|
| 43989            | 81335S                                    | 948 CASEY PORTE             | 37.80                   |         |      |                |        |      |                 |
| 1                | 062623CP01 06/26/23 TRAINING WATER/ICE    |                             | 19.96                   |         |      | 1000 30 420430 | 220    |      | 101000          |
| 2                | 062623CP02 06/26/23 STA 6                 |                             | 17.84                   |         |      | 1000 50 420460 | 366    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>    | <b>37.80</b>            |         |      |                |        |      |                 |
| 43971            | -99920C                                   | 1202 Cd'A METALS            | 46.15                   |         |      |                |        |      |                 |
| 1                | 23204726 06/02/23 NEW 311 AND 361         |                             | 46.15                   |         |      | 1000 20 420440 | 272    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>    | <b>46.15</b>            |         |      |                |        |      |                 |
| 44042            | 81388S                                    | 1687 CDW GOVERNMENT         | 1,379.99                |         |      |                |        |      |                 |
| 1                | KF03318 06/13/23 COMPUTER SUPPLIES        |                             | 1,379.99                |         |      | 1000 10 420510 | 268    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>    | <b>1,379.99</b>         |         |      |                |        |      |                 |
| 43970            | 81344S                                    | 54 CERTIFIED LABORATORIES   | 159.90                  |         |      |                |        |      |                 |
| 1                | 8265626 06/09/23 SHOP SUPPLIES            |                             | 159.90                  |         |      | 1000 20 420440 | 270    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>    | <b>159.90</b>           |         |      |                |        |      |                 |
| 43952            | 81307S                                    | 1424 CHARTER                | 11.59                   |         |      |                |        |      |                 |
| 1                | 0611236052 06/11/23 STA 1                 |                             | 11.59                   |         |      | 1000 10 420510 | 345    |      | 101000          |
| 43964            | 81321S                                    | 1424 CHARTER                | 770.31                  |         |      |                |        |      |                 |
| 1                | 7511061223 06/12/23 STA 1                 |                             | 540.00                  |         |      | 1000 10 420510 | 345    |      | 101000          |
| 2                | 5411061623 06/16/23 STA 6                 |                             | 230.31                  |         |      | 1000 10 420510 | 345    |      | 101000          |
| 43991            | 81336S                                    | 1424 CHARTER                | 545.77                  |         |      |                |        |      |                 |
| 1                | 2687062023 06/20/23 STA 5                 |                             | 294.83                  |         |      | 1000 10 420510 | 345    |      | 101000          |
| 2                | 1719062023 06/20/23 STA 4                 |                             | 250.94                  |         |      | 1000 10 420510 | 345    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>    | <b>1,327.67</b>         |         |      |                |        |      |                 |
| 43987            | 81345S                                    | 1815 CHEMNET CONSORTIUM INC | 60.00                   |         |      |                |        |      |                 |
| 1                | 118241 06/27/23 RFF DRUG SCREEN - HAMMOND |                             | 60.00                   |         |      | 1000 60 420462 | 391    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>    | <b>60.00</b>            |         |      |                |        |      |                 |

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|--------------------------|--------------------|---|-------------------------|---------|------|----------------|--------|------|-----------------|
| 44008                    | 81346S             | 1583 CITI CARDS                         | 4,943.31                |         |      |                |        |      |                 |
| 1                        | 620239808          | 06/20/23 CPAT FLYERS                    | -65.00                  |         |      | 1000 10 420510 | 320    |      | 101000          |
| 2                        | 620239808          | 06/20/23 POSTAGE                        | 9.72                    |         |      | 1000 10 420510 | 311    |      | 101000          |
| 3                        | 620239808          | 06/20/23 NEW 311/361                    | 21.98                   |         |      | 1000 20 420440 | 945    |      | 101000          |
| 4                        | 620239808          | 06/20/23 OLD 312                        | 205.00                  |         |      | 1000 20 420440 | 221    |      | 101000          |
| 5                        | 620239808          | 06/20/23 NEW 311                        | 3.59                    |         |      | 1000 20 420440 | 945    |      | 101000          |
| 6                        | 620239808          | 06/20/23 NEW 311/361                    | 155.94                  |         |      | 1000 20 420440 | 945    |      | 101000          |
| 7                        | 620239808          | 06/20/23 ONXMAPS                        | 20.99                   |         |      | 1000 50 420460 | 203    |      | 101000          |
| 8                        | 620239808          | 06/20/23 OLD 312                        | 225.74                  |         |      | 1000 20 420440 | 221    |      | 101000          |
| 9                        | 620239808          | 06/20/23 TRAINING                       | 80.79                   |         |      | 1000 30 420430 | 220    |      | 101000          |
| 10                       | 620239808          | 06/20/23 MISSION STATEMENT              | 14.99                   |         |      | 1000 10 420510 | 210    |      | 101000          |
| 11                       | 620239808          | 06/20/23 COWLING - NMETC LODGING        | 810.93                  |         |      | 1000 50 420460 | 379    |      | 101000          |
| 12                       | 620239808          | 06/20/23 J.NOBLE - NMETC LODGING        | 810.93                  |         |      | 1000 50 420460 | 379    |      | 101000          |
| 13                       | 620239808          | 06/20/23 SNAG-IT                        | 10.75                   |         |      | 1000 10 420510 | 368    |      | 101000          |
| 14                       | 620239808          | 06/20/23 RESCUE                         | 310.00*                 |         |      | 1000 50 420460 | 294    |      | 101000          |
| 15                       | 620239808          | 06/20/23 ENOM                           | 12.95                   |         |      | 1000 10 420510 | 368    |      | 101000          |
| 16                       | 620239808          | 06/20/23 COSTCO MEMBERSHIP              | 360.00                  |         |      | 1000 10 420510 | 333    |      | 101000          |
| 17                       | 620239808          | 06/20/23 COMPX 325                      | 1,206.68                |         |      | 1000 20 420440 | 272    |      | 101000          |
| 18                       | 620239808          | 06/20/23 ZOOM                           | 16.59                   |         |      | 1000 10 420510 | 368    |      | 101000          |
| 19                       | 620239808          | 06/20/23 FINLAY - FINAL INSPECTION L    | 261.20                  |         |      | 1000 10 420510 | 379    |      | 101000          |
| 20                       | 620239808          | 06/20/23 LAFOREST - FINAL INSPECTION    | 261.20                  |         |      | 1000 20 420440 | 379    |      | 101000          |
| 21                       | 620239808          | 06/20/23 CPAT FLYERS                    | 65.00                   |         |      | 1000 10 420510 | 320    |      | 101000          |
| 22                       | 620239808          | 06/20/23 NEW 311/361 REGISTRATION       | 9.60                    |         |      | 1000 20 420440 | 945    |      | 101000          |
| 23                       | 620239808          | 06/20/23 NEW 311                        | 18.55                   |         |      | 1000 20 420440 | 945    |      | 101000          |
| 24                       | 620239808          | 06/20/23 NEW 311/361                    | 71.92                   |         |      | 1000 20 420440 | 945    |      | 101000          |
| 25                       | 620239808          | 06/20/23 NEW 311/361                    | 43.27                   |         |      | 1000 20 420440 | 945    |      | 101000          |
| <b>Total for Vendor:</b> |                    |   | <b>4,943.31</b>         |         |      |                |        |      |                 |
| 43949                    | 81306S             | 1299 CITY OF MISSOULA-FINANCE           | 34.69                   |         |      |                |        |      |                 |
| 1                        | 0602237950         | 06/02/23 STA 1                          | 34.69*                  |         |      | 1000 10 420510 | 341    |      | 101000          |
| 44009                    | 81347S             | 1299 CITY OF MISSOULA-FINANCE           | 20.36                   |         |      |                |        |      |                 |
| 1                        | 6232319796         | 06/23/23 STA 6                          | 20.36*                  |         |      | 1000 10 420510 | 341    |      | 101000          |
| <b>Total for Vendor:</b> |                    |   | <b>55.05</b>            |         |      |                |        |      |                 |



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|------------------|---|--|-------------------------|---------|------|----------------|--------|------|-----------------|
| 43994            | 81337S                                  | 216 CLEARWATER CREDIT UNION                      | 3,052.26                |         |      |                |        |      |                 |
| 1                | 0622234600 06/22/23                     | CPAT CANDY                                       | 15.04                   |         |      |                |        |      |                 |
| 2                | 0622234600 06/22/23                     | NEWMAN CPAT WATER                                | 5.00                    |         |      | 1000 10 420510 | 210    |      | 101000          |
| 3                | 0622234600 06/22/23                     | NEWMAN CPAT LODGING                              | 359.16                  |         |      | 1000 10 420510 | 379    |      | 101000          |
| 4                | 0622234600 06/22/23                     | FINLAY CPAT LODGING                              | 359.16                  |         |      | 1000 10 420510 | 379    |      | 101000          |
| 5                | 0622234600 06/22/23                     | SCHNEE CPAT LODGING                              | 359.16                  |         |      | 1000 10 420510 | 379    |      | 101000          |
| 6                | 0622234600 06/22/23                     | FEEES  | 0.88                    |         |      | 1000 10 420510 | 379    |      | 101000          |
| 7                | 0622234600 06/22/23                     | COMPUTER SUPPLIES                                | 34.98                   |         |      | 1000 10 420510 | 356    |      | 101000          |
| 8                | 0622234600 06/22/23                     | COWLING PARAMEDIC APP                            | 75.00                   |         |      | 1000 10 420510 | 268    |      | 101000          |
| 9                | 0622234600 06/22/23                     | FINLAY MISSION STATEMENT                         | 13.88                   |         |      | 1000 50 420460 | 380    |      | 101000          |
| 10               | 0622234600 06/22/23                     | GIARDINO NFPA                                    | 175.00*                 |         |      | 1000 10 420510 | 210    |      | 101000          |
| 11               | 0622234600 06/22/23                     | MCDERMOTT IAAI                                   | 103.00                  |         |      | 1000 40 420410 | 380    |      | 101000          |
| 12               | 0622234600 06/22/23                     | GIARDINO IAAI                                    | 103.00                  |         |      | 1000 40 420410 | 333    |      | 101000          |
| 13               | 0622234600 06/22/23                     | SCHNEE WEBINAR                                   | 275.00                  |         |      | 1000 40 420410 | 333    |      | 101000          |
| 14               | 0622234600 06/22/23                     | IMAGE TREND                                      | 820.00                  |         |      | 1000 10 420510 | 380    |      | 101000          |
| 15               | 0622234600 06/22/23                     | HORSENS ACLS                                     | 354.00                  |         |      | 1000 10 420510 | 368    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>3,052.26</b>         |         |      | 1000 50 420460 | 380    |      | 101000          |
| 43972            | 81348S                                  | 1671 CONTRACT DESIGN ASSOCIATES                  | 2,263.75                |         |      |                |        |      |                 |
| 1                | 52045 06/20/23                          | FILING CABINET                                   | 2,263.75                |         |      | 1000 10 420510 | 210    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>2,263.75</b>         |         |      |                |        |      |                 |
| 44010            | -99915C                                 | 76 CULLIGAN WATER CONDITIONING                   | 66.50                   |         |      |                |        |      |                 |
| 1                | 6252360713 06/25/23                     | ALL STATIONS                                     | 66.50*                  |         |      | 1000 10 420510 | 341    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>66.50</b>            |         |      |                |        |      |                 |
| 44034            | -99911C                                 | 77 CURTIS  | 35.63                   |         |      |                |        |      |                 |
| 1                | INV717970 06/26/23                      | NEW 311 AND 361                                  | 35.63                   |         |      | 1000 20 420440 | 945    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>35.63</b>            |         |      |                |        |      |                 |
| 43973            | 81349S                                  | 1633 FIGHT OR FLIGHT EMERGENCY                   | 1,000.00                |         |      |                |        |      |                 |
| 1                | 124 06/22/23                            | ONLINE EMT COURSE-GOODIN                         | 500.00                  |         |      | 1000 60 420462 | 380    |      | 101000          |
| 2                | 124 06/22/23                            | ONLINE EMT COURSE - HAMMOND                      | 500.00                  |         |      | 1000 60 420462 | 380    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>1,000.00</b>         |         |      |                |        |      |                 |

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|------------------|--------------------|--|-------------------------|---------|------|-----------------|--------|------|-----------------|
| 43954            | 81322S             | 1865 GECKO DESIGNS, LLC                | 43.75                   |         |      |                 |        |      |                 |
| 1                | 12100              | 06/12/23 CULP WEBSITE TRAINING         | 43.75                   |         |      | 1000 10 420510  | 380    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>43.75</b>            |         |      |                 |        |      |                 |
| 44011            | 81350S             | 1886 GRIZZLY FENCE AND EXCAVATION,     | 14,975.00               |         |      |                 |        |      |                 |
| 1                | 64086              | 06/29/23 STATION 2 FENCE               | 14,975.00               |         |      | 1000 50 420460  | 367    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>14,975.00</b>        |         |      |                 |        |      |                 |
| 44012            | -99914C            | 1506 HARLOW'S TRUCK CENTER             | 247.50                  |         |      |                 |        |      |                 |
| 1                | 02W5146            | 06/22/23 341                           | 247.50                  |         |      | 1000 20 420440  | 372    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>247.50</b>           |         |      |                 |        |      |                 |
| 44033            | 81382S             | 1286 HILLYARD - MT dba HOUSE OF CLEAN  | 1,521.36                |         |      |                 |        |      |                 |
| 1                | 605135535          | 06/01/23 STA 1                         | 13.11*                  |         |      | 1000 50 420460  | 361    |      | 101000          |
| 2                | 605146100          | 06/12/23 STA 1                         | 127.83*                 |         |      | 1000 50 420460  | 361    |      | 101000          |
| 3                | 605154664          | 06/21/23 STA 1                         | 20.29*                  |         |      | 1000 50 420460  | 361    |      | 101000          |
| 4                | 605149636          | 06/15/23 STA 2                         | 538.39                  |         |      | 1000 50 420460  | 362    |      | 101000          |
| 5                | 605156181          | 06/22/23 STA 4                         | 200.72*                 |         |      | 1000 50 420460  | 364    |      | 101000          |
| 6                | 605142119          | 06/08/23 STA 5                         | 50.21                   |         |      | 1000 50 420460  | 365    |      | 101000          |
| 7                | 605163162          | 06/29/23 STA 5                         | 218.04                  |         |      | 1000 50 420460  | 365    |      | 101000          |
| 8                | 605143690          | 06/09/23 STA 6                         | 352.77                  |         |      | 1000 50 420460  | 366    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>1,521.36</b>         |         |      |                 |        |      |                 |
| 43941            | 81305S             | 1473 IAFC MEMBERSHIP                   | 550.00                  |         |      |                 |        |      |                 |
| 1                | 000258079          | 06/12/23 FINLAY IAFC MEMBERSHIP RENE   | 260.00                  |         |      | 1000 10 420510  | 333    |      | 101000          |
| 2                | 000258267          | 06/12/23 NEWMAN IAFC MEMBERSHIP RENE   | 290.00                  |         |      | 1000 10 420510  | 333    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>550.00</b>           |         |      |                 |        |      |                 |
| 43951            | 81304S             | 1786 JEFF NOBLE                        | 100.65                  |         |      |                 |        |      |                 |
| 1                | 0528JN01           | 05/28/23 FUEL MITIGATION               | 52.78                   |         |      | 1000 100 420441 | 220    |      | 101000          |
| 2                | 053123JN01         | 05/31/23 FUEL MITIGATION               | 47.87                   |         |      | 1000 100 420441 | 220    |      | 101000          |
| 44005            | 81340S             | 1786 JEFF NOBLE                        | 235.00                  |         |      |                 |        |      |                 |
| 1                | 62823JN            | 05/27/23 NREMT EXAM/CERT FEE           | 160.00                  |         |      | 1000 50 420460  | 380    |      | 101000          |
| 2                | 62823JN            | 06/15/23 MT STATE PARAMEDIC LIC        | 75.00                   |         |      | 1000 50 420460  | 380    |      | 101000          |
|                  |                    | <b>Total for Vendor:</b>               | <b>335.65</b>           |         |      |                 |        |      |                 |

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|------------------|---|---------------------------------------|-------------------------|---------|------|----------------|--------|------|-----------------|
| 43942            | 81303S                                  | 1673 JOE FORD                         | 8.82                    |         |      |                |        |      |                 |
| 1                | 060823JF01                              | 06/08/23 COMPUTER SUPPLIES            | 8.82                    |         |      | 1000 10 420510 | 268    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>              | <b>8.82</b>             |         |      |                |        |      |                 |
| 44006            | 81341S                                  | 1351 JON MUIR                         | 46.25                   |         |      |                |        |      |                 |
| 1                | 63023JM                                 | 06/30/23 MUIR JUNE GYM REIMB          | 46.25                   |         |      | 1000 50 420460 | 132    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>              | <b>46.25</b>            |         |      |                |        |      |                 |
| 44030            | 81383S                                  | 1638 KARL TYLER'S EXPRESS LUBE        | 44.19                   |         |      |                |        |      |                 |
| 1                | 97830                                   | 06/16/23 DFM II                       | 44.19                   |         |      | 1000 20 420440 | 372    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>              | <b>44.19</b>            |         |      |                |        |      |                 |
| 43961            | -99923C                                 | 420 KELLEY CONNECT                    | 165.00                  |         |      |                |        |      |                 |
| 1                | 34168052                                | 05/31/23 COPIER MAINT                 | 165.00                  |         |      | 1000 10 420510 | 356    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>              | <b>165.00</b>           |         |      |                |        |      |                 |
| 43958            | 81323S                                  | 1763 LAW OFFICE CATHERINE L DINWIDDIE | 19,832.00               |         |      |                |        |      |                 |
| 1                | 23104                                   | 06/17/23 LEGAL SERVICES               | 19,832.00               |         |      | 1000 10 420510 | 352    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>              | <b>19,832.00</b>        |         |      |                |        |      |                 |
| 44022            | 81370S                                  | 242 LEE ENTERPRISES OF MONTANA        | 48.00                   |         |      |                |        |      |                 |
| 1                | 158451                                  | 06/12/23 NOTICE OF PUBLIC HEARING     | 48.00                   |         |      | 1000 10 420510 | 337    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>              | <b>48.00</b>            |         |      |                |        |      |                 |
| 44037            | C                                       | 1282 LIFE-ASSIST, INC                 | 1,485.40                |         |      |                |        |      |                 |
| 1                | 1335822                                 | 06/16/23 MEDICAL SUPPLIES             | 432.61*                 |         |      | 1000 80 420461 | 222    |      | 101000          |
| 2                | 1337809                                 | 06/26/23 MEDICAL SUPPLIES             | 342.77*                 |         |      | 1000 80 420461 | 222    |      | 101000          |
| 3                | 1340032                                 | 06/27/23 MEDICAL SUPPLIES             | 710.02*                 |         |      | 1000 80 420461 | 222    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>              | <b>1,485.40</b>         |         |      |                |        |      |                 |
| 43957            | 81324S                                  | 1848 MATT WILKINSON                   | 1,500.00                |         |      |                |        |      |                 |
| 1                | 061823MW01                              | 06/18/23 M WILKINSON EMT TUITION      | 1,500.00                |         |      | 1000 60 420462 | 380    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>              | <b>1,500.00</b>         |         |      |                |        |      |                 |

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|------------------|---|--|-------------------------|---------|------|----------------|--------|------|-----------------|
| 43998            | 81338S                                  | 1398 MAX KOTTWITZ                        | 137.54                  |         |      |                |        |      |                 |
| 1                | 062923MK01 06/29/23                     | KOTTWITZ ANNUAL PHYSICAL R               | 137.54                  |         |      | 1000 10 420510 | 356    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                 | <b>137.54</b>           |         |      |                |        |      |                 |
| 44013            | 81352S                                  | 1708 METRO EXPRESS CAR WASH-MISSOULA     | 28.00                   |         |      |                |        |      |                 |
| 1                | MAY-23 06/29/23                         | 301                                      | 14.00                   |         |      | 1000 20 420440 | 372    |      | 101000          |
| 2                | MAY-23 06/29/23                         | 302                                      | 14.00                   |         |      | 1000 20 420440 | 372    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                 | <b>28.00</b>            |         |      |                |        |      |                 |
| 44014            | 81353S                                  | 208 MISSOULA COUNTY MEDICAL BENEFITS     | 93,908.60               |         |      |                |        |      |                 |
| 1                | 111113 06/23/23                         | ADMIN                                    | 9,552.80                |         |      | 1000 10 420510 | 143    |      | 101000          |
| 2                | 111113 06/23/23                         | RM                                       | 2,024.10*               |         |      | 1000 20 420440 | 143    |      | 101000          |
| 3                | 111113 06/23/23                         | TO/RVC                                   | 4,048.20*               |         |      | 1000 30 420430 | 143    |      | 101000          |
| 4                | 111113 06/23/23                         | FP                                       | 3,371.10*               |         |      | 1000 40 420410 | 143    |      | 101000          |
| 5                | 111113 06/23/23                         | SUP                                      | 74,912.40               |         |      | 1000 50 420460 | 143    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                 | <b>93,908.60</b>        |         |      |                |        |      |                 |
| 43943            | 81302S                                  | 210 MISSOULA COUNTY OEM                  | 11,310.00               |         |      |                |        |      |                 |
| 1                | MRFD-FY23 06/05/23                      | STATION ALERTING FY23                    | 11,310.00               |         |      | 1000 10 420510 | 368    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                 | <b>11,310.00</b>        |         |      |                |        |      |                 |
| 43950            | 81329S                                  | 228 MISSOULA COUNTY TREASURER            | 371.92                  |         |      |                |        |      |                 |
| 1                | 1729 06/12/23                           | MAY TELE SERVICE                         | 371.92                  |         |      | 1000 10 420510 | 345    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                 | <b>371.92</b>           |         |      |                |        |      |                 |
| 43948            | 81300S                                  | 230 MISSOULA ELECTRIC COOPERATIVE        | 457.19                  |         |      |                |        |      |                 |
| 1                | 0606232950 06/06/23                     | STA 2                                    | 19.50*                  |         |      | 1000 10 420510 | 341    |      | 101000          |
| 2                | 0606233950 06/06/23                     | STA 6                                    | 243.20*                 |         |      | 1000 10 420510 | 341    |      | 101000          |
| 3                | 0606233950 06/06/23                     | STA 2                                    | 194.49*                 |         |      | 1000 10 420510 | 341    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                 | <b>457.19</b>           |         |      |                |        |      |                 |
| 43976            | -99919C                                 | 232 MISSOULA FIRE EQUIPMENT              | 399.80                  |         |      |                |        |      |                 |
| 1                | 27734 06/08/23                          | NEW TYPE III                             | 399.80                  |         |      | 1000 20 420440 | 945    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                 | <b>399.80</b>           |         |      |                |        |      |                 |

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|------------------|---|--|-------------------------|---------|------|----------------|--------|------|-----------------|
| 44016            | 81354S                                  | 235 MISSOULA MOTOR PARTS                         | 1,103.69                |         |      |                |        |      |                 |
| 1                | 555-706473                              | 06/12/23 318                                     | 91.49                   |         |      | 1000 20 420440 | 272    |      | 101000          |
| 2                | 555-706918                              | 06/13/23 305                                     | 500.49                  |         |      | 1000 20 420440 | 272    |      | 101000          |
| 3                | 555-707002                              | 06/13/23 SMALL TOOLS                             | 33.25*                  |         |      | 1000 20 420440 | 234    |      | 101000          |
| 4                | 555-707121                              | 06/13/23 305                                     | 11.36                   |         |      | 1000 20 420440 | 272    |      | 101000          |
| 5                | 555-707175                              | 06/13/23 305                                     | 128.93                  |         |      | 1000 20 420440 | 272    |      | 101000          |
| 6                | 555-708072                              | 06/15/23 LUBRICANT                               | 34.98                   |         |      | 1000 20 420440 | 232    |      | 101000          |
| 7                | 555-709712                              | 06/20/23 MULE TRAILER                            | 21.50                   |         |      | 1000 20 420440 | 272    |      | 101000          |
| 8                | 555-709713                              | 06/26/23 322                                     | 13.07                   |         |      | 1000 20 420440 | 272    |      | 101000          |
| 9                | 555-712202                              | 06/26/23 322                                     | 15.84                   |         |      | 1000 20 420440 | 272    |      | 101000          |
| 10               | 555-713655                              | 06/29/23 334                                     | 252.78                  |         |      | 1000 20 420440 | 272    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>1,103.69</b>         |         |      |                |        |      |                 |
| 44041            | 81389S                                  | 244 MISSOULA TEXTILE SERVICES                    | 431.03                  |         |      |                |        |      |                 |
| 1                | 06302320                                | 06/30/23 ALL STATIONS                            | 431.03                  |         |      | 1000 10 420510 | 356    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>431.03</b>           |         |      |                |        |      |                 |
| 44002            | 81355S                                  | 1257 MISSOULIAN/RAVALLI REPUBLIC                 | 72.00                   |         |      |                |        |      |                 |
| 1                | 158451                                  | 06/26/23 NOTICE OF PUBLIC HEARING                | 72.00                   |         |      | 1000 10 420510 | 337    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>72.00</b>            |         |      |                |        |      |                 |
| 43977            | 81356S                                  | 249 MODERN MACHINERY CO., INC.                   | 28.00                   |         |      |                |        |      |                 |
| 1                | 2911555PS                               | 06/09/23 318                                     | 14.00                   |         |      | 1000 20 420440 | 372    |      | 101000          |
| 2                | 2913304PS                               | 06/16/23 NEW TYPE III                            | 14.00                   |         |      | 1000 20 420440 | 372    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>28.00</b>            |         |      |                |        |      |                 |
| 44039            | 81390S                                  | 247 MOUNTAIN SUPPLY                              | 10.50                   |         |      |                |        |      |                 |
| 1                | 9464631                                 | 06/26/23 315                                     | 10.50                   |         |      | 1000 20 420440 | 272    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>10.50</b>            |         |      |                |        |      |                 |
| 43956            | -99924C                                 | 259 MSUES FIRE TRAINING SCHOOL                   | 95.00                   |         |      |                |        |      |                 |
| 1                | 26-206                                  | 06/19/23 KUNZ FFI                                | 95.00                   |         |      | 1000 60 420462 | 380    |      | 101000          |

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|------------------|------------------------|------------------------------------|-------------------------|---------|------|-----------------|--------|------|-----------------|
| 43988            | -99921C                | 259 MSUES FIRE TRAINING SCHOOL     | 570.00                  |         |      |                 |        |      |                 |
| 1                | 26-207                 | 06/21/23 MAXON MOBILE WATER        | 95.00                   |         |      | 1000 50 420460  | 380    |      | 101000          |
| 2                | 26-207                 | 06/21/23 MAXON PUMPER              | 95.00                   |         |      | 1000 50 420460  | 380    |      | 101000          |
| 3                | 26-207                 | 06/21/23 MAXON WL                  | 95.00                   |         |      | 1000 50 420460  | 380    |      | 101000          |
| 4                | 26-208                 | 06/26/23 KUNZ MOBILE WATER         | 95.00                   |         |      | 1000 60 420462  | 380    |      | 101000          |
| 5                | 26-208                 | 06/26/23 BUNNELL MOBILE WATER      | 95.00                   |         |      | 1000 60 420462  | 380    |      | 101000          |
| 6                | 26-208                 | 06/26/23 M. WILKINSON FFI          | 95.00                   |         |      | 1000 60 420462  | 380    |      | 101000          |
|                  |                        | <b>Total for Vendor:</b>           | <b>665.00</b>           |         |      |                 |        |      |                 |
| 44031            | 81384S                 | 205 MT ACE HARDWARE                | 228.53                  |         |      |                 |        |      |                 |
| 1                | 237455957              | 06/01/23 NEW TYPE III              | 17.99                   |         |      | 1000 20 420440  | 945    |      | 101000          |
| 2                | 237455957              | 06/05/23 STA 2                     | 2.52                    |         |      | 1000 50 420460  | 362    |      | 101000          |
| 3                | 237476711              | 06/14/23 NEW TYPE III              | 49.99                   |         |      | 1000 20 420440  | 945    |      | 101000          |
| 4                | 237477689              | 06/15/23 STA 1                     | 25.08*                  |         |      | 1000 50 420460  | 361    |      | 101000          |
| 5                | 237500319              | 06/30/23 STA 2                     | 44.98                   |         |      | 1000 50 420460  | 362    |      | 101000          |
| 6                | 237500319              | 06/30/23 STA 2 FENCE PROJECT       | 87.97                   |         |      | 1000 50 420460  | 367    |      | 101000          |
|                  |                        | <b>Total for Vendor:</b>           | <b>228.53</b>           |         |      |                 |        |      |                 |
| 44032            | -99912C                | 1542 MT COFFEE EXPRESS             | 204.00                  |         |      |                 |        |      |                 |
| 1                | 3237                   | 06/07/23 STA 1                     | 102.00                  |         |      | 1000 10 420510  | 210    |      | 101000          |
| 2                | 3375                   | 06/28/23 STA 1                     | 102.00                  |         |      | 1000 10 420510  | 210    |      | 101000          |
|                  |                        | <b>Total for Vendor:</b>           | <b>204.00</b>           |         |      |                 |        |      |                 |
| 43907            | 81256S                 | 445 MT CRIMINAL RECORDS            | 25.00                   |         |      |                 |        |      |                 |
| 1                | 23.0607                | 06/07/23 RFF HAMMOND               | 25.00                   |         |      | 1000 60 420462  | 391    |      | 101000          |
|                  |                        | <b>Total for Vendor:</b>           | <b>25.00</b>            |         |      |                 |        |      |                 |
| 43975            | 81357S                 | 260 MT ELECTRONICS COMPANY         | 93.10                   |         |      |                 |        |      |                 |
| 1                | 4749                   | 06/02/23 NEW TYPE I & TYPE III     | 93.10                   |         |      | 1000 20 420440  | 945    |      | 101000          |
|                  |                        | <b>Total for Vendor:</b>           | <b>93.10</b>            |         |      |                 |        |      |                 |
| 44043            | 81391S                 | 1322 MURDOCHS RANCH & HOME SUPPLY  | 168.80                  |         |      |                 |        |      |                 |
| 1                | 51002579               | 06/13/23 FUEL MIT                  | 1.99                    |         |      | 1000 100 420441 | 220    |      | 101000          |
| 2                | 51002581               | 06/13/23 FUEL MIT                  | 5.98                    |         |      | 1000 100 420441 | 220    |      | 101000          |
| 3                | 55005971               | 06/14/23 SHOP                      | 18.98                   |         |      | 1000 20 420440  | 270    |      | 101000          |
| 4                | 5102660                | 06/14/23 FUEL MIT                  | 103.96                  |         |      | 1000 100 420441 | 220    |      | 101000          |

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14:22:00

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 6/23

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\* ... Over spent expenditure

| Claim/<br>Line #         | Check<br>Invoice # | Vendor #/Name/<br>Inv Date/Description | Document \$/<br>Line \$ | Disc \$ | PO # | Fund Org Acct   | Object | Proj | Cash<br>Account |
|--------------------------|--------------------|--|-------------------------|---------|------|-----------------|--------|------|-----------------|
| 5                        | 55006968           | 06/21/23 SHOP                          | 3.99                    |         |      | 1000 20 420440  | 270    |      | 101000          |
| 6                        | 51003025           | 06/21/23 FUEL MIT                      | 9.96                    |         |      | 1000 100 420441 | 220    |      | 101000          |
| 7                        | 57004892           | 06/26/23 FUEL MIT                      | 23.94                   |         |      | 1000 100 420441 | 220    |      | 101000          |
| <b>Total for Vendor:</b> |                    |  | <b>168.80</b>           |         |      |                 |        |      |                 |
| 44017                    | 813585             | 295 NORCO                              | 288.61                  |         |      |                 |        |      |                 |
| 1                        | 38008230           | 06/20/23 MEDICAL OXYGEN                | 190.21*                 |         |      | 1000 80 420461  | 222    |      | 101000          |
| 2                        | 38102033           | 06/30/23 CYLINDER RENT 6/1-6/30/23     | 98.40                   |         |      | 1000 80 420461  | 356    |      | 101000          |
| <b>Total for Vendor:</b> |                    |  | <b>288.61</b>           |         |      |                 |        |      |                 |
| 44018                    | 81359S             | 1686 NORTH RIDGE FIRE EQUIPMENT        | 1,144.71                |         |      |                 |        |      |                 |
| 1                        | 23687              | 06/06/23 OLD 312                       | 244.90                  |         |      | 1000 20 420440  | 221    |      | 101000          |
| 2                        | 23747              | 06/08/23 NEW TYPE III                  | 769.80                  |         |      | 1000 20 420440  | 945    |      | 101000          |
| 3                        | 24119              | 06/26/23 WL                            | 200.00*                 |         |      | 1000 50 420460  | 229    |      | 101000          |
| 4                        | 24122              | 06/26/23 WL                            | -69.99*                 |         |      | 1000 50 420460  | 229    |      | 101000          |
| <b>Total for Vendor:</b> |                    |  | <b>1,144.71</b>         |         |      |                 |        |      |                 |
| 43944                    | 81299S             | 547 NORTHWESTERN ENERGY                | 553.51                  |         |      |                 |        |      |                 |
| 1                        | 06012394-6         | 06/01/23 STA 5                         | 528.92*                 |         |      | 1000 10 420510  | 341    |      | 101000          |
| 2                        | 06012357-3         | 06/01/23 OLD STA 5                     | 24.59*                  |         |      | 1000 10 420510  | 341    |      | 101000          |
| 43963                    | 81325S             | 547 NORTHWESTERN ENERGY                | 961.11                  |         |      |                 |        |      |                 |
| 1                        | 06152358-3         | 06/15/23 STA 4                         | 961.11*                 |         |      | 1000 10 420510  | 341    |      | 101000          |
| 43992                    | 81339S             | 547 NORTHWESTERN ENERGY                | 1,106.78                |         |      |                 |        |      |                 |
| 1                        | 06192341-3         | 06/19/23 STA 1                         | 895.17*                 |         |      | 1000 10 420510  | 341    |      | 101000          |
| 2                        | 06192325-3         | 06/19/23 STA 1                         | 110.02*                 |         |      | 1000 10 420510  | 341    |      | 101000          |
| 3                        | 06162315-4         | 06/16/23 STA 6                         | 65.59*                  |         |      | 1000 10 420510  | 341    |      | 101000          |
| 4                        | 06212385-4         | 06/21/23 STA 2                         | 36.00*                  |         |      | 1000 10 420510  | 341    |      | 101000          |
| <b>Total for Vendor:</b> |                    |  | <b>2,621.40</b>         |         |      |                 |        |      |                 |
| 44019                    | 81360S             | 312 PACIFIC STEEL                      | 225.00                  |         |      |                 |        |      |                 |
| 1                        | 8393779            | 06/12/23 306                           | 225.00                  |         |      | 1000 20 420440  | 272    |      | 101000          |
| <b>Total for Vendor:</b> |                    |  | <b>225.00</b>           |         |      |                 |        |      |                 |

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MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 6/23

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\* ... Over spent expenditure

| Claim/<br>Line # | Check<br>Invoice #/Inv Date/Description | Vendor #/Name/<br>Invoice #/Inv Date/Description | Document \$/<br>Line \$ | Disc \$ | PO # | Fund Org Acct  | Object | Proj | Cash<br>Account |
|------------------|---|--|-------------------------|---------|------|----------------|--------|------|-----------------|
| 43978            | -99918C                                 | 1658 PERFORMANCE ADVANTAGE COMPANY               | 467.77                  |         |      |                |        |      |                 |
| 1                | 0126662IN                               | 06/22/23 NEW TYPE I & TYPE III                   | 467.77                  |         |      | 1000 20 420440 | 945    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>467.77</b>           |         |      |                |        |      |                 |
| 43979            | -99917C                                 | 1725 PIERCE LEASING                              | 590.00                  |         |      |                |        |      |                 |
| 1                | 0055801                                 | 06/20/23 6/20/23-7/17/23                         | 590.00                  |         |      | 1000 10 420510 | 530    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>590.00</b>           |         |      |                |        |      |                 |
| 43980            | 81371S                                  | 322 PITNEY BOWES                                 | 63.90                   |         |      |                |        |      |                 |
| 1                | 1023348231                              | 06/20/23 POSTAGE INK                             | 63.90                   |         |      | 1000 10 420510 | 311    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>63.90</b>            |         |      |                |        |      |                 |
| 44029            | 81385S                                  | 204 RON LUBKE                                    | 27.50                   |         |      |                |        |      |                 |
| 1                | 063023RL01                              | 06/30/23 LUBKE JUNE GYM REIMBURSEME              | 27.50                   |         |      | 1000 50 420460 | 132    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>27.50</b>            |         |      |                |        |      |                 |
| 43982            | 81372S                                  | 628 SAFE   | 1,245.45                |         |      |                |        |      |                 |
| 1                | 74689                                   | 04/19/23 FIRE EXTINGUISHER SERVICE               | 1,245.45                |         |      | 1000 50 420460 | 205    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>1,245.45</b>         |         |      |                |        |      |                 |
| 43981            | 81373S                                  | 1471 SAW SHOP                                    | 149.95                  |         |      |                |        |      |                 |
| 1                | 4644                                    | 06/15/23 STA 5 MOWER                             | 149.95                  |         |      | 1000 50 420460 | 365    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>149.95</b>           |         |      |                |        |      |                 |
| 44035            | 81386S                                  | 360 SHIPPING DEPOT                               | 101.52                  |         |      |                |        |      |                 |
| 1                | 344508                                  | 06/07/23 AIR COMPRESSOR SAMPING                  | 31.84                   |         |      | 1000 10 420510 | 311    |      | 101000          |
| 2                | 344727                                  | 06/14/23 BOI POSTAGE                             | 16.97                   |         |      | 1000 10 420510 | 311    |      | 101000          |
| 3                | 344790                                  | 06/15/23 MAXON FSTS                              | 10.71                   |         |      | 1000 10 420510 | 311    |      | 101000          |
| 4                | 344992                                  | 06/26/23 DRUG SAFE RETURN                        | 9.56                    |         |      | 1000 10 420510 | 311    |      | 101000          |
| 5                | 345116                                  | 06/29/23 TASK FORCE TIPS                         | 32.44                   |         |      | 1000 10 420510 | 311    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>101.52</b>           |         |      |                |        |      |                 |
| 43962            | 81326S                                  | 1419 SOLESTONE REIMBURSEMENT SERVICES            | 447.34                  |         |      |                |        |      |                 |
| 1                | 05152023                                | 05/15/23 VFF PPE                                 | 447.34                  |         |      | 1000 60 420462 | 291    |      | 101000          |



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MISSOULA RURAL FIRE DISTRICT  
Claim Details  
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\* ... Over spent expenditure

| Claim/<br>Line # | Check<br>Invoice #/Inv Date/Description | Vendor #/Name/<br>Invoice #/Inv Date/Description | Document \$/<br>Line \$ | Disc \$ | PO # | Fund Org Acct  | Object | Proj | Cash<br>Account |
|------------------|---|--|-------------------------|---------|------|----------------|--------|------|-----------------|
| 44038            | 81392S                                  | 1419 SOLESTONE REIMBURSEMENT SERVICES            | 662.34                  |         |      |                |        |      |                 |
| 1                | 06072023                                | 06/07/23 PPE                                     | 251.34                  |         |      | 1000 60 420462 | 291    |      | 101000          |
| 2                | 06142023                                | 06/14/23 MEDICAL SUPPLIES                        | 411.00*                 |         |      | 1000 80 420461 | 222    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>1,109.68</b>         |         |      |                |        |      |                 |
| 44040            | 81393S                                  | 369 STAPLES                                      | 36.04                   |         |      |                |        |      |                 |
| 1                | 3281827281                              | 06/02/23 OFFICE SUPPLIES                         | 19.78                   |         |      | 1000 10 420510 | 210    |      | 101000          |
| 2                | 3281916451                              | 06/03/23 OFFICE SUPPLIES                         | 16.26                   |         |      | 1000 10 420510 | 210    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>36.04</b>            |         |      |                |        |      |                 |
| 43967            | 81327S                                  | 531 STATE OF MONTANA                             | 3,000.00                |         |      |                |        |      |                 |
| 1                | 14205                                   | 06/21/23 2 FLATBED/TANK,PUMP,HOSE REEL,          | 3,000.00                |         |      | 1000 20 420440 | 945    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>3,000.00</b>         |         |      |                |        |      |                 |
| 43946            | 81298S                                  | 1767 SWANK ENTERPRISES                           | 5,000.00                |         |      |                |        |      |                 |
| 1                | 4445                                    | 06/12/23 NEW STA 4                               | 5,000.00                |         |      | 1000 10 420510 | 920    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>5,000.00</b>         |         |      |                |        |      |                 |
| 43945            | 81297S                                  | 87 TIM DEVOS                                     | 55.00                   |         |      |                |        |      |                 |
| 1                | 060723TD01                              | 06/07/23 OLD 312                                 | 55.00                   |         |      | 1000 20 420440 | 221    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>55.00</b>            |         |      |                |        |      |                 |
| 43983            | 81374S                                  | 1284 TRACE ANALYTICS, INC.                       | 466.46                  |         |      |                |        |      |                 |
| 1                | 23-10445                                | 06/19/23 SHIPPING                                | 21.46                   |         |      | 1000 10 420510 | 311    |      | 101000          |
| 2                | 23-10173                                | 06/12/23 ROUTINE ANALYSIS                        | 445.00*                 |         |      | 1000 20 420440 | 370    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>466.46</b>           |         |      |                |        |      |                 |
| 44020            | -99913C                                 | 463 TRI ARC, INC.                                | 112.43                  |         |      |                |        |      |                 |
| 1                | 106604                                  | 06/12/23 SMALL TOOLS                             | 77.47*                  |         |      | 1000 20 420440 | 234    |      | 101000          |
| 2                | R25877                                  | 06/30/23 CYLINDER RENT                           | 34.96*                  |         |      | 1000 20 420440 | 370    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>112.43</b>           |         |      |                |        |      |                 |
| 44001            | 81375S                                  | 1881 TRUGREEN                                    | 94.50                   |         |      |                |        |      |                 |
| 1                | 479056                                  | 06/09/23 STA 6                                   | 94.50                   |         |      | 1000 50 420460 | 366    |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>94.50</b>            |         |      |                |        |      |                 |

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MISSOULA RURAL FIRE DISTRICT  
Claim Details  
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\* ... Over spent expenditure

| Claim/<br>Line # | Check<br>Invoice #/Inv Date/Description | Vendor #/Name/<br>Invoice #/Inv Date/Description | Document \$/<br>Line \$ | Disc \$       | PO #              | Fund Org Acct       | Object    | Proj | Cash<br>Account |
|------------------|---|--|-------------------------|---------------|-------------------|---------------------|-----------|------|-----------------|
| 43955            | 81328S                                  | 1628 UNIVISION                                   | 5,452.80                |               |                   |                     |           |      |                 |
| 1                | 248830 03/31/23                         | SUPPORT  | 351.40                  |               |                   | 1000 10 420510      | 368       |      | 101000          |
| 2                | 248969 04/30/23                         | SUPPORT  | 198.80                  |               |                   | 1000 10 420510      | 368       |      | 101000          |
| 3                | 249156 05/01/23                         | VELOCITY HOURS                                   | 1,617.00                |               |                   | 1000 10 420510      | 368       |      | 101000          |
| 4                | 249654 05/31/23                         | SUPPORT  | 389.60                  |               |                   | 1000 10 420510      | 368       |      | 101000          |
| 5                | 249815 06/01/23                         | VELOCITY HOURS                                   | 1,367.00                |               |                   | 1000 10 420510      | 368       |      | 101000          |
| 6                | 249564 06/01/23                         | MICROSOFT 365                                    | 1,529.00                |               |                   | 1000 10 420510      | 368       |      | 101000          |
| 43984            | 81376S                                  | 1628 UNIVISION                                   | 250.00                  |               |                   |                     |           |      |                 |
| 1                | 249999 06/01/23                         | VELOCITY HOURS                                   | 250.00                  |               |                   | 1000 10 420510      | 368       |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>5,702.80</b>         |               |                   |                     |           |      |                 |
| 43965            | -99922C                                 | 408 VERIZON WIRELESS                             | 986.75                  |               |                   |                     |           |      |                 |
| 1                | 9937075455 06/11/23                     | WIRELESS   | 986.75                  |               |                   | 1000 10 420510      | 345       |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>986.75</b>           |               |                   |                     |           |      |                 |
| 43985            | 81377S                                  | 1682 WARD DIESEL FILTER SYSTEMS                  | 19,872.04               |               |                   |                     |           |      |                 |
| 1                | 6731 06/21/23                           | NEW TYPE III                                     | 9,936.02                |               |                   | 1000 20 420440      | 945       |      | 101000          |
| 2                | 6732 06/21/23                           | NEW TYPE I                                       | 9,936.02                |               |                   | 1000 20 420440      | 945       |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>19,872.04</b>        |               |                   |                     |           |      |                 |
| 44021            | 81378S                                  | 1724 WEX BANK                                    | 6,392.61                |               |                   |                     |           |      |                 |
| 1                | 90202790 06/30/23                       | FUEL   | 6,392.61                |               |                   | 1000 20 420440      | 231       |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>6,392.61</b>         |               |                   |                     |           |      |                 |
| 43986            | -99916C                                 | 1704 WHITWATER RESCUE INSTITUTE INC              | 790.00                  |               |                   |                     |           |      |                 |
| 1                | 410 06/19/23                            | BEATON - SWIFTWATER RESCUE                       | 395.00                  |               |                   | 1000 60 420462      | 380       |      | 101000          |
| 2                | 410 06/19/23                            | WILLIAMS - SWIFTWATER RESCUE                     | 395.00                  |               |                   | 1000 60 420462      | 380       |      | 101000          |
|                  |   | <b>Total for Vendor:</b>                         | <b>790.00</b>           |               |                   |                     |           |      |                 |
|                  |   | <b># of Claims</b>                               | <b>84</b>               | <b>Total:</b> | <b>221,942.67</b> | <b># of Vendors</b> | <b>61</b> |      |                 |
|                  |   | <b>Total Electronic Claims</b>                   |                         |               | <b>6,261.93</b>   |                     |           |      |                 |
|                  |   | <b>Total Non-Electronic Claims</b>               |                         |               | <b>215680.74</b>  |                     |           |      |                 |

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MISSOULA RURAL FIRE DISTRICT  
Fund Summary for Claims  
For the Accounting Period: 6/23

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| Fund/Account                              | Amount              |
|---|---------------------|
| 1000 GENERAL FUND                         |                     |
| 101000 CASH ON DEPOSIT - COUNTY TREASURER | \$221,942.67        |
| <b>Total:</b>                             | <b>\$221,942.67</b> |

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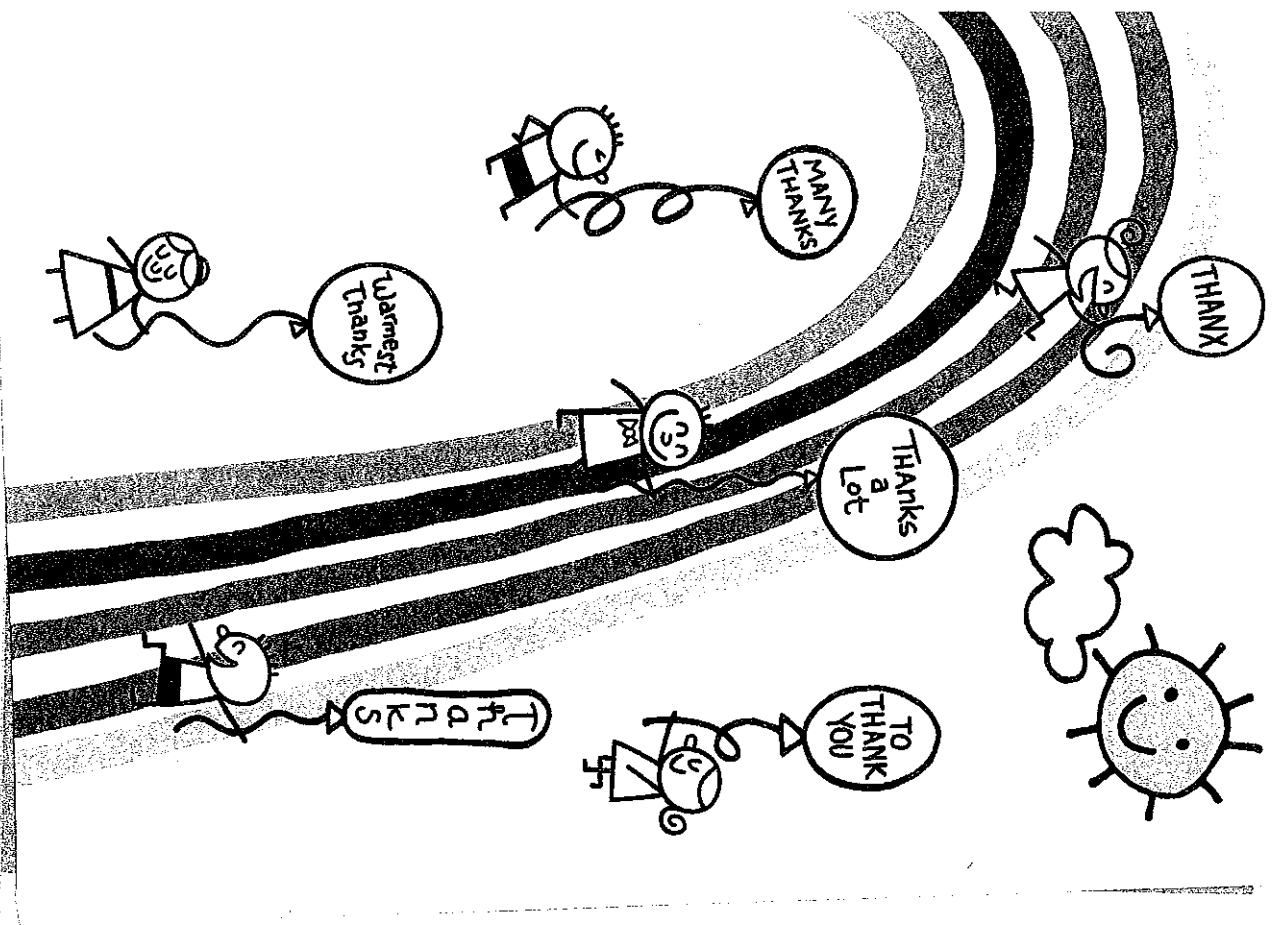
Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, June 13, 2023, at 4:00 PM.



\_\_\_\_\_ Melissa Schnee, Finance/HR Director

\_\_\_\_\_ Ben Murphy, Chairman

\_\_\_\_\_ Dick Mangan, Secretary



Mike &  
Team!

JUST CAN'T THANK YOU  
ENOUGH!

Thanks for your help  
& kindness in my  
time of need.

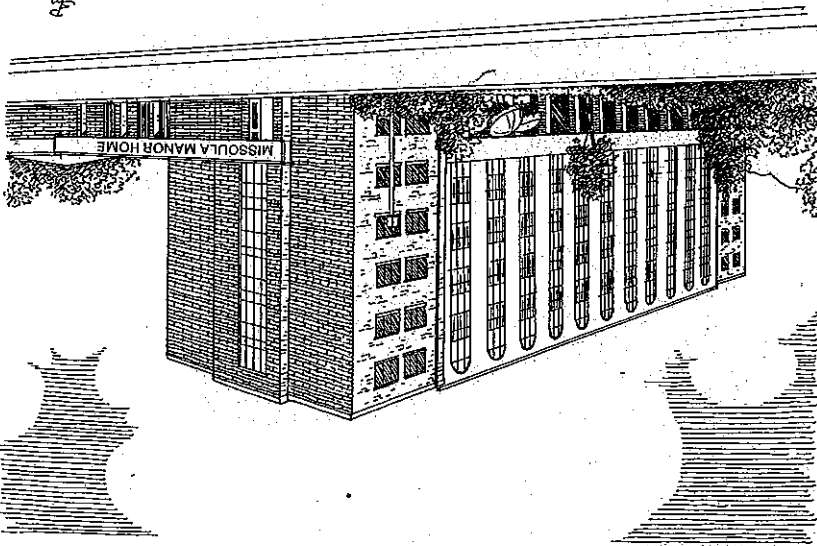
Sincerely!

Jim Jordan

Missoula, Montana

Missoula Manor

50



We appreciate  
all you do.  
Thank you!

Missoula Manor

## Deputy Fire Marshal Monthly Report

Peter V. Giardino

June 2023

### Activities

#### **Business Inspections (re-inspections):**

- 4907 Blue Mountain Rd. – Elevate Church & Day Care
- 4053 Whippoorwill Dr. – Honesty Automotive (re-inspection)
- Pink Grizzly Fireworks stand
- Town Pump – Bonner Fireworks stand

#### **Certificate of Occupancy Finals (Business)**

#### **Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections**

- 4529 Twin Creek Road
- 5967 Vang Ct. (sprinkler and final C of O)
- 1260 Lena Lane
- 10235 Pale Evening Ct.
- 6720 Rowan Rd.
- 5608 Golf Dr.

#### **Annexation**

- Follow up for the County re: 11884 Bench Road.

#### **Water Supply (cisterns, hydrants, etc.)**

- Reviewed plans for cistern planned at 4601 Buckhouse Ln.
- Pontiac Subdivision cistern specs.
- Meet with Bear Construction at 4601 Buckhouse Ln to discuss location of cistern.
- Hydrant flow test – Lolo Trails (Stella Blue)

#### **Lockboxes**

- 4213 Whippoorwill Dr. – AVR

#### **Community Risk Reduction, Fire Prevention, and Code Compliance**

- Researched fire wall ratings for Storage occupancies.
- Completed Hazard Assessment for Porch 2-lot minor subdivision (South and Tower)

#### **Fire Investigations**

#### **Classes/Training**

- Submitted TTIR for NFA Commercial Sprinkler Review Class

### **Plan Reviews**

- 4421 Mount Ave.
- 5400 Terry Lane
- 11197 Bruin Lane
- 13040 Sun Ray Lane
- 13400 Turah Rd.
- 104 Glacier Dr.
- 6372 Woody Mountain Dr.
- 1040 Chief Joseph Cluster
- 3019 Crisco Ln.
- 7390 Deschamps Ln. (Building 1)
- 11497 Hughes Ct.
- 10306 Butler Ford Rd.

### **First Due:**

- Updated pre-plans for 4907 Blue Mt. Rd.
- Pre-plan for Travel America

### **Assignments and Other Activities**

- Blue Card
- James Rowan surveys and videos
- WMAHIMT Spring Fling
- Streamline permitting meeting
- Renewed IAAI and NFPA memberships
- CPSE – Preparing for Candidate Status meeting.
- Reviewed and edited the DFM job description
- DRT meeting



**Deputy Fire Marshal Monthly Report**

**Dodd McDermott**

**June 2023**

**Activities**

**Business Inspections (re-inspections):**

- 5120 Highway 93 S
- 4907 Blue Mountain Rd
- 4500 Transoloution Ln
- 12150 Highway 93 S
- 13350 Highway 93 S
- 5930 Highway 93 S
- 5000 Buckhouse Ln
- 4990 Buckhouse Ln

**Certificate of Occupancy Finals (Business):**

- 

**Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections:**

- 2467 Winsor Ct
- 10235 Pale Morning Ct CFO
- 6240 Three Needles Ln CFO
- 6244 Three Needles Ln Final sprinkler
- 6248 Three Needles Ln Final sprinkler
- 4445 Spurgin Ranch Ct R-l
- 3033 River Bend Rd CFO

**Annexation:**

- 

**Water Supply (cisterns, hydrants, etc.):**

- 

**Lockboxes:**

- 7439 Keeny Dr

**Community Risk Reduction, Fire Prevention, and Code Compliance:**

- Missoula County CPR Initiative

**Fire Investigations:**



**Classes/Training:**



**Plan Reviews:**

- 3863 S 3<sup>rd</sup> St. W
- 5176 Glen Eagle Way
- 8500 Wise River Rd
- 12700 Mullan Rd
- 6739 Prairie Schooner Ln
- 9200 Glenwood Ct
- 11375 Windemere Dr
- 7390 Deschamps Rd
- 3200 Maverick Ln
- 16170 Folsom Rd

**First Due:**



**Assignments and Other Activities:**

- Streamlining permitting meeting
- CPT meeting
- Drive Safe Missoula Meeting
- DFM Job Descriptions
- Web site FAQ revamp

## Public Relations Outreach Breakdown

June 2023

- 12 total documented events
  - 8 social media posts (Facebook/Instagram/Twitter)
  - 2 scheduled media appearance (Newspaper/Radio/TV)
  - 2 in station event (Car Seat Event/Station Tour)
  - 0 impromptu media appearance (Newspaper/Radio/TV)
  - 0 other (Fundraiser/Parade/Etc.)

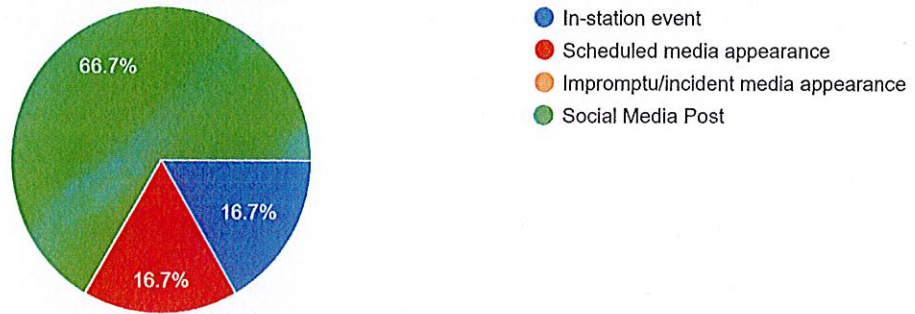
### Date

12 responses



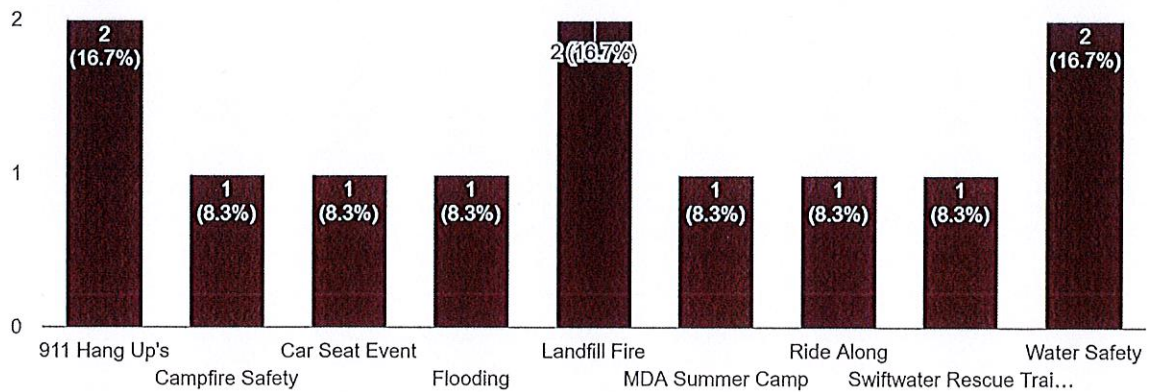
### Type

12 responses



### Topic Being Discussed

12 responses



## June 2023 IT Report

- Worked on completing server repurposing. This has been the long-term project to create a redundant pair of host servers that backup each other providing quick recovery from a server hardware failure. This has been a background project over the course of the last couple of years involving upgrading and repurposing three different hardware servers that are installed in our server rack and at the county data center. This process has involved hardware and operating system upgrades, reconfiguring existing and adding new Virtual Machine (VM) servers, setting up VM replication between the hosts, and various other tasks resulting in a modern server setup that will serve MRFD well for several years to come. These replicating servers now host Domain Control, Files Services, our Telestaff website, the CompX eLock drug safe database, Remote Desktop Services, and have room to add a few more if necessary.
- All stations experiencing intermittent disconnects from county data center server that provides access to New World programs such as CAD and Fire Records. Additionally, the new station alerting system was issuing error warnings about connectivity. After a bit of research it was determined that updating the internet firewall/routers at each station fixed the problem.
- The Station 1 main meetings computer developed a battery problem. As happens occasionally with tablet and laptop computers the batteries began swelling and bulged out the screen and began causing random restarts. That computer is a 6- or 7-year-old Surface Tablet installed in a specialized housing connected to the cameras, display, and other meeting controls. Those older model tablets are hard to come by now, but is the same as a tablet used by IT. A newer tablet has been acquired for IT and the older IT one will replace the defective meetings computer.
- With the addition of new apparatus some of the drug safes were moved to new vehicles. While in the process of updating the safe database it became apparent that software licenses were invalid as it was determined due to moving that Virtual Machine during the above-mentioned server repurposing. Tech support from the software company fixed the problem.
- The county Odyssey building plan review software became unreachable for the Deputy Fire Marshals. This problem developed due to a tightening of internet security at the county which blocks all connections from outside of their network. This policy was implemented at the demand of their cybersecurity insurance company. It took several hours over the course of a week in consultation with county IT personnel to trying various solutions to resolve this by adding access through our server at the county.
- Misc. Items:
  - LifePack modem problem
  - Research security cameras
  - A couple of MDT problems
  - Accreditation tasks per C. Horsens
  - Analysis Verizon shared data usage

Joe Ford  
IT Manager

**RESOLUTION NO. 2023- 041**

**ANNEXATION TO THE MISSOULA RURAL FIRE DISTRICT  
A PARCEL OF LAND LOCATED IN MISSOULA COUNTY**

**WHEREAS**, a petition has been received by the Clerk and Recorder's Office to annex to the Missoula Rural Fire District an area of land described as follows:

A tract of land located in the NE1/4NE1/4NE1/4 of S36 T12N R22W as described in  
Book: 944 Page: 107, Missoula County, Montana Parcel #5946309, located at 21644  
Hwy 12 W. Lolo, MT 59847

**WHEREAS**, said petition for annexation to the Missoula Rural Fire District, as presented to and filed in the Clerk and Recorder's Office, has been checked and verified; and

**WHEREAS**, said petition contains the signatures of more than 40% of the owners of the real property within the area to be annexed and representing 40% or more of the taxable value of the property within the in the area to be annexed; and

**WHEREAS**, a public hearing on this matter was held at 2:00 p.m. in Courthouse Annex Room 151, Missoula County Courthouse Annex, Missoula, Montana, on May 25<sup>th</sup>, 2023, before the Board of County Commissioners of Missoula County, Montana; legal publication and notice requirements having been met in accordance with MCA 7-33-2125; and

**WHEREAS**, no one appeared to protest the annexation of the above-described parcel of land nor were any written protests received; and

**WHEREAS**, the Missoula Rural Fire District supports the annexation; and

**WHEREAS**, the Missoula Board of County Commissioners did approve said annexation as requested;

**NOW, THEREFORE, BE IT RESOLVED** that the parcel of land above referenced be included within said Missoula Rural Fire District and is to be assessed for said annexation a fire district levy along with other property already a part of said Missoula Rural Fire District.

DATED THIS 25th DAY OF May 2023

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
MISSOULA COUNTY

  
F941C347108B6621FE14B1915AFB4B77 ready:q, v  
Tyler Gernant, Clerk and Recorder

  
13F051ED69FA2244FFA409545EBDD58F ready:q, v  
Josh Slotnick, Chair



  
46ACE081F2505A3A08967F7EBBB8C312 ready:q, v  
David Strohmaier Commissioner

  
8F45D381CC41E9C2B2D512DC93A576B2 ready:q, v  
Juanita Vero, Commissioner



**TYLER R. GERNANT  
CLERK & TREASURER  
200 WEST BROADWAY  
MISSOULA MT 59802-4292  
(406) 258-4752**

---

Missoula Rural Fire District  
2521 South Avenue West  
Missoula, Montana 59804

May 25<sup>th</sup>, 2023

To Whom It May Concern;

The Missoula County Commissioners have approved a request to annex the property located at 21644 Hwy 12 W. Lolo, MT 59847, into the Missoula Rural Fire District. Please let me know if I may be of additional assistance.

Please let me know if I may be of additional assistance.

Sincerely,

Patrick Swart  
Deputy Clerk & Recorder  
Missoula County  
(406) 258-4752



**FIRE-RESCUE**  
**MISSOULA RURAL FIRE DISTRICT**

**MISSOULA RURAL FIRE DISTRICT**  
 2521 South Avenue West • Missoula, Montana 59804  
 (406) 549-6172 • FAX (406) 549-6023  
 www.mrfdfire.org

September 10, 2020

Board of County Commissioners  
 200 W Broadway St  
 Missoula, Montana 59802

The Missoula Rural Fire District Board of Trustees met in regular session and has approved the Petitions for Annexation for services by this Fire District for the following fifteen (15) properties:

|    |   |   |
|----|---|---|
| 1  | <b>Taxpayer ID: 5803857</b><br>Judith J. Crawford                           | 12494 Arena Dr; Lolo, MT 59847            |
| 2  | <b>Taxpayer ID: 1773451</b><br>Kirk A. Cundall<br>Rondi Jo. Cundall         | 12568 Arena Dr; Lolo, MT 59847            |
| 3  | <b>Taxpayer ID: 6000520</b><br>Carla Jones                                  | 5400 Arnica Rd; Missoula, MT 59803        |
| 4  | <b>Taxpayer ID: 5830465</b><br>Geneva C. Handleman, Trustee                 | 11884 Bench Rd; Missoula, MT 59808        |
| 5  | <b>Taxpayer ID: 5830449</b><br>Dexter Tiff Roberts                          | 12029 Bench Rd; Missoula, MT 59808        |
| 6  | <b>Taxpayer ID: 5836547</b><br>Robert Lloyd Halverson<br>Meta Ann Halverson | 13625 Crystal Creek Rd; Clinton, MT 59825 |
| 7  | <b>Taxpayer ID: 6003299</b><br>Barbara M. Karmel, Trustee                   | 9000 Dark Horse Ln; Missoula, MT 59802    |
| 8  | <b>Taxpayer ID: 5858727</b><br>Anna Marie Marzolf                           | 13345 Green Tree Ct; Lolo, MT 59847       |
| 9  | <b>Taxpayer ID: 91709</b><br>Thomas R. Yule<br>Vickie L. Yule               | 13890 Hwy 10 E; Clinton, MT 59825         |
| 10 | <b>Taxpayer ID: 5946309</b><br>S & J Investments, LLC                       | 21644 Hwy 12 W; Lolo, MT 59847            |
| 11 | <b>Taxpayer ID: 6012792</b><br>Jonathan A. Updike<br>Danica K. Nelson       | 25540 Hwy 12 W; Lolo, MT 59847            |

|           |   |  |
|-----------|---|--|
| <b>12</b> | <b>Taxpayer ID: 1584305</b><br>Richard M. Tobey<br>Laurel D. Tobey  | 2500 Larch Camp Rd; Missoula, MT 59803 |
| <b>13</b> | <b>Taxpayer ID: 1584901</b><br>John C. Remien<br>Anne Remien        | 2652 Larch Camp Rd; Missoula, MT 59803 |
| <b>14</b> | <b>Taxpayer ID: 3095305</b><br>Michael E. Kendall<br>Amy L. Kendall | 3489 Trails End Rd; Missoula, MT 59803 |
| <b>15</b> | <b>Taxpayer ID: 5858650</b><br>Berthold P. Regar                    | 13355 Wildrose Ct; Lolo, MT 59847      |

Sincerely,



Chris Newman, Fire Chief  
Missoula Rural Fire District

Enclosures

**FIRE-RESCUE**  
MISSOULA RURAL FIRE DISTRICT

MISSOULA RURAL FIRE DISTRICT  
2521 South Avenue West • Missoula, Montana 59804  
(406) 549-6172 • FAX (406) 549-6023  
www.mrfdfire.org

September 10, 2020

S & J Investments, LLC  
Attn: Sandy Cooper  
21645 Hwy 12 W  
Lolo, MT 59847-8408

Dear Ms. Cooper:

On Tuesday, September 8, 2020, the Missoula Rural Fire District Board of Trustees approved the recommendation of annexation of your property located at 21644 Hwy 12 W; Lolo, MT 59847.

From here, the annexation request will go to the Missoula Board of County Commissioners for the final approval.

As stated, the District will provide coverage for this property while the formal annexation process is being completed.

Sincerely,



Chris Newman, Fire Chief  
Missoula Rural Fire District

# FIRE-RESCUE

MISSOULA RURAL FIRE DISTRICT

# MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804  
(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

## PETITION FOR ANNEXATION

We, the undersigned, being taxpaying freeholders and whose names appear upon the last completed assessment roll, do hereby petition the Board of County Commissioners to annex to the **Missoula Rural Fire District**, the following parcel:

5946309      21644 HWY 12 W LOLO, MT 59847

**Taxpayer ID:**      **Property Address:**

04-2090-36-1-01-06-0000

**Geo Code:**

**Subdivision Name** *(if applicable)*

S36, T12 N, R22 W, TRACT E1 IN NE4NE4NE4

**Legal Description** *(Quarter, Section, Township, Range, Lot #, Block, COS #, etc.)*

**Name of Insurance Company – Property Insurance**

**Insurance Phone Number**

Sandy Cooper

406-721-8967

Sandy@bizadvocates.com

**Contact Name for this Petition**

**Contact's Phone Number**

**Contact's Email Address**

**Property Owner Signature(s)**

**Printed Name(s)**

**Mailing Address**

Sandy Cooper 5/22  
*(sign and date)*

S & J Investments, LLC

21645 Highway 12 W  
Lolo, MT 59847-8408

*(sign and date)*

*(sign and date)*

**FOR OFFICE USE ONLY:**

Annexation accepted and approved this 8 day of September, 2020  
by the Board of Trustees for the Missoula Rural Fire District.

Signature: Larry Hanson

Title: Chairman

# **FIRE-RESCUE**

**MISSOULA RURAL FIRE DISTRICT**

## MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

[www.mrfdfire.org](http://www.mrfdfire.org)

6-24-2020

To: Fire Chief Newman  
From: Assistant Chief Christopherson  
Re: Annexation of the property located at 21644 Highway 12 W.

Please find attached the signed MRFD Annexation Criteria Form (ACF), which was completed after the property was inspected at the above-referenced address. The property owner was contacted and has also received a copy of this criteria form for their records. We explained that once we received the signed copy to acknowledge their understanding and receipt of the ACF, we would then submit this petition of annexation to the MRFD Fire Board for their consideration.

After my review, it is my recommendation to the Board that the property located 21644 Highway 12 W. be annexed into the Missoula Rural Fire District.

Sincerely,



Brent L. Christopherson, Assistant Chief/Fire Marshal  
Missoula Rural Fire District

# MRFD ANNEXATION CRITERIA FORM

|  |                                      |
|--|--------------------------------------|
| <b>Homeowner Name: Sandy Cooper</b>          | <b>Phone Number: 406-721-8967</b>    |
| <b>Property Address: 21644 Highway 12 W.</b> | <b>Email: Sandy@bizadvocates.com</b> |

**Critical Fire Department Services** **Answers**

|   |  |      |
|---|--|------|
| 1 | Distance from closest MRFD fire station.       | 11.2 |
| 2 | Distance from closest mutual/auto aid partner. | 20   |

**Means of Access**

|   |  |     |
|---|--|-----|
| 3 | Are there buildings more than 400 sf (ground floor area) and/or public occupancies with structural components? | Yes |
| 4 | Is there clear openings through gates at least 2 feet wider than the means of access it controls?              | Yes |
| 5 | Number of means of access.   | 1   |
| 6 | Can the fire department realistically access the property after a snow event or icy conditions?                | Yes |

**Roadways/Fire Lanes**

|    |  |     |
|----|--|-----|
| 7  | Are roadways constructed of a hard, all-weather surface designed to support all imposed loads of MRFD apparatus?   | Yes |
| 8  | Are the roadways a minimum clear width of 16 ft?   | Yes |
| 9  | Is there at least 13 ft 6 in. nominal vertical clearance over the full width of the roadway?                       | Yes |
| 10 | Do the curves/turns in the roadway have a minimum radius of 60 ft to the outside of the turn?                      | N/A |
| 11 | If a bridge(s) is present, is it designed for a live load sufficient to carry the imposed loads of fire apparatus? | N/A |
| 12 | Is the load limit clearly posted at the approaches to the bridge?  | N/A |
| 13 | Has the vegetation adjacent to the roadway been mitigated?   | Yes |

# MRFD ANNEXATION CRITERIA FORM

|                        |   |     |
|------------------------|---|-----|
| <b>Critical Grades</b> |   |     |
| 14                     | Are there any road/driveway grades steeper than 10 percent? | N/A |

|                  |  |     |
|------------------|--|-----|
| <b>Dead Ends</b> |  |     |
| 15               | Is there a dead end roadway more than 300 ft in length?                                  | N/A |
| 16               | * If yes, is there an appropriate turnaround for fire apparatus?                         | N/A |
| 17               | Is there a dead end/cul-de-sac that exceeds 1200 ft in length?                           | N/A |
| 18               | * If yes, are there approved intermediate turnarounds at a maximum of 1200 ft intervals? | N/A |

|                  |  |     |
|------------------|--|-----|
| <b>Driveways</b> |  |     |
| 19               | Is the driveway longer than 150 ft?  | Yes |
| 20               | * If yes, is there an appropriate turnaround for fire apparatus?                     | Yes |
| 21               | Is the driveway a minimum of 12 feet in width and 13 ft 6 in. in vertical clearance? | Yes |
| 22               | If the driveway is longer than 300 ft, are there pullouts?                           | N/A |

|  |  |     |
|--|--|-----|
| <b>Signage/Premises Identification</b> |  |     |
| 23                                     | Are the road and address signs made of appropriate materials and properly located? | Yes |

|                        |   |     |
|------------------------|---|-----|
| <b>Building Access</b> |   |     |
| 24                     | * Is there adequate fire apparatus access provided to within 150 ft of any point of the exterior wall of each building? (300 ft for a sprinklered building) | Yes |

|                            |  |     |
|----------------------------|--|-----|
| <b>Building Separation</b> |  |     |
| 25                         | Are the building separations greater than 30 ft? | Yes |

# MRFD ANNEXATION CRITERIA FORM

**Critical Automatic Fire Protection/Fire Warning Systems**

|    |   |     |
|----|---|-----|
| 26 | Is the building(s) protected by an automatic sprinkler system in accordance with NFPA 13, 13R or 13D? | N/A |
| 27 | Does the building(s) have a local/supervised fire alarm system in accordance with NFPA 72?            | N/A |

**Water Supply**

|    |   |               |
|----|---|---------------|
| 28 | Are there adequate fire hydrants? Distance?                         | No 8.12 Miles |
| 29 | Is there water storage that meets NFPA 1142 requirements? Distance? | No            |
| 30 | If yes, are the connections appropriate for MRFD use?               | N/A           |

**Building Construction**

|    |   |     |
|----|---|-----|
| 31 | Non-combustible roof?                         | No  |
| 32 | Soffits enclosed?                             | Yes |
| 33 | Soffit, attic and crawl space vents screened? | Yes |
| 34 | Non-combustible siding?                       | No  |
| 35 | Double pane windows?                          | Yes |
| 36 | Are decks non-combustible or fire resistant?  | No  |

**Vegetation Clearance From Structures**

|    |   |     |
|----|---|-----|
| 37 | * 0-30 ft, Defensible Space Zone-Is all flammable vegetation and combustible growth clear of this area?   | Yes |
| 38 | 30-100 ft, Reduced Fuel Zone-Is a fuel break provided by the disruption of the vertical and/or horizontal continuity of flammable/combustible vegetation? | Yes |
| 39 | Is there a potential difference in the wildfire vs structure response capability? (Explain in comments)   | Yes |



# MRFD ANNEXATION CRITERIA FORM

| Number | Comments                                   |
|--------|--|
| 28     | Water supply at Nez Pierce 8.12 miles away |
|        |  |
|        |  |
|        |  |
|        |  |
|        |  |
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|        |  |
|        |  |
|        |  |
|        |  |

Homeowner: *Andy Leaper* Date: 6-17-20

Fire Marshal: *Deputy Fire Marshal [Signature]* Date: 6/11/2020

Fire District Chief: *[Signature]* Date: 9-9-20

Board of Trustees Chairperson: *Larry Hanson* Date: 9-8-20

# Property Record Card

## Summary

### Primary Information

Property Category: **RP** Subcategory: **Residential Property**  
 Geocode: **04-2090-36-1-01-06-0000** Assessment Code: **0005946309**  
 Primary Owner: **S & J INVESTMENTS LLC** PropertyAddress: **21644 HWY 12 W**  
**21645 HIGHWAY 12 W** **LOLO, MT 59847**  
**LOLO, MT 59847-8408** COS Parcel: **0E1**

*NOTE: See the Owner tab for all owner information*

Certificate of Survey: **PLAT 4'**

Subdivision:

### Legal Description:

**S36, T12 N, R22 W, TRACT E1 IN NE4NE4NE4**

Last Modified: **3/7/2020 6:05:42 PM**

### General Property Information

Neighborhood: **204.019** Property Type: **IMP\_R - Improved Property - Rural**

Living Units: **1** Levy District: **04-0591-18-2**

Zoning: **1** Ownership %: **100**

Linked Property:

No linked properties exist for this property

Exemptions:

No exemptions exist for this property

Condo Ownership:

General: **0** Limited: **0**

### Property Factors

Topography: **1** Fronting: **4 - Residential Street**

Utilities: **7, 8** Parking Type:

Access: **3** Parking Quantity:

Location: **0 - Rural Land** Parking Proximity:

### Land Summary

| Land Type         | Acres | Value |
|-------------------|-------|-------|
| Grazing           | 0.000 | 00.00 |
| Fallow            | 0.000 | 00.00 |
| Irrigated         | 0.000 | 00.00 |
| Continuous Crop   | 0.000 | 00.00 |
| Wild Hay          | 0.000 | 00.00 |
| Farmsite          | 0.000 | 00.00 |
| ROW               | 0.000 | 00.00 |
| NonQual Land      | 0.000 | 00.00 |
| Total Ag Land     | 0.000 | 00.00 |
| Total Forest Land | 0.000 | 00.00 |
| Total Market Land | 2.270 | 00.00 |

### Deed Information:

| Deed Date | Book | Page  | Recorded Date | Document Number | Document Type |
|-----------|------|-------|---------------|-----------------|---------------|
| 10/4/2001 | 0668 | 01788 |               |                 |               |
| 10/3/2001 | 944  | 107   | 5/14/2015     |                 | Warranty Deed |

### Owners

Party #1

**Default Information:** S & J INVESTMENTS LLC  
21645 HIGHWAY 12 W

**Ownership %:** 100

**Primary Owner:** "Yes"

**Interest Type:** Conversion

**Last Modified:** 6/16/2015 11:35:10 AM

Other Names

Other Addresses

| Name        | Type             | Other Addresses  |
|-------------|------------------|------------------|
| CAMP SANDRA | C - Contact Name | No other address |

### Appraisals

#### Appraisal History

| Tax Year | Land Value | Building Value | Total Value | Method |
|----------|------------|----------------|-------------|--------|
| 2019     | 78086      | 146114         | 224200      | MKT    |
| 2018     | 81593      | 150607         | 232200      | MKT    |

### Market Land

Market Land Item #1

**Method:** Acre **Type:** Primary Site  
**Width:** **Depth:**  
**Square Feet:** 00 **Acres:** 2.27

Valuation

**Class Code:** 2101 **Value:**

### Dwellings

#### Existing Dwellings

| Dwelling Type | Style             | Year Built |
|---------------|-------------------|------------|
| SFR           | 08 - Conventional | 1992       |

Dwelling Information

**Residential Type:** SFR **Style:** 08 - Conventional  
**Year Built:** 1992 **Roof Material:** 10 - Asphalt Shingle  
**Effective Year:** 0 **Roof Type:** 3 - Gable  
**Story Height:** 2.0 **Attic Type:** 0  
**Grade:** 5 **Exterior Walls:** 1 - Frame  
**Class Code:** 3301 **Exterior Wall Finish:** 6 - Wood Siding or Sheathing  
**Year Remodeled:** 0 **Degree Remodeled:**

Mobile Home Details

**Manufacturer:** **Serial #:** **Width:** 0  
**Model:** **Length:** 0

Basement Information

**Foundation:** 2 - Concrete **Finished Area:** 0 **Daylight:**  
**Basement Type:** 0 - None **Quality:**

Heating/Cooling Information

**Type:** Central **System Type:** 5 - Forced Air  
**Fuel Type:** 3 - Gas **Heated Area:** 0

Living Accomodations

**Bedrooms:** 2 **Full Baths:** 1 **Addl Fixtures:** 3

Family Rooms: 0

Half Baths: 0

## Additional Information

Fireplaces:

Stacks: 0

Stories:

Openings: 0

Prefab/Stove: 0

Garage Capacity: 2

Cost &amp; Design: 0

Flat Add: 0

% Complete: 0

Description:

Description:

## Dwelling Amenities

View:

Access:

## Area Used In Cost

Basement: 0

Additional Floors: 0

Attic: 0

First Floor: 100

Half Story: 0

Unfinished Area: 0

Second Floor: 936

SFLA: 1036

## Depreciation Information

CDU:

Physical Condition: Good (8)

Utility: Good (8)

Desirability:

Property: Good (8)

Location: Good (8)

## Depreciation Calculation

Age: 26

Pct Good: 0.8

RCNLD: 0

## Additions / Other Features

## Additions

| Lower | First                        | Second                  | Third | Area | Year | Cost |
|-------|------------------------------|-------------------------|-------|------|------|------|
|       | 19 - Garage, Frame, Finished | 11 - Porch, Frame, Open |       | 312  | 0    | 0    |
|       |                              |                         |       | 886  | 0    | 0    |

There are no other features for this dwelling

## Other Buildings/Improvements

## Outbuilding/Yard Improvement #1

Type: Residential

Description: AAL1 - Lean-to, 1 story, pole frame

Quantity: 1

Year Built: 1994

Grade: A

Condition:

Functional:

Class Code: 3301

## Dimensions

Width/Diameter: 10

Length: 40

Size/Area: 400

Height:

Bushels:

Circumference:

## Outbuilding/Yard Improvement #2

Type: Residential

Description: AAL1 - Lean-to, 1 story, pole frame

Quantity: 1

Year Built: 1997

Grade: A

Condition:

Functional:

Class Code: 3301

## Dimensions

Width/Diameter: 12

Length: 40

Size/Area: 480

Height:

Bushels:

Circumference:

## Outbuilding/Yard Improvement #3

Type: Residential

Description: RPA1 - Asphalt

Quantity: 1

Year Built: 1994

Grade: A

Condition:

Functional:

Class Code: 3301

## Dimensions

Width/Diameter:

Length:

Size/Area: 1000

Height:

Bushels:

Circumference:

## Outbuilding/Yard Improvement #4

|                    |                                   |                  |
|--------------------|-----------------------------------|------------------|
| Type: Residential  | Description: AAB2 - Standard Barn |                  |
| Quantity: 1        | Year Built: 1993                  | Grade: A         |
| Condition:         | Functional:                       | Class Code: 3301 |
| Dimensions         |                                   |                  |
| Width/Diameter: 30 | Length: 40                        | Size/Area: 1200  |
| Height:            | Bushels:                          | Circumference:   |

**Commercial**

Existing Commercial Buildings  
No commercial buildings exist for this parcel

**Ag/Forest Land**

Ag/Forest Land  
No ag/forest land exists for this parcel

**MEMORANDUM OF UNDERSTANDING**

**Resource Manager and Assistant Resource Manager**

This Memorandum of Understanding (“MOU”) is made by and between the Missoula Rural Fire District (“MRFD”) and the Local 2457, International Association of Firefighters and is effective upon the date of final signature through the end of the current Collective Bargaining Agreement (“CBA”) on July 11, 2023.

This MOU represents the understanding and agreement of the parties in updating the Resource Manager (“RM”) position and creating the Assistant Resource Manager (“ARM”) position without the need to open and amend the current CBA. The parties agree that nothing contained herein modifies any requirement, term, or provision of the CBA currently in effect.

The parties further agree that the RM and ARM positions, definitions, wages, and incentives as set forth herein shall be added and incorporated into the subsequent CBA inclusive of Appendix A and Appendix B Definitions - Resource Manager, Assistant Resource Manager, and associated amendments as applicable and shall include the agreed upon provisions as follows:

**APPENDIX A  
BASE WAGE SCHEDULE**

|  |                            |
|--|----------------------------|
| <b>Rank.....</b>                         | <b>6/12/2022-6/25/2023</b> |
| Firefighter I .....                      | \$58,826.76                |
| Firefighter II .....                     | \$64,976.42                |
| Engineer .....                           | \$69,970.30                |
| Lieutenant.....                          | \$76,304.86                |
| Captain/Assistant Resource Manager ..... | \$83,907.03                |
| Battalion Chief/Resource Manager .....   | \$99,663.60                |

Montana-licensed ECP-Emergency Medical Technicians with the following endorsements shall receive \$1,200.00 annually to be added to base wage.

- 1. Airway

Montana-licensed ECP-Emergency Medical Technicians with all of the following endorsements shall receive \$2,400.00 annually to be added to base wage.

- 1. Airway
- 2. IV and IO Maintenance
- 3. IV and IO initiation
- 4. Medication

Montana-licensed ECP Advanced Emergency Medical Technicians shall receive \$3,000.00 annually to be added to base wage.

Montana-licensed Advanced Emergency Medical Technicians with I-99 endorsements shall receive \$3,600.00 annually to be added to base wage.

Montana-licensed Paramedics shall receive \$4,800.00 annually to be added to base wage.

MRFD certified Hazardous Materials Technician employees on the Regional Hazardous Materials Team shall receive \$1,800.00 annually to be added to base wage.

Deputy Fire Marshal (DFM) will complete Fire Inspector I and Fire Plan Examiner I in their first six months in the position. At that time, DFM shall receive \$4,000.00 annually to be added to the base wage corresponding to the DFM's existing rank. DFM's will receive an incentive pay of \$2,000 annually added to the base wage, for each of the certifications listed below. Course completion may depend on availability of classes. Fire Inspector II will be completed inside the first year in the position. Fire Investigation (IAAI/NFA R0772) will be completed inside two years in the position. Fire Inspection Principles II (NFA P0391), or equivalent, will be completed inside three years in the position. Juvenile Fire Setter (NFA R0629), or equivalent, and Wildland Fire Investigation (NWCG FI-210) will be optional certifications with incentive pay consistent with the classes above.

The Training Officer (TO) shall receive \$6,000.00 annually to be added to the base wage corresponding to the TO's existing rank. All MRFD personnel shall be eligible for the TO position except those within the rank of FFI and FFII. No one will be allowed to hold both the TO and a RVC, RM, ARM, AM, or DFM position.

The Accreditation Manager (AM) shall receive \$6,000.00 annually to be added to the base wage corresponding to the AM's existing rank. All MRFD personnel shall be eligible for the AM position except those within the rank of FFI and FFII. No individual may simultaneously hold more than one of the following positions: AM, RM, ARM, Resident/Volunteer Coordinator, Training Officer or Deputy Fire Marshall.

The Resident/Volunteer Coordinator (RVC) shall receive \$6,000.00 annually to be added to the base wage corresponding to the RVC's existing rank. All MRFD personnel shall be eligible for the RVC position except those within the rank of FF1 and FFII. No one will be allowed to hold both the RVC and a RM, ARM, Training Officer or DFM position.

## **APPENDIX B DEFINITIONS**

### **RESOURCE MANAGER**

The Resource Manager (RM) may respond to incidents if it is mutually agreed upon by the Employer, the Employee and the Union.

The Employer, the Employee and the Union shall agree that an internal candidate shall enter the Resource Manager position at the internal candidate's then current rank and may assume that rank at an incident.

If the Resource Manager chooses to leave the Resource Manager's job and enter the Operations Division, the Resource Manager must give two years notice, after which the Resource Manager shall return to the Operations Division at his then current rank, but only when a position at Resource Manager's then current rank is available. However, if after the two (2) year notice period, a position lower in rank than that of the Resource Manager's then current rank is available, the Resource Manager may choose to return to the Operations Division at the then available lower rank position but at the Resource Manager's current rank base wage, without any Resource Manager incentives, until a position in the Resource Manager's actual rank is available. When a position at the Resource Manager's actual rank becomes available, the Resource Manager shall return to the position. If a suitable candidate is found before the end of two years, the Resource Manager shall return to the Operations Division once the new candidate has been determined to be adequately trained for the new position by the Employer and the above conditions are met. The Employee, in accord with **Article 32 Promotions** set forth in the current CBA, will follow the promotional process





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| Position Title: Resource Manager<br>Position Details: Salaried/Non-Exempt/ Union | Missoula Rural Fire District<br>Position Description: PD08 |
| Division: Resource Management<br>Supervisor: Assistant Chief of Operations       | Effective Date: 3/01/16<br>Revision Date: 6/26/23          |

### **Position Summary**

The Resource Manager, under the supervision of the Assistant Chief of Operations, performs highly skilled mechanical work in the inspection, diagnosis, repair and preventative maintenance of specialized fire and rescue vehicles, fire pumps, aerial ladders, breathing air compressors, small engines, and related equipment in addition to performing other duties as required. The specialized work allows the District to operate as efficiently and effectively as possible in the delivery of emergency services.

### **Supervision Exercised**

The Resource Manager exercises supervisory responsibility over the Assistant Resource Manager and/or other positions as assigned.

**Essential Duties and Responsibilities** *This description is illustrative only and not intended to be all-inclusive.*

- Prioritize, schedule, diagnose, perform, and supervise maintenance and repair of District apparatus, support vehicles, tools, and related equipment to ensure a state of readiness for emergency response.
- Monitor compliance with applicable federal, state, and local laws, rules and regulations, District policies and standard operating guidelines; ensure deficiencies are identified and corrected.
- Evaluate District fleet needs, prepare replacement schedules, write, and prepare apparatus and support vehicle specifications, examine competitive bids, recommend purchases, inspect new apparatus, and support vehicle and prepare for service.
- Maintain an appropriate inventory of parts, tools, and supplies as necessary to ensure timely repairs.
- Plan, schedule and implement a preventative maintenance program for all District apparatus, support vehicles, tools, and related equipment.
- Prepare, analyze, and maintain reports and written records of the preventative maintenance program, servicing of vehicles, equipment failures, shop work progress, and overall maintenance costs.
- Maintain shop safety by adhering to recognized safety practices, District policies and procedures, and good housekeeping.
- Plan, schedule and perform regular testing of equipment such as pumps and aerial device(s).
- Perform or coordinate adjustments and repairs to brakes, transmissions, hydraulic, electrical, ignition, and lighting systems, cooling and heating systems, and other vehicle and equipment systems.
- Perform or coordinate occasional structural repairs and fabrications, employing a variety of techniques.

- Perform emergency mechanical repairs in shop and in the field and troubleshoot malfunctions needing repair.
- Conduct fire apparatus testing and inspection as specified in the relevant National Fire Protection Association Standards.
- Purchase equipment, parts and supplies used for the vehicle and equipment maintenance and repair, including specification development, inspection, and delivery.
- Prepare an annual budget request for the Resource Management division.
- Train and certify new firefighters in apparatus operation; assist in training firefighters in other equipment operation; conduct driver/operator training as necessary and/or required.
- Ensure a respectful work environment while supervising the Assistant Resource Manager; assign tasks and responsibilities to the Assistant Resource Manager; provide assistance and information to the Assistant Resource Manager regarding specialized work, such as testing and repairing computerized electronic controls.
- Consult with the Assistant Chief of Operations on policy and standard operating guidelines and provide timely information regarding identified issues.
- Maintain effective working relationships with vendors, local, state, and federal agencies including automatic/mutual aid partners and the US Forest Service and Department of Natural Resources and Conservation.
- Perform a variety of fire suppression and support activities, as needed.
- Attend training programs and keep up to date with fire apparatus maintenance.
- Other duties as assigned by the Assistant Chief of Operations.

### **Position Knowledge/Skills/Abilities**

Knowledge of:

- Fleet maintenance and preventative maintenance practices.
- Automotive electrical wiring and ignition repair.
- Hydraulic repair and maintenance.
- Fire pump repair and maintenance.
- Trouble-shooting principles and procedures.
- Light and heavy-duty automatic transmission repair and maintenance.
- Light and heavy-duty gas and diesel engines repair and maintenance.
- Fire equipment and their maintenance requirements.
- Developments in apparatus and equipment and their utilization in modern fire operations.
- District purchasing policies and procedures.
- Price trends, and grades or quality of materials, parts, and components.
- Government regulations and codes that apply to District apparatus, equipment maintenance and purchasing.
- Apparatus inspection, maintenance, and testing as specified in NFPA 1911: *Standard for the Inspection, Maintenance, Testing and Retirement of In-Service Automotive Fire Apparatus*.
- Design standards for fire Apparatus as defined in NFPA 1901: *Automotive Fire Apparatus*.

Skills in:

- Management of outside vendor repair and maintenance of apparatus, support vehicle; including but not limited to paint and body work, machine and wheel work, upholstery, glass repair and engine/transmission overhaul.
- Interpreting and applying applicable laws, rules, regulations, policies, and guidelines related to the areas of responsibility.
- Using initiative and independent judgment within policy and standard operating guidelines.
- Taking effective action in emergency situations.

Ability to:

- Prepare and communicate accurate reports and records of costs, materials, and time expended in the Resource Management division, including inventory usage, fuel and lubricant usage, cost-per-vehicle repairs and inspections reports.
- Respond quickly and calmly to mechanical failures during emergency operations, establish priorities, and help coordinate operations to see that repairs are completed in a timely and efficient manner.
- Diagnose mechanical, electrical, and hydraulic problems in apparatus and support vehicles to identify and perform necessary repairs.
- Prepare clear and concise reports, correspondence, and other written materials.
- Successfully complete the Missoula Rural Fire District's hiring process.

**Required Training and Experience**

- EVT Master Level III Certification including Fa4, F7 and F8.
- Minimum of five (5) years of related experience, or equivalent.

**Minimum Required Licenses/Certifications**

- Valid Montana Commercial Driver's License. (Class B minimum)
- CPR certification.
- Montana State Emergency Medical Technician.

**Preferred Training and Experience**

- Ten (10) years of related experience, or equivalent.
- Degree/Certificates in heavy equipment, diesel engine repair from a college or recognized fire training school.
- Degree in fire science or public administration or related field or supplemental course work in fire science and public administration from a college or recognized fire training school.

**Physical Demands and Working Conditions**

*The physical demands and work environment conditions described here are representative of those an employee encounters while performing the essential duties and responsibilities*

*of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Occasional sedentary and administrative work in an office environment.
- Strenuous physical activity under extreme adverse conditions may be required periodically.
- Ability to lift items in excess of one hundred fifty (150) pounds occasionally and up to sixty (60) pounds frequently.
- Standing, running, walking, sitting, kneeling, stooping, bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping digging, spraying, reaching over head, reaching away from body and repetitive motion.
- Work in all weather conditions and in extreme temperatures.
- Work under hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places, and confined spaces.
- Work in areas that may cause exposure to smoke, gases, chemicals, fumes, odors, mists, and dusts, which can affect the respiratory system or skin requiring the wearing of furnished PPE and exposure to high noise levels requiring the wearing of hearing protection.
- Work on emergency calls that may cause exposure to individuals or blood carrying infectious diseases or illnesses, such as Hepatitis A, B or C, HIV, tuberculosis, smallpox, etc. requiring the wearing of furnished PPE.
- Frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision.
- Work during periods of high physical, mental and/or emotional stress.
- Exercise flexibility shifting from one task to another.
- Work within time constraints and effectively communicate with others.
- Use of memory, reasoning, problem solving and the exercise of good judgment.
- Performance of basic math skills.

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| Position Title: Assistant Resource Manager<br>Position Details: Salaried/Non-Exempt/ Union | Missoula Rural Fire District<br>Position Description: PD09 |
| Division: Resource Management<br>Supervisor: Resource Manager                              | Effective Date: 6/26/23<br>Revision Date:                  |

### **Position Summary**

The Assistant Resource Manager, under the supervision of the Resource Manager, performs mechanical work in the inspection, diagnosis, repair and preventative maintenance of specialized fire and rescue vehicles, fire pumps, aerial ladders, breathing air compressors, small engines, and related equipment in addition to performing other duties as required.

### **Supervision Exercised**

The Assistant Resource Manager has no supervisory responsibility.

**Essential Duties and Responsibilities** *This description is illustrative only and not intended to be all-inclusive.*

- Perform preventive maintenance and general repairs to District apparatus and support vehicles, including brakes, fuel, hydraulic, electrical, lighting systems, ignition, and other vehicle and equipment systems.
- Perform basic diagnosis of District apparatus, support vehicles, tools, and related equipment.
- Assist with fabrications, employing a variety of techniques.
- Perform emergency mechanical repairs in shop and in the field and troubleshoot malfunctions needing repair.
- Provide assistance to the Resource Manager in the process of fire apparatus testing and inspection as specified in the relevant National Fire Protection Association Standards.
- Provide assistance and information to coworkers regarding basic maintenance needs.
- Purchase parts and supplies used for the vehicle and equipment maintenance and repair; assist with maintenance of an appropriate inventory of parts, tools, and supplies as necessary to ensure timely repairs.
- Assist Resource Manager in the compliance of applicable federal, state, and local laws, rules and regulations, District policies and standard operating guidelines; ensure deficiencies are identified and corrected.
- Assist Resource Manager to: evaluate District fleet needs, prepare replacement schedules, write, and prepare apparatus and support vehicle specifications, examine competitive bids, recommend purchases, inspect new apparatus and support vehicle and prepare for service.
- Provide support with special projects, such as developing specifications and purchasing and inspecting new apparatus and equipment.
- Assist Resource Manager to: plan, schedule and implement a preventative maintenance program for all District apparatus, support vehicles, tools, and related equipment.
- Assist Resource Manager to: prepare, analyze, and maintain reports and written records of the preventative maintenance program, servicing of vehicles, equipment failures, shop work progress, and overall maintenance costs.

- Maintain shop safety by adhering to recognized safety practices, District policies and procedures, and good housekeeping.
- Conduct pump tests and assist with aerial device testing.
- Assist Resource Manager to prepare an annual budget request for the Resource Management division.
- Train and certify new firefighters in apparatus operation; assist in training firefighters in other equipment operation; conduct driver/operator training as necessary and/or required.
- Consult with the Resource Manager on policy and standard operating guidelines and provide timely information regarding identified issues.
- Perform a variety of fire suppression and support activities, as needed.
- Attend training programs and keep up to date with fire apparatus maintenance.
- Other duties as assigned by Resource Manager.

### **Position Knowledge/Skills/Abilities**

Knowledge of:

- Fleet maintenance and preventative maintenance practices.
- Basic automotive electrical wiring.
- Basic fire pump repair and maintenance.
- Trouble-shooting principles and procedures.
- Basic light and heavy-duty gas and diesel engines repair and maintenance.
- Fire equipment and their maintenance requirements.
- District purchasing policy and procedures.
- Price trends, and grades or quality of materials, parts, and components.
- Government regulations and codes that apply to fire department apparatus equipment maintenance and purchasing.

Skills in:

- The use and care of the tools, equipment and materials used in maintenance and repair work.
- Interpreting and applying applicable laws, rules, regulations, policies and guidelines related to the areas of responsibility.
- Using initiative and independent judgment within policy and standard operating guidelines.
- Taking effective action in emergency situations.

Ability to:

- Maintain accurate reports and records of costs, materials, and time expended in the Resource Management division, including inventory usage, fuel and lubricant usage, cost-per-vehicle repairs and inspections reports.
- Respond quickly and calmly to mechanical failures during emergency operations, establish priorities, and help coordinate operations to see that repairs are completed in a timely and efficient manner.

- Diagnose basic mechanical, electrical, and hydraulic problems in apparatus and support vehicles to identify and perform general repairs.
- Prepare clear and concise reports, correspondence, and other written materials.
- Successfully complete the Missoula Rural Fire District's hiring process.

### **Required Training and Experience**

- EVT Level I Certification or the ability to complete within the first 24 months.
- Pump School Certification including EVT F3 exam or the ability to complete within the first twenty-four (24) months.
- Minimum of two (2) years of related experience, or equivalent.

### **Minimum Required Licenses/Certifications**

- Valid Montana Driver's License.
- CPR certification.
- Montana State Emergency Medical Technician.

### **Preferred Training and Experience**

- Valid Montana Commercial Driver's License. (Class B minimum)
- Five (5) years of related experience, or equivalent.
- Degree/Certificates in heavy equipment, diesel engine repair from a college or recognized fire training school.
- Degree in fire science or public administration or related field or supplemental course work in fire science and public administration from a college or recognized fire training school.

### **Physical Demands and Working Conditions**

*The physical demands and work environment conditions described here are representative of those an employee encounters while performing the essential duties and responsibilities of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Occasional sedentary and administrative work in an office environment.
- Strenuous physical activity under extreme adverse conditions may be required periodically.
- Ability to lift items in excess of one hundred fifty (150) pounds occasionally and up to sixty (60) pounds frequently.
- Standing, running, walking, sitting, kneeling, stooping, bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping digging, spraying, reaching over head, reaching away from body and repetitive motion.
- Work in all weather conditions and in extreme temperatures.
- Work under hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places and confined spaces.

- Work in areas that may cause exposure to smoke, gases, chemicals, fumes, odors, mists and dusts, which can affect the respiratory system or skin requiring the wearing of furnished PPE and exposure to high noise levels requiring the wearing of hearing protection.
- Work on emergency calls that may cause exposure to individuals or blood carrying infectious diseases or illnesses, such as Hepatitis A, B or C, HIV, tuberculosis, smallpox, etc. requiring the wearing of furnished PPE.
- Frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision.
- Work during periods of high physical, mental and/or emotional stress.
- Exercise flexibility shifting from one task to another.
- Work within time constraints and effectively communicate with others.
- Use of memory, reasoning, problem solving and the exercise of good judgment.
- Performance of basic math skills.



# CERTIFICATE OF APPRECIATION

AWARDED TO:

*Name Surname*

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**BEN MURPHY**  
CHAIRMAN OF THE BOARD

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**CHRIS NEWMAN**  
FIRE CHIEF